



Steve  
Novick  
Commissioner

September 29, 2014

**TO:** Andrew Scott  
City Budget Office

**FROM:** Leah Treat  
Portland Bureau of Transportation

**SUBJECT:** Portland Bureau of Transportation  
FY 14-15 Fall Budget Adjustment

Leah Treat  
Director

**Attached is the FY 14-15 Fall Budget Monitoring Report (BuMP) submittal for the Bureau of Transportation (PBOT). This submittal includes the following;**

- Supplemental Budget Request

There are five BuMP items regarding PBOT's request for funding of Major Maintenance and Infrastructure Projects through excess General Fund (TR-001 through TR-005). PBOT submitted eligible projects to be scored on a citywide scoring sheet, which used different criteria than what PBOT would have used. As a result, the scoring on the individual projects does not necessarily align with how PBOT would have prioritized these projects.

Furthermore, PBOT has an active public involvement process that helps to define project lists and priorities that were not part of the scoring process.

PBOT wanted to be responsive to this process and established requirements, but underscore the variance in priorities that ensue from differences in scoring criteria.

- Prior FY 13-14 Budget/Actuals Reconciliations
- Prior FY 13-14 Budget Note and Decision Package Update
- Prior FY 13-14 Performance Measures
- Prior FY 13-14 & Current FY 14-15 Capital Reporting

If you have any questions, please call Ken Kinoshita in the Bureau of Transportation at 823-7140.

**Attachments**

c: Commissioner Novick  
Chris Warner, Office of Commissioner Novick  
Alissa Mahar, Bureau of Transportation  
Ken Kinoshita, Bureau of Transportation  
Joanne Foulkrod, Bureau of Transportation

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**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_001 - General Fund Requests – Pavement Rehab Projects

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	2,730,000	0	2,730,000
Capital Outlay	7,500,000	0	7,500,000
<b>TOTAL EXPENDITURES</b>	<b>10,230,000</b>	<b>0</b>	<b>10,230,000</b>
<b>REVENUES</b>			
Fund Transfers - Revenue	10,230,000	0	10,230,000
<b>TOTAL REVENUES</b>	<b>10,230,000</b>	<b>0</b>	<b>10,230,000</b>

**Bureau Description:**

City Financial Policy 2.03 directs Council to dedicate a minimum of 25% of excess General Fund ending balance to major maintenance and infrastructure replacement projects. In an effort to help the City allocate resources to the most critical infrastructure needs, a citywide project ranking will be developed and provided to Council in advance of the Fall BMP. In order for these projects to be considered for funding, bureaus must submit these projects as General Fund requests in the Fall BMP.

PBOT is requesting \$10,230,000 in general fund support for pavement rehab projects:

- SW Naito Parkway: SW Harrison to SW Jefferson \$1,043,000
- NE 122nd Avenue: NE Siskiyou to NE Skidmore \$3,357,000
- NW 23rd Avenue: NW Lovejoy to NW Vaughn \$1,640,000
- SW Oak Street: Naito Parkway to SW 10th Avenue \$850,000
- East Burnside Street: 20th Avenue to 32nd Avenue \$1,950,000
- West Burnside Street: NW 2nd Avenue to NW 12th Avenue \$1,390,000

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_002 - General Fund Requests – Bridges and Structures

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	1,447,775	0	1,447,775
External Materials and Services	2,000,000	0	2,000,000
Capital Outlay	10,343,328	0	10,343,328
<b>TOTAL EXPENDITURES</b>	<b>13,791,103</b>	<b>0</b>	<b>13,791,103</b>
<b>REVENUES</b>			
Fund Transfers - Revenue	13,791,103	0	13,791,103
<b>TOTAL REVENUES</b>	<b>13,791,103</b>	<b>0</b>	<b>13,791,103</b>

**Bureau Description:**

City Financial Policy 2.03 directs Council to dedicate a minimum of 25% of excess General Fund ending balance to major maintenance and infrastructure replacement projects. In an effort to help the City allocate resources to the most critical infrastructure needs, a citywide project ranking will be developed and provided to Council in advance of the Fall BMP. In order for these projects to be considered for funding, bureaus must submit these projects as General Fund requests in the Fall BMP.

PBOT is requesting \$13,791,103 in general fund support for bridges and structures projects:

- Retaining wall replacement, SW Broadway Drive \$300,000
- Bridge replacement, NE Glisan St at 90th Ave \$975,800
- Bridge replacement, N Willamette Blvd \$532,751
- Bridge replacement, N Interstate Ave \$2,245,643
- Bridge replacement, NE 12th Ave at I-84 \$9,736,909

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_003 - General Fund Requests – Lead Cable Replacement

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	0	0	0
External Materials and Services	754,606	0	754,606
<b>TOTAL EXPENDITURES</b>	<b>754,606</b>	<b>0</b>	<b>754,606</b>
<b>REVENUES</b>			
Fund Transfers - Revenue	754,606	0	754,606
<b>TOTAL REVENUES</b>	<b>754,606</b>	<b>0</b>	<b>754,606</b>

**Bureau Description:**

City Financial Policy 2.03 directs Council to dedicate a minimum of 25% of excess General Fund ending balance to major maintenance and infrastructure replacement projects. In an effort to help the City allocate resources to the most critical infrastructure needs, a citywide project ranking will be developed and provided to Council in advance of the Fall BMP. In order for these projects to be considered for funding, bureaus must submit these projects as General Fund requests in the Fall BMP.

PBOT is requesting \$754,606 in general fund support for lead cable replacement projects:

NW Broadway Couch to Glisan \$321,400

SW Broadway between SW Morrison and SW Burnside \$433,206

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_004 - General Fund Requests – Signals & Streetlight

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	100,000	0	100,000
External Materials and Services	1,450,000	0	1,450,000
<b>TOTAL EXPENDITURES</b>	<b>1,550,000</b>	<b>0</b>	<b>1,550,000</b>
<b>REVENUES</b>			
Fund Transfers - Revenue	1,550,000	0	1,550,000
<b>TOTAL REVENUES</b>	<b>1,550,000</b>	<b>0</b>	<b>1,550,000</b>

**Bureau Description:**

City Financial Policy 2.03 directs Council to dedicate a minimum of 25% of excess General Fund ending balance to major maintenance and infrastructure replacement projects. In an effort to help the City allocate resources to the most critical infrastructure needs, a citywide project ranking will be developed and provided to Council in advance of the Fall BMP. In order for these projects to be considered for funding, bureaus must submit these projects as General Fund requests in the Fall BMP.

PBOT is requesting \$1,550,000 in general fund support for signals and streetlight projects:

- Traffic Signal Reconstruction Program \$1,000,000
- Street Lighting Energy Efficiency Program \$550,000

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_005 - General Fund Requests – Structural Maintenance

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
External Materials and Services	422,000	0	422,000
<b>TOTAL EXPENDITURES</b>	<b>422,000</b>	<b>0</b>	<b>422,000</b>
<b>REVENUES</b>			
Fund Transfers - Revenue	422,000	0	422,000
<b>TOTAL REVENUES</b>	<b>422,000</b>	<b>0</b>	<b>422,000</b>

**Bureau Description:**

City Financial Policy 2.03 directs Council to dedicate a minimum of 25% of excess General Fund ending balance to major maintenance and infrastructure replacement projects. In an effort to help the City allocate resources to the most critical infrastructure needs, a citywide project ranking will be developed and provided to Council in advance of the Fall BMP. In order for these projects to be considered for funding, bureaus must submit these projects as General Fund requests in the Fall BMP.

PBOT is requesting \$422,000 in General Fund support for a structural maintenance project to upgrade guardrails (traffic impact attenuators) throughout the city. Guardrails cushion the impact of a crash, saving lives and reducing damage to vehicles, structures and other roadway obstacles.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Carryover Request

**Request:** TR\_006 - GTR Project Carryovers

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	94,327	0	94,327
External Materials and Services	6,741,288	0	6,741,288
Internal Materials and Services	0	0	0
Capital Outlay	2,272,601	0	2,272,601
Contingency	(100,000)	0	(100,000)
<b>TOTAL EXPENDITURES</b>	<b>9,008,216</b>	<b>0</b>	<b>9,008,216</b>
<b>REVENUES</b>			
Budgeted Beginning Fund Balance	9,008,216	0	9,008,216
<b>TOTAL REVENUES</b>	<b>9,008,216</b>	<b>0</b>	<b>9,008,216</b>

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Carryover Request

**Request:** TR\_006 - GTR Project Carryovers

Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
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**Bureau Description:**

A carryover of \$9,008,216 is requested for the below projects to complete design and construction. The appropriation will be funded by increased beginning fund balance.

- PER – Advance from developers \$230,775
- SSM – Innovation Fund \$250,000
- SSM – Developer Infill \$275,000
- CON – Paving Preservation/Testing \$490,000
- ELM – Electrical Maintenance Equipment and Material Purchases \$450,000
- SC - Streetcar Operating \$586,906
- T00014 – Streetcar Vehicle \$200,000
- T00391 – Thurman Br Match \$100,000

**Sidewalk Safety Projects:**

- T00225 – Vermont St: 30th – 37th, SW \$154,315
- T00245 – Multnomah Blvd, SW (\$424,370)
- T00272 – Sidewalk Deficiencies Infill \$172,489
- T00278 – 122nd: Holgate-Ramona, SE (\$128,379)
- T00279 – 160th: E Burnside - SE Stark \$24,380
- T00280 – Huber: 35th - Cap Hwy, SW \$293,329
- T00281 – Sunset: Dewitt - 18th, SW \$82,113
- T00320 – Spring Garden/19th/22nd \$157,169
- T00323 – Stark St: 126th-162nd, SE \$2,675
- T00324 – Division St: 148th – 175th, SE \$56,919
- T00325 – Glisan St: 148th-162nd, NE \$273,507
- T00329 – 122nd Ave: Holgate-Powell, SE \$42,590
- T00330 – 122nd Ave: Foster-Ramona, SE \$4,992
- T00331 – Weidler St: 99th-112th, NE \$16,238
- T00333 – Barbur Blvd: 19th-26th, SW \$100,000
- T00321 - 136th: Holgate – Powell \$907,961
  
- T00009 – Gibbs St Bridge \$932,488
- T00048 – Boones Ferry-Stephenson Rd, SW \$100,000
- T00055 – Road Rehab \$1,008,303
- T00058 – Signal Reconstruction \$112,389
- T00064 – Harbor Dr / River Pkwy, SW \$238,764
- T00066 – Fed and State Program Match Funds \$522,459
- T00148 – Naito Ped Crossing \$21,000
- T00185 – Moody Blvd \$80,482
- T00207 – Terwilliger-PSU Access \$105,590
- T00266 – Streetcar Jasmie Block Track Relocate \$230,000
- T00269 – Williams: Weidler-Killingsworth, N \$158,646
- T00305 – Ramona & Holgate: 122nd- 136th, SE (\$3,648)
- T00326 – Sandy Blvd: 86th- 92nd, NE \$95,767
- T00336 – Bike Share \$25,505
- T00339 – Naito Pkwy: I-405 - Jefferson, SW \$332,188
- T00344 – Naito at Whitaker \$27,379
- T00358 – Burnside & Pearl Dist Xing Improvement, W \$15,000
- T00385 – Neighborhood Transp Safety & Livability \$687,295

**CBO Discussion and Recommendation**



**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_007 - Sr Engineer Position

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	45,000	0	45,000
<b>TOTAL EXPENDITURES</b>	<b>45,000</b>	<b>0</b>	<b>45,000</b>
<b>REVENUES</b>			
Licenses & Permits	45,000	0	45,000
<b>TOTAL REVENUES</b>	<b>45,000</b>	<b>0</b>	<b>45,000</b>
<b>FTE</b>			
Full-Time Positions	0.50	0.00	0.50
<b>TOTAL FTE</b>	<b>0.50</b>	<b>0.00</b>	<b>0.50</b>

**Bureau Description:**

Due to increase in development permits, PBOT is requesting to add a Sr Engineering position to ensure that permits are processed and reviewed in a timely manner. This request moves \$45,000 in existing appropriation from part-time to full-time dollars.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Technical Adjustment

**Request:** TR\_008 - Interagency Adjustments – Internal Transfer

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	0	0	0
External Materials and Services	(10,613)	0	(10,613)
Internal Materials and Services	10,613	0	10,613
Capital Outlay	0	0	0
Contingency	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>REVENUES</b>			
Intergovernmental Revenues	0	0	0
Bond and Note	0	0	0
General Fund Discretionary	0	0	0
General Fund Overhead	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Bureau Description:**

Bureau of Development Services (BDS) leases one parking space to PBOT in the 1900 Building. Due to increases in their intergovernmental agreement with Portland State, BDS is charging PBOT and other bureaus the additional costs for parking spaces. PBOT's increase is \$69 dollars for one parking space. This request moves \$69 dollars in existing appropriation from operating supplies to BDS interagency.

Additionally, an internal transfer is requested to increase Auditor's Office IA for private-for-hire-transportation hearings services in Regulatory Operation program. This request moves \$10,544 total in existing appropriation from operating supplies to Auditor's Office interagency.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_009 - Grant Match

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
<b>EXPENDITURES</b>			
External Materials and Services	27,500	0	27,500
<b>TOTAL EXPENDITURES</b>	<b>27,500</b>	<b>0</b>	<b>27,500</b>
<b>REVENUES</b>			
Intergovernmental Revenues	27,500	0	27,500
<b>TOTAL REVENUES</b>	<b>27,500</b>	<b>0</b>	<b>27,500</b>

**Bureau Description:**

Appropriation adjustments are needed to draw down the federal match from the Local Government Investment Pool (LGIP) in the Grants Fund.

- T00134 – Gateway \$3,000
- T00012 – Killingsworth \$2,000
- T00120 – Potland Rd Columbia MLK \$500
- T00278 – 122nd: Holgate-Ramona, SE \$2,000
- T00338 – 20's Bikeway \$5,000
- T00024 – Columbia Blvd/MLK Blvd \$15,000

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_010 - BES Interagency Agreement

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	50,000	0	50,000
Internal Materials and Services	27,340	0	27,340
Capital Outlay	72,660	0	72,660
<b>TOTAL EXPENDITURES</b>	<b>150,000</b>	<b>0</b>	<b>150,000</b>
<b>REVENUES</b>			
Interagency Revenue	150,000	0	150,000
<b>TOTAL REVENUES</b>	<b>150,000</b>	<b>0</b>	<b>150,000</b>

**Bureau Description:**

Budgetary adjustments are needed for interagency projects.

PBOT is requesting services from Bureau of Environmental Services for Division Streetscape. This request moves \$27,340 in existing appropriation from construction dollars to BES interagency for project management, \$0 dollars net impact to PBOT.

Additionally, PBOT is providing services to Bureau of Environmental Services, for design and construction at 47th and Halsey, an increase of \$150,000 in IA revenue to PBOT.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_011 - Grant Project Carryover

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	310,765	0	310,765
External Materials and Services	200,000	0	200,000
Capital Outlay	2,200,000	0	2,200,000
<b>TOTAL EXPENDITURES</b>	<b>2,710,765</b>	<b>0</b>	<b>2,710,765</b>
<b>REVENUES</b>			
Intergovernmental Revenues	2,710,765	0	2,710,765
<b>TOTAL REVENUES</b>	<b>2,710,765</b>	<b>0</b>	<b>2,710,765</b>

**Bureau Description:**

A carryover is request for the below project to complete design and construction. These projects are funded by PDC and federal grants.

T000266 – TR000167 - Streetcar Jasmine Block Track Relocate (PDC) \$1,297,813

T000266 – TR000189 - Streetcar Jasmine Block Track Relocate (federal grant) \$1,412,952

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Carryover Request

**Request:** TR\_012 - Street Maintenance Pilot Project

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
External Materials and Services	32,000	0	32,000
Contingency	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>32,000</b>	<b>0</b>	<b>32,000</b>
<b>REVENUES</b>			
Budgeted Beginning Fund Balance	32,000	0	32,000
General Fund Discretionary	0	0	0
<b>TOTAL REVENUES</b>	<b>32,000</b>	<b>0</b>	<b>32,000</b>

**Bureau Description:**

Carryover \$32,000 from FY 13-14 for the street maintenance pilot project to test epoxies in road repair applications. The project was budgeted, but not completed in FY 13-14. The appropriation will be funded by increased beginning fund balance.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Carryover Request

**Request:** TR\_013 - Maintenance Fitness Center Carryover

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
External Materials and Services	11,200	0	11,200
<b>TOTAL EXPENDITURES</b>	<b>11,200</b>	<b>0</b>	<b>11,200</b>
<b>REVENUES</b>			
Budgeted Beginning Fund Balance	11,200	0	11,200
<b>TOTAL REVENUES</b>	<b>11,200</b>	<b>0</b>	<b>11,200</b>

**Bureau Description:**

PBOT maintains a fitness center for employees at Maintenance Operations. This adjustment increases the FY 14-15 Maintenance facility budget to cover the fitness center costs that were budgeted in FY 13-14, but that will occur during FY 14-15. The new appropriation will be funded by increased beginning fund balance.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_014 - Cooperative Leadership Institute Program

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
External Materials and Services	65,000	0	65,000
<b>TOTAL EXPENDITURES</b>	<b>65,000</b>	<b>0</b>	<b>65,000</b>
<b>REVENUES</b>			
Miscellaneous	65,000	0	65,000
<b>TOTAL REVENUES</b>	<b>65,000</b>	<b>0</b>	<b>65,000</b>

**Bureau Description:**

In FY 14-15, PBOT will again provide coordination and administration of the City's Cooperative Leadership Institute program, which provides leadership training for employees from City bureaus. This adjustment increases the PBOT Maintenance budget to cover the costs of the City's program, offset by reimbursement revenues from other bureaus.

**CBO Discussion and Recommendation**



**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Technical Adjustment

**Request:** TR\_015 - 1% for Green Streets - Transfer to BES

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
External Materials and Services	<b>(2,823)</b>	0	<b>(2,823)</b>
Fund Transfers - Expense	2,823	0	2,823
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Bureau Description:**

The City's Green Streets Policy requires that infrastructure projects in the right of way incorporate green street facilities (infiltrating or flow-through systems), or that a contribution equal to 1% of the construction costs be made to the City's "% for Green Streets" fund. Since it is not feasible to incorporate green-street facilities into street resurfacing and preservation projects, Transportation Maintenance instead transfers 1% of the cost of its street preservation projects to the green street fund. This request increases the Adopted Budget budgeted/estimated cash transfer of \$50,000 to reflect the correct contribution of \$52,823 for FY 2014-15, based on the cost of street preservation projects completed in FY 2013-14. Materials and Services within the street maintenance program will be reduced by \$2,823 to fund the increased transfer.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Carryover Request

**Request:** TR\_016 - Central City Transportation Management Plan

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	25,000	0	25,000
<b>TOTAL EXPENDITURES</b>	<b>25,000</b>	<b>0</b>	<b>25,000</b>
<b>REVENUES</b>			
Budgeted Beginning Fund Balance	25,000	0	25,000
<b>TOTAL REVENUES</b>	<b>25,000</b>	<b>0</b>	<b>25,000</b>

**Bureau Description:**

A carryover of \$25,000 is requested for the Central City Transportation Management Plan (CCTMP). This carryover would be for Phase I to update the CCTMP and Central City parking regulations, which has not been updated since its adoption in 1995. The appropriation will be funded by increased beginning fund balance.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_017 - BPS Interagency Projects

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	4,368	0	4,368
External Materials and Services	60,000	0	60,000
<b>TOTAL EXPENDITURES</b>	<b>64,368</b>	<b>0</b>	<b>64,368</b>
<b>REVENUES</b>			
Interagency Revenue	64,368	0	64,368
<b>TOTAL REVENUES</b>	<b>64,368</b>	<b>0</b>	<b>64,368</b>

**Bureau Description:**

BPS is requesting planning services from PBOT for various interagency projects below, an overall increase of \$64,368 in IA revenue to PBOT.

- Comp Plan Transportation Hierarchy Policy Review and Development \$20,000
- Comp Plan System Completeness as a Multi-Modal Transportation Strategy \$40,000
- Powell-Division \$11,281
- PMLRT Emp Transit Oriented Dev (\$11,913)
- Mixed Use Zoning \$5,000

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_018 - Mall Maintenance and Security

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
External Materials and Services	1,200,000	0	1,200,000
Contingency	(1,200,000)	0	(1,200,000)
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>REVENUES</b>			
General Fund Discretionary	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Bureau Description:**

Tri-Met has not invoiced the City for prior year mall maintenance and security costs, \$1,200,000. PBOT is drawing on prior year saving in contingency to pay for these obligation in FY 14/15.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_019 - Cost of Issuance for Sellwood Bridge Improvement

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Bond Expenses	70,000	0	70,000
Contingency	(70,000)	0	(70,000)
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Bureau Description:**

A financing for the City's obligation for the Sellwood Bridge Improvements is needed in February, 2015. This request provides the appropriation for the cost of issuance \$70,000.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_020 - Position Changes

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>REVENUES</b>			
General Fund Discretionary	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>			
Full-Time Positions	0.58	0.00	0.58
Part-Time Positions	-0.90	0.00	-0.90
<b>TOTAL FTE</b>	<b>-0.32</b>	<b>0.00</b>	<b>-0.32</b>

**Bureau Description:**

Position changes is being requested within administration and support. This request abolishes a Service Dispatcher position, 0.90 FTE and adds a Management Analyst position, 1.00 FTE, to support Asset Management.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_021 - General Fund Request –Back to Basics Maintenance

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
External Materials and Services	4,500,000	0	4,500,000
<b>TOTAL EXPENDITURES</b>	<b>4,500,000</b>	<b>0</b>	<b>4,500,000</b>
<b>REVENUES</b>			
Fund Transfers - Revenue	4,500,000	0	4,500,000
<b>TOTAL REVENUES</b>	<b>4,500,000</b>	<b>0</b>	<b>4,500,000</b>

**Bureau Description:**

PBOT is requesting General Fund Support to help fund back-to-basics maintenance and safety activities.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_022 - Regulatory Program Facilities

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Internal Materials and Services	120,000	0	120,000
<b>TOTAL EXPENDITURES</b>	<b>120,000</b>	<b>0</b>	<b>120,000</b>
<b>REVENUES</b>			
Fund Transfers - Revenue	120,000	0	120,000
<b>TOTAL REVENUES</b>	<b>120,000</b>	<b>0</b>	<b>120,000</b>

**Bureau Description:**

PBOT requests \$120,000 in estimated one-time General Fund support to provide facilities for the PBOT Regulatory program, which includes Private for Hire Transport Regulation, Towing Regulation, Private Impound Regulation, and Special Events Coordination. These regulatory services were moved from the Bureau of Revenue to the Bureau of Transportation in FY 14-15. The needed facilities include customer reception, client training, and client exam areas. If this request is not approved, PBOT will need to cut other transportation services by \$120,000.

**CBO Discussion and Recommendation**



**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_023 - Pay-N-Park Regulation

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
External Materials and Services	(42,000)	0	(42,000)
<b>TOTAL EXPENDITURES</b>	<b>(42,000)</b>	<b>0</b>	<b>(42,000)</b>
<b>REVENUES</b>			
Licenses & Permits	(42,000)	0	(42,000)
<b>TOTAL REVENUES</b>	<b>(42,000)</b>	<b>0</b>	<b>(42,000)</b>

**Bureau Description:**

This request returns the Pay-n-Park Regulation program to the Bureau of Revenue. This will provide continuity of services for the Pay-n-Park program. These services were transferred from the Bureau of Revenue to PBOT in FY14-15.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_024 - Regulatory Operations Revenue & Customer Support

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	101,496	0	101,496
External Materials and Services	12,504	0	12,504
Internal Materials and Services	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>114,000</b>	<b>0</b>	<b>114,000</b>
<b>REVENUES</b>			
Licenses & Permits	111,200	0	111,200
Charges for Services	2,000	0	2,000
Miscellaneous	800	0	800
General Fund Discretionary	0	0	0
<b>TOTAL REVENUES</b>	<b>114,000</b>	<b>0</b>	<b>114,000</b>
<b>FTE</b>			
Full-Time Positions	1.00	0.00	1.00
Part-Time Positions	0.50	0.00	0.50
<b>TOTAL FTE</b>	<b>1.50</b>	<b>0.00</b>	<b>1.50</b>

**Bureau Description:**

This request recognizes additional estimated revenue for Regulatory Operations, creates one full-time and one part-time position in the Regulatory Operations division, and increases appropriation for operating supplies. Revenues are projected to be higher than the amount budgeted, and the new Office Support Specialist II positions will provide essential customer support services previously provided by the Bureau of Revenue.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Technical Adjustment

**Request:** TR\_025 - Regulatory Program Expense Adjustments

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	(21,111)	0	(21,111)
External Materials and Services	8,585	0	8,585
Internal Materials and Services	0	0	0
Contingency	12,526	0	12,526
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>REVENUES</b>			
Licenses & Permits	0	0	0
Charges for Services	0	0	0
Miscellaneous	0	0	0
General Fund Discretionary	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Bureau Description:**

This request adjusts appropriation between major object categories to reflect estimated revenues and expenses

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Technical Adjustment

**Request:** TR\_026 - Pkg Enf Handheld Equip–Purchase Replacement Unit

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
External Materials and Services	(114,000)	0	(114,000)
Capital Outlay	593,325	0	593,325
<b>TOTAL EXPENDITURES</b>	<b>479,325</b>	<b>0</b>	<b>479,325</b>
<b>REVENUES</b>			
Budgeted Beginning Fund Balance	479,325	0	479,325
<b>TOTAL REVENUES</b>	<b>479,325</b>	<b>0</b>	<b>479,325</b>

**Bureau Description:**

This request recognizes additional beginning fund balance from General Transportation (GTR) revenue carried forward for Parking Enforcement replacement handheld equipment, and increases appropriation for purchasing replacement equipment.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Technical Adjustment

**Request:** TR\_027 - Pkg Enf Handheld Equipment - GTR carryover

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Contingency	70,675	0	70,675
<b>TOTAL EXPENDITURES</b>	<b>70,675</b>	<b>0</b>	<b>70,675</b>
<b>REVENUES</b>			
Budgeted Beginning Fund Balance	70,675	0	70,675
<b>TOTAL REVENUES</b>	<b>70,675</b>	<b>0</b>	<b>70,675</b>

**Bureau Description:**

This request recognizes additional beginning fund balance from General Transportation (GTR) revenue carried forward for the Parking Enforcement handheld equipment set-aside, and increases contingency.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Technical Adjustment

**Request:** TR\_028 - Parking Facilities Fund – Beginning Fund Balance

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Personnel Services	42,700	0	42,700
External Materials and Services	204,110	0	204,110
Contingency	704,812	0	704,812
<b>TOTAL EXPENDITURES</b>	<b>951,622</b>	<b>0</b>	<b>951,622</b>
<b>REVENUES</b>			
Budgeted Beginning Fund Balance	951,622	0	951,622
<b>TOTAL REVENUES</b>	<b>951,622</b>	<b>0</b>	<b>951,622</b>

**Bureau Description:**

This request recognizes additional beginning fund balance in the Parking Facilities fund, restores appropriation for repair and maintenance services that was inadvertently left out of the budget, adjusts personal services line items to match expected costs, and increases contingency.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Technical Adjustment

**Request:** TR\_029 - Transportation Operating Fund – BETC carryover

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
External Materials and Services	0	0	0
Internal Materials and Services	0	0	0
Contingency	455,667	0	455,667
<b>TOTAL EXPENDITURES</b>	<b>455,667</b>	<b>0</b>	<b>455,667</b>
<b>REVENUES</b>			
Budgeted Beginning Fund Balance	455,667	0	455,667
<b>TOTAL REVENUES</b>	<b>455,667</b>	<b>0</b>	<b>455,667</b>

**Bureau Description:**

This request recognizes additional beginning fund balance from Business Energy Tax Credits (BETC) revenue carried forward for Active Transportation programs, and increases contingency. This brings the total set-aside in fund balance on 7/1/2014 to \$1,773,081.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Technical Adjustment

**Request:** TR\_030 - Transportation Operating Fund – TSA carryover

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Contingency	45,700	0	45,700
<b>TOTAL EXPENDITURES</b>	<b>45,700</b>	<b>0</b>	<b>45,700</b>
<b>REVENUES</b>			
Budgeted Beginning Fund Balance	45,700	0	45,700
<b>TOTAL REVENUES</b>	<b>45,700</b>	<b>0</b>	<b>45,700</b>

**Bureau Description:**

This request recognizes additional beginning fund balance from Traffic Safety Account (TSA) revenue carried forward for Active Transportation programs, and increases contingency. This brings the total set-aside in fund balance on 7/1/2014 to \$45,700.

**CBO Discussion and Recommendation**



**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** New Request

**Request:** TR\_031 - OMF IA for Debt Allocation

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
Internal Materials and Services	4,461	0	4,461
Contingency	(4,461)	0	(4,461)
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>REVENUES</b>			
General Fund Discretionary	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Bureau Description:**

Due to new software cost, OMF is increasing the debt allocation to bureaus. The Transportation Operating Fund's share is \$2,304 and Parking Facilities Fund's share is \$2,157. This request draws on contingency to cover the increase in OMF interagency.

**CBO Discussion and Recommendation**

**Supplemental Budget Request  
FY 2014-15 Fall Supplemental Budget**

**Bureau:** Portland Bureau of Transportation

**Type:** Technical Adjustment

**Request:** TR\_032 - OMF Facilities IA - Fleet & Facility Master Plan

	<b>Fall BMP Requested Adjustments</b>	<b>Fall BMP CBO/Council Changes</b>	<b>Fall BMP Total Adjustments</b>
<b>EXPENDITURES</b>			
External Materials and Services	<b>(157,500)</b>	0	<b>(157,500)</b>
Internal Materials and Services	157,500	0	157,500
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Bureau Description:**

Due to the consolidated fleet and public works facility master plan, OMF Facilities is increasing PBOT's interagency to reflect PBOT's share of the plan costs. This request moves \$157,500 in existing appropriation from materials and services to the OMF Facilities interagency.

**CBO Discussion and Recommendation**

## Prior Year Fund Reconciliation Report

	FY 2013-14 Revised Budget	FY 2013-14 Year-End Actuals	Percent of Actuals to Revised
<b>200 - Transportation Operating Fund</b>			
<b>EXPENDITURES</b>			
Personnel Services	68,714,223	63,003,242	91.69
External Materials and Services	91,778,851	89,047,034	97.02
Internal Materials and Services	21,269,456	20,289,309	95.39
Capital Outlay	16,011,350	11,277,151	70.43
Bond Expenses	12,842,983	9,776,329	76.12
Fund Transfers - Expense	12,021,923	11,946,693	99.37
Contingency	34,366,357	0	0.00
<b>TOTAL EXPENDITURES</b>	<b>257,005,143</b>	<b>205,339,757</b>	<b>79.90</b>
<b>REVENUES</b>			
Budgeted Beginning Fund Balance	36,881,922	0	0.00
Licenses & Permits	2,086,800	3,726,335	178.57
Charges for Services	43,258,809	48,269,453	111.58
Intergovernmental Revenues	64,213,967	64,365,815	100.24
Interagency Revenue	32,408,445	30,296,599	93.48
Fund Transfers - Revenue	20,091,643	20,082,696	99.96
Bond and Note	54,776,009	51,342,691	93.73
Miscellaneous	3,287,548	4,822,863	146.70
General Fund Discretionary	0	0	0.00
<b>TOTAL REVENUES</b>	<b>257,005,143</b>	<b>222,906,451</b>	<b>86.73</b>

# Prior Year Fund Reconciliation Report

FY 2013-14 Revised Budget	FY 2013-14 Year-End Actuals	Percent of Actuals to Revised
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## Fund Reconciliation Narrative

### REQUIREMENTS:

Total Personnel Services are within ten percent of budget.

Total External Material & Services are within ten percent of budget.

Total Internal Material & Services are within ten percent of budget.

Total Capital Outlay expenditures are 70.43% of budget. Underspensing due to lag in project schedules. Project appropriation has been or will be re-budgeted for FY 14-15.

Bond Expenses are 76.12% of budget. An internal loan that was budgeted at \$2.41 million did not need to be made. Factoring this out, expenditures are within ten percent of budget.

Fund Transfers - Expense are within ten percent of budget.

Unappropriated Ending Fund Balance is \$62,613,794. This is \$14.4 million higher than FY 14-15 Budgeted Beginning Fund balance. \$9.0 million is from GTR projects carryover that is part of the FY 14-15 Fall BMP request. \$1.1 million is part of the Fall BMP request that is truing up the budget for beginning fund balance for non-GTR components such as BETC & TSA. The remaining balance of \$4.3 million is from a higher SDC balance due to higher than expected revenues and lower SDC project spending.

### REVENUES:

Beginning Fund Balance is \$6,996,986 higher than budgeted FY 13-14 Beginning Fund Balance. Most of this additional balance is from SDC funded capital projects.

License and Permit revenues are 178.57% of budget. The variance is primarily driven by two permits: utility permits & street light infrastructure locates. Given the impacts of the economy on these permit revenues in the prior years, the budgeted revenues were very conservative. Given that PBOT has seen higher revenues for the past two years, budgeted revenues for FY 14-15 are close to the FY 13-14 year-end figures.

Charges for Services are 111.58% of budget. Higher than expected SDC revenue was due to an improved economic climate for development. The budget for these revenues were conservative. Budgeted revenues for FY 14-15 are close to the FY 13-14 year-end figures.

Intergovernmental revenues are within ten percent of budget.

Interagency revenues are within ten percent of budget.

Fund Transfers - Revenue are within ten percent of budget.

Bond and Note revenue are within ten percent of budget.

Miscellaneous revenues are 146.7% of budget. The variance results from a one-time unbudgeted contribution for a capital project.

## Prior Year Fund Reconciliation Report

	FY 2013-14 Revised Budget	FY 2013-14 Year-End Actuals	Percent of Actuals to Revised
<b>212 - Transportation Reserve Fund</b>			
<b>EXPENDITURES</b>			
Contingency	3,012,787	0	0.00
<b>TOTAL EXPENDITURES</b>	<b>3,012,787</b>	<b>0</b>	<b>0.00</b>
<b>REVENUES</b>			
Budgeted Beginning Fund Balance	10,277	0	0.00
Fund Transfers - Revenue	500,000	500,000	100.00
Bond and Note	2,500,000	2,500,000	100.00
Miscellaneous	2,510	12,606	502.22
<b>TOTAL REVENUES</b>	<b>3,012,787</b>	<b>3,012,606</b>	<b>99.99</b>

### Fund Reconciliation Narrative

#### REQUIREMENTS:

Unappropriated Ending Fund Balance is \$3,030,541. This is \$487,394 lower than budgeted FY 14-15 beginning fund balance. The FY 14-15 budget assumed a FY 13-14 budget adjustment for an additional cash transfer that was not made.

#### REVENUES:

Budgeted Beginning Fund Balance is \$7,658 higher than budget.

Fund Transfers – Revenue are within ten percent of budget

Bond and Note revenues are within ten percent of budget.

Miscellaneous revenues are 502.22% of budget. Interest earnings were \$10,096 higher than budget. This results from the interest rates used for building the budget were lower than actuals.

## Prior Year Fund Reconciliation Report

	FY 2013-14 Revised Budget	FY 2013-14 Year-End Actuals	Percent of Actuals to Revised
<b>308 - Gas Tax Bond Redemption Fund</b>			
<b>EXPENDITURES</b>			
Bond Expenses	2,824,145	3,874,438	137.19
<b>TOTAL EXPENDITURES</b>	<b>2,824,145</b>	<b>3,874,438</b>	<b>137.19</b>
<b>REVENUES</b>			
Fund Transfers - Revenue	2,824,145	2,795,767	99.00
Bond and Note	0	1,073,000	0.00
Miscellaneous	0	7,398	0.00
<b>TOTAL REVENUES</b>	<b>2,824,145</b>	<b>3,876,165</b>	<b>137.25</b>

### Fund Reconciliation Narrative

#### REQUIREMENTS:

Bond Expenses are 137.19% of budget. This includes \$1,065,029 in budget exempt expenditures from a bond refunding. Excluding this expenditure Bond Expenses are within ten percent of budget.

Unappropriated Ending Fund Balance is \$1,675,688. This includes \$1,673,961 for debt reserves. This is \$1,727 higher than the FY 14-15 Budgeted Beginning Fund Balance.

#### REVENUES:

Beginning Fund Balance is \$914 higher than the budgeted FY 13-14 Beginning Fund Balance.

Fund Transfers – Revenue are within ten percent of budget.

Bond and Note revenues has \$1,073,000 in unbudgeted revenue from a bond refunding.

Miscellaneous revenues has \$7,398 in interest earnings that were unbudgeted.

## Prior Year Fund Reconciliation Report

	FY 2013-14 Revised Budget	FY 2013-14 Year-End Actuals	Percent of Actuals to Revised
<b>606 - Parking Facilities Fund</b>			
<b>EXPENDITURES</b>			
Personnel Services	215,000	189,085	87.95
External Materials and Services	3,586,150	3,449,476	96.19
Internal Materials and Services	2,729,582	1,902,929	69.72
Bond Expenses	1,879,125	1,879,125	100.00
Fund Transfers - Expense	5,412,838	5,412,838	100.00
Contingency	5,753,743	0	0.00
<b>TOTAL EXPENDITURES</b>	<b>19,576,438</b>	<b>12,833,453</b>	<b>65.56</b>
<b>REVENUES</b>			
Budgeted Beginning Fund Balance	1,358,490	0	0.00
Charges for Services	11,732,100	11,721,402	99.91
Interagency Revenue	822,604	803,591	97.69
Fund Transfers - Revenue	150,759	150,759	100.00
Bond and Note	5,445,000	5,445,000	100.00
Miscellaneous	67,485	257,592	381.70
<b>TOTAL REVENUES</b>	<b>19,576,438</b>	<b>18,378,344</b>	<b>93.88</b>

### Fund Reconciliation Narrative

#### REQUIREMENTS:

Total Personnel Services are 87.95% of budget. A position was vacant for a portion of the year.

Total External Material & Services are within ten percent of budget.

Total Internal Material & Services are 69.72% of budget. Major maintenance work that involves Facilities interagency was underspent. Much of this unspent budget has been re-budgeted as part of the FY 14-15 Adopted Budget.

Bond Expenses are within ten percent of budget.

Fund Transfers – Expense are within ten percent of budget.

Unappropriated Ending Fund Balance is \$6,903,381. This is \$938,575 higher than budgeted FY 14-15 beginning fund balance. This additional balance is being budgeted as part of the FY 14-15 Fall BMP.

#### REVENUES:

Beginning Fund Balance is within ten percent of budget.

Charges for Service revenues are within ten percent of budget.

Interagency revenues are within ten percent of budget.

Fund Transfers – Revenue are within ten percent of budget.

Bond and Note revenues are within ten percent of budget.

Miscellaneous revenues are 381.7% of budget. The additional revenues were expected, but not budgeted because additional appropriation was not necessary.

## Prior Year Business Area Reconciliation Report

	FY 2013-14 Revised Budget	FY 2013-14 Year-End Actuals	Percent of Actuals to Revised
<b>Portland Bureau of Transportation</b>			
<b>EXPENDITURES</b>			
Personnel Services	\$5,561,771	\$2,986,192	54%
External Materials and Services	\$2,999,700	\$1,229,812	41%
Internal Materials and Services	\$3,834,507	\$2,414,837	63%
Capital Outlay	\$11,337,708	\$6,824,203	60%
Contingency	\$1,100,300	\$0	0%
<b>TOTAL EXPENDITURES</b>	<b>\$24,833,986</b>	<b>\$13,455,043</b>	<b>54%</b>
<b>REVENUES</b>			
Intergovernmental Revenues	\$23,733,686	\$19,258,231	81%
Fund Transfers - Revenue	\$1,100,300	\$1,053,448	96%
Miscellaneous	\$0	\$19,146	0%
<b>TOTAL REVENUES</b>	<b>\$24,833,986</b>	<b>\$20,330,825</b>	<b>82%</b>

### Bureau Reconciliation Narrative

Grants Fund (217000) – Transportation - Fund Report for FY 13-14

#### REQUIREMENTS:

Total Personnel Services are 54% of budget. This variance is primarily driven by delays in the Sellwood Bridge project, 50's Bikeway project, Columbia River Crossing (CRC) project, SE 122nd Complete & Green project, Thurman St: Macleay Park Bridge Rehab project, and the Central City 2035 Plan project.

Total External Material & Services are 41% of budget. This variance is primarily driven by delays in the Sellwood Bridge project, 50's Bikeway project, Columbia River Crossing (CRC) project, SE 122nd Complete & Green project, Thurman St: Macleay Park Bridge Rehab project, and the Central City 2035 Plan project.

Total Internal Material & Services are 63% of budget. This variance is primarily driven by delays in the Sellwood Bridge project, 50's Bikeway project, Columbia River Crossing (CRC) project, SE 122nd Complete & Green project, Thurman St: Macleay Park Bridge Rehab project, and the Central City 2035 Plan project.

Total Capital Outlay expenditures are 60% of budget. This variance is primarily driven by delays in the Sellwood Bridge project, 50's Bikeway project, Columbia River Crossing (CRC) project, SE 122nd Complete & Green project, Thurman St: Macleay Park Bridge Rehab project, and the Central City 2035 Plan project.

#### REVENUES:

Intergovernmental Revenues are 81% of budget. This reflects the project delays identified in the Requirements section.

Fund Transfers - Revenue are within ten percent of budget.

Miscellaneous revenues has \$19,146 in unbudgeted interest revenue.



**Bureau of Transportation  
Budget Note Update  
Updates for prior year FY13-14 prepared for FY 14-15 Fall BMP  
prepared 9/29/2014**

**Budget Note**

The Portland Bureau of Transportation (PBOT) and the Bureau of Environmental Services are directed to cooperatively evaluate the current street sweeping program, which is housed in PBOT, and implement changes that will increase water quality/storm water benefit. The bureaus will issue a joint recommendation, in the form of a report to Council, not later than September 30, 2013.

**Update**

Transportation and Environmental Services have issued a joint report to Council in response to the note. The report includes a condition assessment, a discussion of impediment/opportunities for improvements, and several joint recommendations. The decision was made in March 2014 to split the \$359,100 that BES paid in FY 13-14 for street sweeping 50/50 between BES and PBOT. As of July 1, 2014, BES funds \$179,550 for street sweeping. Operationally, PBOT is pursuing the joint recommendations cited in the February 21, 2014 report, relating to creating Sweeper/Garbage map books and exploring the feasibility of an Onsite Recycling and Recovery Facility.

**Bureau of Transportation**  
**Decision Package Update including non-technical BuMP requests**  
**Updates for prior year FY13-14 prepared for FY 14-15 Fall BMP**  
**prepared 9/29/2014**

Decision Package	Total	Comments
<b>Group 1 - Reductions to Balance Fund</b>		
TR_01 Transportation Partnership Reduction	(125,400)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_02 Business and Support Services Reduction	(305,000)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_03 Parking Operations Reduction	(85,000)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_04 Parking Enforcement Reduction	(32,000)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_05 CIP Neighbor Safety/ Livable Streets Reduction	(1,000,000)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_06 Transportation Planning Reduction	(45,000)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_07 Active Transportation Reduction	(551,275)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_08 Sidewalk Program Reduction	(313,614)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_09 CIP Maintenance Reduction	(950,000)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_10 Traffic Operations Reduction	(170,325)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_11 Street Systems Management Reduction	(100,000)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_12 Project Management Reduction	(173,000)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_13 Structural Maintenance Reduction	(82,000)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_14 Street Rating and Signals Reduction	(900,000)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
TR_15 Street Preservation Reduction	(168,000)	This package has been implemented; the reductions have been made to balance the transportation operating fund.
<b>Subtotal</b>	<b>(5,000,614)</b>	
<b>Group 2 - Adds Including General Fund Support</b>		
TR_16 Street Pres, Signals, and Streetlight Add	784,637	This package has been implemented; ongoing General Fund support has been restored from the 90% target level. Since PBOT will receive GF support at 100% of target, PBOT didn't need to cut the street preservation, signals, and streetlight services identified in this package.
TR_17 Sunday Parkways Add	100,000	This package has been implemented; ongoing General Fund support has been established after a number of years of one-time support. Since PBOT will continue to get GF support at this level, PBOT we continue to provide Sunday Parkway events.
TR_20 (shown below) includes some General Fund Support		
<b>Subtotal</b>	<b>884,637</b>	
<b>Group 3 - Add-backs of IA Funding</b>		
TR_18 OMF IA Adjustments	-	This package has been implemented; OMF interagencies have been restored from the 90% target level to the 100% target level. This technical adjustment nets to zero.
TR_19 BES Interagency Add-Back - Sewer Cleaning	175,000	This package has been implemented; interagencies have been restored from the 90% target level.
TR_20 BES Interagency Add-Back - Street Cleaning (with General Fund su	1,100,000	This package has been implemented; combined General Fund support of 750,000 and BES interagency revenue of 350,000 have restored this service from the 90% target level to the 100% target level.
<b>Subtotal</b>	<b>1,275,000</b>	
<b>Group 4 - Adds making use of Sellwood Bridge One-Time Savings</b>		
TR_21 Street Preservation Funding	-	This package has been implemented; \$4,120,000 one-time funding has been shifted to this program area for \$1.5M street preservation maintenance and \$2.62M contact paving. This adjustment nets to zero.
TR_22 Youth Pass Funding	-	This package has been implemented; \$300,000 one-time funding has been shifted to this program area for an IGA with Trimet. This adjustment nets to zero.
TR_23 Environmental Remediation Funding	-	This package has been implemented; \$80,000 one-time funding has been shifted to this program area for PBOT's share in River Mile 11 clean up costs. This adjustment nets to zero.
<b>Subtotal</b>	<b>-</b>	
<b>Group 5 - Other Changes</b>		
TR_24 DMI Contract Reduction	(125,000)	This package has been implemented; the DMI contract was reduced by \$125,000.
TR_25 ADA Curbs Reprogram to Curbs and Sidewalks	-	This package has been implemented; \$500,000 was shifted from ADA curb cuts into curb repairs and sidewalk posting. This adjustment nets to zero.
<b>Subtotal</b>	<b>(125,000)</b>	
<b>Group 6 - Technical Adjustments</b>		
TR_27 Central City Plan	-	This package has been implemented. The position changes have been made. This technical adjustment nets to zero.
TR_28 Realignment - Parking Garage	-	This package has been implemented. The position changes have been made. This technical adjustment nets to zero.
<b>Subtotal</b>	<b>-</b>	
<b>Subtotal FY13-14 Adopted Budget Decision Packages</b>	<b>(2,965,977)</b>	

**Bureau of Transportation**  
**Decision Package Update including non-technical BuMP requests**  
**Updates for prior year FY13-14 prepared for FY 14-15 Fall BMP**  
**prepared 9/29/2014**

Decision Package	Total	Comments
<b>Group 7 - BuMP Request #s Needing Updates - Per CBO</b>		
TR_001 GTR Project Carryovers	6,202,136	This package has been implemented. Funding was carried over from FY12-13 for about 40 CIP projects.
TR_008 Director's Office Carryover	76,244	This package has been implemented. Funding was carried over for asset management, organizational assessment, and dashboard reporting.
TR_012 2010 Transportation Line of Credit	-	This package has been implemented. Payment was made in FY13-14 utilizing the appropriation from this BMP adjustment.
TR_020 Grant Project Adjustments	3,812,000	This package has been implemented. Appropriation and estimated revenues were decreased to reflect projections.
TR_023 Central City Transportation Management Plan	-	This package has been implemented. Funding was provided for Phase I; work on this effort will continue into FY14-15. In Fall Bump 2014, a carryover of \$25,000 is being requested into FY14-15.
TR_028 Montgomery Jasmine Block Streetcar Local Match	230,000	This package has been implemented. Funding was provided for local match on a CIP project.
TR_030 Innovation Fund	250,000	This package has been implemented; the general fund provided one-time support for Capital Construction Coordination.
TR_037 Project Adjustment - Grants Fund	(6,465,000)	This package has been implemented. Appropriation and estimated revenues were decreased to reflect projections.
TR_038 Project Adjustment - Transportation Fund	(6,491,511)	This package has been implemented. Appropriation and estimated revenues were decreased to reflect projections.
TR_039 Sellwood Bridge	50,000,000	This package has been implemented; the City has paid Multnomah County.
TR_041 Parking Facilities Fund Adjustment	(1,547,516)	This package has been implemented. Appropriation and estimated revenues were decreased to reflect projections.
TR_061 Project Adjustments - Trans Op and Grants Fund	(1,840,000)	This package has been implemented. Appropriation and estimated revenues were decreased to reflect projections.
<b>Subtotal</b>	<b>44,226,353</b>	
<b>Group 8 - BuMP Request #s NOT Needing Updates - Per CBO</b>		
TR_002 Engineering Associate Position	-	CBO does not require an update for this fall bump request.
TR_003 Convert LT Position to Permanent	-	CBO does not require an update for this fall bump request.
TR_004 Moody Blvd	1,648,471	CBO does not require an update for this fall bump request.
TR_005 BES IA - Culvert Project	50,000	CBO does not require an update for this fall bump request.
TR_006 136th Ave Sidewalk & Safety	3,400,000	CBO does not require an update for this fall bump request.
TR_007 Hatfield Resident Fellow Sponsorship	-	CBO does not require an update for this fall bump request.
TR_009 Division-Midway Neighborhood Street Plan	-	CBO does not require an update for this fall bump request.
TR_010 BPS IA - Barbur-Corridor Concept Plan	(7,782)	CBO does not require an update for this fall bump request.
TR_011 Parkeon Debt Service	-	CBO does not require an update for this fall bump request.
TR_013 IA with Parks Bureau for Landscape Maintenance	-	CBO does not require an update for this fall bump request.
TR_014 IA with BES for Sewer/ Stormwater Services	(132,876)	CBO does not require an update for this fall bump request.
TR_015 1% for Green Streets - Transfer to BES	-	CBO does not require an update for this fall bump request.
TR_016 Cooperating Leadership Institute Program	65,000	CBO does not require an update for this fall bump request.
TR_017 Maintenance Fitness Center Carryover	8,267	CBO does not require an update for this fall bump request.
TR_018 OMF Interagencies - Transportation Op Fund	-	CBO does not require an update for this fall bump request.
TR_019 OMF Interagencies - Parking Facilities Fund	-	CBO does not require an update for this fall bump request.
TR_020 Grant Project Adjustments	3,812,000	CBO does not require an update for this fall bump request.
TR_021 Local Improvement District	3,260,000	CBO does not require an update for this fall bump request.
TR_022 COPPEA Training Fund Adjustment	-	CBO does not require an update for this fall bump request.
TR_024 Parking Spaces and 1st & Jefferson	12,600	CBO does not require an update for this fall bump request.
TR_025 BPS IA - Portland Milwaukie LRT ETOD	15,000	CBO does not require an update for this fall bump request.

**Bureau of Transportation**  
**Decision Package Update including non-technical BuMP requests**  
**Updates for prior year FY13-14 prepared for FY 14-15 Fall BMP**  
**prepared 9/29/2014**

Decision Package	Total	Comments
TR_027	-	CBO does not require an update for this fall bump request.
TR_029	129,628	CBO does not require an update for this fall bump request.
TR_031	-	CBO does not require an update for this spring bump request.
TR_032	300	CBO does not require an update for this spring bump request.
TR_033	60,000	CBO does not require an update for this spring bump request.
TR_034	-	CBO does not require an update for this spring bump request.
TR_035	75,188	CBO does not require an update for this spring bump request.
TR_036	1,700	CBO does not require an update for this spring bump request.
TR_040	49,600	CBO does not require an update for this spring bump request.
TR_042	-	CBO does not require an update for this spring bump request.
TR_043	-	CBO does not require an update for this spring bump request.
TR_044	200,000	CBO does not require an update for this spring bump request.
TR_045	4,355,000	CBO does not require an update for this spring bump request.
TR_046	905,000	CBO does not require an update for this spring bump request.
TR_047	420,000	CBO does not require an update for this spring bump request.
TR_048	-	CBO does not require an update for this spring bump request.
TR_049	10,000	CBO does not require an update for this spring bump request.
TR_050	-	CBO does not require an update for this overexpenditure ordinance request.
TR_051	-	CBO does not require an update for this overexpenditure ordinance request.
TR_052	-	CBO does not require an update for this overexpenditure ordinance request.
TR_053	-	CBO does not require an update for this overexpenditure ordinance request.
TR_054	-	CBO does not require an update for this overexpenditure ordinance request.
TR_055	-	CBO does not require an update for this overexpenditure ordinance request.
TR_056	-	CBO does not require an update for this overexpenditure ordinance request.
TR_057	-	CBO does not require an update for this overexpenditure ordinance request.
TR_058	-	CBO does not require an update for this overexpenditure ordinance request.
TR_059	1,100,000	CBO does not require an update for this overexpenditure ordinance request.
TR_060	-	CBO does not require an update for this overexpenditure ordinance request.
TR_062	40,000	CBO does not require an update for this overexpenditure ordinance request.
<b>Subtotal</b>	<b>19,477,096</b>	
<b>Subtotal FY13-14 BuMP Requests</b>	<b>63,703,449</b>	
<b>Total FY 13-14 Decision Packages and BuMP Requests</b>	<b>60,737,472</b>	

**Unassigned Decision Package / Bump Request Numbers**

TR_26	NA - Not Used	This package number was not used in FY13-14.
TR_026	NA - Not Used	This request number was not used in FY13-14.

# Portland Bureau of Transportation

## Performance Measures

Performance Measure	Type	FY 2012-13 Year-End Actuals	FY 2013-14 Adopted Budget	FY 2013-14 Revised Budget	FY 2013-14 Year-End Actuals	
TR_0042 - Percentage of bridges in fair or better condition	EFFECTIVE	83%	82%	82%	84%	0%
TR_0043 - Percentage of traffic signal outages that occur annually	EFFECTIVE	91%	95%	93%	93%	0%
TR_0044 - Percentage of traffic signals in fair or better condition	EFFECTIVE	48%	55%	46%	45%	0%
TR_0049 - Percentage of public works permits completed within Portland Bureau of Transportation's set of interim timelines from beginning to end of permitting process	EFFECTIVE	96%	95%	95%	95%	0%
TR_0051 - Number of on-street parking transactions per year	EFFECTIVE	10,185,495	10,094,000	10,600,000	10,557,311	0
TR_0052 - Cost per square yard for crack sealing (in direct costs)	EFFICIENCY	\$1.37	\$1.50	\$1.42	\$1.84	\$0.00
TR_0053 - Average span of control - (employee to supervisor ratio)	EFFICIENCY	8.90	8.80	8.90	8.90	0.00
TR_0054 - Percentage of administrative costs within Portland Bureau of Transportation budget	EFFICIENCY	3%	5%	5%	5%	0%
TR_0058 - Percentage of City-owned and maintained lighting that comes from LED streetlights	EFFICIENCY	4%	14%	8%	12%	0%
TR_0061 - Cost per square yard for grind with two inch overlay (in direct costs)	EFFICIENCY	\$24.95	\$21.30	\$14.05	\$16.51	\$0.00

**Performance Measure Variance Descriptions**

# Capital Program Status Report

## Transportation

CIP Program	FY 2013-14 Adopted Budget	FY 2013-14 Revised Budget	FY 2013-14 Year-End Actuals	Variance \$	Variance %	FY 2014-15 Adopted Budget	Fall BMP Revised Budget	FY 2014-15 Year to Date Actuals	Variance \$	Variance %
	\$0	\$0	\$161,915	\$161,915		\$0	\$0	\$13,559	\$0	
Asset Management	\$11,618,618	\$8,073,754	\$5,862,095	(\$2,211,659)	(27%)	\$11,710,640	\$39,589,229	\$2,437,596	\$27,878,589	238%
Centers and Main Streets	\$0	\$2,387,956	\$2,302,159	(\$85,797)	(4%)	\$0	\$107,861	\$17,527	\$107,861	
Economic Vitality	\$10,026,671	\$12,903,349	\$6,848,498	(\$6,054,851)	(47%)	\$11,539,784	\$14,713,549	\$1,138,718	\$3,173,765	28%
Freight and Industrial Area	\$0	\$0	\$18,221	\$18,221		\$0	\$500	(\$4,801)	\$500	
Health & Livability	\$13,625,225	\$14,414,551	\$9,634,434	(\$4,780,117)	(33%)	\$15,055,192	\$18,560,597	\$1,006,102	\$3,505,405	23%
Local Street Design	\$736,103	\$736,103	\$799,088	\$62,985	9%	\$788,179	\$788,179	\$80,287	\$0	0%
Natural Areas	\$0	\$0	(\$0)	(\$0)		\$0	\$0	\$0	\$0	
Neighborhood Livability	\$342,068	\$603,597	\$178,929	(\$424,668)	(70%)	\$0	\$301,357	\$39,179	\$301,357	
Preservation & Rehabilitation	\$0	\$20,000	\$307,224	\$287,224	1436%	\$0	\$0	\$6,487	\$0	
Safety	\$9,960,070	\$58,323,289	\$53,969,895	(\$4,353,394)	(7%)	\$43,388,111	\$44,071,379	\$834,543	\$683,268	2%
Special Projects	\$0	\$192,252	\$238,136	\$45,884	24%	\$0	\$238,764	(\$1,357)	\$238,764	
<b>Total</b>	<b>\$46,308,755</b>	<b>\$97,654,851</b>	<b>\$80,320,596</b>	<b>(\$17,334,255)</b>	<b>(18%)</b>	<b>\$82,481,906</b>	<b>\$118,371,415</b>	<b>\$5,567,840</b>	<b>\$35,889,509</b>	<b>44%</b>

\* Prior Year variances compare Year-End Actuals to Revised Budget

\*\* Current Year variances compare Revised Budget to Adopted Budget

### Prior Year Variance Description

•Overall, PBOT spent 82% of the CIP.

•There were a number of projects where the construction schedule was revised. The projects were bid went in the spring of 2014. Construction began in summer of 2014:

- 136Th Ave Sidewalk Safety
- Street Lighting LED Replacement
- Streetcar Jasmine Block Track Relocation
- Gateway
- Multnomah Blvd Sidewalk

•Additionally, due to lack of funding and staff turnover, a number of projects were put on hold:

- Columbia River Crossing
- Foster: 50th – 84th

### Current Year Variance Description

•PBOT reviewed its existing CIP budget and made various changes to the current year budget to adjust for revision in construction reschedule. We will continue to monitor the CIP project schedules and will make necessary adjustments, as needed.