

CITY BUDGET OFFICE

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CITY OF PORTLAND, OREGON

TO: Mayor Charlie Hales
Commissioner Nick Fish
Commissioner Amanda Fritz
Commissioner Dan Saltzman
Commissioner Steve Novick
City Auditor LaVonne Griffin-Valade

FROM: Andrew Scott, Director

DATE: February 7, 2013

SUBJECT: Winter Supplemental Budget, FY 2012-13

In the Winter Supplemental Budget, City bureaus have the opportunity to make changes to their current year budgets. Changes in the supplemental budget primarily include: the reduction of calculated vacancy savings, the reallocation of mid-year reductions required of General Fund bureaus during the Fall Budget Monitoring Process (BMP), and any new requests.

This memo summarizes the highlights of bureau submissions and the City Budget Office's (CBO's) recommendations. Attached is CBO's full analysis of the requests from bureaus, a summary of changes to General Fund contingency, and a complete summary of changes by fund. Due to the complex interbureau nature of the Department of Justice agreement, a separate report is also included that details the bureaus' requests and CBO recommendations. A worksession to discuss the supplemental budget is scheduled for **Tuesday, February 12, 2013 in Council Chambers at 9:30am**. The Mayor will file his proposed Winter Supplemental budget on February 14 for Council consideration on February 20.

General Fund Summary

The supplemental budget, as recommended by CBO, includes a total increase in FY 2012-13 expenses in the General Fund of \$2.4 million (exclusive of contingency). These expenses are funded by: 1) revenues returned by the Bureau of Emergency Communications (BOEC) to the General Fund, 2) an interfund loan from internal service funds, 3) an amount set aside during the Adopted budget process for repayment of that interfund loan, and 4) Compensation Set-Aside. In addition, a total reduction in expenses of \$411,801 related to vacancy savings is recommended to be transferred to the Compensation Set-Aside. Finally, \$1.9 million of interfund loan proceeds is reserved for Superfund mitigation.

As recommended, the supplemental budget would increase unrestricted contingency by \$22,594 to \$97,781. Other contingency and set-aside balances in the General Fund include Compensation Set-Aside (\$4.8 million), Superfund mitigation reserve (\$1.9 million), and an out-year balancing reserve (\$4.9 million).

Changes to discretionary General Fund contingency are shown in the attached General Fund Reconciliation report. Summaries of the report sections follow:

- **Compensation Set-Aside:** On January 31, 2013 City Council voted to approve payment in the amount of \$49,831 for an Employment Relations Board (ERB) ruling. Ordinance #185876 stipulates that funding will be transferred from General Fund Compensation Set-aside to Portland Fire & Rescue (PF&R) in the Winter Supplemental.
- **Mid-Year Reductions:** During the Fall BMP, the Office of Management and Finance was directed to reduce 6.41% of its General Fund discretionary budget – a total of \$911,716. As part of the supplemental budget, OMF has allocated those reductions. The net impact of these changes is zero.
- **New Requests:** CBO recommends a net addition to the unrestricted contingency of \$22,594. This recommendation breaks down as follows:
 - \$551,936 recommended for costs related to the Department of Justice settlement. See details in section below.
 - \$1,596,037 transferred to the Water Bureau for payment for various assets. Also, \$1,903,963 is reserved for Superfund mitigation. These requests are funded with a \$3.5 million loan from internal service funds, for a current year, net zero impact on the General Fund.
 - \$143,686 for the first year repayment of the loan mentioned above is recommended. During the FY 2012-13 Adopted Budget process, \$200,000 was set aside for this cost. The difference between the set-aside amount and the actual payment is added to unrestricted contingency.
 - \$50,000 to fund OMF costs related to the CBO move to the 13th floor of the Portland Building. This is funded with excess funds remaining in the Council transition Special Appropriation, resulting in a net zero impact on the General Fund.
 - \$518,216 returned to the General Fund from BOEC. This is the City portion of BOEC's underspending in FY 2011-12. This new revenue offsets a portion of the new spending recommended in this supplemental budget.
- **Technical Adjustments:** This category nets to \$361,970, representing a shift of vacancy savings to the compensation set-aside and a draw on the set-aside by PF&R.
- **Vacancy Savings:** As part of the FY 2012-13 Adopted Budget, bureaus were charged with returning the equivalent of three months worth of salary savings for each vacant position at the beginning of and during the fiscal year. The net savings of \$411,801 is the result of \$666,404 in total calculated savings and \$254,603 of Commissioner-approved exemptions. The total vacancy savings captured in Fall and Winter supplementals is \$1.37 million toward a target of \$2.25 million.

Department of Justice Settlement

Total recommended funding for the current fiscal year is \$551,936 out of the \$1.24 million

requested. Funding recommendations were made in the context of limited available resources. Recommended new hires were funded for three months, reflecting the earliest possible Agreement Effective Date of April 1 (per the City Attorney's office). Funding for materials costs associated with new hire set-up was also recommended for the current year.

The City's initial ongoing cost estimate for FY 2013-14 implementation was \$5.4 million. In the process of building a bottom-up budget request, bureaus' requests decreased to \$5.2 million. The ongoing amount recommended by CBO is \$4.6 million. CBO recommended all positions explicitly mandated by the agreement and most of the other positions requested to meet the agreement's workload requirements. CBO recommends 20.00 out of the 24.33 requested new FTE for FY 2013-14.

In addition to the FY 2012-13 appropriation changes, the supplemental ordinance would direct CBO to increase the Current Appropriation Level of the affected bureaus for FY 2013-14.

A separate document is attached that details the requests and recommendations.

Requested but Not Included Items

Two items were not recommended that were not related to the DOJ settlement:

- A request by Portland Parks and Recreation for funding related to the opening of The Fields is not recommended in light of a minimal General Fund contingency, the bureau's ability to absorb the cost through projected underspending or cost controls, and the fact that a majority of the prorated portion of annual costs calculated by Parks are not expected to materialize as actual costs in the current year.
- A request by the Revenue Bureau for funding for expert testimony is not recommended due to the limited availability of General Fund contingency. CBO recommends that OMF look for offsets within its existing FY 2012-13 budget.

Position Changes

The following position changes are recommended:

- **Portland Parks and Recreation:** Four positions are converted from Limited-Term to Regular, utilizing existing ongoing resources. The positions include three Park Rangers funded with the Downtown Services Special Appropriation and one Botanic Technician in the Community Gardens program funded with existing General Fund. Additionally, Parks is creating an Urban Forestry Supervisor position with projected increased permit revenue in that program.
- **Bureau of Development Services:** Six positions are converted from Limited-Term to Regular, utilizing existing resources. The positions include two Development Service Technicians, two City Planners, and two Office Support Specialists. The requested positions correlate directly to the bureau's increased workload and goal to close gaps in performance. All of the positions are supported by fee revenues.
- **Office of the City Auditor:** The Auditor's Office requested 2.5 FTE Complaint Investigators and 0.5 FTE Office Support Specialist II position for anticipated workload related to the DOJ Agreement. CBO has recommended two Complaint Investigator positions and does not recommend the 0.5 FTE OSSII.

- **Portland Police Bureau:** Sixteen ongoing positions are recommended to support the DOJ Agreement, out of 19.00 requested. Recommended positions include three Officers, one Crime Analyst, two Lieutenants, one Captain, one Senior Management Analyst, two Internal Affairs Investigators, two Sergeants, two Training Analysts, and two Police Administrative Support Specialists. One additional Program Manager is recommended for FY 2013-14.

Non-General Fund Changes

A number of non-General Fund changes are included and are discussed in the full analysis, attached.

Attachments:

General Fund Reconciliation

CBO Winter Supplemental Budget Recommendations

FY 2012-13 Winter Supplemental Fund Summary

DOJ Cost Analysis

General Fund Reconciliation

Winter Supplemental

	<u>Bureau Request</u>	<u>CBO Recommendation</u>
Compensation Set Aside Request		
Portland Fire and Rescue - GF to Fire for ERB Ruling payout (FR_012)	\$0	\$49,831
Total Compensation Set Aside Request	\$0	\$49,831

Mid-Year Reductions		
Bureau of Development Services - Internal Service Funds Transfer/General Fund (DS_0	(\$23,064)	(\$23,064)
Bureau of Emergency Communications - Internal Service Funds Transfers (EC_012)	(\$13,535)	(\$13,535)
Fund and Debt Management - OMF Int Svc Fund savings to Gen Fund (FM_007)	(\$225,944)	(\$225,944)
Office of Management & Finance - Mid Year Reduction - Accounting - EMS (MF_124)	(\$43,765)	(\$43,765)
Office of Management & Finance - Mid Year Reduction - Accounting - Contract Svcs. (MF	(\$45,115)	(\$45,115)
Office of Management & Finance - Mid Year Reductions - Grants (MF_128)	(\$2,655)	(\$2,655)
Office of Management & Finance - Mid Year Reductions - CBO (MF_129)	(\$8,821)	(\$8,821)
Office of Management & Finance - Revenue - Winter - Reduce LTD Contract (MF_130)	(\$20,000)	(\$20,000)
Office of Management & Finance - Revenue - Winter - Mid-year Cut Refill Savings (MF_1	(\$12,309)	(\$12,309)
Office of Management & Finance - Revenue - Winter - Reduce PCM Contract (MF_132)	(\$10,000)	(\$10,000)
Office of Management & Finance - Revenue - Winter - Cut Advocacy (MF_133)	(\$10,000)	(\$10,000)
Office of Management & Finance - Revenue - Winter - Reduce Enforcement Set-Aside (M	(\$10,433)	(\$10,433)
Office of Management & Finance - Bus Ops- GF Mid Year Cut Reconciliation (MF_138)	\$339,383	\$339,383
Office of Management & Finance - Facilities - City Hall Debt Service Savings (MF_139)	(\$136,000)	(\$136,000)
Office of Management & Finance - BHR-Mid-Year Cut (MF_144)	(\$78,946)	(\$78,946)
Office of Management & Finance - Citywide Projects-PSSRP Mid-Year Cut RegJIN/FIS (I	(\$22,023)	(\$22,023)
Office of Management & Finance - Bus Ops-Recognize GF Revenue from ISF CT'S (MF_	\$473,484	\$473,484
Office of Management & Finance - Procurement - Mid-Year Reduction (MF_149)	(\$52,670)	(\$52,670)
Office of Management & Finance - Revenue-Bus Sys Analyst reallocated to Arts Tax (MF	(\$22,646)	(\$22,646)
Office of Management & Finance - Facilities - Match IA Mid-year rebates (MF_185)	(\$9,854)	(\$9,854)
Portland Bureau of Transportation - General Fund Reduction (TR_033)	(\$64,544)	(\$64,544)
Portland Parks & Recreation - OMF IA GF Savings (PK_020)	(\$543)	(\$543)
Total Mid-Year Reductions	\$0	\$0

New Request		
Bureau of Emergency Communications - DOJ Settlement Training Funds to BOEC (EC_1	\$57,272	\$28,636
Fund and Debt Management - Transfer to Water Bureau for payment of assets (FM_008)	\$1,596,037	\$1,596,037
Fund and Debt Management - Internal Loans from OMF to General Fund (FM_009)	(\$3,500,000)	(\$3,500,000)
Fund and Debt Management - Reserved contingency for Superfund mitigation (FM_010)	\$1,903,963	\$1,903,963
Fund and Debt Management - Return of Unspent BOEC Gen Fund from 11-12 (FM_011)	(\$518,216)	(\$518,216)
Fund and Debt Management - GF 1st year payment for OMF internal loans (FM_012)	\$143,686	\$143,686
Fund and Debt Management - Reduce reserve for OMF internal loan repayment (FM_01:	(\$200,000)	(\$200,000)
Office of City Attorney - City Atty DOJ Costs (AT_003)	\$147,540	\$0
Office of Management & Finance - City Budget Office Move to 13th Floor (MF_173)	\$50,000	\$50,000
Office of Management & Finance - Revenue - Funding for Expert Testimony (MF_202)	\$35,000	\$0
Office of the City Auditor - Adds DOJ-related funding to IPR (AU_009)	\$118,021	\$53,924
Portland Parks & Recreation - Winter - O&M for The Fields (PK_019)	\$78,890	\$0
Portland Police Bureau - DOJ Settlement Implementation (PL_015)	\$917,986	\$469,376

General Fund Reconciliation

Winter Supplemental

	<u>Bureau Request</u>	<u>CBO Recommendation</u>
New Request		
Special Appropriations - City Budget Office Move to 13th Floor (SA_014)	(\$50,000)	(\$50,000)
Total New Request	\$780,179	(\$22,594)
Technical Adjustment		
City Budget Office - Transfer of appropriation from OMF for 12-13 (BO_001)	\$248,296	\$248,296
Office of Management & Finance - Revenue Bureau - Winter - Technical Adjustments (MI)	\$0	\$0
Office of Management & Finance - Transfer appropriation to City Budget Office (MF_204)	(\$248,296)	(\$248,296)
Special Appropriations - Recognize Vacancy Savings in Comp Set-Aside (SA_015)	\$411,801	\$411,801
Special Appropriations - Reduce Comp Set-Aside to Offset Fire Request (SA_016)	(\$49,831)	(\$49,831)
Total Technical Adjustment	\$361,970	\$361,970
Vacancy Savings and Exceptions		
Bureau of Emergency Communications - BOEC - Vacancy Savings General Fund (EC_001)	(\$42,863)	(\$42,863)
Bureau of Emergency Communications - BOEC - Vacancy Savings Exemption Request (EC_002)	\$42,863	\$42,863
Commissioner of Public Safety - CPS - Winter BMP Vacancy Savings (PS_003)	(\$30,133)	(\$30,133)
Commissioner of Public Utilities - Commissioner of Public Utilities-Vacancy Savings (PU_004)	(\$15,866)	(\$15,866)
Office of Management & Finance - OMF GF Vacancy Savings (MF_142)	(\$173,294)	(\$173,294)
Office of Management & Finance - BHR-Vacancy Exception (MF_143)	\$30,338	\$30,338
Office of Management & Finance - Revenue Bureau Vacancy Exception (MF_146)	\$15,654	\$15,654
Office of Neighborhood Involvement - Required Salary Savings (NI_013)	(\$15,389)	(\$15,389)
Office of Neighborhood Involvement - Exception for Required Salary Savings (NI_015)	\$7,700	\$7,700
Office of the Mayor - Mayor's Office-Vacancy Savings (MY_005)	(\$37,645)	(\$37,645)
Portland Bureau of Emergency Management - HR Vacancy Savings - General Fund (EM_006)	(\$14,061)	(\$14,061)
Portland Bureau of Emergency Management - HR Vacancy Savings - General Fund Exemption (EM_007)	\$14,061	\$14,061
Portland Fire and Rescue - Return PF&R Vacancy Savings to the GF (FR_008)	(\$158,585)	(\$158,585)
Portland Fire and Rescue - Vacancy Exemptions (FR_009)	\$78,364	\$78,364
Portland Housing Bureau - General Fund Vacancy Savings (HC_012)	(\$3,371)	(\$3,371)
Portland Parks & Recreation - Winter - Vacancy Savings (PK_013)	(\$92,458)	(\$92,458)
Portland Parks & Recreation - Winter -Vacancy Savings: Commissioner Exceptions (PK_014)	\$65,623	\$65,623
Portland Police Bureau - Winter reduction for salary savings (PL_012)	(\$82,739)	(\$82,739)
Total Vacancy Savings and Exceptions	(\$411,801)	(\$411,801)
Grand Total	\$730,348	(\$22,594)

City of Portland

Winter Supplemental Budget Recommendations

Prepared by the City Budget Office



FY 2012-13

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Public Safety

Bureau of Emergency Communications

Summary of Significant Issues

Year-End Projection - Projections using payroll data from AP 6 show that BOEC will underspend its Personnel Services budget at year-end by almost \$400,000. In addition, the bureau is expected to only spend about 86% of its External Materials & Services budget, with savings of slightly over \$200,000. However, overtime costs later in the year and the start of a new academy in February may drive the bureau to spend close to 100% of its budget.

311 Program Consultant Study – A consultant has been selected, and Procurement is currently checking references. The study may be completed by fiscal year-end, and the funds for it, \$400,000, are expected to be fully spent.

DOJ Training Costs – Please see the separate analysis of the costs pertaining to the settlement agreement between the City and the Department of Justice.

Recommended Requests

1. *EC_006/Vacancy Savings General Fund, (\$42,863)*

This request reduces personnel services based on Council direction during the budget process to capture bureau vacancy savings. The amount of vacancy savings was calculated by the City Budget Office as per guidance that was provided earlier in the fiscal year.

CBO Recommendation: (\$42,863)

2. *EC_007/Vacancy Savings – Partner Agencies, (\$11,182)*

This is the partner jurisdiction companion request to the General Fund vacancy savings request above. BOEC operations are funded approximately 79% Portland General Fund and 21% other jurisdictions.

CBO Recommendation: (\$11,182)

3. *EC_008/Vacancy Savings Exemption Request – General Fund, \$42,863*

This request adds back a portion of vacancy savings as per the process outlined in a July 26, 2012 memo to City budget managers and contacts. As stated: “If a bureau has an operational issue that arises during the year and believes that a position should be exempted from the required vacancy savings, the bureau should present that issue to its commissioner-in-charge. The commissioner-in-charge has authority to grant a full or partial exemption from the vacancy savings requirement for each particular position.” The vacancy savings added back to bureau budgets result from these commissioner-granted exceptions. In light of this guidance the City Budget Office does not make any recommendation on the commissioner-granted exceptions.

CBO Recommendation: \$42,863

4. *EC_009/Vacancy Savings Exemption - Partners, \$11,182*

This is the partner jurisdiction companion request to the General Fund vacancy savings request above. BOEC operations are funded approximately 79% Portland General Fund and 21% other jurisdictions.

CBO Recommendation: \$11,182

5. *EC_010/Fund Balance to CAFR and General Fund/Partner Refunds, \$1,157,197*

This request has two components: 1) it trues-up the beginning fund balance of the Emergency Communications Fund and 2) recognizes the return of unspent funds from the prior year to the various user jurisdictions as well as to the General Fund of the City of Portland (about \$518,000).

CBO Recommendation: \$1,157,197

6. *EC_011/DOJ Settlement Training Funds to BOEC, \$57,272*

Please see the separate analysis of the costs pertaining to the settlement agreement between the City and the Department of Justice.

CBO Recommendation: \$28,636

Fire & Police Disability and Retirement

Summary of Significant Issues

FPDR Fund Solvency - Current Actuarial Analysis

FPDR hired their outside actuarial firm, Milliman, to produce a current FPDR Fund solvency analysis; the analysis was presented to the FPDR Board of Trustees at their January 22, 2013. There were changes to some of the assumptions used in their prior 2011 analysis, but largely the current projections were consistent with the last projection. The January 2013 analysis projects a 5% chance that the Fund will exceed the \$2.80 per \$1,000 RMV Levy cap in the fiscal years 2028 through 2032 and approach the 10% probability of exceeding the limit in FY 2030 and 2031. The 2011 analysis has projected the possibility of hitting the Levy cap in 2023 through 2029. Projecting with any precision for the out-years of the analysis is problematic, as the key influencing variables are real market value growth and PERS investment returns, both of which have been difficult to accurately predict in recent years.

Recommended Requests

1. *DR_001/Receive Internal Service Fund Cash Transfers, \$857*

As part of the FY 2012-13 Fall BMP General Fund bureaus were instructed to reduce their General Fund discretionary allocations by varying percentages. The percentage reduction that Council instructed the Office of Management and Finance to take was 6.41%, and to achieve the reduction target, the bureau took the cuts in internal service funds. The reductions in OMF internal service funds resulted in a correlating cut to Interagency Agreement costs for the affected bureaus, one of which is FPD&R. Their reduction in IA costs totals \$857. The resources will increase FPDR Fund contingency.

BTS	\$399
EBS	\$78
Risk	\$57
Facilities	\$10
Workers Comp	\$50
P&D	\$263
TOTAL	\$857

CBO Recommendation: \$857

Portland Police Bureau

Summary of Significant Issues

The in-progress Department of Justice Agreement represents new demands on the bureau, for which it is requesting roughly \$918,000 in the current year and \$4.4 million ongoing beginning FY 2013-14. Three other bureaus are also requesting Agreement-related funding; all requests are discussed within a separate DOJ Cost Analysis.

The bureau is facing a tight fiscal year, with year-end spending projected at \$400,000 less than revenues (including an estimated Compensation Set Aside of \$2.3 million) on a \$169 million budget. In January 2013 the bureau implemented a freeze on sworn hiring in light of current fiscal constraints and in preparation for the budget reductions requested for FY 2013-14. It currently reports 28 sworn vacancies.

Adding to financial pressures are City Council's decision to remove roughly \$700,000 from the bureau's Compensation Set-Aside in the Fall BMP to fund Service Coordination Team and CHIERS, and the bureau's increasingly diminished external materials and services budget. In FY 2013-14 the bureau hopes to right size the dollars allocated directly to sworn staff vs. sworn support (including uniforms, ammunition, training dollars, etc.).

Along with hiring and materials and services purchases, the bureau may be able to impact year-end spending by reducing overtime. Overtime is on track to come in \$1 million over budget. To end the year within the overtime budget, the bureau would need to reduce monthly overtime spending by 30%. Reducing monthly overtime use by 15% would reduce personnel services year end spending by \$500,000.

Recommended Requests

1. PL_12/One-Time Reduction for Salary Savings, \$82,739

This request reduces personnel services based on Council direction during the budget process to capture bureau vacancy savings. The amount of vacancy savings was calculated by the City Budget Office as per guidance that was provided earlier in the fiscal year. For the Police bureau, vacancy savings are calculated for nonsworn positions only, and reflect four vacancies realized in November and December 2012.

CBO Recommendation: \$82,738

2. PL_12/Transfer from Police Special Revenue Fund Contingency, \$314,575

This request transfers \$100,000 in contingency from the state asset forfeiture subfund and \$214,575 from the special revenue/donations subfund. These transfers increase external materials and services, the only category of spending allowed from these funds (funds must be used for non-recurring expenses). Planned expenditures supplement the bureau's relatively lower M&S current year Adopted Budget of \$7.5 million. These transfers leave \$480,000 remaining in federal asset forfeiture contingency.

CBO Recommendation: \$314,575

3. PL_14/Photo Radar and Red Light Camera Revenue Adjustment, \$500,000

This package adjusts revenues and expenses associated with these two programs, both of which generate external revenues as well as EM&S expense. Photo radar is projected to end the year roughly \$275,000

above budget; red light camera is projected to end the year \$225,000 above budget (both revenue and expense). This package recognizes a total of \$500,000 in additional revenue and appropriates \$500,000 in additional EM&S to support these programs.

CBO Recommendation: \$500,000

4. *PL_15/U.S. Department of Justice Settlement Compliance Requirements, \$917,986*

See separate DOJ Cost Analysis.

CBO Recommendation: \$469,376

5. *PL_16/Technical Adjustments*

This request moves resources between fund centers to better align with spending projections.

CBO Recommendation: \$0 as requested

Portland Fire & Rescue

Summary of Significant Issues

Personnel Services Expenditures

As of December 31, 2012, the bureau had expended 51.63% of its personnel services budget. For a bureau of PF&R's size with an \$84 million personnel services budget, even slight percentages in over-spending can result in large dollar amounts. The bureau experienced 21 retirements in December, with associated payout costs of approximately \$1.4 million. The current year-end projections show that the bureau will over-spend its personnel services budget on the magnitude of \$1.6 million, not calculating any compensation set-aside funding the bureau may receive, based upon incurred costs and other known factors. Some of the possible future risks to the bureau include additional retirements for which the average retirement payout is \$65,000 per retiree, and lower staffing levels in the current travelers pool, due to draw down from the large number of retirements that took place in December, which would have the effect of incurring higher costs for sworn personnel sick and vacation leave coverage.

Recommended Requests

1. FR_007/Mid-Year Reduction Adjustment, \$0

The bureau is requesting to reallocate the bureau's mandated mid-year reduction that took place in the FY 2012-13 Fall BMP from external materials and services (EM&S) to overtime and call shift pay. The full amount of the Fall BMP reduction was taken from the bureau's EM&S budget and the bureau is now requesting to move \$288,207 to Personnel Services in anticipation that they are unable to absorb the mid-year cuts from their EM&S budget.

CBO Recommendation: \$0, as requested

2. FR_008/Return PF&R Vacancy Savings to GF, (\$158,585)

This request reduces personnel services based on Council direction during the budget process to capture bureau vacancy savings. The amount of vacancy savings was calculated by the City Budget Office as per guidance that was provided earlier in the fiscal year.

The bureau experienced nine vacancies during the period of September 13, 2012 through December 14, 2012 (the period in which the vacancy savings were calculated for the Winter BMP). The total of these vacancy calculations is \$158,585, although with the commissioner-approved exemptions (noted in package below), the actual vacancy savings is reduced to \$80,213.

CBO Recommendation: \$158,585 reduction to PF&R General Fund discretionary

3. FR_009/Vacancy Exemptions, \$78,364

The composition of this request for exemptions is the following: 1) exemptions for two administrative positions, granted by then Commissioner-in-charge Leonard and 2) exemptions for two front line sworn positions (Captain and Fire Fighter) granted by current Commissioner-in-charge Novick.

This request adds back a portion of vacancy savings as per the process outlined in a July 26, 2012 memo to City budget managers and contacts. As stated: "If a bureau has an operational issue that arises during the year and believes that a position should be exempted from the required vacancy savings, the bureau

should present that issue to its commissioner-in-charge. The commissioner-in-charge has authority to grant a full or partial exemption from the vacancy savings requirement for each particular position.” The vacancy savings added back to bureau budgets result from these commissioner-granted exceptions. In light of this guidance the City Budget Office does not make any recommendation on the commissioner-granted exceptions.

CBO Recommendation: \$78,364 increase to the bureau’s General Fund discretionary

4. *FR_010/Encumbrance Carryover Adjustments \$0*

This request reallocates a portion of the bureau’s \$1.5 million encumbrance carry-over funding that was received in the Fall BMP. The Fall BMP request budgeted the carry-over expenditures in a single commitment item, and this Winter BMP adjustment reallocates the expenditures to the appropriate budgetary commitment items. The adjustment will reduce operating supplies by \$483,995 in the bureau’s Suppression Support program with off-setting increases in clothing and uniforms of \$235,575, repair and maintenance of \$164,589, and operating supplies in the bureau Apparatus Maintenance program by \$83,831.

CBO Recommendation: \$0, as requested

5. *FR_011/Health Fund LA, \$0*

This request will increase the bureau’s Interagency Agreement with the Bureau of Human Resources Health Fund by \$40,000. The increase is required to fund survivor benefit costs incurred by PF&R in the current fiscal year. The bureau is making an off-setting adjustment in their benefits budget.

CBO Recommendation: \$0, as requested

6. *FR_012/GF to Fire for ERB Ruling Payout, \$49,831*

At the January 31, 2013 City Council meeting, Council voted to approve payment to a plaintiff in the amount of \$49,831 for an Employment Relations Board (ERB) ruling. Ordinance #185876 stipulates that funding will be transferred from General Fund Compensation Set-aside to PF&R in the Winter BMP. The City has appealed the ERB ruling, and if the appeal is successful, the City will pursue collection of payments made to the plaintiff. This request will execute the transfer.

CBO Recommendation: \$49,831

Portland Bureau of Emergency Management

Recommended Requests

1. *EM_009/HR Vacancy Savings – General Fund, (\$14,061)*

This request reduces personnel services based on Council direction during the budget process to capture bureau vacancy savings. The amount of vacancy savings was calculated by the City Budget Office as per guidance that was provided earlier in the fiscal year.

CBO Recommendation: (\$14,061)

2. *EM_010/HR Vacancy Savings, \$14,061*

This request adds back a portion of vacancy savings as per the process outlined in a July 26, 2012 memo to City budget managers and contacts. As stated: “If a bureau has an operational issue that arises during the year and believes that a position should be exempted from the required vacancy savings, the bureau should present that issue to its commissioner-in-charge. The commissioner-in-charge has authority to grant a full or partial exemption from the vacancy savings requirement for each particular position.” The vacancy savings added back to bureau budgets result from these commissioner-granted exceptions. In light of this guidance the City Budget Office does not make any recommendation on the commissioner-granted exceptions.

CBO Recommendation: \$14,061

Parks, Recreation and Culture

Portland Parks & Recreation

Summary of Significant Issues

The Portland Parks & Recreation (PP&R) supplemental budget request includes a General Fund discretionary request for funding of \$78,890 for costs associated with the Fields, a new park in Northwest Portland. This request represents a three-month portion of a request that was part of the FY 2012-13 budget process. That request for six months of O&M funding (submitted when the park was anticipated to open in January) was not approved by Council in the FY 2012-13 Adopted Budget. However, ongoing funding is included starting in FY 2013-14 as part of the bureau's Current Appropriation Level. In FY 2012-13, the bureau is projected to be within a very narrow margin of spending their existing discretionary budget. However, there are a number of levers for controlling spending – including delaying late-spring/summer seasonal hiring and delaying maintenance projects. In light of a minimal General Fund contingency (\$75,187) and the bureau's ability to absorb the cost through projected underspending or cost controls, CBO recommends the bureau fund the opening of the park with existing resources.

In addition to the request noted above, the bureau is converting four positions from Limited Term to Regular and creating one Regular Urban Forestry Supervisor position with increased funding. The funding for these positions is ongoing and internal to the bureau. These positions conversions are recommended.

Recommended Requests

1. PK_013/Winter – Vacancy Savings, (\$92,458)

This request reduces personnel services based on Council direction during the budget process to capture bureau vacancy savings. The amount of vacancy savings was calculated by the City Budget Office as per guidance that was provided earlier in the fiscal year.

CBO Recommendation: (\$92,458)

2. PK_014/Winter – Vacancy Savings: Commissioner Exceptions, \$65,623

This request adds back a portion of vacancy savings as per the process outlined in a July 26, 2012 memo to City budget managers and contacts. As stated: "If a bureau has an *operational* issue that arises during the year and believes that a position should be exempted from the required vacancy savings, the bureau should present that issue to its commissioner-in-charge. The commissioner-in-charge has authority to grant a full or partial exemption from the vacancy savings requirement for each particular position." The vacancy savings added back to bureau budgets result from these commissioner-granted exceptions.

In light of this guidance the City Budget Office does not make any recommendation on the commissioner-granted exceptions.

CBO Recommendation: \$65,623

3. PK_015/Winter – Position Changes, \$0, (4.00 LT FTE), 4.00 FT FTE

This package converts three full-time park rangers from Limited Term to Regular. Funding for these positions is an ongoing Special Appropriation for downtown services that is managed by PP&R. Given the ongoing nature of the Special Appropriation, these positions are recommended.

Additionally the request converts a limited term Botanic Specialist to regular in the Community Gardens program. The funding is ongoing in the program; the conversion of the position is recommended.

CBO Recommendation: As requested.

4. *PK_016/Winter – Technical Adjustments, \$0*

This request has a number of changes that do not require additional resources. In the General Fund, this request shifts \$50,000 from various sources to create a limited term position in Planning and Design to backfill an existing position temporarily dedicated to bond planning. This position is for five months only. In the Portland International Raceway Fund, contingency is drawn down to fund a portion of master planning (\$25,000), installation of a noise monitor (\$50,000) and an increase in risk costs (\$12,636). The master plan is anticipated to cost a total of \$100,000. The remaining \$75,000 will be budgeted in FY 2013-14. The noise monitor is in response to community concerns. These requests reduce PIR contingency from \$704,303 to \$617,213.

CBO Recommendation: \$0, as requested.

5. *PK_017/Grant Technical Adjustment, (\$43,425)*

This grant reduces appropriation for an Oregon State Marine Board grant which would have funded boat ramp repairs at Willamette Park. The grant was not formally accepted. The original grant application was for \$372,375. A portion of the \$43,425 was dedicated to additional scope, not originally contemplated in the \$372,375 estimate. Parks determined that the total unfunded portion of the project was too great and is not moving forward with it.

CBO Recommendation: (\$43,425)

6. *PK_018/Winter – Revenue Package, \$36,485, 1.00 FT FTE*

This request adds a permanent Urban Forestry Supervisor. In the FY 2012-13 Adopted Budget, a supervisor position was eliminated. The elimination results in a 1 to 22 ratio of supervisors to frontline staff in the Urban Forestry group. This level of supervision has proven challenging. In light of increased revenues resulting from tree permits, projected revenues have increased, allowing for the creation of this position. Permitting revenue can be volatile, so this increased headcount is recommended with the understanding that future projections may require rebalancing of staff and/or discretionary subsidy from within Parks budget.

CBO Recommendation: \$36,485, 1.00 FT FTE

Not Recommended Requests

1. *PK_019/Winter – O&M for The Fields, \$78,890*

This request would fund three months of estimated operations and maintenance (O&M) for The Fields, a new park in the Pearl. The request includes a pro rata portion of estimated ongoing costs plus some establishment costs. This request represents a three-month portion of a request that was part of the FY 2012-13 budget process. That request for six months of O&M funding (submitted when the park was anticipated to open in January) was not approved by Council in the FY 2012-13 Adopted Budget. However, ongoing funding is included starting in FY 2013-14 as part of the bureau's Current Appropriation Level.

In light of a minimal General Fund contingency (\$75,187), the bureau's ability to absorb the cost through projected underspending or cost controls, and the fact that a vast majority of the costs calculated by

Parks are metric-driven based on long-term maintenance costs (versus projected actual expenses related to this park from the March opening through June 30), CBO does not recommend additional funding. Instead, CBO recommends the bureau fund actual O&M costs related to the opening of the park with existing resources. These actual costs are likely to be considerably less than the request.

CBO Recommendation: \$0

Public Utilities

Portland Water Bureau

Summary of Significant Issues

The CBO currently projects that the expenses in the Water Operating Fund will be under spent in personnel services by \$7 million and external and internal materials and services by \$2.2 million. The bureau currently has 29 vacant positions, of which 8 are under active recruitment and 11 positions are expected to be eliminated in the FY 2013-14 budget process.

The bureau reports that spending for major capital projects remains on schedule except for the Powell Butte Reservoir 2. The annual budget for capital projects totals \$137.6 million in FY 2012-13 and includes these major projects: Powell Butte Reservoir 2, Bull Run Dam 2 Tower, the Interstate Facility, the Forest Park Reservoir and Kelley Butte Reservoir. Powell Butte Reservoir 2 is estimated to be \$12 million behind schedule but the bureau expects to spend the full annual budget of \$53 million by the end of FY 2012-13.

Water Sales. The CBO noted the decrease in retail consumption during FY 2011-12 in this year's Fall BMP analysis. This trend has continued into the current fiscal year. As of December 2012, water sales billed were 4.6% less than planned. The bureau currently projects that retail water sales revenue will be 5% less than planned or \$4.4 million less than budget. As a result, the bureau must adjust spending in the current fiscal year. To address this decreasing trend in consumption in FY 2013-14, the bureau adjusted the proposed rate increase by 1.5% in their Requested Budget.

Recommended Requests

1. *WA_014/Grant Technical Adjustment, \$0*

This request addresses an error made in the Fall BMP by correcting the account for \$8,212 in ARRA grant funding.

CBO Recommendation: \$0, as requested

2. *WA_015/McCall Building, \$1,596,037*

Council passed ordinance #36976 on November 7, 2012 that authorized several internal service funds to loan the General Fund \$1,596,037 in order to reimburse the Portland Water Bureau for renovations made to the McCall Building. This request recognizes the amount in the bureau's FY 2012-13 revised budget. The bureau will increase funding in bureau contingency in order to offset the funding increase.

CBO Recommendation: \$1,596,037

3. *WA_016/Technical Adjustment, \$0*

The bureau requests to transfer \$33,000 from the Customer Service Division budget to the Operations Division budget. The increased funding will cover costs of contracted safety work on 26 vaults that house large meters and regulators, in addition to several tank vaults. The total project cost is \$66,000 to address safety issues.

CBO Recommendation: \$0, as requested

4. *WA_0167/BTS Interagency, \$0*

The bureau requests to increase their interagency agreement with the Bureau of Technology Services in the amount of \$28,000 in order to pay for labor costs of installing equipment. Funding from the BTS replacement fund will cover the hardware costs of \$78,000 for upgraded security cameras and DVRs at Washington Park, Mt. Tabor and Groundwater.

CBO Recommendation: \$0, as requested

5. *WA_018/Fluoride, \$0*

The bureau requests to reallocate funding to the bureau contingency that was previously budgeted for the fluoridation project. The Auditor's Office recently certified a measure for the May 2013 Special Election that refers the decision to fluoridate the City's water. Prior to the certification of the measure, the bureau reallocated \$1.0 million from bureau contingency in the FY 2012-13 Fall BMP and spent \$153,000 in project costs. Already spent were \$50,000 in personnel services and \$103,000 in consultant services for the land use review application and initial design. This request reallocates the remaining \$800,000 in unencumbered project costs back to bureau contingency. Pending the results of the May 2013 Special Election, the bureau may need to again reallocate funding in the FY 2013-14 Fall BMP.

CBO Recommendation: \$0, as requested

6. *WA_019/Rebate from OMF Internal Funds to Operating Fund, \$51,845*

The bureau requests to recognize \$51,845 in funding from seven internal service funds. This funding resulted from the General Fund midyear reductions.

CBO Recommendation: \$51,845

7. *WA_020/CT from OMF Int Svc Funds to Hydropower, \$354*

The bureau requests to recognize \$354 in funding from seven internal service funds. This funding resulted from the General Fund midyear reductions.

CBO Recommendation: \$354

Bureau of Environmental Services

Summary of Significant Issues

Sewer and Stormwater Rate Revenues. As is also the case with Water, Environmental Services continues to experience lower than anticipated revenues. Through the end of December, the bureau has recognized \$127.2 million, or 47.8% of budget. As a component to building the financial forecast, the bureau assumes 1.5% annual reduction in sewer usage per single family residential account and 0.75% annual reduction for multi-family residential and commercial accounts. Drivers impacting lower consumption include increased conservation efforts resulting from environmental concerns, economic concerns or a combination of the two. Additionally, the Portland metro area has not experienced the population growth that had been initially forecast.

The chart below provides a recent history of budget to actuals for rate revenues as collected within the Sewer System Operating fund.

Fiscal Years	Adopted Budget	Actual Rate Revenues Collected	% of Adopted	\$ Variance from Adopted
FY 2009-10	221,439,193	211,335,413	95.4%	(10,103,780)
FY 2010-11	234,973,598	226,825,716	96.5%	(8,147,882)
FY 2011-12	243,431,556	231,638,034	95.2%	(11,793,522)
FY 2012-13	266,363,006			

While actual revenues has increased every year, 9.61% in total since FY 2009-10, they have not kept pace with rate revenue expectations as reflected in the Bureau's Adopted Budget which increased by 9.93% over the same time period. On such a large base, every 1% of the revenue target which is not met translates into substantial dollars not collected. The bureaus has choices in compensating for the lost revenues, implementing operating cuts or transferring additional one time sources from the Rate Stabilization Fund. BES has already some operating cuts, as can be seen in the reduction to the sewer clearing and repair interagency with PBOT, ES_008 and is monitoring spending closely. In addition to continued monitoring of rate revenue, the bureau is implementing updates to the rate model to more accurately capture the ongoing trend.

Bond proceeds. The bureau originally had planned on a bond sale this fiscal year as part of their two year CIP funding strategy. As of the Adopted Budget, BES had budgeted \$217.0 million in bond proceeds (including the Construction fund and Debt Redemption Fund), which reflects two years worth of capital spending. Any unused portion, roughly half, would fall to fund balance until the following year. In collaboration with the City's Debt Management Office, BES has postponed the bond sale until summer 2013. As an interim measure, the bureau has taken out a short term line of credit to fund more immediate current year capital needs. The total line of credit is \$95 million, most of which will be spent by the end of June, with some remaining to carry the bureau until the bond sale has been completed. A true-up of the bureau's budget to account for this change of course has not been included as part of the Winter BMP, however the CBO recommends that it is included as part of BES' Spring BMP submission.

Capital Outlay. As of the end of December, BES (Operating and Grants funds) has spent \$21.3 million out of a \$73.5 million capital outlay budget. The entire CIP as of the FY 2012-13 Adopted Budget was \$95.4 million also includes the salaries and materials and services that are directly necessary to implement construction projects. Although actuals to date represent only about 30% of the expected total, the bureau anticipates an increased level of CIP activity in the spring bringing year end capital outlay actuals closer to \$66.1 million. Prior year monthly spending trends or a straightline approach suggest year end spending closer to \$37.0

million to \$43.0 million. The CBO recommends that the bureau make any necessary adjustments in the Spring BMP if accelerated spending does not materialize.

Recommended Requests

1. *ES_007 / Winter BMP Fund Transfers, \$37,402*

As a result of OMF Internal Service Fund mid-year reductions, BES received a rebate from the following service areas:

OMF Division	Operating Fund: 600	Remediation Fund 608	Grand Total
CityFleet	1,680		1,680
Enterprise Business Solutions	5,270		5,270
Facilities	7,626	497	8,123
Printing & Distribution	2,966		2,966
Risk: Insurance Claims	3,939		3,939
Risk: Workers' Compensation	1,016		1,016
Technology Services	14,391	17	14,408
Total moved to contingency	36,888	514	37,402

The savings have been captured in contingency for each fund.

CBO Recommendation: \$37,402

2. *ES_008/Winter BMP LA Reduction, (\$200,000) FTE*

As a result of lower than expected sewer and stormwater rate revenues, BES has imposed bureau-wide mid-year cuts. For the sewer cleaning and repair function, most of which BES contracts out to the Portland Bureau of Transportation's Maintenance Division, this translates into a \$200,000 reduction to the existing \$20.3 million interagency.

The cut represents just under 1% of the total and will be applied to materials and services related to repairing/replacing main sewers, liner repairs on laterals, repairing manholes, repairing inlet leads, repairing sumps and cleaning sedimentation manholes. More specifically, lineal feet of sewer repairs are expected to drop by 2%, or 6 repairs. Stormwater repairs are expected to drop by 10% of linear feet and sump maintenance is expected to drop by 15% of sumps repaired and 4% fewer sumps cleaned. No positions in PBOT will be eliminated.

Although services levels may be impacted slightly, BES and PBOT believe that the remaining budget for these activities will be sufficient for an adequate level of accomplishment based on the targets set forth in the sewer maintenance and cleaning operating agreement.

The bigger issue which needs to be addressed is the multi-year trend of lower than expected sewer / stormwater rate revenues. BES' current internal estimate indicates that they will receive \$255.0 million by year end which is \$11.0 million less than what had been anticipated during the Adopted Budget process.

Rate revenues warrant close monitoring throughout the year, although at the present time, the bureau is not anticipating additional bureau reductions in the Spring BMP.

CBO Recommendation: (\$200,000)

Community Development

Bureau of Development Services

Summary of Significant Issues

The Bureau of Development Services' workload has steadily increased over the last year. In an effort to address the elevated workload, the bureau has brought on several new staff. BDS received 17.6 FTE in the FY 2012-13 Adopted Budget, 3.0 FTE in the Fall BMP, and is requesting to convert six limited term positions to permanent in the Winter BMP packages below. In total, the Bureau will add 26.6 positions in FY 2012-13. These FTE are spread amongst the various Bureau programs with many dedicated to staffing front-line services, performing inspection activities, and supporting land use services. All of the positions being requested in the Winter BMP correlate directly to the Bureaus' increased workload and seek to close gaps in performance. Workload indicators supporting the need for the new positions include:

- Increases in Single Family permits –up 55% year-over-year; residential additions are up 8% from the prior year; and customer counts in the Development Service Center are up 4% year to year.
- Design Review and Historical Design Review applications are up - 185 applications in 2010, 238 in 2011, and 255 in 2012.
- Increases in the number of reviews for Greenway, Environmental, and Land Division applications - 95 applications in 2011 and 107 in 2012.

All of these positions will be supported by Development Services Fund revenues. These revenues are being generated at a faster rate than projected for the first half of the fiscal year. Driving the increased collections are several large payments remitted by OHSU to cover the remaining portion of costs related to a large project that is nearing completion. Since the project is drawing to a close, License and Permit, Charges for Services, and Miscellaneous revenues collections should slow over the next several months. However, it's worth noting that the valuation of the permits being issued in FY 2012-13 is up 28% as of December when compared to the same time period in the prior year. Large year-end FY 2012-13 revenue surpluses are projected and funds proceeds are adequate to support the new staffing request.

Recommended Requests

1. DS_008/Winter BMP FY2012-13 Vacancy Savings, \$0

The FY 2012-13 Adopted Budget includes a provision directing the capture of bureau vacancy savings starting in the FY 2012-13 Fall BMP. Accordingly, BDS recorded 11 vacancies from November 2012 through December 2012. Of the 11 vacancies eight were eligible to accrue vacancy savings (positions received in the Fall BMP were excluded from the calculation). The non-General Fund vacancy savings accumulated from the eligible positions totaled \$201,512 and will be transferred to Development Services Fund contingency. The City Budget Office (CBO) recommends accepting the transfer of these savings into contingency. It should be noted that the bureau did not request any exemptions in this reporting period.

CBO Recommendation: \$0, as requested

2. DS_009/Health Fund FY 2012-13, \$0

An interagency agreement with the Office of Management and Finance is established to reimburse the Health Fund for benefit expenses related to either the death of a bureau employee, a negotiated severance package, or military leave. A total of \$1,848 will be transferred from contingency to internal materials and services to fund this request.

CBO Recommendation: \$0, as requested

3. *DS_010/Internal Service Fund Transfer/General Fund, \$0*

Mid-year General Fund Discretionary (one-time) reductions were approved as part of the Fall BMP. Bureaus were given the option to reallocate the reductions in the Winter BMP. The Office of Management and Finance chose to redistribute a portion of its cuts by reducing interagency expenses to bureaus. The funding made available through the reduction of the interagency expenses will be captured by the benefiting fund. For bureaus that receive General Fund Discretionary, the surplus will be rebated back to the General Fund. As such, BDS' General Fund cash transfer will receive a one-time reduction of (\$23,064) to mirror the reduction in interagency expenses.

CBO Recommendation: \$0, as requested

4. *DS_011, 12, 13, 14, 15/Development Services Technician II (2FTE), City Planner I Urban Design, City Planner II Environmental (1 FTE), Office Support Specialist II (1 FTE) – Land Use, Office Support Specialist II (1 FTE) Inspections, \$0*

BDS is requesting to convert six limited term positions to permanent. With the exception of two of the positions, the roles are currently filled and assisting the Bureau in handling its increasing workload. Position specifics are as follows:

- Development Service Technician II – 2.0 FTE: Positions serve as the front line staff of the Bureau. They meet with customers and assess building, mechanical, electrical, and plumbing permits that pass through the Development Services Center (DSC).
- City Planner I Urban Design – 1.0 FTE: This position is responsible for reviewing Design Review and Historical Design Review land use applications. The bureau is experiencing a steady increase in the number of Design Review and Historical Design Review applications.
- City Planner II Environmental - 1.0 FTE: Position reviews Greenway, Environmental, and Land Division applications for which the bureau is experiencing a steady increase.
- Office Support Specialist, Land Use Services Division 1.0 FTE: This position will assist the Records Management Team in handling the land use review applications which are on the rise.
- Office Support Specialist II, Inspection Service Division – 1.0 FTE: Position provides administrative and support services to the Commercial Inspections Section that conducts structural, mechanical, electrical, and plumbing commercial inspections.

This request totals \$501,348 and represents a full year of funding for the positions listed above. It is funded by Development Services fund contingency. A portion of the requested funding will cover costs associated with the positions while serving in limited term status. Ongoing costs associated with funding the positions will be relatively consistent with the current request.

Approving these positions will bring the total number of newly appropriated FY 2012-13 permanent positions to 26.6 FTE. The additional staff are part of a strategic rebuilding effort. Between FY 2008-09 and FY 2009-10, the bureau's workforce was reduced from 315 employees down to 147. At the time, the layoffs were necessary due to a sharp decline in permit revenues and a dwindling workload. In response to the changing conditions, the Bureau has been adding back staff since FY 2011-12. The CBO recommends approval of the requested positions based on the bureau's current financial picture and increasing workload.

CBO Recommendation: \$0, as requested

Portland Housing Bureau

Recommended Requests

1. *HC_012/General Fund Vacancy Savings, (\$3,371)*

This request reduces personnel services based on Council direction during the budget process to capture bureau vacancy savings. The amount of vacancy savings was calculated by the City Budget Office as per guidance that was provided earlier in the fiscal year.

CBO Recommendation: (\$3,371)

2. *HC_013/Non-General Fund Vacancy Savings, \$0*

This request reduces personnel services based on Council direction during the budget process to capture bureau vacancy savings. The amount of vacancy savings was calculated by the City Budget Office as per guidance that was provided earlier in the fiscal year. A total reduction of \$30,337 is shifted to the contingency accounts in several funds.

CBO Recommendation: \$0, as requested

3. *HC_014/Technical Adjustments, \$0*

This request reflects a number of changes that do not increase the level of appropriation. Included is the allocation of funding to a number of projects from the affordable rental housing budget: \$2.6 million of CDBG funds to the Lexington-Park project (reflecting City Council action on December 5, 2012), \$42,680 of HOME funds to PCRI, and \$50,001 of TIF funds for the Butte Apartments project.

CBO Recommendation: \$0, as requested.

4. *HC_015/Non-General Fund Reductions, (\$2,365,162)*

This request reduces a number of items in funds other than the General Fund. These reductions include true-ups to actual grant amounts (\$766,162), the elimination of an in-and-out transaction (\$1,539,000) which would have received a loan payoff that immediately would have been disbursed again, and a reduction of \$60,000 budgeted for resource development to carry the funds over to FY 2013-14.

CBO Recommendation: (\$2,365,162).

5. *HC_016/Mid-Year Reduction Mitigation, \$45,215*

In the Fall BMP, PHB's General Fund discretionary budget was reduced by \$70,016 to reflect a pro rata share of Citywide cuts. A portion of this request allocates that reduction to programs.

A reduction of \$25,000 comes from what remains of the \$150,000 budget for the citywide housing strategy originally added in FY 2011-12 with one-time funds.

A reduction of \$56,629 reflects greater than anticipated savings from the Bud Clark Commons common area maintenance contract.

The request also adds resources (\$45,215) in the General Fund representing indirect cost revenue from the lead-based paint grant. Together with the excess amount cut from the items above (\$11,613), this additional revenue funds unemployment claims (\$42,720 in the General Fund) and other needs.

CBO Recommendation: \$45,215.

6. *HC_017/New Revenues, \$1,120,685*

Included in this request are the following increases to appropriation:

The Lents URA subfund in the TIF Reimbursement Fund is increased by \$500,000 to true up with the PDC Adopted Budget. The additional resource is available as opportunity funding.

The Healthy Homes grant is increased by \$159,092, truing up with actual resources available.

Beginning balance in the HIF is increased by \$443,000 to fund the restructure of PCRI's Albina portfolio. This funding would pay off existing debt on a number of properties with private debt. This is part of a larger restructure of the portfolio that includes conversion of existing PHB loans to equity gap loans at 0% interest and the waiving of all accrued interest. Prior to the Winter Supplemental, HIF beginning fund balance is budgeted at \$750,821 while actual beginning balance is \$3,285,791. Approximately \$1.85 million of this balance is reserved for other programs; sufficient balance is available to fund this request.

CBO Recommendation: \$1,120,685

7. *HC_018/Project Rebudget, (\$21,156,565)*

This request reduces non-General Fund appropriation in order to increase appropriations as part of the FY 2013-14 Requested Budget. This rebudgeting reflects anticipated spend-down of various projects.

HIF: \$6,000,000 of Section 108 Loan proceeds are rebudgeted

CDBG: \$1,525,000 of NOFA/opportunity funding is rebudgeted for PCRI in FY 2013-14.

HOME: \$1,255,000 is rebudgeted for the Glisan Commons and Providence House projects.

TIF: \$10,000,000 is rebudgeted in Convention Center URA pending NOFA project awards for affordable rental housing projects. \$2,000,000 is rebudgeted in the River District URA for the Medford project and pending NOFA awards

Grants: \$376,565 is rebudgeted for trued up NSP grants.

CBO Recommendation: (\$21,156,565)

Bureau of Planning and Sustainability

Summary of Significant Issues

The bureau submit two small requests for the Winter Supplemental Budget; however, the bureau's Spring BMP submittal will likely include 1) a reallocation of the bureau's midyear cut, and 2) a reduction in personnel services for any required vacancy savings. The bureau had no vacancy savings to include in the Winter Supplemental Budget.

Based on December actuals, the CBO currently projects that the bureau will not exceed budget for those programs funded by the General Fund. Those programs include all planning efforts, policy analysis, code development, sustainability outreach and bureau administration for a total General Fund amount of \$8 million as of the FY 2012-13 Adopted Budget. External materials and services spending is projected to exceed budget by \$45,000 by the year's end, but the CBO projects that personal services will be under spent by \$200,000. If these projections hold, the bureau should reallocate resources in the Spring BMP in order to avoid overspending in a major object category.

The CBO also projects that franchise fees collected for the Solid Waste Management Fund are projected to exceed budget by \$285,000 and commercial tonnage fees by \$119,000, for a net amount of approximately \$400,000.

Noted below are updates on two items discussed in the CBO's Fall BMP analysis.

Comprehensive Plan

The bureau allocated additional resources for the completion of the Comprehensive Plan in both the FY Adopted Budget and again in the Fall BMP, including \$234,985 in encumbrance carryovers from FY 2011-12. Additional resources were required to expedite the process in order to comply with the state-mandated deadline of October 2013. The bureau released a draft copy to the public in January 2013, and the bureau plans to release a second draft in the summer of 2013. Oregon Department of Land Conservation and Development continues to review the Task 2 (factual basis) of the Comprehensive Plan.

One-time Funding

The CBO's analysis in the Fall BMP noted that the bureau relied upon one-time General Fund discretionary funding for ongoing and multiyear projects. In FY 2012-13 the bureau received \$376,296 in one-time funding for work on the Comprehensive Plan and the West Hayden Island project. Portions of work funded by the one-time funding for the Comprehensive Plan are expected to be complete, but the development of the plan's alternative scenarios and policy document is expected to continue through 2013.

The bureau reports that work on the West Hayden Island project is largely complete, including the consultant work funded by the encumbrance carryovers.

The bureau will also submit add packages for one-time funding in their FY 2013-14 requested budget.

Recommended Requests

1. *PN_012/Mid-Year OMF Savings, \$1,474*

The bureau requests to recognize \$1,474 in funding from seven internal service funds to the Solid Waste Management Fund. This funding resulted from the General Fund midyear reductions.

CBO Recommendation: \$1,474

2. *PN_013/Technical Adjustment – Recode bureau overhead, \$0*

The bureau requests to recode overhead costs to a different functional area.

CBO Recommendation: \$0, as requested

Portland Development Commission

Recommended Requests

1. *ZD_04/Mid-Year Reduction Distribution, \$0*

This request allocates the \$37,990 reduction City Council requested via the Winter BMP (0.65% for all non-public safety bureaus other than OMF). PDC is reducing its budget for Portland4Biz website from \$55,000 to \$17,010, in anticipation of rolling this website into a component of the agency's main website.

FPD recommendation: \$0

Office of Neighborhood Involvement

Recommended Requests

1. *NL_012/Re-allocate Fall Mid-Year Reduction, \$0*

During the Fall BMP, bureaus were mandated to take a mid-year reduction. This request re-allocates the cut to ONI's Graffiti Reduction Program, resulting in the elimination of graffiti clean-up grants to the Neighborhood Coalitions.

CBO Recommendation: \$0, as requested

2. *NL_013/Required Salary Savings, (\$15,389)*

This request reduces personnel services based on Council direction during the budget process to capture bureau vacancy savings. The amount of vacancy savings was calculated by the City Budget Office as per guidance that was provided earlier in the fiscal year.

CBO Recommendation: (15,389)

3. *NL_014/EPNO Interagency with the Office of Equity, \$120*

This request budgets a reimbursement from the Office of Equity to ONI for the use of the East Portland Neighborhood Office.

CBO Recommendation: \$120

4. *NL_015/Exception for Required Salary Savings, \$7,700*

This request adds back a portion of vacancy savings as per the process outlined in a July 26, 2012 memo to City budget managers and contacts. As stated: "If a bureau has an operational issue that arises during the year and believes that a position should be exempted from the required vacancy savings, the bureau should present that issue to its commissioner-in-charge. The commissioner-in-charge has authority to grant a full or partial exemption from the vacancy savings requirement for each particular position." The vacancy savings added back to bureau budgets result from these commissioner-granted exceptions. In light of this guidance the City Budget Office does not make any recommendation on the commissioner-granted exceptions.

CBO Recommendation: \$7,700

Office of Equity and Human Rights

Summary of Significant Issues

Bureau Status Report: The Office of Equity and Human Rights was established by ordinance in September 2012. A new director was hired in March 2012, who subsequently delivered a bureau work plan to Council in July of 2012. The work plan included descriptions of bureau programs, the mission and vision of the new office, and the organizational structure. In fall of 2012, the City Budget Office (CBO) worked with bureau staff to develop the office's programmatic and financial structures, establish a bureau advisory body, as well as establish performance metrics. The CBO understand that the bureau will deliver to Council a progress report covering the office's first year of operations, in March 2013.

Recommended Requests

1. *OE_006/Technical Adjustments, \$0*

The bureau is requesting to reallocate \$23,713 in external materials and services (EM&S) to increase Interagency Agreements (IAs) with city bureaus and OMF internal service funds. The increased IAs are for CityFleet motor pool, Facilities property management services, BTS computer services for a new employee hired January 2013, sub-lease costs for office space in Portland Housing Bureau, and meeting space rental from ONI at the East Portland Neighborhood Organization office.

Reduction to EM&S	(\$23,713)
IA with City Fleet	\$500
IA with Facilities for property management	\$500
IA with BTS for new computer	\$4,000
IA with Housing Bureau for sub-lease	\$18,593
IA with ONI for space rental	\$120

CBO Recommendation: \$0, as requested

Transportation and Parking

Portland Bureau of Transportation

Summary of Significant Issues

Fiscal snapshot As of the end of December, the CBO anticipates that PBOT will end the year spending just under 84% of the revised budget in total - or 73% of the bureau's program budget. This is primarily due to a schedule change in the \$70 million bond sale and contribution to Multnomah County for the City's share of the Sellwood Bridge replacement. The original payment, which had been budgeted as part of FY 2012-13 as a single expenditure, has now been split into two payments crossing fiscal years, the first of which has been pushed out to FY 2013-14. This change in plans, as negotiated between the City and Multnomah County, is the primary cause of what appears to be very low materials and services and bond expense spending. PBOT plans to reduce the appropriation associated with the Sellwood Bridge during the Spring BMP in order to true up the budget to what is truly anticipated.

PBOT Budget Summary – all funds	Revised Budget	December Actuals	CBO Year-End Projection	% Variance
Resources				
Internal Resources	82,236,239	22,168,614	89,854,823	109%
External Revenues	286,550,421	107,954,321	222,310,398	78%
Total Resources	\$ 368,786,660	\$ 130,122,935	\$ 312,165,221	85%
Requirements				
Personnel Services	72,201,671	32,284,170	63,950,070	89%
External M&S	162,125,199	66,608,943	133,011,037	82%
Internal M&S	29,060,109	12,061,357	24,122,714	83%
Capital Outlay	58,393,530	4,931,295	26,277,089	45%
<i>Program Level</i>	<i>321,780,509</i>	<i>115,885,765</i>	<i>247,361,965</i>	<i>77%</i>
<i>Fund Level</i>	<i>47,006,151</i>	<i>13,067,443</i>	<i>64,804,312</i>	<i>138%</i>
Total Requirements	\$ 368,786,660	\$128,953,208	\$ 312,166,278	85%

Resources - Within *External Revenues*, PBOT is likely to collect more revenues or come close to budget in *Charges for Service*. The largest component of this category is parking fees, \$37.1 million or nearly 70%, both on street (meters) and off street (garages). Parking garage revenues are slightly up as compared to this time last year (about 8% higher as of December 2011), but are down when compared to where the bureau anticipated being by the end of December 2012, and are projected to end the year realizing only 90% of what had been expected. The bureau may have to take corrective action during the Spring BMP if it is not able to transfer all of the planned excess garage revenues into the Operating Fund as originally budgeted.

Requirements -PBOT is likely to under-spend within the *Capital Outlay* category. There may be an uptick in capital spending this spring, however, spending to date is considerably slower than in prior years. As of the end of December, only \$4.9 million has been spent overall, with about \$9.5 million pending in purchase orders. Together this actual and planned spending accounts for only 25% of the Revised Budget, although 50% of the year has passed. Based on historical monthly trends and a straight-line approach, PBOT is projected to spend between \$8.5 million to \$10.0 million whereas a review of the bureau's overall annual spending patterns from the past few years suggests year-end spending closer to \$46 million. The projection above represents something in the middle of this large range.

Recommended Requests

1. *TR_026/Technology Services LA – mapping services, (\$67,837)*

The Bureau of Technology Services had been contracting some GIS mapping services to PBOT's GIS group. These services will now be conducted by Multnomah County and are no longer a City of Portland responsibility. As a result, BTS has worked with PBOT to reduce the interagency. No personnel will be impacted.

CBO Recommendation: (\$67,837)

2. *TR_027/BES LA Reduction, (\$200,000)*

As a result of lower than expected sewer and stormwater rate revenues, the Bureau of Environmental Services (BES) has imposed bureau-wide mid-year cuts. For the sewer cleaning and repair function, BES has decided to cut their interagency with PBOT Maintenance by \$200,000 for a revised IA of \$20.15 million. The \$200,000 cut represents just under 1% of the total.

The reduction will be applied to materials and services related to repairing/replacing main sewers, liner repairs on laterals, repairing manholes, repairing inlet leads, repairing sumps and cleaning sedimentation manholes. No positions will be eliminated. These particular activities were selected based on direction from BES as both bureaus believe that the remaining budget for those activities will be sufficient for an adequate level of accomplishment based on the targets set forth in the sewer maintenance and cleaning operating agreement.

CBO Recommendation: (\$200,000)

3. *TR_028/Streetcar Program, \$0*

PBOT is shifting \$180,000 in external materials and services from Transportation Options to Streetcar Operations. The bureau no longer needs to support TriMet's Rail Free Zone (formerly Fareless Square) and is reprogramming the funds to support existing streetcar operations in the event that fare revenues are less than planned.

CBO Recommendation: \$0, as requested

4. *TR_029/SE Water Avenue PMLRT Betterment, \$250,000*

As a result of the Portland Milwaukie Lightrail project, the Streetcar Close the Loop project and future development of the OMSI district (including OMSI and the Portland Opera), the City proposes to relocate SE Water Avenue. The permanent relocation is expected to have many benefits including increased traffic and pedestrian circulation as well as reduce potential vehicle and streetcar conflict. The entire New Water Avenue project is estimated to cost \$2.8 million, with additional contributions from PDC and BES as well as PMLRT project funds and private partners. PBOT's contribution of \$250,000 will eventually be funded via Innovation Quadrant Transportation System Development overlay funds. The TSDC funds are projected as a result of the increased development PMLRT and Streetcar are likely to generate in the future. As an interim funding mechanism, PBOT expects to obtain a short term line of credit that will be secured by the General Fund. This action recognizing funds from the upcoming line of credit and allows PBOT to make its contribution to the project in a timely manner. The outstanding debt related to the line of credit is expected to be folded into a larger future bond sale in FY2014-15 or FY2015-16 and will eventually be repaid with TSDC funds.

CBO Recommendation: \$250,000

5. *TR_030/Vacancy Savings, \$96,589, FTE*

This request reduces personnel services based on Council direction during the budget process to capture bureau vacancy savings. The amount of vacancy savings was calculated by the City Budget Office as per guidance that was provided earlier in the fiscal year.

CBO Recommendation: \$96,589

6. *TR_031/Vacancy Savings Exemptions, \$18,444*

This request adds back a portion of vacancy savings as per the process outlined in a July 26, 2012 memo to City budget managers and contacts. As stated: "If a bureau has an operational issue that arises during the year and believes that a position should be exempted from the required vacancy savings, the bureau should present that issue to its commissioner-in-charge. The commissioner-in-charge has authority to grant a full or partial exemption from the vacancy savings requirement for each particular position." The vacancy savings added back to bureau budgets result from these commissioner-granted exceptions. In light of this guidance the City Budget Office does not make any recommendation on the commissioner-granted exceptions.

CBO Recommendation: \$18,444

7. *TR_032/Health Fund LA, \$7,933*

PBOT is transferring funds to the Health Fund to cover the benefit cost reimbursement that were extended for plan participants regarding death of an employee or military leave.

CBO Recommendation: \$7,933

8. *TR_033/General Fund Reduction, \$0*

Mid-year General Fund Discretionary (one-time) reductions were approved as part of the Fall BMP. Bureaus were given the option to reallocate the reductions in the Winter BMP. The Office of Management and Finance chose to redistribute a portion of its cuts by reducing interagency expenses to bureaus. The funding made available through the reduction of the interagency expenses will be captured by the benefiting fund. For bureaus that receive General Fund Discretionary, the surplus will be rebated back to the General Fund. The impact to PBOT is \$64,544 IA savings and GF transfer for a net zero impact.

CBO Recommendation: \$0, as requested

9. *TR_034/Parking Facilities Fund, \$12,283*

OMF Internal Service Fund savings are retained within the Parking Facilities Fund via an increase to contingency.

CBO Recommendation: \$12,283

10. *TR_035/Tech adj for T00276, \$0*

PBOT is making an adjustment to correct the use of the wrong commitment item. The \$250,000 funds for the 82nd & Bybee Street, sidewalk and stormwater infrastructure improvements are paid for with funds from the Local Improvement District construction fund (ultimately property owner funds) and not intergovernmental sources. The impact is net zero to PBOT.

CBO Recommendation: \$0, as requested

Elected Officials

Council Offices

Summary of Significant Issues

The Office of the Mayor is projected to under spend its appropriation by year end due to having fewer staff than the previous administration. This will generate savings that will fall to General Fund balance.

Office of the Mayor

1. *MY_005/Mayor's Office Vacancy Savings, (\$37,645)*

This request reduces the personnel services based on Council direction during the budget process to capture bureau vacancy savings. The amount of vacancy savings was calculated by the City Budget Office as per guidance that was provided earlier in this year.

CBO Recommendation: (\$37,645)

Office of Commissioner of Public Safety

1. *PS_003/Commissioner's Office Vacancy Savings, (\$30,133)*

This request reduces the personnel services based on Council direction during the budget process to capture bureau vacancy savings. The amount of vacancy savings was calculated by the City Budget Office as per guidance that was provided earlier in this year.

CBO Recommendation: (\$30,133)

Office of Commissioner of Public Utilities

1. *PU_003/Commissioner's Office Vacancy Savings, (\$15,866)*

This request reduces the personnel services based on Council direction during the budget process to capture bureau vacancy savings. The amount of vacancy savings was calculated by the City Budget Office as per guidance that was provided earlier in this year.

CBO Recommendation: (\$15,866)

Commissioners of Public Affairs and Public Works

The offices of Commissioners of Public Affairs and Public Works do not have adjustments in the Winter Supplemental Budget.

Office of the City Auditor

Recommended Requests

1. *AU_008/Reallocate Auditor's Mid-year reductions, \$0*

The bureau is requesting to reallocate the bureau's mandated mid-year reduction that took place in the FY 2012-13 Fall BMP from professional services to operating supplies. The City Budget Office took the full amount of the \$24,994 reduction from the professional services budget and this adjustment allows for the bureau to strategically select the budgetary source of the reduction.

CBO Recommendation: \$0, as requested

2. *AU_009/DOJ-related staff for IPR, \$118,201, 3.0 FTE*

The bureau has requested funding for 2.5 FTE Complaint Investigators, a 0.5 FTE Office Support Specialist II, increased IAs with OMF Facilities and Technology Services, and a nominal amount for operating supplies. The costs were derived from projected expenditures from April 1 through June 30, 2013. See table below for details of the bureau's request.

CBO recommends a total of \$53,924, which includes funding for 2.0 complaint investigators, \$2,652 for increased Internal Services IAs, and \$200 for operating supplies.

For more detail about IPR DOJ requests, see the separate DOJ section of this Winter BMP.

position costs	\$97,228
operating supplies	\$200
OMF Facilities IA, office setup	\$6,000
BTS IA for PCs, telephones, etc.	\$3,552
BTS IA for possible additional expenses	\$11,041
TOTAL	\$118,201

MODIFIED CBO Recommendation: \$53,924

3. *AU_010/OMF Mid-year cash transfer to LID and ACF Funds, \$72*

The bureau is receiving cash transfers from OMF internal services funds as a result of OMF's mid-year reductions. As part of the Fall BMP, General Fund bureaus took mid-year reductions; OMF's reduction was 6.71% of its' General Fund allocation. The reductions to OMF internal service funds have correlating reductions to the service receiver bureaus/funds. The reduction for the LID Fund is \$68 and the Assessments, Collection Fund is \$4.

CBO Recommendation: \$72 cash transfer revenues

4. *AU_011/Health Fund IA, \$0*

This request will increase the bureau's Interagency Agreement with the Bureau of Human Resources Health Fund by \$2,383. The increase is required to fund severance costs incurred by the bureau in the

current fiscal year. The bureau is making an offsetting reduction in their external materials and services miscellaneous services budget.

CBO Recommendation: \$0, as requested

5. *AU_012/LID PBOT IA Increase, \$320,023*

This request will increase the IA between the Local Improvement District (LID) Fund and PBOT for PBOT project 82nd/Bybee Street, sidewalk, and stormwater improvements that are LID related, and therefore will receive LID Fund reimbursement. This adjustment is a correction from the Adopted Budget in which PBOT budgeted project costs as a grant expense, but they were actually LID project expense.

CBO Recommendation: \$320,023 cash transfer increase from LID Fund to Transportation Operating Fund

City Support Services

City Budget Office

Request

1. *BO_001/Transfer of Appropriation from OMF for 12-13, \$630,023*

The action reflects the transfer of appropriation needed to cover expenses for the City Budget Office from March 1, 2013 to June 30, 2013. The Office of Management and Finance reduced appropriation by an equivalent amount for a net zero impact to the City.

Office of the City Attorney

Summary of Significant Issues

The Office of the City Attorney is projected to have significant savings in Internal Materials & Services at year-end. The CBO is recommending that the savings be directed towards the funding, for the rest of this fiscal year, of a deputy attorney resulting from additional legal work needed due to the City's settlement agreement with the Department of Justice. The office's only Winter Supplemental request is for funding for this cost. See the separate analysis pertaining to the agreement.

Recommended Requests

1. *AT_003/DOJ Costs, \$147,540*

Please see the separate analysis of the costs pertaining to the settlement agreement between the City and the Department of Justice.

CBO Recommendation: \$0

Office of Management and Finance – All Divisions

Summary of Significant Issues

In the Fall BMP, the Enterprise Business Solutions (EBS) Unit was approved to transfer \$975,000 from contingency to professional services to fund the Time and Payroll Project. The purpose of this project is to reengineer the code that governs the time and payroll application housed within SAP. EBS has secured a contractor, EPI-Use, to lead the development effort and the project is scheduled to implement in June of 2013.

The project is currently in the development phase where it is expected to remain until March of this year. Through January 31, 2013, the project has expended just over 20%, or \$207,538, of its total budget. The Bureau reports the project as being one week ahead of schedule with only one change order anticipated at this time. The services expected from the change order are not expected to exceed \$50,000. This would bring the projects' total cost to approximately \$1,025,000.

Although the EBS Manager provided a presentation to the Technology Oversight Committee (TOC) in September 2012, the project is not currently being monitored by the TOC. Due to the risks associated with this project and the cost, the CBO will provide continual updates through the BMP and monthly reporting processes.

Recommended Requests

The significant requests included in the Winter Supplemental Budget are presented and discussed below. All other requests not mentioned here are recommended as proposed.

1. *MF_140, MF_142, MF_150, MF_152/Facilities Vacancy Savings, OMF General Fund Vacancy Savings, City Fleet Vacancy Savings, EBS Vacancy Savings, (\$188,732)*

The FY 2012-13 Adopted Budget includes a provision directing the capture of bureau vacancy savings starting in the FY 2012-13 Fall BMP. As such, OMF recorded 28 vacancies from November 2012 through December 2012, of which 16 were eligible to accrue vacancy savings (savings resulting from cascading vacancies are not eligible for capture). OMF's vacancy savings totaled \$463,247 of which \$173,292 is attributable to General Fund Discretionary, \$15,438 is savings from the Debt and Treasury Unit, and \$289,955 is non-General Fund. CBO recommends the General Fund savings be recognized as a one-time reduction to the bureau's budget and the non-General Fund savings be transferred into the appropriate funds contingency. It should be noted that the bureau requested two exemptions in this reporting period, which are noted below.

CBO Recommendation: (\$188,732)

2. *MF_143, MF_146/BHR – Vacancy Savings Exception and Revenue Bureau Vacancy Savings Exceptions, \$45,992*

These requests add back a portion of vacancy savings as per the process outlined in a July 26, 2012 memo to City budget managers and contacts. As stated: "If a bureau has an operational issue that arises during the year and believes that a position should be exempted from the required vacancy savings, the bureau should present that issue to its commissioner-in-charge. The commissioner-in-charge has authority to grant a full or partial exemption from the vacancy savings requirement for each particular position." The

vacancy savings added back to bureau budgets result from these commissioner-granted exceptions. In light of this guidance, the City Budget Office does not make any recommendation on the commissioner-granted exceptions.

Both the Bureau of Human Resources and the Revenue Bureau submitted and received vacancy savings exemptions. These exemptions total \$45,922.

CBO Recommendation: \$45,992

3. *Relates to several OMF Winter Supplemental Budget Packages/ Reallocation of One-time Mid-Year General Fund Reduction, \$0 (including cash transfers)*

The FY 2012-13 Fall BMP included one-time mid-year General Fund Discretionary reductions. Bureaus were given the option to reallocate the reductions in the Winter Supplemental Budget. OMF's one-time General Fund reduction totaled (\$911,716) and was initially allotted entirely to the Business Operations Unit located within the Office of the Chief Administrative Officer as a placeholder. OMF has chosen to redistribute the cut using a five pronged approach which includes:

1.) Retaining cuts in the Office of the Chief Administrative Officer and Business Operations Unit	98,849
2.) Reallocating the remaining portion of the reduction to internal OMF programs	339,383
3.) Capturing savings from City Hall debt refinancing	136,000
4.) Cancellation of General Fund projects	35,565
5.) Returning projected interagency savings to bureaus through year end rebates (General Fund portion only)	301,919
Total	\$ 911,716

Projected interagency savings will be rebated back to customer funds at year's end. For bureaus that receive General Fund Discretionary, the surplus will be rebated back to the General Fund in the form of cash transfers or a reduction of General Fund Discretionary revenues within those bureaus.

The total rebate provided by the internal services funds, including the General Fund portion as displayed in the table above (\$301,919), is as follows:

Fund Name	Rebate
Technology Services Fund	175,478
Enterprise Business Solution Fund	33,820
Insurance and Claims Fund	32,356
Facilities Fund	106,018
Workers' Compensation Fund	15,025
P&D Services Operating Fund	29,723
City Fleet Operating Fund	59,294
Total	451,714

Impacts:

The impacts of reallocating the reduction are far reaching and touch every OMF division. Specifically, the Bureau has stated it will not move forward with pursuing several internal OMF projects, including not adding additional functionality to the NeoGov recruiting application. The Bureau is holding positions vacant for longer than originally planned, reducing EM&S budgets, and limiting the amount available for City Hall major maintenance projects. Moreover this reduction:

- Reduces a contract used to improve the Business License Information System.
- Reduces the Portland Community Media contract limiting technical support to community members working on programming.
- Eliminates funding for an advocacy video regarding the use of Rights of Way.
- Eliminates funding for contract negotiation expertise for Indefeasible Right of Way negotiations regarding the Integrated Regional Network Enterprise.
- Reduces professional services funding used to improve the production of the CAFR.

The City Budget Office recommends accepting OMF's proposed reallocation of the mid-year reductions.

CBO Recommendation: \$0 (including cash transfers), as requested

4. MF_191/Spectator Facilities, \$268

The Spectator Facilities Funds' beginning fund balance is increased \$268 to balance with the City's CAFR.

CBO Recommendation: \$268

5. MF_170, MF_173/City Budget Office Move, \$50,000

Council adopted Ordinance #185807 on December 12, 2012 to establish an independent City Budget Office. This request transfers \$50,000 from the remaining balance of the Council Transition budget, located in the Special Appropriation program General Fund, to fund an interagency agreement with Facilities Services to relocate the City Budget Office to the 13th of the Portland Building. Currently, the balance of the Council transition funding is \$155,000 excluding the relocation cost.

CBO Recommendation: \$50,000

6. MF_177/Health Fund Reconcile Beginning Fund Balance, (\$654,539)

The current year beginning fund balance for the Health Fund is adjusted downward \$654,539, for a new total of \$13,020,637. The Bureau of Human Resources (BHR) has chosen to take a corresponding reduction to external materials and services to balance the adjustment. The revised EM&S budget totals \$51,978,948. This approach will require BHR to pay particular attention to spending in the materials and services line item and make any necessary budget adjustments in the Spring BMP.

The Health Fund's beginning fund balance revision represents an accounting issue discovered during the FY 2011-12 year-end adjustment period that decreased charges for service revenue collections. This adjustment will allow the fund to balance with the CAFR.

CBO Recommendation: (\$654,539)

7. MF_178/Health Fund LA reimbursement of costs, \$171,905

This package recognizes \$171,905 in new Health Fund interagency revenues. Interagency agreements are established between the Health Fund and several City Bureaus to allow for the reimbursement of benefit expenses related to either the death of a bureau employee, a negotiated severance package, or military leave. The Health Fund initially incurs the benefit costs and then passes the cost on to the Bureau where the employee last resided.

CBO Recommendation: \$171,905

8. *MF_169/Facilities Services - General Fund Loan: \$1,250,000 and First Year Loan Repayment: \$51,317*

This request is in accordance with Resolution #36976 adopted by Council on November 7, 2012. The resolution authorizes up to \$3.5 million in 10-year interfund capital loans from CityFleet Operating, Facilities Services Operating, and Technology Services Funds to the General Fund for reimbursement to the Water Bureau of expenditures for acquisition, construction and renovation of certain assets, for potential expenses associated with the Willamette Harbor Superfund site. This request includes Facilities Services share of the loan amount: \$1,250,000 and the first loan repayment of \$51,317 from the General Fund.

CBO Recommendation: \$1,250,000 in Loan to General Fund and \$51,317 in First Year Loan Repayment.

9. *MF_193/CityFleet - General Fund Loan: \$1,250,000*

This request is in accordance with Resolution #36976 as explained above in request MF_169. This request includes CityFleet's share of the loan amount: \$1,250,000.

CBO Recommendation: \$1,250,000

10. *MF_194/CityFleet: General Fund Loan First Year Repayment: \$51,317*

This request is to recognize the first year loan repayment from the General Fund in accordance with Resolution #36976 as explained above.

CBO Recommendation: \$51,317

11. *MF_158/BTS - General Fund Loan: \$1,000,000 and First Year Loan Repayment: \$41,052*

This request is in accordance with Resolution #36976 adopted by Council on November 7, 2012. The resolution authorizes up to \$3.5 million in 10-year interfund capital loans from CityFleet Operating, Facilities Services Operating, and Technology Services Funds to the General Fund for reimbursement to the Water Bureau of expenditures for acquisition, construction and renovation of certain assets, for potential expenses associated with the Willamette Harbor Superfund site. This request includes Technology Services share of the loan amount: \$1,000,000 and the first loan repayment of \$41,052 from the General Fund.

CBO Recommendation: \$1,000,000 in Loan to General Fund and \$41,052 in First Year Loan Repayment.

12. *MF_168/BTS – Mobile Computer Replacement, \$1,480,806*

This request is to appropriate \$1,480,806 from the fund's replacement contingency to External Materials & Services to replace mobile computers assigned to the Police and Fire Bureaus.

CBO Recommendation: \$1,480,806

13. *MF_172/BTS – BTS Assessment, \$250,000*

This request appropriates \$250,000 from the fund's contingency for an assessment study of the Technology Services Fund. This is in response to a budget note in the FY 2012-13 Adopted Budget

directing the bureau to develop options and a recommendation to address the funding gap that currently exists in the area of technology asset replacement.

CBO Recommendation: \$250,000

14. *MF_204/Transfer of Appropriation to the City Budget Office, (\$248,296)*

The action reflects the transfer of appropriation needed to cover expenses for the City Budget Office from March 1, 2013 to June 30, 2013. The City Budget Office increased appropriation by an equivalent amount for a net zero impact to the City.

CBO Recommendation: (\$248,296)

Not Recommended Requests

1. *MF_202/Revenue – Funding for Expert Witness Testimony, \$35,000*

The Revenue Bureau is requesting \$35,000 in one-time General Fund Discretionary to finance expert witness testimony to serve on two court cases recently filed against the City. The City Attorney's Office has advised OMF that this type of technical support is an essential component in developing a strong defense.

The CBO recommends against using General Fund contingency to fund this cost. Instead, the CBO recommends OMF find offsets within its existing FY 2012-13 budget; either in the Revenue Bureau or elsewhere in OMF. According to OMF and the City Attorney, these are important cases. However, General Fund contingency is extremely limited in FY 2012-13, and OMF should find lower priority offsets to cover the costs.

CBO Recommendation: \$0

CITY BUDGET OFFICE

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CITY OF PORTLAND, OREGON

Department of Justice Agreement Cost Analysis

Date: February 6, 2013

FY 2012-13 Summary

Total recommended funding for the current fiscal year is just under **\$552,000** citywide, out of \$1.24 million requested. Funding recommendations were made in the context of extremely limited available resources. Recommended new hires were funded for three months, reflecting the earliest possible Agreement Effective Date of April 1 (per City Attorney's office). Funding for materials costs associated with new hire set up was also recommended for the current year.

Generally, CBO only recommended current year funding for new hires and not for internal transfers (positions that must eventually be backfilled). However, in some cases the Police Bureau moved command level staff into place in December 2012 to manage organizational planning. Some of these current year requests are recommended in light of the bureau's need to backfill certain command positions and its mid-year spending projection, which indicates the need for roughly \$2.0 million in Compensation Set-Aside. The bureau cannot afford to double fill positions, as it has done in preparation for the Agreement, without additional funding.

FY 2013-14 Summary

The City's initial ongoing cost estimate for Agreement implementation was \$5.4 million. In the process of building a bottom-up budget request, bureaus' requests decreased \$5.2 million. The ongoing amount recommended by CBO is **\$4.6 million**.

CBO recommended all positions explicitly mandated by the Agreement. Other positions (and costs) were requested to meet the Agreement's workload requirements. In most but not all cases, CBO agreed with the bureaus' assessment of the staff required to meet the Agreement's mandates.

CBO is not recommending filling service gaps that existed prior to the Agreement. Many bureaus pointed out that past year's budget cuts have rendered their departments unable to respond to current demand, even prior to Agreement implementation. CBO only recommended support necessary to accommodate the incremental workload estimate associated with the Agreement.

Both the bureaus' requests and CBO recommendations reflect an estimate of resources necessary to meet 100% of the Agreement's objectives and timelines. An alternative approach would be to allocate resources more cautiously and incrementally, increasing investment as necessary according

to the City's performance against the Agreement mandates. This approach would involve continued mediation with the DOJ, and would likely delay the City's ultimate compliance.

The following table provides line item detail of the funding request, by fiscal year, bureau, and bureau division. Additional context is provided on pages 6-15 of this report, referencing table lines as relevant.

	REQUESTED FY 2013-14			RECOMMENDED FY 2013-14			REQUESTED FY 2012-13			RECOMMENDED FY 2012-13			Mandated by Agreement?
	One Time	Ongoing	FTE	One Time	Ongoing	FTE	One Time	FTE	One Time	FTE	One Time	FTE	
	1 Behavioral Health Unit												
2 Mobile Crisis Unit													
3 3.0 Officers	-	200,444	2.00	-	200,444	2.00	-	2.00	-	2.00	-	2.00	Positions mandated
4 3.0 Project Respond (contract)	-	325,395	-	-	325,395	-	90,388	-	27,116	-	27,116	-	Positions mandated
5 3.0 Vehicles													
6 Service Coordination Team													
7 1.0 Program Manager (nonsworn)	-	117,697	1.00	-	117,697	1.00	-	-	-	-	-	-	Program = mandated (with no detail). Reduction reflects 12-13 service level vs. FY 11-12
8 1.0 Officer	-	-	-	-	-	-	-	-	-	-	-	-	Detached volunteer unit =
9 Contract services (housing, rehab)	-	1,918,991		-	1,763,991		-	-	-	-	-	-	mandated. Staffing = bureau determined
10 Crisis Intervention Team													
11 1.0 CIT Coordinator (sworn)	-	100,222	1.00	-	100,222	1.00	-	1.00	-	1.00	-	1.00	
12 1.0 Crime Analyst (nonsworn)	-	112,623	1.00	-	112,623	1.00	56,312	1.00	28,156	1.00	28,156	1.00	
13 Unit Command and Support													
14 1.0 Lieutenant	-	134,680	1.00	-	134,680	1.00	20,101	1.00	-	1.00	-	1.00	Mandated division head
15 1.0 Sergeant	-	110,984	1.00	-	110,984	1.00	-	1.00	-	1.00	-	1.00	Bureau determined
16 Office materials and services	-	10,875		-	13,825		17,815	-	26,017	-	26,017	-	
17 Equip/train backfill hires	41,935	-	-	28,500	-	-	-	-	-	-	-	-	Bureau determined
	41,935	3,053,511	7.00	116,500	2,901,461	7.00	281,615	6.00	81,289	6.00	81,289	6.00	

	REQUESTED		RECOMMENDED		REQUESTED		RECOMMENDED		Mandated by Agreement?
	FY 2013-14		FY 2013-14		FY 2012-13		FY 2012-13		
	One Time	Ongoing	One Time	Ongoing	One Time	FTE	One Time	FTE	
Program Coordination									
18	-	191,977	1.00	-	191,977	1.00	53,524	1.00	Position mandated
19	-	105,550	1.00	-	105,550	1.00	52,775	1.00	Bureau determined
20	-	4,550	-	-	3,950	-	8,343	-	Bureau determined
21	-	-	-	30,000	30,000	-	30,000	-	Survey mandated
	-	302,077	2.00	30,000	331,477	2.00	174,842	2.00	144,642
22 Professional Standards: Internal Affairs									
23	-	349,197	3.00	-	174,599	2.00	145,499	3.00	Lt = mandated. Remaining
24	-	134,680	1.00	-	134,680	1.00	72,952	1.00	investments are bureau
25	-	136,396	2.00	-	68,198	1.00	56,832	2.00	determined to meet
26	-	11,850	-	-	7,900	-	14,829	-	mandated timeframes.
27	8,387	-	-	-	-	-	-	-	-
	8,387	632,123	6.00	-	385,377	4.00	290,112	6.00	164,887
28 Training									
29	-	110,964	1.00	-	110,964	1.00	5,371	1.00	Bureau determined to meet
30	-	179,292	2.00	-	179,292	2.00	82,175	2.00	mandated training
31	-	136,396	2.00	-	68,198	1.00	62,515	2.00	assessment
32	-	9,875	-	-	7,900	-	21,358	-	-
33	8,387	-	-	5,720	-	-	-	-	-
	8,387	436,527	5.00	5,720	366,354	4.00	171,419	5.00	78,558
34 Independent Police Review									
35	-	255,360	2.50	-	204,288	2.00	85,808	2.50	Bureau determined to meet
36	-	35,814	0.50	-	-	-	11,420	0.50	mandated timeframes and
37	-	22,687	-	-	22,687	-	20,973	-	increased IPR scope
	-	313,861	3.00	-	226,975	2.00	118,201	3.00	53,924

	REQUESTED FY 2013-14		RECOMMENDED FY 2013-14		REQUESTED FY 2012-13		RECOMMENDED FY 2012-13		Mandated by Agreement?
	One Time	Ongoing	One Time	Ongoing	One Time	FTE	One Time	FTE	
38 City Attorney									
39 Deputy City Attorney	-	163,148	163,148	1.00	59,540	1.00	-	-	Bureau determined
40 Legal Assistant	-	31,982	-	0.33	-	-	-	-	Bureau determined
41 Office materials and services	-	26,641	26,641	-	11,000	-	-	-	Bureau determined
	-	221,771	189,789	1.33	70,540	1.00	-	-	
42 Compliance Officer Community Liaison Contract									
43 1.0 Liaison (COCL)	-	136,500	136,500	-					The COCL is mandated.
44 1.0 Support	-	93,182	93,182	-					Number of staff and cost are
45 Office materials and services	-	10,318	10,318	-					City-estimated and untested.
		240,000	240,000	-	77,000	-	-	-	
45 Bureau of Emergency Communications									
46 Dispatch Training	-	-	28,636	-	57,272	-	28,636	-	Training mandated within 180 days
AGREEMENT TOTAL	58,709	5,199,871	4,641,433	24.33	1,241,001	23.00	551,936	18.00	
POLICE									
IPR		4,424,239	3,984,669	20.00	917,988	19.00	469,376	16.00	
BOEC		313,861	226,975	3.00	118,201	3.00	53,924	2.00	
ATTORNEY (+ COCL)									
		461,771	429,789	1.33	147,540	1.00	28,636	-	
		5,199,871	4,641,433	24.33	1,241,001	23.00	551,936	18.00	

Line Item Detail

1. Behavioral Health Unit. The Agreement requires PPB to create this new unit “to facilitate PPB’s successful interactions with mental health consumers and to improve public safety.” The unit is to be created within 60 days of the Effective Date; the unit is effectively functional with command staff currently in place. This unit assembles four disparate but related initiatives:
 - Mobile Crisis Unit
 - Service Coordination Team
 - Crisis Intervention Team
 - BOEC liaison

In total the bureau requests \$3 million in ongoing resources for the unit. It represents significant additional resources dedicated to initiatives targeting mentally ill and addicted individuals.

2. Mobile Crisis Unit (MCU): This program began as a pilot in April 2010, and has been funded by one-time dollars during the past two fiscal years. The DOJ Agreement mandates that the program expand to one car at each of the three precincts, during day shift, within 120 days of the Effective Date. The program currently exists at Central Precinct only. Each car includes one officer and one mental health professional, employed by Project Respond (a program of Cascadia Behavioral Healthcare) and supported by PPB contract dollars. The bureau currently supports one MCU officer with on-going dollars; the Agreement requires five additional dedicated FTE (two officers and three contract Project Respond employees).

CBO recommends this request due to the unit’s work to reduce demand for police services associated with the mentally ill. The unit has struggled to establish measures of success, in part due to a lack of data on current and past police interactions with the mentally ill. Data collection mandated of the BHU should enable the unit to both triage ‘client’ requests and measure its impact (e.g. reduced calls for service). CBO recommends the investment be evaluated when performance data is available.

Current year Recommendation: Funding to support three months of 2.0 FTE additional Project Respond staff (vs. five months requested).

FY 2013-14 Recommendation: 2.0 FTE (officers) + contract dollars for 3.0 FTE Project Respond staff, as requested.

5. MCU vehicles: The Agreement mandates that vehicles be available for two additional Mobile Crisis Units during day shift. The bureau requests the purchase of two additional vehicles.

CBO recommends that the vehicles be purchased in FY 2013-14 due to limited current year resources. If the bureau can reassign two of its 168 take-home vehicles assigned to

employees outside of the traffic division (to on-call employees, members of special call-out teams, and command staff), the MCU cost will decrease by \$88,000.

Current year Recommendation: \$0 (vs. purchase of two vehicles requested).

FY 2013-14 Recommendation: Funds to purchase two vehicles + vehicles operations as requested.

6. Service Coordination Team (SCT): The Agreement mandates that SCT be maintained, but offers no details. "SCT or its successor shall serve to facilitate the provision of services to individuals who interact with PPB that also have a criminal record, addictions, and highly acute mental or physical health service needs."

SCT was originally initiated by the Housing Bureau and transferred to PPB in FY 2008-09; it has since been supported by one-time funds. SCT targets repeat offenders, and aims to reduce drug related property crimes by offering treatment an alternative to jail time. The program coordinates jail sentences, probation and parole oversight, and housing and treatment services for chronic offenders. Contract dollars go to programming at two social agencies and to support 1.0 FTE Deputy District Attorney.

SCT serves roughly 95 clients per year, with a 91% recidivism rate for program graduates (22 per year) and a 52% recidivism rate across all participants.

The program comprises 45% of the Agreement's recommended costs. Despite its cost – roughly \$20,000 per unique participant – it is recommended due to its effectiveness at reducing recidivism of chronic offenders. Funding is recommended at the current year level, a 9% reduction from FY 2011-12 funding. The bureau's funding request reflects the program's larger budget in FY 2010-11.

Current Year Recommendation: \$0 as requested.

FY 2013-14 Recommendation: Funding for contracts at the (reduced) current year level + program manager + 1.0 FTE Deputy County DA (vs. funding for contracts at FY 2011-12 level).

10. Crisis Intervention Team (CIT). The Agreement mandates the establishment of a Memphis Model Crisis Intervention team (CI Team) within 120 days. The Agreement describes this model as 60-80 detached, volunteer officers who are deployed to calls involving individuals in mental health crisis, in an attempt to decrease both interaction between these individuals and law enforcement, and the use of force against these individuals.

The bureau is also mandated to continue to provide 40 hours crisis intervention training to all officers (current practice), and to add crisis intervention training as a topic to its annual in service training.

11. CIT Coordinator (sworn). This position is not explicitly identified within the Agreement. The employee will coordinate enhanced training for the detached unit and core competency training to all sworn staff, contribute to the establishment of the database (discussed below), and review the written work of CIT Officers to prioritize case assignment to the three Mobile Crisis Units.

CBO recommends this position, again with the caveat that the investment be evaluated when MCU performance data is available as prioritizing MCU response will constitute the bulk of its work.

Current Year Recommendation: \$0 as requested.

FY 2013-14 Recommendation: 1.0 FTE as requested.

12. Crime Analyst (nonsworn). This position is not explicitly identified within the Agreement. The employee will help to design the BHU database, cull information it stores, triage individuals for MCU services, and fulfill reporting and analysis requirements. The Agreement details 13 data points that CI Team officers are to collect and report on for every deployment to establish a database of the bureau's interaction with individuals in mental health crisis. This database could eventually provide officers with information on at-risk individuals prior to call deployment. Currently the bureau is unable to track either the number of mentally ill individuals with whom it interacts or the frequency with which it interacts with any one individual.

CBO recommends this request a key support for both the unit and the bureau in tracking the effectiveness of its initiatives and investments. The bureau has reduced analytic capacity over the past several years in the face of recent budget cuts; current capacity appears insufficient to support sworn staffing.

Current Year Recommendation: 1.0 FTE for 3 months (vs. six months requested)

FY 2013-14 Recommendation: 1.0 FTE as requested.

14. Division command: Lieutenant. The Agreement mandates that a Lieutenant head the newly created BHU. This individual was reassigned in January, and oversees both the Division and the to-be-created BHU Advisory Committee, which the Agreement describes as representing a broad range of stakeholders, and advising the bureau on both CIT and MCU training. (Advisory Board is to be established within 240 days). An existing employee was reassigned to fill position in December 2012.

CBO recommends that this position also serve as contact manager to the City's support of Hooper Detox and the CHIERS sobering van, given the BHU's focus on addictions and mental illness.

Current Year Recommendation: \$0 (vs. seven months salary differential to reflect the cost of one additional Lt.).

FY 2013-14 Recommendation: 1.0 FTE as requested.

15. Division command: Sergeant. This position is not explicitly identified within the Agreement. The employee will directly oversee staff within the three programs (MCU, SCT and CIT), and coordinate and supervise the detached CIT unit in the field. The bureau's detached units are generally managed by a dedicated Sergeant who e.g. writes After Action reports.

CBO recommends this position as necessary to support the newly formed detached unit.

Current Year Recommendation: \$0

FY 2013-14 Recommendation: \$1.0 FTE as requested.

16. Office materials and services. These costs are not identified within the Agreement. The bureau's current year request includes the following costs per employee: \$2,000 for office space set up (new hires only), \$1,000 for specialty CIT training (this unit only), \$200 annually for miscellaneous EM&S, \$1,184 for technology purchases (new hires only), and \$1,775 annually for on-going technology costs.

CBO recommends that EM&S be fully funded for all positions created, to prevent further erosion within the bureau's budget of investments required to sustain its authorized staffing.

Current Year Recommendation: Funding to support 6.0 new hire set up + partial year EM&S.

FY 2013-14 Recommendation: Ongoing funding to support 7.0 new FTE as requested.

17. Equip/train backfill hires. These costs are not identified within the Agreement. The bureau requests funds for uniforms (\$5,720) and Advanced Academy training (\$2,667) for the sworn staff that will be reallocated to this unit, a cost of \$8,387 per hire. This assumes that all sworn staff allocated to this unit will be replaced by new hires in FY 2013-14 (rather than the current fiscal year).

CBO recommends funding uniforms for backfills, to prevent further erosion within the bureau's budget of investments required to sustain its authorized staffing. However, the Training Division budget includes ongoing dollars to support average annual Advanced Academy enrollment, and CBO recommends against this request component.

Current Year Recommendation: \$0 as requested.

FY 2013-14 Recommendation: \$28,600 one-time dollars for uniforms and equipment only for five sworn hires to backfill current year reassignments (vs. \$41,925 requested).

18. Program Coordination: Captain. This position is mandated by the Agreement, which requires that PPB hire or retain an employee familiar with bureau operations to serve as Compliance Coordinator for the duration of the agreement. The Compliance Coordinator will coordinate implementation, ensure document and records are maintained as required, and provide information and data to both the COCL and DOJ.

This individual was reassigned from North Precinct, necessitating that the bureau promote another individual to Captain rank to lead that precinct, which created unfunded staffing costs to the bureau.

Current Year Recommendation: Funding as requested for three months.

FY 2013-14 Recommendation: 1.0 FTE as requested.

19. Program Coordination: Senior Management Analyst. This position is not explicitly identified within the Agreement. The employee will draft documents required for the budget and quarterly and annual COAB, COCL and DOJ reporting, and augment the Captain's ability to interaction with and provide information to the bureau, City Hall, and the Agreements many partners and stakeholders.

This individual was hired in January 2013, creating unfunded staffing costs to the bureau.

Current Year Recommendation: Funding as requested for six months.

FY 2013-14 Recommendation: 1.0 FTE as requested.

20. Office materials and services: See #16. No CIT training costs for this division. CBO recommends that EM&S be funded for all positions created, to prevent further erosion within the bureau's budget of investments required to sustain its authorized staffing.

Current Year Recommendation: Funds as requested to support 2.0 FTE.

FY 2013-14 Recommendation: Funding as requested to support 2.0 FTE.

21. Community and Officer Survey. The Agreement mandates that within 90 days of the Community Oversight and Advisory Board (COAB) establishment, the City will conduct a survey of officers and civilians on "their experiences with and perceptions of PPB's prior community outreach efforts and accountability efforts and where those efforts could be improved." The Agreement states that both the DOJ and COAB approve the survey design.

The bureau is currently drafting an IGA with PSU to create and implement a survey tool, with the goal of presenting a first draft of the survey at the first COAB meeting. This expense is in line with survey costs in years past, when the bureau surveyed community satisfaction on a semi-annual basis (eliminated with budget cuts).

CBO recommends 50% of costs be funded in the current year due limited funding, and 50% in FY 2013-14.. CBO also recommends that sufficient funding be allocated to repeat the survey on a semi-annual basis, so that the bureau can assess its progress as the Agreement requires in increasing the public confidence in PPB.

Current Year Recommendation: \$30,000 (vs. \$60,000 requested)

FY 2013-14 Recommendation: \$30,000 one-time and \$30,000 ongoing to support a semi-annual survey (vs. \$0 requested).

22. Professional Standards: Internal Affairs. The Agreement generally calls for fair and expeditious investigations of Officer conduct, and to retain and strengthen existing mechanisms for citizen input via both Independent Police Review (IPR) and Citizen's Review Committee (CRC).
23. 3.0 Internal Affairs Investigators. These positions are not explicitly identified within the Agreement. This request is driven by the Agreement mandating a 180 day timeframe from receipt of complaint or discovery of misconduct to the completion of all administrative

investigations, including appeal to CRC. The current timeframe ranges between 189 and 261 days; the Agreement requires a process roughly 30% faster on average.

The bureau proposes increasing its Internal Affairs Investigator FTE from 6.0 to 8.0 to accommodate the shortened timeframe (a 33% staffing increase). This however requires funding three rather than two additional staff, as one current investigator is supported by temporary funds after being cut in the current year Adopted Budget.

The Internal Affairs Investigators complete the investigation itself, which is one of 14+ stages in the process of completing an investigation. This is currently allotted 70 days, proposed to reduce to 60 (a 17% reduction) to meet the total 180 day timeline. The remaining proposed time savings will come from other phases, primarily division command intake and review of the investigation and eventual disposition, and preparation of findings. CBO therefore recommends a 17% increase in staffing: 1.0 additional FTE (which requires funding for 2.0 FTE, as one current employee is now supported by temporary funds).

Current Year Recommendation: 2.0 FTE for three months (vs. 3.0 FTE for six months requested).

FY 2013-14 Recommendation: 2.0 FTE (vs. 3.0 FTE requested).

24. Use of Force Inspector (Lieutenant). This position is mandated by the Agreement. It was introduced in January 2012 via one year of grant funding. The Agreement mandates it be retained, and that duties include the review of all After Action (use of force) Reports, review of supervisory review of After Action Reports, and quarterly analyses of use of force data.

CBO recommends converting this limited-term position to a regular position supported by ongoing General Fund dollars. As it is not a re-assignment, it does not require a backfill hire.

Current Year Recommendation: 1.0 FTE for six months as requested.

FY 2013-14 Recommendation: 1.0 FTE as requested.

25. Administrative Support (PASS): These positions are not explicitly identified within the Agreement. The bureau requests two Police Administrative Support Specialists, primarily to provide transcription services in support of the investigators. A PASS can also help in preparation of investigation findings. A single Administrative Support Specialist currently supports the Internal Affairs division.

CBO recommends that the division be allocated 1.0 FTE PASS (a 100% increase).

Current Year Recommendation: 1.0 FTE for three months (vs. 2.0 FTE for six months requested).

FY 2013-14 Recommendation: 1.0 FTE (vs. 2.0 FTE requested).

26. Office materials and services. See #16. No CIT training costs for this division. CBO recommends that EM&S be fully funded for all positions created, to prevent further erosion within the bureau's budget of investments required to sustain its authorized staffing.

Current Year Recommendation: Funding to support 4.0 new hire set up (vs. 6.0 requested) + partial year

EM&S.

FY 2013-14 Recommendation: Ongoing funding to support 4.0 FTE (vs. 6.0 requested)

27. Equip/train backfill hires. See #17. No sworn staff was re-assigned to this division; no equipping of new hires is required.

Current Year Recommendation: \$0 as requested.

FY 2013-14 Recommendation: \$0 (vs. \$8,387 requested).

28. Training Division. The Agreement generally calls for PPB training to instill the agency expectation of upholding citizens' constitutional rights, and to build community partnerships to increase public trust.

29. 1.0 Police Sergeant. This position is not explicitly identified within the Agreement. The employee will be the lead subject matter expert on use of force, coordinating, auditing and reporting on all use of force training matters. The division currently maintains subject matter experts in six skill areas; this would expand the areas of specialized expertise to seven.

CBO supports this request due to the central position of use of force training within the Agreement.

Current Year Recommendation: \$0 (vs. \$5,371 requested for salary differential between officer and sergeant).

FY 2013-14 Recommendation: 1.0 FTE as requested.

30. 2.0 Training Development Analysts: These positions are not explicitly identified within the Agreement. The Agreement requires that within 180 days, PPB develop and implement a process that provides for the collection, analysis, and review of data documenting training effectiveness. To date, the Training Division has measured attendance only, and employs no measures of effectiveness. The 2.0 FTE requested Training Development Analysts will develop needs assessments, curriculum and lesson plans; research and implement measures of training effectiveness, and research and implement systems of curriculum evaluations. The Training Division currently supports one Training Development Analyst who focuses on curriculum development.

CBO recommends this request, which supports the effectiveness of bureau initiatives and investments. The bureau has reduced analytic capacity over the past several years in the face of recent budget cuts; current capacity appears insufficient to support sworn staffing.

Current Year Recommendation: 2.0 FTE for three months (vs. 5.5 months requested).

FY 2013-14 Recommendation: 2.0 FTE as requested

31. 2.0 Administrative Support (PASS): These positions are not explicitly identified within the Agreement. Three Administrative Support Specialists (one Senior) currently support the division. The bureau requests 2.0 FTE additional PASS to aid in processing, including the Agreement requirement that all records be electronic and available for supervisory review

semi-annually.

CBO recommends 1.0 additional FTE, a 33% increase in administrative support.

Current Year Recommendation: 1.0 FTE for three months (vs. 2.0 FTE for 5.5 months requested).

FY 2013-14 Recommendation: 1.0 FTE (vs. 2.0 FTE requested).

- 32.** Office materials and services. See # 16. No CIT training costs for this division. CBO recommends that EM&S be fully funded for all positions created, to prevent further erosion within the bureau's budget of investments required to sustain its authorized staffing.

Current Year Recommendation: Funding to support 4.0 new hire set up (vs. 5.0 requested) + partial year EM&S.

FY 2013-14 Recommendation: Ongoing funding to support 4.0 new FTE (vs. 5.0 requested).

- 33.** Equip/train backfill hires. See #17.

Current Year Recommendation: \$0 as requested.

FY 2013-14 Recommendation: \$5,720 for uniforms and equipment only (vs. \$8,387 requested).

- 35.** 2.5 Investigators. These positions are not explicitly identified within the Agreement. Like the PPB Internal Affairs division, IPR's workload estimates are based on the mandated timeline of 180 days from receipt of complaint or discovery of officer misconduct to the completion of all administrative investigations, including appeal to CRC. In addition, more than any other City function, the nature of IPR's work is shifting due to the Agreement, which makes anticipating workload impacts more challenging.

The standard of evidence that IPR must uphold has increased to "clear and convincing" (vs. more likely than not), and all allegations of use of excessive force must be subject to a full and completed investigation. Additionally, the Agreement states that "within 120 days of the Effective Date, the City will develop and implement a plan to reduce time and effort consumed in the redundant interview of witnesses by both IPR and IA, and enable meaningful independent investigation by IPR, when IPR determines such independent investigation is necessary." IPR interprets its charge as:

- 1) Conduct more thorough initial intake investigations, particularly for the 30% of cases IPR dismisses as 'no misconduct' and the 4% of cases categorized as 'cannot prove misconduct.' (IPR estimated workload increase equivalent to 0.85 FTE).
- 2) Conduct more thorough civilian investigations, so that PPB will no longer re-interview the same civilian complaints (IPR estimated workload increase equivalent to 0.07 FTE).
- 3) Continue to conduct administration investigations independently from PPB when deemed necessary, including interviewing of PPB staff (IPR estimated workload increase of 0.25 FTE, increasing with complaints involving command staff).
- 4) Conduct IPR investigations (with Director decision) roughly 30% more quickly (CBO estimated workload increase equivalent to 0.75 FTE).

IPR requests 2.5 FTE additional Investigators, doubling its staffing to 5.0 FTE. CBO recommends funding 2.0 Investigators based on the sum of the above analysis, a 67% increase. CBO encourages IPR to review its staffing needs again during the FY 2014-15 budget process, after the City has some experience with the new staffing model. For the current year, CBO is recommending \$51,072 to support for 2.0 FTE Complaint Investigators from April 1 through June 30, 2013.

Current Year Recommendation: 2.0 FTE for three months (vs. 2.5 FTE for four months requested).

FY 2013-14 Recommendation: 2.0 FTE (vs. 2.5 FTE requested).

- 36.** 0.5 Office Support Specialist II: This position is not explicitly identified within the Agreement. IPR currently supports 1.0 FTE Office Support Specialist II. The bureau requests this position increase in anticipation of FY 2013-14 budget cuts. This administrative position currently supports 8.0 FTE; with the recommended staffing increase it will support 10.0 FTE.

CBO recommends against this request because the office has described it as preemptive, in anticipation of likely cuts associated with the FY 2013-14 Adopted Budget. CBO is not recommending filling service gaps that existed prior to the Agreement, and therefore cannot recommend guarding against service cuts that may result from citywide balancing after the Agreement is in place.

Current Year Recommendation: 0.0 FTE (vs. 0.5 FTE for four months requested).

FY 2013-14 Recommendation: 0.0 FTE (vs. 0.5 FTE requested).

- 37.** Office materials and services. These investments are not explicitly identified within the Agreement. CBO recommends internal materials and services (IM&S) funding of \$2,652 for the remainder of the current year, for estimated charges related to two new positions. CBO recommends waiting until one-time Facilities and BTS services are needed, and if so, costs are known, before allocating funding for these services to the Auditor's Office. CBO's recommendation includes the \$200 for operating supplies.

Current Year Recommendation: \$2,852 (vs. \$20,974 requested).

FY 2013-14 Recommendation: \$22,687 as requested.

- 39.** City Attorney: The requested positions are not explicitly identified within the Agreement. The Agreement imposes new requirements on force policies, training, community mental health, crisis intervention, employee information systems, officer accountability, and enforcement, all of which will require legal counsel. The areas of increased workload are: 1) personnel and bargaining issues, 2) general Agreement implementation/coordination with DOJ, and 3) additional support of Auditor's Office due to an accelerated investigation timeline. The Office believes that each area may require an additional FTE, but is requesting funds for one attorney + support due to budget constraints.

The office currently has 1.0 FTE dedicated to general PPB advice issues, but estimates that the equivalents of 3.2 FTE address PPB matters at the expense of work for other City

bureaus (general advice and reviewing discipline letters, as well as projects without legally imposed deadlines such as revenue collection work). One Attorney was reassigned to focus exclusively on the Agreement in December 2012.

CBO recommends the funding one additional City Attorney beginning in FY 2013-14, and the use of bureau savings to support back filling the position in the current year.

Current Year Recommendation: \$0 (vs. 1.0 FTE at roughly 4 months as requested)

FY 2013-14 Recommendation: 1.00 FTE

40. Legal Assistant. The City Attorney's office maintains an average of 1.0 Legal Assistant supporting 3.0 Attorneys.

CBO recommends the office reallocate existing staff rather than expand its legal support. The office plans on reviewing its staffing needs after Agreement implementation is underway.

Current Year Recommendation: \$0 as requested.

FY 2013-14 Recommendation: \$0 (vs. 0.33 FTE requested).

42. Compliance Officer Community Liaison Contract (COCL). The Agreement mandates this position. The COCL is the face of the Agreement for both the community and DOJ. It is charged with care and management of the Community Oversight Advisory Board, a to-be-established (within 90 days of the Effective Date) 20-person board to independently assess implementation, recommend additional actions to PPB, update the community, and receive public comments and concerns. The COCL is described as responsive to City Council, the public, and DOJ, and not be attached to any one office. Administrative support is to be provided by the City.

The COCL is also tasked with a lengthy list of data it must compile on use of force, mental health interaction, training, and officer accountability. The Agreement states that the COCL shall "solicit input from community groups or initiatives that have relevant experience conducting statistical analyses." Two years after the Effective Date, the COCL will assess whether the Agreement has been upheld, and whether modifications are necessary.

The cost of this service is yet unknown. It is modeled as contract dollars managed through the City Attorney's office. The cost estimate is based upon the service as if performed by City staff: a salary of \$105,000 + benefits at 30% of salary, support staff at \$71,000 + benefits, and \$10,000 in materials costs.

The analysis and reporting work required to support the COCL function will either be provided by PPB (the Compliance Coordinator), with some quality control function on the part of the COCL, or conducted in-house. The design of this function vs. PPB internal compliance should dictate the funding for each.

The Agreement calls for the City to publically identify three candidates for this position

within 60 days of the Effective Date, and to allow for a 30-day comment period. It is unlikely costs will be incurred in the current fiscal year.

Current Year Recommendation: \$0 (vs. \$77,000 requested, assuming 4 months of service provision).

FY 2013-14 Recommendation: \$240,000 as requested.

45. Bureau of Emergency Communications. The Agreement mandates that the City complete training of all BOEC Dispatchers in Crisis Triage within 180 days of the Effective Date. BOEC's request of \$57,272 covers the costs of eight hours of overtime for 122 staff.

CBO recommends half of this funding be allocated in the current year and half in FY 2013-14 due to limited current year resources.

Current Year Recommendation: \$28,636 (vs. \$57,272 requested).

FY 2013-14 Recommendation: \$28,636 (vs. \$0 requested).

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 100 - General Fund			
REVENUES			
Budgeted Beginning Fund Balance	21,076,818	0	21,076,818
Taxes	215,985,717	0	215,985,717
Licenses & Permits	153,723,674	34,810	153,758,484
Charges for Services	17,844,377	0	17,844,377
Intergovernmental Revenues	23,914,825	555,215	24,470,040
Interagency Revenue	24,822,689	18,713	24,841,402
Fund Transfers - Revenue	29,082,351	744,160	29,826,511
Bond and Note	6,600,000	3,500,000	10,100,000
Miscellaneous	4,044,409	(15,438)	4,028,971
General Fund Discretionary	0	(51,230)	(51,230)
General Fund Overhead	0	381,727	381,727
TOTAL REVENUES	497,094,860	5,167,957	502,262,817
EXPENSES			
Personnel Services	311,707,948	(40,150)	311,667,798
External Materials and Services	81,530,791	967,691	82,498,482
Internal Materials and Services	53,616,303	693,900	54,310,203
Capital Outlay	1,083,073	(11,600)	1,071,473
Bond Expenses	6,452,869	143,686	6,596,555
Fund Transfers - Expense	33,113,806	1,348,497	34,462,303
Contingency	9,590,070	2,065,933	11,656,003
TOTAL EXPENSES	497,094,860	5,167,957	502,262,817
Fund: 200 - Transportation Operating Fund			
REVENUES			
Budgeted Beginning Fund Balance	19,655,548	0	19,655,548
Licenses & Permits	1,546,496	0	1,546,496
Charges for Services	38,719,039	0	38,719,039
Intergovernmental Revenues	72,207,109	(320,023)	71,887,086
Interagency Revenue	29,319,278	(267,837)	29,051,441
Fund Transfers - Revenue	20,504,115	320,023	20,824,138
Bond and Note	118,000,000	250,000	118,250,000
Miscellaneous	3,456,854	0	3,456,854
General Fund Discretionary	0	0	0
TOTAL REVENUES	303,408,439	(17,837)	303,390,602
EXPENSES			
Personnel Services	66,789,978	(117,585)	66,672,393
External Materials and Services	153,029,695	(236,330)	152,793,365
Internal Materials and Services	23,966,290	7,933	23,974,223
Capital Outlay	32,183,106	250,000	32,433,106
Bond Expenses	6,792,715	0	6,792,715
Fund Transfers - Expense	9,276,486	0	9,276,486
Contingency	11,370,169	78,145	11,448,314
TOTAL EXPENSES	303,408,439	(17,837)	303,390,602
Fund: 201 - Assessment Collection Fund			
REVENUES			

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 201 - Assessment Collection Fund			
REVENUES			
Budgeted Beginning Fund Balance	78,060	0	78,060
Fund Transfers - Revenue	77	4	81
Miscellaneous	1,000	0	1,000
TOTAL REVENUES	79,137	4	79,141
EXPENSES			
Unappropriated Fund Balance	77,627	0	77,627
Internal Materials and Services	1,510	0	1,510
Contingency	0	4	4
TOTAL EXPENSES	79,137	4	79,141
Fund: 202 - Emergency Communication Fund			
REVENUES			
Budgeted Beginning Fund Balance	2,844,114	1,212,661	4,056,775
Charges for Services	370,919	0	370,919
Intergovernmental Revenues	6,906,012	(58,995)	6,847,017
Fund Transfers - Revenue	13,200,332	32,167	13,232,499
Miscellaneous	50,000	0	50,000
TOTAL REVENUES	23,371,377	1,185,833	24,557,210
EXPENSES			
Personnel Services	13,520,417	28,636	13,549,053
External Materials and Services	1,465,613	0	1,465,613
Internal Materials and Services	4,374,230	0	4,374,230
Bond Expenses	1,339,013	0	1,339,013
Fund Transfers - Expense	830,138	518,216	1,348,354
Contingency	1,841,966	638,981	2,480,947
TOTAL EXPENSES	23,371,377	1,185,833	24,557,210
Fund: 203 - Development Services Fund			
REVENUES			
Budgeted Beginning Fund Balance	6,144,097	0	6,144,097
Licenses & Permits	19,748,569	0	19,748,569
Charges for Services	7,256,665	0	7,256,665
Interagency Revenue	1,004,512	0	1,004,512
Fund Transfers - Revenue	2,310,211	0	2,310,211
Bond and Note	3,026,079	0	3,026,079
Miscellaneous	1,707,875	0	1,707,875
TOTAL REVENUES	41,198,008	0	41,198,008
EXPENSES			
Unappropriated Fund Balance	3,442,377	0	3,442,377
Personnel Services	20,805,427	299,836	21,105,263
External Materials and Services	3,175,645	0	3,175,645
Internal Materials and Services	6,398,195	1,848	6,400,043
Capital Outlay	65,000	0	65,000
Bond Expenses	887,336	0	887,336
Fund Transfers - Expense	835,401	0	835,401

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 203 - Development Services Fund			
EXPENSES			
Contingency	5,588,627	(301,684)	5,286,943
TOTAL EXPENSES	41,198,008	0	41,198,008
Fund: 204 - Property Management License Fund			
REVENUES			
Licenses & Permits	5,065,000	0	5,065,000
Charges for Services	50	0	50
Miscellaneous	3,200	0	3,200
TOTAL REVENUES	5,068,250	0	5,068,250
EXPENSES			
External Materials and Services	5,004,937	0	5,004,937
Internal Materials and Services	63,313	0	63,313
TOTAL EXPENSES	5,068,250	0	5,068,250
Fund: 206 - Cable Fund			
REVENUES			
Budgeted Beginning Fund Balance	2,639,324	0	2,639,324
Licenses & Permits	1,595,395	0	1,595,395
Charges for Services	4,865,799	0	4,865,799
Interagency Revenue	231,021	0	231,021
Fund Transfers - Revenue	403	217	620
Miscellaneous	58,000	0	58,000
TOTAL REVENUES	9,389,942	217	9,390,159
EXPENSES			
Unappropriated Fund Balance	1,308,765	0	1,308,765
Personnel Services	433,220	0	433,220
External Materials and Services	6,826,302	217	6,826,519
Internal Materials and Services	81,103	0	81,103
Fund Transfers - Expense	67,149	0	67,149
Contingency	673,403	0	673,403
TOTAL EXPENSES	9,389,942	217	9,390,159
Fund: 207 - Private for Hire Transportation Safety Fund			
REVENUES			
Budgeted Beginning Fund Balance	222,805	0	222,805
Licenses & Permits	79,628	0	79,628
Fund Transfers - Revenue	267	0	267
Miscellaneous	300	0	300
TOTAL REVENUES	303,000	0	303,000
EXPENSES			
External Materials and Services	303,000	0	303,000
TOTAL EXPENSES	303,000	0	303,000

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 209 - Convention and Tourism Fund			
REVENUES			
Taxes	8,412,000	0	8,412,000
Fund Transfers - Revenue	28	25	53
Miscellaneous	5,000	0	5,000
TOTAL REVENUES	8,417,028	25	8,417,053
EXPENSES			
External Materials and Services	8,157,288	25	8,157,313
Internal Materials and Services	214,362	0	214,362
Fund Transfers - Expense	43,350	0	43,350
Contingency	2,028	0	2,028
TOTAL EXPENSES	8,417,028	25	8,417,053
Fund: 210 - General Reserve Fund			
REVENUES			
Budgeted Beginning Fund Balance	49,138,109	0	49,138,109
Fund Transfers - Revenue	1,852,234	0	1,852,234
Miscellaneous	500,000	0	500,000
TOTAL REVENUES	51,490,343	0	51,490,343
EXPENSES			
Contingency	51,490,343	0	51,490,343
TOTAL EXPENSES	51,490,343	0	51,490,343
Fund: 211 - Special Finance and Resource Fund			
REVENUES			
Budgeted Beginning Fund Balance	13,500	0	13,500
Bond and Note	111,567,160	0	111,567,160
TOTAL REVENUES	111,580,660	0	111,580,660
EXPENSES			
External Materials and Services	110,150,856	0	110,150,856
Bond Expenses	1,416,304	0	1,416,304
Fund Transfers - Expense	13,500	0	13,500
TOTAL EXPENSES	111,580,660	0	111,580,660
Fund: 212 - Transportation Reserve Fund			
REVENUES			
Budgeted Beginning Fund Balance	2,507,772	0	2,507,772
Miscellaneous	2,505	0	2,505
TOTAL REVENUES	2,510,277	0	2,510,277
EXPENSES			
Contingency	2,510,277	0	2,510,277
TOTAL EXPENSES	2,510,277	0	2,510,277
Fund: 213 - Housing Investment Fund			
REVENUES			

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 213 - Housing Investment Fund			
REVENUES			
Budgeted Beginning Fund Balance	750,821	383,000	1,133,821
Charges for Services	218,924	0	218,924
Intergovernmental Revenues	138,500	0	138,500
Bond and Note	7,531,938	(6,000,000)	1,531,938
Miscellaneous	789,000	0	789,000
TOTAL REVENUES	9,429,183	(5,617,000)	3,812,183
EXPENSES			
Personnel Services	877,961	19,787	897,748
External Materials and Services	8,048,521	(5,630,500)	2,418,021
Fund Transfers - Expense	376,096	0	376,096
Contingency	126,605	(6,287)	120,318
TOTAL EXPENSES	9,429,183	(5,617,000)	3,812,183
Fund: 215 - Parks Local Option Levy Fund			
REVENUES			
Budgeted Beginning Fund Balance	2,955,985	0	2,955,985
Taxes	16,071	0	16,071
Fund Transfers - Revenue	4,862	20	4,882
Miscellaneous	8,926	0	8,926
TOTAL REVENUES	2,985,844	20	2,985,864
EXPENSES			
Personnel Services	318,419	0	318,419
Internal Materials and Services	460,632	0	460,632
Contingency	2,206,793	20	2,206,813
TOTAL EXPENSES	2,985,844	20	2,985,864
Fund: 216 - Children's Investment Fund			
REVENUES			
Budgeted Beginning Fund Balance	219,449	0	219,449
Taxes	9,834,626	0	9,834,626
Fund Transfers - Revenue	1,287	169	1,456
TOTAL REVENUES	10,055,362	169	10,055,531
EXPENSES			
Personnel Services	441,768	0	441,768
External Materials and Services	9,546,584	0	9,546,584
Internal Materials and Services	38,138	0	38,138
Fund Transfers - Expense	25,000	0	25,000
Contingency	3,872	169	4,041
TOTAL EXPENSES	10,055,362	169	10,055,531
Fund: 217 - Grants Fund			
REVENUES			
Budgeted Beginning Fund Balance	5,868,000	(130,751)	5,737,249
Intergovernmental Revenues	81,401,302	(888,097)	80,513,205

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 217 - Grants Fund			
REVENUES			
Miscellaneous	8,212	(8,212)	0
TOTAL REVENUES	87,277,514	(1,027,060)	86,250,454
EXPENSES			
Personnel Services	11,766,560	158,098	11,924,658
External Materials and Services	36,442,026	(1,185,158)	35,256,868
Internal Materials and Services	1,967,108	0	1,967,108
Capital Outlay	31,701,820	0	31,701,820
Bond Expenses	5,400,000	0	5,400,000
TOTAL EXPENSES	87,277,514	(1,027,060)	86,250,454
Fund: 218 - Community Development Block Grant Fund			
REVENUES			
Intergovernmental Revenues	15,803,383	(1,525,000)	14,278,383
Fund Transfers - Revenue	87,322	0	87,322
Miscellaneous	1,064,000	0	1,064,000
TOTAL REVENUES	16,954,705	(1,525,000)	15,429,705
EXPENSES			
Personnel Services	1,606,224	0	1,606,224
External Materials and Services	13,536,706	(1,525,000)	12,011,706
Internal Materials and Services	30,000	0	30,000
Bond Expenses	495,000	0	495,000
Contingency	1,286,775	0	1,286,775
TOTAL EXPENSES	16,954,705	(1,525,000)	15,429,705
Fund: 219 - HOME Grant Fund			
REVENUES			
Intergovernmental Revenues	7,958,356	(1,255,000)	6,703,356
Miscellaneous	418,164	0	418,164
TOTAL REVENUES	8,376,520	(1,255,000)	7,121,520
EXPENSES			
Personnel Services	362,300	0	362,300
External Materials and Services	7,801,886	(1,255,000)	6,546,886
Contingency	212,334	0	212,334
TOTAL EXPENSES	8,376,520	(1,255,000)	7,121,520
Fund: 220 - Portland Parks Memorial Fund			
REVENUES			
Budgeted Beginning Fund Balance	2,108,538	0	2,108,538
Licenses & Permits	40,000	0	40,000
Charges for Services	31,402	0	31,402
Fund Transfers - Revenue	92,806	0	92,806
Miscellaneous	644,347	0	644,347
TOTAL REVENUES	2,917,093	0	2,917,093
EXPENSES			

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 220 - Portland Parks Memorial Fund			
EXPENSES			
Personnel Services	558,898	0	558,898
External Materials and Services	1,033,781	0	1,033,781
Internal Materials and Services	672,563	0	672,563
Capital Outlay	962	0	962
Contingency	650,889	0	650,889
TOTAL EXPENSES	2,917,093	0	2,917,093
Fund: 221 - Tax Increment Financing Reimbursement Fu			
REVENUES			
Budgeted Beginning Fund Balance	3,629,820	0	3,629,820
Intergovernmental Revenues	46,697,494	(11,446,012)	35,251,482
Bond and Note	2,942,360	(1,171,600)	1,770,760
Miscellaneous	5,744,000	(421,388)	5,322,612
TOTAL REVENUES	59,013,674	(13,039,000)	45,974,674
EXPENSES			
Personnel Services	1,698,501	(17,124)	1,681,377
External Materials and Services	55,381,787	(13,039,000)	42,342,787
Internal Materials and Services	702,234	0	702,234
Fund Transfers - Expense	584,235	0	584,235
Contingency	646,917	17,124	664,041
TOTAL EXPENSES	59,013,674	(13,039,000)	45,974,674
Fund: 222 - Police Special Revenue Fund			
REVENUES			
Budgeted Beginning Fund Balance	1,880,528	0	1,880,528
Intergovernmental Revenues	550,001	0	550,001
Miscellaneous	81,910	0	81,910
TOTAL REVENUES	2,512,439	0	2,512,439
EXPENSES			
External Materials and Services	1,349,428	314,575	1,664,003
Fund Transfers - Expense	362,525	0	362,525
Contingency	800,486	(314,575)	485,911
TOTAL EXPENSES	2,512,439	0	2,512,439
Fund: 301 - River District URA Debt Redemption Fund			
REVENUES			
Budgeted Beginning Fund Balance	9,709,522	0	9,709,522
Taxes	27,227,408	0	27,227,408
Bond and Note	2,151,867	0	2,151,867
Miscellaneous	113,744	0	113,744
TOTAL REVENUES	39,202,541	0	39,202,541
EXPENSES			
Unappropriated Fund Balance	9,171,418	0	9,171,418

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 301 - River District URA Debt Redemption Fund			
EXPENSES			
Bond Expenses	30,031,123	0	30,031,123
TOTAL EXPENSES	39,202,541	0	39,202,541
Fund: 302 - Bonded Debt Interest and Sinking Fund			
REVENUES			
Budgeted Beginning Fund Balance	375,000	0	375,000
Taxes	10,261,553	0	10,261,553
Miscellaneous	30,000	0	30,000
TOTAL REVENUES	10,666,553	0	10,666,553
EXPENSES			
Bond Expenses	10,666,553	0	10,666,553
TOTAL EXPENSES	10,666,553	0	10,666,553
Fund: 303 - Waterfront Renewal Bond Sinking Fund			
REVENUES			
Budgeted Beginning Fund Balance	6,860,382	0	6,860,382
Taxes	9,170,927	0	9,170,927
Miscellaneous	62,952	0	62,952
TOTAL REVENUES	16,094,261	0	16,094,261
EXPENSES			
Unappropriated Fund Balance	6,501,418	0	6,501,418
Bond Expenses	9,592,843	0	9,592,843
TOTAL EXPENSES	16,094,261	0	16,094,261
Fund: 304 - Interstate Corridor Debt Service Fund			
REVENUES			
Budgeted Beginning Fund Balance	8,488,647	0	8,488,647
Taxes	14,157,024	0	14,157,024
Miscellaneous	74,420	0	74,420
TOTAL REVENUES	22,720,091	0	22,720,091
EXPENSES			
Unappropriated Fund Balance	6,277,869	0	6,277,869
Bond Expenses	16,442,222	0	16,442,222
TOTAL EXPENSES	22,720,091	0	22,720,091
Fund: 305 - Pension Debt Redemption Fund			
REVENUES			
Budgeted Beginning Fund Balance	766,540	0	766,540
Fund Transfers - Revenue	3,292,364	0	3,292,364
Miscellaneous	579,032	0	579,032
TOTAL REVENUES	4,637,936	0	4,637,936
EXPENSES			
Unappropriated Fund Balance	750,000	0	750,000

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 305 - Pension Debt Redemption Fund			
EXPENSES			
Bond Expenses	3,721,396	0	3,721,396
Fund Transfers - Expense	166,540	0	166,540
TOTAL EXPENSES	4,637,936	0	4,637,936
Fund: 306 - South Park Block Redemption Fund			
REVENUES			
Budgeted Beginning Fund Balance	8,427,419	0	8,427,419
Taxes	6,826,971	0	6,826,971
Miscellaneous	102,520	0	102,520
TOTAL REVENUES	15,356,910	0	15,356,910
EXPENSES			
Unappropriated Fund Balance	8,303,725	0	8,303,725
Bond Expenses	7,053,185	0	7,053,185
TOTAL EXPENSES	15,356,910	0	15,356,910
Fund: 307 - Airport Way Debt Service Fund			
REVENUES			
Budgeted Beginning Fund Balance	1,666,715	0	1,666,715
Taxes	5,394,255	0	5,394,255
Miscellaneous	38,835	0	38,835
TOTAL REVENUES	7,099,805	0	7,099,805
EXPENSES			
Unappropriated Fund Balance	1,515,305	0	1,515,305
Bond Expenses	5,584,500	0	5,584,500
TOTAL EXPENSES	7,099,805	0	7,099,805
Fund: 308 - Gas Tax Bond Redemption Fund			
REVENUES			
Fund Transfers - Revenue	2,829,951	0	2,829,951
TOTAL REVENUES	2,829,951	0	2,829,951
EXPENSES			
Bond Expenses	2,829,951	0	2,829,951
TOTAL EXPENSES	2,829,951	0	2,829,951
Fund: 309 - Lents Town Center URA Debt Redemption F			
REVENUES			
Budgeted Beginning Fund Balance	3,324,445	0	3,324,445
Taxes	9,672,588	0	9,672,588
Miscellaneous	36,629	0	36,629
TOTAL REVENUES	13,033,662	0	13,033,662
EXPENSES			
Unappropriated Fund Balance	3,032,592	0	3,032,592

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 309 - Lents Town Center URA Debt Redemption F			
EXPENSES			
Bond Expenses	10,001,070	0	10,001,070
TOTAL EXPENSES	13,033,662	0	13,033,662
Fund: 310 - Central Eastside Ind District Debt Service Fu			
REVENUES			
Budgeted Beginning Fund Balance	2,568,287	0	2,568,287
Taxes	5,224,146	0	5,224,146
Fund Transfers - Revenue	10,000	0	10,000
Miscellaneous	24,007	0	24,007
TOTAL REVENUES	7,826,440	0	7,826,440
EXPENSES			
Unappropriated Fund Balance	2,405,863	0	2,405,863
Bond Expenses	5,420,577	0	5,420,577
TOTAL EXPENSES	7,826,440	0	7,826,440
Fund: 311 - Bancroft Bond Interest and Sinking Fund			
REVENUES			
Budgeted Beginning Fund Balance	12,254,134	0	12,254,134
Miscellaneous	8,057,429	0	8,057,429
TOTAL REVENUES	20,311,563	0	20,311,563
EXPENSES			
Unappropriated Fund Balance	13,011,571	0	13,011,571
Bond Expenses	7,299,992	0	7,299,992
TOTAL EXPENSES	20,311,563	0	20,311,563
Fund: 312 - Convention Center Area Debt Service Fund			
REVENUES			
Budgeted Beginning Fund Balance	1,880,544	0	1,880,544
Taxes	9,732,977	0	9,732,977
Miscellaneous	30,417	0	30,417
TOTAL REVENUES	11,643,938	0	11,643,938
EXPENSES			
Unappropriated Fund Balance	3,042,679	0	3,042,679
Bond Expenses	8,601,259	0	8,601,259
TOTAL EXPENSES	11,643,938	0	11,643,938
Fund: 313 - North Macadam URA Debt Redemption Func			
REVENUES			
Budgeted Beginning Fund Balance	5,394,418	0	5,394,418
Taxes	11,030,037	0	11,030,037
Fund Transfers - Revenue	3,500	0	3,500
Miscellaneous	50,060	0	50,060
TOTAL REVENUES	16,478,015	0	16,478,015

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 313 - North Macadam URA Debt Redemption Fund			
EXPENSES			
Unappropriated Fund Balance	4,965,650	0	4,965,650
Bond Expenses	11,512,365	0	11,512,365
TOTAL EXPENSES	16,478,015	0	16,478,015
Fund: 314 - Special Projects Debt Service Fund			
REVENUES			
Intergovernmental Revenues	5,974,720	0	5,974,720
Miscellaneous	216,320	0	216,320
TOTAL REVENUES	6,191,040	0	6,191,040
EXPENSES			
Unappropriated Fund Balance	4,000	0	4,000
Bond Expenses	6,187,040	0	6,187,040
TOTAL EXPENSES	6,191,040	0	6,191,040
Fund: 315 - Gateway URA Debt Redemption Fund			
REVENUES			
Budgeted Beginning Fund Balance	536,348	0	536,348
Taxes	3,055,298	0	3,055,298
Miscellaneous	6,302	0	6,302
TOTAL REVENUES	3,597,948	0	3,597,948
EXPENSES			
Bond Expenses	3,597,948	0	3,597,948
TOTAL EXPENSES	3,597,948	0	3,597,948
Fund: 316 - Willamette Industrial URA Debt Service Fund			
REVENUES			
Budgeted Beginning Fund Balance	28,882	0	28,882
Taxes	705,701	0	705,701
Miscellaneous	1,456	0	1,456
TOTAL REVENUES	736,039	0	736,039
EXPENSES			
Bond Expenses	736,039	0	736,039
TOTAL EXPENSES	736,039	0	736,039
Fund: 317 - Governmental Bond Redemption Fund			
REVENUES			
Fund Transfers - Revenue	1,434,839	0	1,434,839
TOTAL REVENUES	1,434,839	0	1,434,839
EXPENSES			
Bond Expenses	1,434,839	0	1,434,839
TOTAL EXPENSES	1,434,839	0	1,434,839

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 400 - BFRES Facilities GO Bond Construction Fun			
REVENUES			
Budgeted Beginning Fund Balance	1,585,304	0	1,585,304
Fund Transfers - Revenue	1,168	37	1,205
Miscellaneous	605,634	0	605,634
TOTAL REVENUES	2,192,106	37	2,192,143
EXPENSES			
Internal Materials and Services	14,286	0	14,286
Capital Outlay	2,151,719	0	2,151,719
Fund Transfers - Expense	26,101	0	26,101
Contingency	0	37	37
TOTAL EXPENSES	2,192,106	37	2,192,143
Fund: 401 - Local Improvement District Fund			
REVENUES			
Budgeted Beginning Fund Balance	4,158,612	0	4,158,612
Charges for Services	779,100	0	779,100
Fund Transfers - Revenue	80	68	148
Bond and Note	21,940,930	320,023	22,260,953
Miscellaneous	3,433,682	0	3,433,682
TOTAL REVENUES	30,312,404	320,091	30,632,495
EXPENSES			
External Materials and Services	5,000	0	5,000
Internal Materials and Services	1,398,046	0	1,398,046
Bond Expenses	16,747,189	0	16,747,189
Fund Transfers - Expense	8,361,772	320,023	8,681,795
Contingency	3,800,397	68	3,800,465
TOTAL EXPENSES	30,312,404	320,091	30,632,495
Fund: 402 - Parks Capital Improvement Program Fund			
REVENUES			
Budgeted Beginning Fund Balance	17,423,241	0	17,423,241
Charges for Services	8,514,264	0	8,514,264
Intergovernmental Revenues	10,776,920	0	10,776,920
Fund Transfers - Revenue	1,218,778	0	1,218,778
Bond and Note	1,824,851	0	1,824,851
Miscellaneous	1,459,569	0	1,459,569
TOTAL REVENUES	41,217,623	0	41,217,623
EXPENSES			
Personnel Services	1,344,621	0	1,344,621
External Materials and Services	3,978,212	0	3,978,212
Internal Materials and Services	626,580	0	626,580
Capital Outlay	20,958,920	0	20,958,920
Bond Expenses	969,477	0	969,477
Fund Transfers - Expense	160,019	0	160,019

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 402 - Parks Capital Improvement Program Fund			
EXPENSES			
Contingency	13,179,794	0	13,179,794
TOTAL EXPENSES	41,217,623	0	41,217,623
Fund: 403 - Public Safety GO Bond			
REVENUES			
Budgeted Beginning Fund Balance	29,959,735	0	29,959,735
Fund Transfers - Revenue	2,408	1,064	3,472
Miscellaneous	59,500	0	59,500
TOTAL REVENUES	30,021,643	1,064	30,022,707
EXPENSES			
Personnel Services	307,035	0	307,035
External Materials and Services	3,436,386	0	3,436,386
Internal Materials and Services	409,500	0	409,500
Capital Outlay	11,377,102	0	11,377,102
Fund Transfers - Expense	26,306	0	26,306
Contingency	14,465,314	1,064	14,466,378
TOTAL EXPENSES	30,021,643	1,064	30,022,707
Fund: 500 - Parks Endowment Fund			
REVENUES			
Budgeted Beginning Fund Balance	181,856	0	181,856
Miscellaneous	820	0	820
TOTAL REVENUES	182,676	0	182,676
EXPENSES			
Unappropriated Fund Balance	162,760	0	162,760
Personnel Services	1,000	0	1,000
External Materials and Services	18,489	0	18,489
Internal Materials and Services	50	0	50
Contingency	377	0	377
TOTAL EXPENSES	182,676	0	182,676
Fund: 600 - Sewer System Operating Fund			
REVENUES			
Budgeted Beginning Fund Balance	52,200,000	0	52,200,000
Licenses & Permits	1,155,000	0	1,155,000
Charges for Services	277,676,006	0	277,676,006
Intergovernmental Revenues	550,000	0	550,000
Interagency Revenue	2,448,548	0	2,448,548
Fund Transfers - Revenue	124,236,242	36,888	124,273,130
Miscellaneous	605,000	0	605,000
TOTAL REVENUES	458,870,796	36,888	458,907,684
EXPENSES			
Unappropriated Fund Balance	200,000	0	200,000
Personnel Services	57,356,309	0	57,356,309
External Materials and Services	58,732,164	0	58,732,164

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 600 - Sewer System Operating Fund			
EXPENSES			
Internal Materials and Services	41,420,979	(200,000)	41,220,979
Capital Outlay	72,435,008	0	72,435,008
Bond Expenses	2,342,082	0	2,342,082
Fund Transfers - Expense	173,803,282	0	173,803,282
Contingency	52,580,972	236,888	52,817,860
TOTAL EXPENSES	458,870,796	36,888	458,907,684

Fund: 601 - Hydroelectric Power Operating Fund			
REVENUES			
Budgeted Beginning Fund Balance	359,200	0	359,200
Interagency Revenue	68,500	0	68,500
Fund Transfers - Revenue	125,311	354	125,665
Miscellaneous	921,100	0	921,100
TOTAL REVENUES	1,474,111	354	1,474,465
EXPENSES			
Personnel Services	279,255	0	279,255
External Materials and Services	378,400	0	378,400
Internal Materials and Services	220,673	0	220,673
Bond Expenses	17,185	0	17,185
Fund Transfers - Expense	534,718	0	534,718
Contingency	43,880	354	44,234
TOTAL EXPENSES	1,474,111	354	1,474,465

Fund: 602 - Water Fund			
REVENUES			
Budgeted Beginning Fund Balance	49,003,411	0	49,003,411
Charges for Services	136,097,583	0	136,097,583
Intergovernmental Revenues	476,000	0	476,000
Interagency Revenue	3,358,083	0	3,358,083
Fund Transfers - Revenue	150,525,420	1,647,882	152,173,302
Bond and Note	433,817	0	433,817
Miscellaneous	1,078,863	0	1,078,863
TOTAL REVENUES	340,973,177	1,647,882	342,621,059
EXPENSES			
Personnel Services	63,427,868	0	63,427,868
External Materials and Services	25,908,499	(28,000)	25,880,499
Internal Materials and Services	20,602,952	28,000	20,630,952
Capital Outlay	115,505,552	(800,000)	114,705,552
Bond Expenses	3,458,037	0	3,458,037
Fund Transfers - Expense	63,684,457	0	63,684,457
Contingency	48,385,812	2,447,882	50,833,694
TOTAL EXPENSES	340,973,177	1,647,882	342,621,059

Fund: 603 - Golf Fund			
REVENUES			
Budgeted Beginning Fund Balance	822,661	0	822,661

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 603 - Golf Fund			
REVENUES			
Charges for Services	7,932,689	0	7,932,689
Fund Transfers - Revenue	851	1,045	1,896
Miscellaneous	10,722	0	10,722
TOTAL REVENUES	8,766,923	1,045	8,767,968
EXPENSES			
Personnel Services	3,310,202	0	3,310,202
External Materials and Services	3,382,100	0	3,382,100
Internal Materials and Services	545,308	0	545,308
Capital Outlay	198,500	0	198,500
Bond Expenses	140,411	0	140,411
Fund Transfers - Expense	312,418	0	312,418
Contingency	877,984	1,045	879,029
TOTAL EXPENSES	8,766,923	1,045	8,767,968
Fund: 604 - Portland International Raceway Fund			
REVENUES			
Budgeted Beginning Fund Balance	676,155	0	676,155
Charges for Services	1,811,666	0	1,811,666
Fund Transfers - Revenue	457	236	693
Miscellaneous	5,893	0	5,893
TOTAL REVENUES	2,494,171	236	2,494,407
EXPENSES			
Personnel Services	773,887	0	773,887
External Materials and Services	553,557	75,000	628,557
Internal Materials and Services	111,899	12,326	124,225
Bond Expenses	303,254	0	303,254
Fund Transfers - Expense	47,271	0	47,271
Contingency	704,303	(87,090)	617,213
TOTAL EXPENSES	2,494,171	236	2,494,407
Fund: 605 - Solid Waste Management Fund			
REVENUES			
Budgeted Beginning Fund Balance	2,322,541	0	2,322,541
Licenses & Permits	2,553,721	0	2,553,721
Charges for Services	1,975,099	0	1,975,099
Intergovernmental Revenues	26,000	0	26,000
Interagency Revenue	13,500	0	13,500
Fund Transfers - Revenue	2,874	1,474	4,348
Miscellaneous	44,580	0	44,580
TOTAL REVENUES	6,938,315	1,474	6,939,789
EXPENSES			
Unappropriated Fund Balance	134,904	1,474	136,378
Personnel Services	2,122,078	0	2,122,078
External Materials and Services	1,613,404	0	1,613,404
Internal Materials and Services	1,577,772	0	1,577,772

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 605 - Solid Waste Management Fund			
EXPENSES			
Bond Expenses	43,601	0	43,601
Fund Transfers - Expense	155,783	0	155,783
Contingency	1,290,773	0	1,290,773
TOTAL EXPENSES	6,938,315	1,474	6,939,789

Fund: 606 - Parking Facilities Fund			
REVENUES			
Budgeted Beginning Fund Balance	6,702,488	0	6,702,488
Charges for Services	13,421,000	0	13,421,000
Interagency Revenue	764,248	0	764,248
Fund Transfers - Revenue	2,839	12,895	15,734
Miscellaneous	64,891	0	64,891
TOTAL REVENUES	20,955,466	12,895	20,968,361
EXPENSES			
Personnel Services	149,241	0	149,241
External Materials and Services	3,088,707	0	3,088,707
Internal Materials and Services	3,490,965	0	3,490,965
Bond Expenses	1,875,125	0	1,875,125
Fund Transfers - Expense	6,407,823	0	6,407,823
Contingency	5,943,605	12,895	5,956,500
TOTAL EXPENSES	20,955,466	12,895	20,968,361

Fund: 607 - Spectator Facilities Operating Fund			
REVENUES			
Budgeted Beginning Fund Balance	6,910,199	268	6,910,467
Charges for Services	6,357,137	0	6,357,137
Intergovernmental Revenues	1,741,356	35,000,000	36,741,356
Fund Transfers - Revenue	76	533	609
Bond and Note	35,000,000	(35,000,000)	0
Miscellaneous	78,321	0	78,321
TOTAL REVENUES	50,087,089	801	50,087,890
EXPENSES			
Personnel Services	202,130	0	202,130
External Materials and Services	2,130,000	0	2,130,000
Internal Materials and Services	318,064	0	318,064
Capital Outlay	35,100,000	0	35,100,000
Bond Expenses	7,220,843	0	7,220,843
Fund Transfers - Expense	327,893	0	327,893
Contingency	4,788,159	801	4,788,960
TOTAL EXPENSES	50,087,089	801	50,087,890

Fund: 608 - Environmental Remediation Fund			
REVENUES			
Budgeted Beginning Fund Balance	4,107,500	0	4,107,500
Charges for Services	4,304,622	0	4,304,622
Interagency Revenue	388,500	0	388,500

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 608 - Environmental Remediation Fund			
REVENUES			
Fund Transfers - Revenue	188	514	702
Miscellaneous	32,500	0	32,500
TOTAL REVENUES	8,833,310	514	8,833,824
EXPENSES			
Personnel Services	434,250	0	434,250
External Materials and Services	2,697,609	0	2,697,609
Internal Materials and Services	878,461	0	878,461
Bond Expenses	1,006	0	1,006
Fund Transfers - Expense	183,968	0	183,968
Contingency	4,638,016	514	4,638,530
TOTAL EXPENSES	8,833,310	514	8,833,824
Fund: 609 - Sewer System Debt Redemption Fund			
REVENUES			
Budgeted Beginning Fund Balance	30,850,000	0	30,850,000
Fund Transfers - Revenue	148,350,000	0	148,350,000
Bond and Note	17,000,000	0	17,000,000
Miscellaneous	150,000	0	150,000
TOTAL REVENUES	196,350,000	0	196,350,000
EXPENSES			
Unappropriated Fund Balance	47,876,866	0	47,876,866
Bond Expenses	148,473,134	0	148,473,134
TOTAL EXPENSES	196,350,000	0	196,350,000
Fund: 611 - Hydroelectric Power Bond Redemption Fund			
REVENUES			
Budgeted Beginning Fund Balance	4,432,710	0	4,432,710
Miscellaneous	2,736,337	0	2,736,337
TOTAL REVENUES	7,169,047	0	7,169,047
EXPENSES			
Unappropriated Fund Balance	4,472,989	0	4,472,989
Bond Expenses	2,696,058	0	2,696,058
TOTAL EXPENSES	7,169,047	0	7,169,047
Fund: 612 - Water Bond Sinking Fund			
REVENUES			
Budgeted Beginning Fund Balance	15,961,566	0	15,961,566
Fund Transfers - Revenue	36,979,708	0	36,979,708
Bond and Note	15,874,000	0	15,874,000
Miscellaneous	60,374	0	60,374
TOTAL REVENUES	68,875,648	0	68,875,648
EXPENSES			
Unappropriated Fund Balance	31,835,566	0	31,835,566

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 612 - Water Bond Sinking Fund			
EXPENSES			
Bond Expenses	37,040,082	0	37,040,082
TOTAL EXPENSES	68,875,648	0	68,875,648

Fund: 614 - Sewer System Construction Fund			
REVENUES			
Budgeted Beginning Fund Balance	12,500,000	0	12,500,000
Charges for Services	550,000	0	550,000
Fund Transfers - Revenue	13,541,749	0	13,541,749
Bond and Note	200,000,000	0	200,000,000
Miscellaneous	500,000	0	500,000
TOTAL REVENUES	227,091,749	0	227,091,749
EXPENSES			
Bond Expenses	970,000	0	970,000
Fund Transfers - Expense	117,000,000	0	117,000,000
Contingency	109,121,749	0	109,121,749
TOTAL EXPENSES	227,091,749	0	227,091,749

Fund: 615 - Water Construction Fund			
REVENUES			
Budgeted Beginning Fund Balance	9,178,331	0	9,178,331
Charges for Services	1,250,000	0	1,250,000
Fund Transfers - Revenue	22,686,865	0	22,686,865
Bond and Note	198,211,000	0	198,211,000
Miscellaneous	182,518	0	182,518
TOTAL REVENUES	231,508,714	0	231,508,714
EXPENSES			
Unappropriated Fund Balance	57,883,468	0	57,883,468
Fund Transfers - Expense	150,559,296	0	150,559,296
Contingency	23,065,950	0	23,065,950
TOTAL EXPENSES	231,508,714	0	231,508,714

Fund: 617 - Sewer System Rate Stabilization Fund			
REVENUES			
Budgeted Beginning Fund Balance	12,300,000	0	12,300,000
Fund Transfers - Revenue	5,000,000	0	5,000,000
Miscellaneous	50,000	0	50,000
TOTAL REVENUES	17,350,000	0	17,350,000
EXPENSES			
Fund Transfers - Expense	7,000,000	0	7,000,000
Contingency	10,350,000	0	10,350,000
TOTAL EXPENSES	17,350,000	0	17,350,000

Fund: 618 - Hydroelectric Power Renewal Replacement			
REVENUES			

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 618 - Hydroelectric Power Renewal Replacement			
REVENUES			
Budgeted Beginning Fund Balance	9,686,500	0	9,686,500
Miscellaneous	347,340	0	347,340
TOTAL REVENUES	10,033,840	0	10,033,840
EXPENSES			
Fund Transfers - Expense	125,000	0	125,000
Contingency	9,908,840	0	9,908,840
TOTAL EXPENSES	10,033,840	0	10,033,840
Fund: 621 - Headwaters Apartment Complex Fund			
REVENUES			
Intergovernmental Revenues	860,000	0	860,000
TOTAL REVENUES	860,000	0	860,000
EXPENSES			
External Materials and Services	62,914	0	62,914
Bond Expenses	797,086	0	797,086
TOTAL EXPENSES	860,000	0	860,000
Fund: 700 - Health Insurance Operating Fund			
REVENUES			
Budgeted Beginning Fund Balance	13,675,176	(654,539)	13,020,637
Charges for Services	49,232,934	0	49,232,934
Interagency Revenue	0	171,905	171,905
Fund Transfers - Revenue	1,402	1,044	2,446
Miscellaneous	4,096,066	0	4,096,066
TOTAL REVENUES	67,005,578	(481,590)	66,523,988
EXPENSES			
Personnel Services	1,098,007	0	1,098,007
External Materials and Services	52,633,487	(654,539)	51,978,948
Internal Materials and Services	478,834	0	478,834
Bond Expenses	25,917	0	25,917
Fund Transfers - Expense	600,638	0	600,638
Contingency	12,168,695	172,949	12,341,644
TOTAL EXPENSES	67,005,578	(481,590)	66,523,988
Fund: 701 - Facilities Services Operating Fund			
REVENUES			
Budgeted Beginning Fund Balance	41,902,475	0	41,902,475
Charges for Services	1,135,573	0	1,135,573
Intergovernmental Revenues	1,159,120	0	1,159,120
Interagency Revenue	25,158,776	56,500	25,215,276
Fund Transfers - Revenue	4,329,724	(136,000)	4,193,724
Bond and Note	0	51,317	51,317
TOTAL REVENUES	73,685,668	(28,183)	73,657,485
EXPENSES			

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 701 - Facilities Services Operating Fund			
EXPENSES			
Personnel Services	3,437,468	(49,538)	3,387,930
External Materials and Services	36,061,788	50,000	36,111,788
Internal Materials and Services	4,193,003	0	4,193,003
Capital Outlay	7,734,695	0	7,734,695
Bond Expenses	7,744,206	1,114,000	8,858,206
Fund Transfers - Expense	692,138	113,627	805,765
Contingency	13,822,370	(1,256,272)	12,566,098
TOTAL EXPENSES	73,685,668	(28,183)	73,657,485
Fund: 702 - CityFleet Operating Fund			
REVENUES			
Budgeted Beginning Fund Balance	19,366,106	0	19,366,106
Intergovernmental Revenues	140,000	0	140,000
Interagency Revenue	28,799,022	500	28,799,522
Fund Transfers - Revenue	55,412	4,920	60,332
Bond and Note	0	51,317	51,317
Miscellaneous	675,000	0	675,000
TOTAL REVENUES	49,035,540	56,737	49,092,277
EXPENSES			
Personnel Services	6,985,135	(52,269)	6,932,866
External Materials and Services	11,628,562	500	11,629,062
Internal Materials and Services	1,621,446	0	1,621,446
Capital Outlay	11,857,772	0	11,857,772
Bond Expenses	327,994	1,250,000	1,577,994
Fund Transfers - Expense	536,574	59,294	595,868
Contingency	16,078,057	(1,200,788)	14,877,269
TOTAL EXPENSES	49,035,540	56,737	49,092,277
Fund: 703 - Printing & Distribution Services Operating F			
REVENUES			
Budgeted Beginning Fund Balance	1,095,558	0	1,095,558
Charges for Services	141,053	0	141,053
Intergovernmental Revenues	1,280,639	0	1,280,639
Interagency Revenue	5,374,045	360,000	5,734,045
Fund Transfers - Revenue	1,866	2,121	3,987
Miscellaneous	77,951	0	77,951
TOTAL REVENUES	7,971,112	362,121	8,333,233
EXPENSES			
Personnel Services	1,982,042	0	1,982,042
External Materials and Services	3,481,860	360,000	3,841,860
Internal Materials and Services	704,497	0	704,497
Capital Outlay	401,250	0	401,250
Bond Expenses	111,151	0	111,151
Fund Transfers - Expense	226,271	29,723	255,994

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 703 - Printing & Distribution Services Operating F			
EXPENSES			
Contingency	1,064,041	(27,602)	1,036,439
TOTAL EXPENSES	7,971,112	362,121	8,333,233
Fund: 704 - Insurance and Claims Operating Fund			
REVENUES			
Budgeted Beginning Fund Balance	28,962,173	0	28,962,173
Interagency Revenue	9,579,609	12,326	9,591,935
Fund Transfers - Revenue	1,212	756	1,968
Miscellaneous	302,000	0	302,000
TOTAL REVENUES	38,844,994	13,082	38,858,076
EXPENSES			
Personnel Services	1,189,754	0	1,189,754
External Materials and Services	6,060,338	12,326	6,072,664
Internal Materials and Services	2,370,418	0	2,370,418
Bond Expenses	61,247	0	61,247
Fund Transfers - Expense	212,436	32,355	244,791
Contingency	28,950,801	(31,599)	28,919,202
TOTAL EXPENSES	38,844,994	13,082	38,858,076
Fund: 705 - Workers' Comp Self Insurance Operating Fu			
REVENUES			
Budgeted Beginning Fund Balance	18,414,997	0	18,414,997
Interagency Revenue	3,299,921	0	3,299,921
Fund Transfers - Revenue	3,699	1,288	4,987
Miscellaneous	323,500	0	323,500
TOTAL REVENUES	22,042,117	1,288	22,043,405
EXPENSES			
Personnel Services	1,090,493	0	1,090,493
External Materials and Services	2,690,673	0	2,690,673
Internal Materials and Services	666,648	0	666,648
Bond Expenses	57,289	0	57,289
Fund Transfers - Expense	78,251	15,024	93,275
Contingency	17,458,763	(13,736)	17,445,027
TOTAL EXPENSES	22,042,117	1,288	22,043,405
Fund: 706 - Technology Services Fund			
REVENUES			
Budgeted Beginning Fund Balance	32,454,571	(37,941)	32,416,630
Charges for Services	172,630	0	172,630
Intergovernmental Revenues	5,648,842	0	5,648,842
Interagency Revenue	42,534,638	145,289	42,679,927
Fund Transfers - Revenue	1,264,883	10,220	1,275,103
Bond and Note	0	41,052	41,052
Miscellaneous	492,738	0	492,738
TOTAL REVENUES	82,568,302	158,620	82,726,922

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 706 - Technology Services Fund			
EXPENSES			
Personnel Services	25,711,107	27,473	25,738,580
External Materials and Services	17,501,869	1,885,133	19,387,002
Internal Materials and Services	3,887,513	(67,837)	3,819,676
Capital Outlay	4,098,208	0	4,098,208
Bond Expenses	1,290,419	1,000,000	2,290,419
Fund Transfers - Expense	4,770,386	175,478	4,945,864
Contingency	25,308,800	(2,861,627)	22,447,173
TOTAL EXPENSES	82,568,302	158,620	82,726,922
Fund: 708 - EBS Services Fund			
REVENUES			
Budgeted Beginning Fund Balance	4,211,030	0	4,211,030
Interagency Revenue	12,342,345	0	12,342,345
Fund Transfers - Revenue	73,393	17,668	91,061
Miscellaneous	40,000	0	40,000
TOTAL REVENUES	16,666,768	17,668	16,684,436
EXPENSES			
Personnel Services	2,244,140	(29,447)	2,214,693
External Materials and Services	2,432,935	0	2,432,935
Internal Materials and Services	4,378,487	3,285	4,381,772
Bond Expenses	4,392,988	0	4,392,988
Fund Transfers - Expense	1,517,145	61,776	1,578,921
Contingency	1,701,073	(17,946)	1,683,127
TOTAL EXPENSES	16,666,768	17,668	16,684,436
Fund: 800 - Fire & Police Disability & Retirement Fund			
REVENUES			
Budgeted Beginning Fund Balance	13,927,817	0	13,927,817
Taxes	112,072,367	0	112,072,367
Interagency Revenue	360,200	0	360,200
Fund Transfers - Revenue	752,152	857	753,009
Bond and Note	25,211,000	0	25,211,000
Miscellaneous	1,508,000	0	1,508,000
TOTAL REVENUES	153,831,536	857	153,832,393
EXPENSES			
Personnel Services	1,774,413	0	1,774,413
External Materials and Services	108,427,421	0	108,427,421
Internal Materials and Services	6,666,947	0	6,666,947
Capital Outlay	95,500	0	95,500
Bond Expenses	25,516,569	0	25,516,569
Fund Transfers - Expense	71,534	0	71,534
Contingency	11,279,152	857	11,280,009
TOTAL EXPENSES	153,831,536	857	153,832,393
Fund: 801 - Fire & Police Disability & Retirement Res Fu			
REVENUES			

	Winter BMP Base	Total Adjustments	New Revised Budget
Fund: 801 - Fire & Police Disability & Retirement Res Fu			
REVENUES			
Budgeted Beginning Fund Balance	750,000	0	750,000
TOTAL REVENUES	750,000	0	750,000
EXPENSES			
Fund Transfers - Expense	750,000	0	750,000
TOTAL EXPENSES	750,000	0	750,000
Fund: 802 - Fire & Police Supplemental Retirement Res			
REVENUES			
Budgeted Beginning Fund Balance	35,802	0	35,802
Miscellaneous	300	0	300
TOTAL REVENUES	36,102	0	36,102
EXPENSES			
Unappropriated Fund Balance	27,602	0	27,602
External Materials and Services	8,500	0	8,500
TOTAL EXPENSES	36,102	0	36,102