

Office of Management and Finance

The following questions were asked during the bureau's budget work session. Responses are included in the attached packet.

1. What would be the breakout of earthquake insurance to bureaus after a disaster?
2. Would like legal opinion from City Attorney on TRAM and Hydro's claim on City's earthquake insurance.
3. Why do you need two positions to provide ADA coordination work?



Office of Management & Finance

Interim Chief Administrative Officer Fred Miller

Council Budget Work Session Follow-Up Questions

Earthquake Insurance

Bureau of Internal Business Services – Risk Management

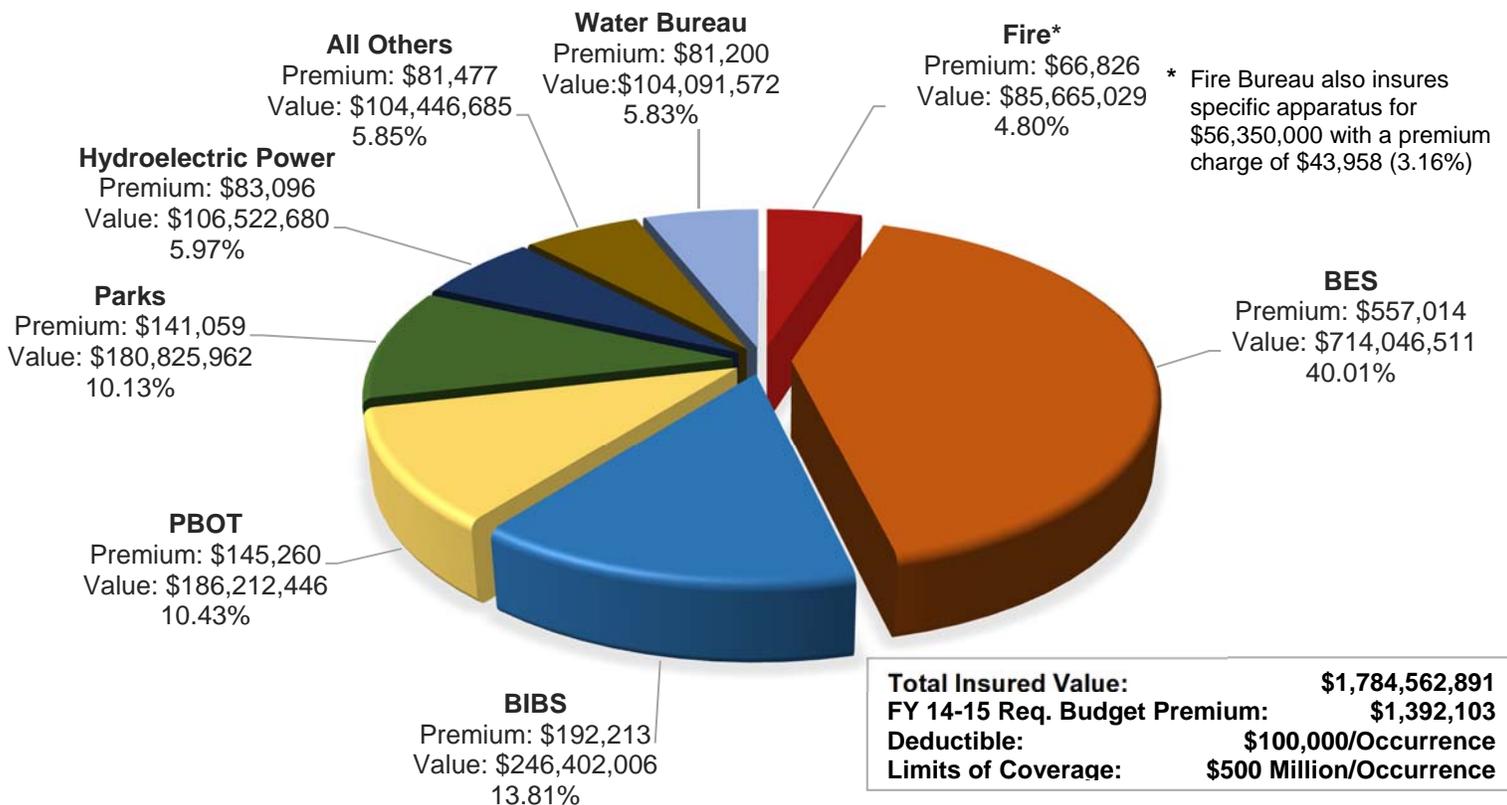
Breakout of Earthquake Insurance After Disaster

The pie chart below shows the breakout of insurance coverage as it currently stands in the FY 2014-15 Requested Budget. This is the standard all-risk property policy, which we expect to include \$25 million in earthquake insurance. The annual premium is allocated based on prior year's value of covered property listed on the insured schedule of assets.

The decision package for an additional \$75 million in earthquake insurance coverage costs approximately \$500,000 and raises the City's earthquake insurance back to the \$100 million level of previous years. From past studies, it is estimated the City's insured properties will sustain a \$166-\$185 million loss in damaged assets after a 6.5 earthquake. Risk is working with bureaus to identify critical assets to include in the additional \$75 million policy, if Council approves this add package. Insurance would only be purchased for, and bureaus would only be charged for, identified critical assets.

The Bureau of Internal Business Services is working with the Bureau of Emergency Management (PBEM) and other City bureaus to identify the list of critical assets that must be covered. As part of the Continuity of Operations Planning (COOP) effort, more planning and analysis is needed to fine-tune which assets must be covered and at what level.

**CITY OF PORTLAND
STRUCTURE AND CONTENTS REPLACEMENT VALUES
FY 2014-15 REQUESTED BUDGET BREAKOUT FOR STANDARD ALL-RISK INSURANCE**



Legal Analysis from City Attorney

The analysis from the City Attorney's Office has been shared with the City Budget Office.



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Council Budget Work Session Follow-Up Questions

ADA Transition Plan Project Management Bureau of Internal Business Services – Facilities Services

FY 2014-15 Requested Budget
\$123,121, one-time
FTE: 1 limited-term

Follow Up Question: **Why do you need two positions to provide ADA coordination work?**

The existing Program Manager position manages both the Civil Rights Title VI and the ADA Title II programs. The ADA Transition Plan is a project with a significant one-time work load that requires coordination across multiple bureaus. A dedicated limited-term position devoted to this project would ensure thorough and timely completion of this required work.

Program Manager

The Program Manager's on-going responsibilities include:

- Developing and providing Citywide compliance training and serving as a Citywide resource on both statutes.
- Developing Citywide policies to promote access for all Portlanders and federally protected groups.
- Implementing the Civil Rights Title VI Plan, which includes development of federally required limited English proficiency plans for each bureau.
- Developing the ADA Coordinator and Title VI Liaison programs to insure that each bureau has the necessary information to comply with the federal legislation.
- Resolving concerns, answering questions and responding to formal complaints.
- Managing and overseeing the \$628,000 contract and schedule for the ADA Transition Plan.
- Performing a Citywide assessment of Civil Rights compliance and improving delivery of services.

Limited-Term Program Coordinator (Requested)

The Transition Plan is not complete without a programmatic self-evaluation. The City initiated a basic self-evaluation in previous years, but the work was not implemented, nor was oversight established to ensure completion. Adequate resources and time are necessary to complete the Transition Plan and implement a fully compliant program. Not funding this request would delay the Transition Plan and leave the City open to increased risks of legal action.

The Program Coordinator would be responsible for completion and implementation of the Transition Plan, which would include the following responsibilities:

- Work with bureaus to coordinate the internal prioritization process and develop a draft schedule for removing the various physical barriers.
- Conduct the public engagement process and compile comments on the Transition Plan.
- Perform a Citywide self-evaluation for programmatic access.
- Incorporate the schedule and public comments into the draft plan; finalize the Plan for City Council approval.
- Establish a Citywide system to track implementation progress and the removal of barriers.