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Steve Novick Commissioner Leah Treat Director

September 28, 2015

TO:

**Andrew Scott** 

City Budget Office

FROM:

Leah Treat GIL EVLT

Portland Bureau of Transportation

**SUBJECT:** 

Portland Bureau of Transportation

FY 15-16 Fall Budget Adjustment

Attached is the FY 15-16 Fall Budget Monitoring Report (BuMP) submittal for the Bureau of Transportation (PBOT). This submittal includes the following;

• Budget Amendment Request Report

• Prior FY 14-15 Budget/Actuals Reconciliations

Prior FY 14-15 Decision Package Update

• Prior FY 14-15 Performance Measures

• Prior FY 14-15 & Current FY 15-16 Capital Reporting

If you have any questions, please call Ken Kinoshita in the Bureau of Transportation at 823-7140.

### Attachments

c: Commissioner Novick Chris Warner, Office of Commissioner Novick Maurice Henderson, Bureau of Transportation Alissa Mahar, Bureau of Transportation Ken Kinoshita, Bureau of Transportation Joanne Foulkrod, Bureau of Transportation



Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_001 - Innovation Fund Grants

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| Personnel Services              | 86,440                               | 0                                  | 86,440                           |
| External Materials and Services | 10,000                               | 0                                  | 10,000                           |
| TOTAL EXPENDITURES              | 96,440                               | 0                                  | 96,440                           |
| REVENUES                        |                                      |                                    |                                  |
| Fund Transfers - Revenue        | 96,440                               | 0                                  | 96,440                           |
| TOTAL REVENUES                  | 96,440                               | 0                                  | 96,440                           |

# **Bureau Description:**

Through the Citywide Innovation Fund proposals and selection process, the following proposals were recommended and approved for funding. This budget allocates \$96,440 total in one-time general fund support to PBOT.

•Mobile Technology reporting of Post-Earthquake Bridge Inspections \$20,000

- •LED Lighting Upgrade for PBOT Operations and Maintenance Building \$10,000
- •Piloting the use of Renewable Power in Public Spaces \$66,440

### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: Technical Adjustment

Request: TR\_002 - Indoor Track & Field Championships

|                          | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|--------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES             |                                      |                                    |                                  |
| Personnel Services       | 71,084                               | 0                                  | 71,084                           |
| TOTAL EXPENDITURES       | 71,084                               | 0                                  | 71,084                           |
| REVENUES                 |                                      |                                    |                                  |
| Fund Transfers - Revenue | 71,084                               | 0                                  | 71,084                           |
| TOTAL REVENUES           | 71,084                               | 0                                  | 71,084                           |

#### **Bureau Description:**

This request creates a cash transfer between the General Fund One-Time Special Appropriation and PBOT in the amount of \$71,084 for services related to the staging of the IAAF Track and Field 2016 World Indoor Championships. An additional \$14,216 in contingency for PBOT's costs will be held within the Special Appropriation and distributed to PBOT during the Over-Expenditure Ordinance should these funds be needed.

#### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_003 - Major Maintenance and Infrastructure Replacement

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| Personnel Services              | 4,000,000                            | 0                                  | 4,000,000                        |
| External Materials and Services | 5,050,000                            | 0                                  | 5,050,000                        |
| Capital Outlay                  | 26,358,232                           | 0                                  | 26,358,232                       |
| TOTAL EXPENDITURES              | 35,408,232                           | 0                                  | 35,408,232                       |
| REVENUES                        |                                      |                                    |                                  |
| Fund Transfers - Revenue        | 35,408,232                           | 0                                  | 35,408,232                       |
| TOTAL REVENUES                  | 35,408,232                           | 0                                  | 35,408,232                       |

#### **Bureau Description:**

City Financial Policy 2.03 directs Council to dedicate a minimum of 50% of excess General Fund ending balance to major maintenance and infrastructure replacement projects. In an effort to help the City allocate resources to the most critical infrastructure needs, a citywide project ranking was developed in FY 2014-15. The FY 2015-16 Fall BMP Project Ranking Process will be built off of the process used during FY 2015-16 budget development. Project ranking will begin with the existing ranked list created as a result of the FY 2015-16 budget development process, then incorporate any new information from bureaus utilizing the project scoring tool.

PBOT is requesting \$35,408,232 in general fund support for various major maintenance and infrastructure replacement projects:

New Requests-

SW Capital Highway Sidewalks and Paving \$2,900,000

Pavement Reconstruction, SE 136th Ave (SE Foster to SE Division) \$3,280,000

Traffic Signal Reconstruction Program \$950,000

10th & Yamhill SmartPark Renovation \$6,424,872

Pavement Recon SE Mill St (SE 80th to SE 82nd) /SE 80th St (SE Market to SE Stephens) \$786,451

Pavement Rehab SW Capital Hwy (SW Multnomah to SW Bertha Ct.) \$1,943,000

Street Lighting Electrical Safety and Energy Efficiency Program \$600,000

Roadway Rehab - Microsurfacing \$2,000,000

Roadway Rehab - Thinlays \$1,000,000

NE 148th Sidewalks \$1,550,000

SW Stepheson Safer Shoulders \$500,000

Pavement Rehab NE Halsey St (NE 70th St to Weidler St. -East) \$2,206,000

From Existing Ranked List created in FY2015-16 budget development process, revised dollars-Pavement Recon SW Naito Parkway (SW Harrison to SW Jefferson) \$1,531,000

From Existing Ranked List created in FY2015-16 budget development process, same dollars-Bridge #025, NE 12th Ave Bridge at I-84 \$9,736,909

#### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: Program Carryover Request

Request: TR\_004 - General Fund Carryovers

|                                 | Fall BMP    | Fall BMP    | Fall BMP    |
|---------------------------------|-------------|-------------|-------------|
|                                 | Requested   | CBO/Council | Total       |
|                                 | Adjustments | Changes     | Adjustments |
| EXPENDITURES                    |             |             |             |
| Personnel Services              | (28,420)    | 0           | (28,420)    |
| External Materials and Services | 336,890     | 0           | 336,890     |
| Internal Materials and Services | (30,000)    | 0           | (30,000)    |
| Capital Outlay                  | 170,729     | 0           | 170,729     |
| TOTAL EXPENDITURES              | 449,199     | 0           | 449,199     |
| REVENUES                        |             |             |             |
| Budgeted Beginning Fund Balance | 449,199     | 0           | 449,199     |
| Intergovernmental Revenues      | 0           | 0           | 0           |
| TOTAL REVENUES                  | 449,199     | 0           | 449,199     |

### **Bureau Description:**

A carryover is requested for projects from One-Time General Fund in FY 2014-15. The appropriation will adjust beginning fund balance.

SW Trails – Special Appropriation \$8,498 SW Corridor DEIS (\$72,327)

Sign Protection Proposal - Innovation Fund \$46,494

Rubber Sidewalk Pilot - Innovation Fund \$2,059

Honey Bee Bike Counters - Innovation Fund \$33,337

Accurate Real Property Management - Innovation Fund \$5,409

Streetcar System Improvements \$255,000

N Willamette Blvd - Infrastructure Project \$170,729

#### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_005 - BPS Interagency Project

|                     | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES        |                                      |                                    |                                  |
| Personnel Services  | 5,593                                | 0                                  | 5,593                            |
| TOTAL EXPENDITURES  | 5,593                                | 0                                  | 5,593                            |
| REVENUES            |                                      |                                    |                                  |
| Interagency Revenue | 5,593                                | 0                                  | 5,593                            |
| TOTAL REVENUES      | 5,593                                | 0                                  | 5,593                            |

# **Bureau Description:**

Bureau of Planning and Sustainability (BPS) requested planning services from PBOT for the Powell-Division Transit Project, an increase of \$5,593 in IA revenue to PBOT.

### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_006 - Transportation Planning Grants

|                                 | Fall BMP    | Fall BMP    | Fall BMP    |
|---------------------------------|-------------|-------------|-------------|
|                                 | Requested   | CBO/Council | Total       |
|                                 | Adjustments | Changes     | Adjustments |
| EXPENDITURES                    |             |             |             |
| Personnel Services              | (2,197)     | 0           | (2,197)     |
| External Materials and Services | (18,013)    | 0           | (18,013)    |
| Internal Materials and Services | 32,513      | 0           | 32,513      |
| Contingency                     | (11,870)    | 0           | (11,870)    |
| TOTAL EXPENDITURES              | 433         | 0           | 433         |
| REVENUES                        |             |             |             |
| Intergovernmental Revenues      | 433         | 0           | 433         |
| TOTAL REVENUES                  | 433         | 0           | 433         |

### **Bureau Description:**

A technical adjustment is needed to adjust operating grants in Transportation Planning. This adjustment trues up the project budget.

Outer Powell Transportation Safety Project (\$21,239) Growing Transit Communities \$25,542 Truck Parking and Loading (\$13,870) Regional Truck Study \$10,000

**CBO Discussion and Recommendation** 

| Bureau: Portland Bureau of Transportation                | Type: Technical Adjustment |
|--|----------------------------|
| Request: TR_007 - 1% for Green Streets - Transfer to BES |                            |

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| External Materials and Services | (8,001)                              | 0                                  | (8,001)                          |
| Fund Transfers - Expense        | 8,001                                | 0                                  | 8,001                            |
| TOTAL EXPENDITURES              | 0                                    | 0                                  | 0                                |

### **Bureau Description:**

The City's Green Streets Policy requires that infrastructure projects in the right of way incorporate green street facilities (infiltrating or flow-through systems), or that a contribution equal to 1% of the construction costs be made to the City's "% for Green Streets" fund. Since it is not feasible to incorporate green-street facilities into street resurfacing and preservation projects, Transportation Maintenance instead transfers 1% of the cost of its street preservation projects to the green street fund. This request increases the Adopted Budget budgeted cash transfer of \$50,000 to reflect the correct contribution of \$58,001 for FY 2015-16, based on the cost of street preservation projects completed in FY 2014-15. Materials and Services within the street maintenance program will be reduced by \$8,001 to fund the increased transfer.

#### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: Program Carryover Request

Request: TR\_008 - Maintenance Fitness Center Carryover

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| External Materials and Services | 9,294                                | 0                                  | 9,294                            |
| TOTAL EXPENDITURES              | 9,294                                | 0                                  | 9,294                            |
| REVENUES                        |                                      |                                    |                                  |
| Budgeted Beginning Fund Balance | 9,294                                | 0                                  | 9,294                            |
| TOTAL REVENUES                  | 9,294                                | 0                                  | 9,294                            |

#### **Bureau Description:**

PBOT maintains a fitness center for employees at Maintenance Operations. This adjustment increases the FY 15-16 Maintenance facility budget to cover the fitness center costs that were budgeted in FY 14-15, but that will occur during FY 15-16. The appropriation will be funded by increased beginning fund balance.

### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_009 - IA with BES for Sewer Maintenance - New Position

| Personnel Services         96,600         0         96,600           External Materials and Services         (96,600)         0         (96,600)           TOTAL EXPENDITURES         0         0         0           FTE           Full-Time Positions         2.00         0.00         2.00 |                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|--|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| External Materials and Services         (96,600)         0         (96,600)           TOTAL EXPENDITURES         0         0         0           FTE         Full-Time Positions         2.00         0.00         2.00  | EXPENDITURES                    | -                                    |                                    | -                                |
| TOTAL EXPENDITURES         0         0         0           FTE         Full-Time Positions         2.00         0.00         2.00  | Personnel Services              | 96,600                               | 0                                  | 96,600                           |
| FTE Full-Time Positions 2.00 0.00 2.00   | External Materials and Services | (96,600)                             | 0                                  | (96,600)                         |
| Full-Time Positions 2.00 0.00 2.00   | TOTAL EXPENDITURES              | 0                                    | 0                                  | 0                                |
|  | FTE                             |                                      |                                    |                                  |
|  | Full-Time Positions             | 2.00                                 | 0.00                               | 2.00                             |
| <b>TOTAL FTE</b> 2.00 0.00 2.00  | TOTAL FTE                       | 2.00                                 | 0.00                               | 2.00                             |

#### **Bureau Description:**

This request adds one Environmental Systems Crew Leader and one Construction Equipment Operator to the Sewer Repair Section of the Environmental Systems Division (ESD) within Maintenance Operations. Adding these positions will allow the formation of an additional sewer repair crew to help mitigate the substantial backlog of sewer facility repairs that require excavation. By reducing the sewer repair backlog, the number of sewer backups/flooding events (known as sewer releases) will decrease proportionately and help prevent the occurrence of costly sewer release mitigation and cleanup. This reduction in sewer releases will help to improve ESD's performance as reported by BES to the Oregon Department of Environmental Quality under federal and state environmental mandates. These positions will also expand ESD's capacity to address stormwater system needs, which has been a recent point of emphasis for BES. This request has been reviewed with BES management and will result in no budget impact to the BES/PBOT interagency agreement, as the positions will be funded by re-allocating existing appropriation within the current budget. There is no change to the total FY 15-16 PBOT-BES interagency amount.

#### **CBO** Discussion and Recommendation

| Bureau: Portland Bureau of Trans  | portation                            |                                    |                                  | Type: Technical Adjustment |
|-----------------------------------|--------------------------------------|------------------------------------|----------------------------------|----------------------------|
| Request: TR_010 - IA with BES for | Sewer Maint – Program Al             | ignment                            |                                  |                            |
|                                   | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |                            |
| REVENUES                          |                                      |                                    |                                  |                            |
| Interagency Revenue               | 0                                    | 0                                  | 0                                |                            |
| TOTAL REVENUES                    | 0                                    | 0                                  | 0                                |                            |

# **Bureau Description:**

This adjustment re-allocates the existing sewer and stormwater maintenance budget between program activities to better reflect where the actual work will be done in FY 15-16. There is no change to the overall FY 15-16 budget or PBOT-BES interagency amount.

### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_011 - OMF Facilities Interagency

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| Personnel Services              | 3,000                                | 0                                  | 3,000                            |
| Internal Materials and Services | 0                                    | 0                                  | 0                                |
| Contingency                     | 2,000                                | 0                                  | 2,000                            |
| TOTAL EXPENDITURES              | 5,000                                | 0                                  | 5,000                            |
| REVENUES                        |                                      |                                    |                                  |
| Interagency Revenue             | 5,000                                | 0                                  | 5,000                            |
| TOTAL REVENUES                  | 5,000                                | 0                                  | 5,000                            |

# **Bureau Description:**

OMF Facilities is requesting PBOT to provide survey services for SW 3rd and SW Harrison, an increase of \$5,000 in IA revenue to PBOT.

#### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_012 - Development Services – 2 New Positions

|                     | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES        |                                      |                                    |                                  |
| Personnel Services  | 0                                    | 0                                  | 0                                |
| TOTAL EXPENDITURES  | 0                                    | 0                                  | 0                                |
| FTE                 |                                      |                                    |                                  |
| Full-Time Positions | 2.00                                 | 0.00                               | 2.00                             |
| TOTAL FTE           | 2.00                                 | 0.00                               | 2.00                             |

# **Bureau Description:**

Due to increase in development, development and utility permits, and the need to maintain effective service delivery and cost recovery programs, plus the involvement in the City's new permitting program and processes, ITAP, PBOT is requesting to add two new positions, Development Supervisor II and Engineering Tech III. This request moves \$162,000 in existing appropriation from part-time to full-time dollars.

#### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_013 - Fair Wage Policy - Facilities Interagency

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| Internal Materials and Services | 40,541                               | 0                                  | 40,541                           |
| Contingency                     | (40,541)                             | 0                                  | (40,541)                         |
| TOTAL EXPENDITURES              | 0                                    | 0                                  | 0                                |
| REVENUES                        |                                      |                                    |                                  |
| General Fund Discretionary      | 0                                    | 0                                  | 0                                |
| TOTAL REVENUES                  | 0                                    | 0                                  | 0                                |

#### **Bureau Description:**

On May 13, 2015, City Council passed an ordinance adopting code changes to chapter 3.99 Fair Wage Policies. The ordinance adopted the changes in Exhibit A and directed bureaus "to amend or renew contracts as needed to ensure Council's intent is implemented with an effective date of July 1, 2015 for all covered agreements and employees.

OMF has calculated the cost impact of these code changes to facilities they manage and the resulting impact to bureaus in interagency agreements. The Transportation Operating Fund's share is \$32,877 (Portland Building \$15,456 + Gibbs Ped Bridge \$1,024 + Kerby Building \$16,131 + Sunderland Recycling \$266) and Parking Facilities Fund's share is \$7,664 (1st & Jefferson \$2,469 + Front & Davis \$5,195). This request draws on contingency to cover the increase in OMF Facilities interagency.

#### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_014 - Fair Wage Policy - Parking Garages

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| External Materials and Services | 182,212                              | 0                                  | 182,212                          |
| Contingency                     | 0                                    | 0                                  | 0                                |
| TOTAL EXPENDITURES              | 182,212                              | 0                                  | 182,212                          |
| REVENUES                        |                                      |                                    |                                  |
| Fund Transfers - Revenue        | 182,212                              | 0                                  | 182,212                          |
| TOTAL REVENUES                  | 182,212                              | 0                                  | 182,212                          |

# **Bureau Description:**

PBOT requests general fund for increased appropriation to cover increased janitorial, security patrol, and parking garage attendant costs for the Parking Garages due to the Fair Wage Policy passed by City Council in Ordinance 187124 on May 13 2015.

#### **CBO** Discussion and Recommendation

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_015 - PCI Compliance - Parking Garages

|   | Fall BMP    | Fall BMP    | Fall BMP    |
|---|-------------|-------------|-------------|
|   | Requested   | CBO/Council | Total       |
|   | Adjustments | Changes     | Adjustments |
| EXPENDITURES                                | 4.40.200    | 0           | 4.40.200    |
| External Materials and Services Contingency | 148,320     | 0           | 148,320     |
|   | (148,320)   | 0           | (148,320)   |
| TOTAL EXPENDITURES                          | 0           | 0           | 0           |

# **Bureau Description:**

This request increases appropriation to cover increased Payment Card Industry (PCI) compliance costs for the Parking Garages, and reduces general contingency.

### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_016 - Facilities Project Mgmt IA - Parking Garages

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| Internal Materials and Services | (331,334)                            | 0                                  | (331,334)                        |
| Contingency                     | 331,334                              | 0                                  | 331,334                          |
| TOTAL EXPENDITURES              | 0                                    | 0                                  | 0                                |

### **Bureau Description:**

This request reduces appropriation for Facilities Project Management (651306) to reflect changes to project timelines, and increases the reserve for major maintenance.

### **CBO Discussion and Recommendation**

| Bureau: Portland Bureau of Transport  | ation                                |                                    |                                  | Type: New Request |
|---------------------------------------|--------------------------------------|------------------------------------|----------------------------------|-------------------|
| Request: TR_017 - Integrated Marketin | ng Comm Plan – Parkin                | ng Garages                         |                                  |                   |
|                                       | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |                   |
| EXPENDITURES                          |                                      |                                    |                                  |                   |
| External Materials and Services       | 500,000                              | 0                                  | 500,000                          |                   |
| Contingency                           | (500.000)                            | 0                                  | (500,000)                        |                   |

# TOTAL EXPENDITURES Bureau Description:

This request increases appropriation for the Integrated Marketing Communications Plan for Downtown Businesses and Smartpark Garages (IMCP), and reduces the transfer from the Parking Facilities Fund to the Transportation Operating Fund.

0

0

0

### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_018 - Parking Fac Fund - 10th & Yamhill Major Maint

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| Contingency                     | 3,500,000                            | 0                                  | 3,500,000                        |
| TOTAL EXPENDITURES              | 3,500,000                            | 0                                  | 3,500,000                        |
| REVENUES                        |                                      |                                    |                                  |
| Budgeted Beginning Fund Balance | 3,438,692                            | 0                                  | 3,438,692                        |
| Miscellaneous                   | 61,308                               | 0                                  | 61,308                           |
| TOTAL REVENUES                  | 3,500,000                            | 0                                  | 3,500,000                        |

# **Bureau Description:**

This request recognizes additional beginning fund balance from parking garage revenue carried forward for future 10th & Yamhill SmartPark Garage Major Maintenance, and increases contingency. This brings the total set-aside for 10th & Yamhill in fund balance on 7/1/2015 to \$7,000,000.

#### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_019 - Parking Garage Revenue

|                      | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|----------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES         |                                      |                                    |                                  |
| Contingency          | 300,000                              | 0                                  | 300,000                          |
| TOTAL EXPENDITURES   | 300,000                              | 0                                  | 300,000                          |
| REVENUES             |                                      |                                    |                                  |
| Charges for Services | 300,000                              | 0                                  | 300,000                          |
| TOTAL REVENUES       | 300,000                              | 0                                  | 300,000                          |

# **Bureau Description:**

This request increases estimated parking garage revenue based on recent trends, and increases general contingency.

### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: Program Carryover Request

Request: TR\_020 - Regulatory Operations Carryover

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| External Materials and Services | 74,977                               | 0                                  | 74,977                           |
| Contingency                     | 0                                    | 0                                  | 0                                |
| TOTAL EXPENDITURES              | 74,977                               | 0                                  | 74,977                           |
| REVENUES                        |                                      |                                    |                                  |
| Budgeted Beginning Fund Balance | 74,977                               | 0                                  | 74,977                           |
| TOTAL REVENUES                  | 74,977                               | 0                                  | 74,977                           |

#### **Bureau Description:**

A carryover is requested to complete the projects from the prior year; space move costs and Private For-Hire Innovation Task Force support costs.

#### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_021 - Regulatory Fees Carryover

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| Personnel Services              | 0                                    | 0                                  | 0                                |
| Contingency                     | 102,355                              | 0                                  | 102,355                          |
| TOTAL EXPENDITURES              | 102,355                              | 0                                  | 102,355                          |
| REVENUES                        |                                      |                                    |                                  |
| Budgeted Beginning Fund Balance | 102,355                              | 0                                  | 102,355                          |
| TOTAL REVENUES                  | 102,355                              | 0                                  | 102,355                          |

# **Bureau Description:**

This request recognizes additional beginning fund balance from regulatory service charges and fees revenue carried forward for Regulatory Operations programs, and increases contingency. This brings the total set-aside in fund balance on 7/1/2015 to \$102,355.

#### **CBO** Discussion and Recommendation

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_022 - Parking Enforcement Handheld Equipment Carryover

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| Contingency                     | 366,532                              | 0                                  | 366,532                          |
| TOTAL EXPENDITURES              | 366,532                              | 0                                  | 366,532                          |
| REVENUES                        |                                      |                                    |                                  |
| Budgeted Beginning Fund Balance | 366,532                              | 0                                  | 366,532                          |
| TOTAL REVENUES                  | 366,532                              | 0                                  | 366,532                          |

### **Bureau Description:**

This request recognizes additional beginning fund balance from General Transportation (GTR) revenue carried forward for the Parking Enforcement handheld equipment set-aside, and increases contingency. This brings the total set-aside in fund balance on 7/1/2015 to \$366,532.

# **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_023 - CEID Surcharge Carryover

|                                 | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES                    |                                      |                                    |                                  |
| Contingency                     | 20,502                               | 0                                  | 20,502                           |
| TOTAL EXPENDITURES              | 20,502                               | 0                                  | 20,502                           |
| REVENUES                        |                                      |                                    |                                  |
| Budgeted Beginning Fund Balance | 20,502                               | 0                                  | 20,502                           |
| TOTAL REVENUES                  | 20,502                               | 0                                  | 20,502                           |

# **Bureau Description:**

This request recognizes additional beginning fund balance from Central Eastside APPP Surcharge revenue carried forward for the Parking Operations set-aside, and increases contingency. This brings the total set-aside in fund balance on 7/1/2015 to \$20,502.

### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: Program Carryover Request

Request: TR\_024 - GTR Carryovers

|                                 | Fall BMP                 | Fall BMP<br>CBO/Council | Fall BMP<br>Total |
|---------------------------------|--------------------------|-------------------------|-------------------|
|                                 | Requested<br>Adjustments | Changes                 | Adjustments       |
| EXPENDITURES                    |                          |                         |                   |
| Personnel Services              | 564,275                  | 0                       | 564,275           |
| External Materials and Services | 2,441,982                | 0                       | 2,441,982         |
| Internal Materials and Services | 0                        | 0                       | 0                 |
| Capital Outlay                  | 794,476                  | 0                       | 794,476           |
| Contingency                     | 365,404                  | 0                       | 365,404           |
| TOTAL EXPENDITURES              | 4,166,137                | 0                       | 4,166,137         |
| REVENUES                        |                          |                         |                   |
| Budgeted Beginning Fund Balance | 4,166,137                | 0                       | 4,166,137         |
| TOTAL REVENUES                  | 4,166,137                | 0                       | 4,166,137         |

Bureau: Portland Bureau of Transportation

Request: TR\_024 - GTR Carryovers

Fall BMP Fall BMP Fall BMP
Requested CBO/Council Total
Adjustments Changes Adjustments

#### **Bureau Description:**

A GTR carryover is requested for operating projects and capital projects to complete design and construction. The appropriation will adjust beginning fund balance.

#### **OPERATING:**

Lloyd Dist Bridge over I-84 \$50,000 Mall Maint - Tri-Met IGA \$383,941

Central City Transportation Management Plan \$19,154

Smart Transportation / Tech Innovation \$30,000

TSP Update Comp Plan (\$25,000)

#### CIP:

Deficiency Correction \$300,000

T00048 Boones Ferry - Stephenson Rd \$50,000

T00055 Paving Preservation & Rehab \$406,969

T00064 Harbor Dr / River Pkwy, SW \$221,759

T00121 50s Bkwy: NE Thompson-SE Wdstk \$25,000

T00148 NW Naito Crossing \$21,000

T00185 Moody Blvd \$66,733

T00207 Terwilliger-PSU Access \$105,590

T00267 SRTS State Grant \$60,000

T00269 Williams: Weidler-Killingsworth Bikeway \$293,980

T00305 Ramona and Holgate (\$13,473)

T00326 Sandy Blvd: 86th - 92nd NE \$70,970

T00344 Naito at Whitaker \$27,303

T00348 19th Ave Bikeway: Tacoma-99E, SE \$100,000

T00349 77th/Sacramento Bikeway \$100,000

T00358 Burnside & Pearl Dist X-ing Improvement \$15,000

T00380 Streetcar \$50,000

T00414 Central City Multi-Modal Safety Project \$25,610

T00445 E Burnside- 4th-Laurelhurst PI-HCC \$53,751

TX0005 Gibbs St Elevator Repair \$50,000

T00385 Terwilliger/Capitol Hwy - Water \$100,000

T00385 TSP/Alternative Transportation Projects \$584,119

- T00498 Stephenson & Hamilton Drainage \$38,485
- SE 91st Place Extended Shoulder \$15,963
- SW Beaverton-Hillsdale/Shattuck \$57,000
- Sandy & 79th RFB \$50,000
- Ankeny: 28th-12th Ave, SE \$30,000
- SE 87th Ave Path \$20,348
- NE 21st Ave Overcrossing \$20,000
- Lombard: Ida Van Houten St, N \$6,000
- SW 3rd Street Ped Crossings \$10,000
- N Portland Greenway Feasibility Study \$50,000
- SW/NW 3rd Ave \$50,000
- Emmanuel Hospital Ped Crossing Match \$20,000
- Trail Capital Maint partnership with Parks \$20,000
- Clinton NG \$100,000

#### Sidewalk Projects:

T00245 Multnomah Blvd: Barbur-34th, SW \$162,782

T00280 Huber St: 35th-43rd, SW \$11,995

T00281 Sunset Blvd: Dewitt-18th, SW \$38,002

T00279 160th Ave: Stark-Burnside, SE \$22,426

T00321 136th Ave: Holgate-Powell, SE \$191,483

T00324 Division St: 148th-175th, SE \$19,986

T00329 122nd Ave: Holgate-Powell, SE \$41,348

T00330 122nd Ave: Foster-Ramona, SE \$3,382

T00331 Weidler St: 99th-112th, NE \$14,531

| Bureau:  | Portland Bureau of Transportation |                          |                        |                      | Type: | Program Carryover Request |
|----------|-----------------------------------|--------------------------|------------------------|----------------------|-------|---------------------------|
| Request: | TR_024 - GTR Carryovers           |                          |                        |                      |       |                           |
|          |                                   | Fall BMP                 | Fall BMP               | Fall BMP             |       |                           |
|          |                                   | Requested<br>Adjustments | CBO/Council<br>Changes | Total<br>Adjustments |       |                           |

**CBO** Discussion and Recommendation

Bureau: Portland Bureau of Transportation

Type: Technical Adjustment

Request: TR\_025 - SW Corridor Transit Project

|                                 | Fall BMP    | Fall BMP    | Fall BMP    |
|---------------------------------|-------------|-------------|-------------|
|                                 | Requested   | CBO/Council | Total       |
|                                 | Adjustments | Changes     | Adjustments |
| EXPENDITURES                    |             |             |             |
| Personnel Services              | (1,005)     | 0           | (1,005)     |
| External Materials and Services | 0           | 0           | 0           |
| Internal Materials and Services | 1,005       | 0           | 1,005       |
| TOTAL EXPENDITURES              | 0           | 0           | 0           |
| REVENUES                        |             |             |             |
| Budgeted Beginning Fund Balance | 0           | 0           | 0           |
| TOTAL REVENUES                  | 0           | 0           | 0           |

### **Bureau Description:**

This request moves appropriation from Operating to Capital to track the capital phase for SW Corridor Transit. This request moves \$39,789 existing appropriation from operations to capital budget.

### **CBO Discussion and Recommendation**

Bureau: Portland Bureau of Transportation Type: New Request

Request: TR\_026 - BES Interagency - Portland Milwaukie Light Rail

|                     | Fall BMP<br>Requested<br>Adjustments | Fall BMP<br>CBO/Council<br>Changes | Fall BMP<br>Total<br>Adjustments |
|---------------------|--------------------------------------|------------------------------------|----------------------------------|
| EXPENDITURES        |                                      |                                    |                                  |
| Personnel Services  | 5,000                                | 0                                  | 5,000                            |
| TOTAL EXPENDITURES  | 5,000                                | 0                                  | 5,000                            |
| REVENUES            |                                      |                                    |                                  |
| Interagency Revenue | 5,000                                | 0                                  | 5,000                            |
| TOTAL REVENUES      | 5,000                                | 0                                  | 5,000                            |

# **Bureau Description:**

BES is requesting PBOT to provide right of way services for Portland Milwaukie Light Rail project, an increase of \$5,000 in IA revenue to PBOT.

### **CBO Discussion and Recommendation**

|                                     | FY 2014-15<br>Revised<br>Budget | FY 2014-15<br>Year-End<br>Actuals | Percent<br>of Actuals<br>to Revised |
|-------------------------------------|---------------------------------|-----------------------------------|-------------------------------------|
| 200 - Transportation Operating Fund |                                 |                                   |                                     |
| EXPENDITURES                        |                                 |                                   |                                     |
| Personnel Services                  | 70,759,469                      | 67,743,189                        | 95.74                               |
| External Materials and Services     | 72,616,081                      | 67,391,244                        | 92.80                               |
| Internal Materials and Services     | 22,664,470                      | 21,694,434                        | 95.72                               |
| Capital Outlay                      | 21,187,656                      | 10,979,142                        | 51.82                               |
| Bond Expenses                       | 18,740,815                      | 14,017,910                        | 74.80                               |
| Fund Transfers - Expense            | 10,660,256                      | 10,652,596                        | 99.93                               |
| Contingency                         | 39,936,092                      | 0                                 | 0.00                                |
| TOTAL EXPENDITURES                  | 256,564,839                     | 192,478,515                       | 75.02                               |
| REVENUES                            |                                 |                                   |                                     |
| Budgeted Beginning Fund Balance     | 54,931,223                      | 0                                 | 0.00                                |
| Licenses & Permits                  | 3,053,515                       | 7,248,737                         | 237.39                              |
| Charges for Services                | 49,074,304                      | 54,172,559                        | 110.39                              |
| Intergovernmental Revenues          | 68,681,696                      | 65,125,272                        | 94.82                               |
| Interagency Revenue                 | 30,455,177                      | 29,320,268                        | 96.27                               |
| Fund Transfers - Revenue            | 16,559,835                      | 15,356,575                        | 92.73                               |
| Bond and Note                       | 29,910,000                      | 26,196,709                        | 87.59                               |
| Miscellaneous                       | 3,899,089                       | 5,944,623                         | 152.46                              |
| General Fund Discretionary          | 0                               | 0                                 | 0.00                                |
| TOTAL REVENUES                      | 256,564,839                     | 203,364,744                       | 79.26                               |

FY 2014-15 Revised Budget FY 2014-15 Year-End Actuals Percent of Actuals to Revised

### **Fund Reconciliation Narrative**

REQUIREMENTS:

Total Personnel Services are within ten percent of budget.

Total External Material & Services are within ten percent of budget.

Total Internal Material & Services are within ten percent of budget.

Total Capital Outlay expenditures are 51.82% of budget. Underspending due to lag in project schedules. Project appropriation has been or will be re-budgeted for FY 15-16. Three projects are the main reason for this variance. The Parking Machine purchase, \$4.45 million, for the NW Meter District has been deferred. The Street Lighting Efficiency project spent \$1.23 million less than budgeted, but should be completed in FY 16-17. The Close the Loop Streetcar project was underspent by \$2.16 million, but should be completed in FY 15-16.

Bond Expenses are within 74.8% of budget. However, there was an internal loan made post-AP12. With this loan, Bond Expenses are within ten percent of budget.

Fund Transfers-Expense are within ten percent of budget.

Unappropriated Ending Fund Balance is \$71,670,092. This is \$18.6 million higher than the FY 15-16 Budgeted Beginning Fund balance. \$4.2 million is from GTR projects carryover that is part of the FY 15-16 Fall BMP request. \$1.5 million is part of the Fall BMP request for a variety of carryover items, not all are GTR related. \$2.3 million will be used for the FY 16-17 5-year Financial Forecast for the Transportation Operating Fund. The remaining balance is from a higher SDC balance due to higher than expected revenues and lower SDC project spending.

#### REVENUES:

Beginning Fund Balance is \$13.3 million higher than FY 14-15 Budgeted Beginning Fund balance. \$6.2 million is from GTR projects, \$7.1 million is from a higher SDC balance due to higher than expected revenues and lower SDC project spending.

License and Permit revenues are 237.39% of budget. The variance is primarily driven by two permits: utility permits & street light infrastructure locates. Given the impacts of the economy on these permit revenues in the prior years, the budgeted revenues were very conservative. Given that PBOT has seen higher revenues for the past two years, budgeted revenues for FY 15-16 are close to the FY 14-15 year-end figures. In addition, PBOT Finance will be working closely with BDS Finance to facilitate budgeting for PBOT permit revenues for the FY 16-17 budget process.

Charges for Services are 110.39% of budget. Higher than expected SDC revenue was due to the continued improved economic climate for development. The budget for these revenues were conservative.

Intergovernmental revenues are within ten percent of budget.

Interagency revenues are within ten percent of budget.

Fund Transfers - Revenue are within ten percent of budget.

Bond and Note revenue are 87.59% of budget. The draws on the Street Lighting Efficiency line-of-credit were slightly lower than anticipated, but it is a matter of timing. It has no impact on the total expected financing for this project.

Miscellaneous revenues are 152.46% of budget. PBOT received \$1.3 million from ODOT as a donation to build sidewalks on 136th Avenue. This revenue was not budgeted. Also, \$430,183 in revenue from ODOT for their share of traffic signal maintenance for signals on State highways that run through the City came in as miscellaneous revenue instead of the commitment item where it was budgeted, state cost-sharing. It is a matter of the material code used being mapped to miscellaneous revenue. PBOT will research this and either use a different material code or have a material code created for the proper mapping.

|                                  | FY 2014-15<br>Revised<br>Budget | FY 2014-15<br>Year-End<br>Actuals | Percent<br>of Actuals<br>to Revised |  |
|----------------------------------|---------------------------------|-----------------------------------|-------------------------------------|--|
| 12 - Transportation Reserve Fund |                                 |                                   |                                     |  |
| EXPENDITURES                     |                                 |                                   |                                     |  |
| Contingency                      | 4,737,935                       | 0                                 | 0.00                                |  |
| TOTAL EXPENDITURES               | 4,737,935                       | 0                                 | 0.00                                |  |
| REVENUES                         |                                 |                                   |                                     |  |
| Budgeted Beginning Fund Balance  | 3,517,935                       | 0                                 | 0.00                                |  |
| Fund Transfers - Revenue         | 1,200,000                       | 1,200,000                         | 100.00                              |  |
| Miscellaneous                    | 20,000                          | 17,919                            | 89.59                               |  |
| TOTAL REVENUES                   | 4,737,935                       | 1,217,919                         | 25.71                               |  |

# **Fund Reconciliation Narrative**

REQUIREMENTS:

Unappropriated Ending Fund Balance is \$4,248,460. This is \$17,919 higher than budgeted FY 15-16 beginning fund balance. The additional \$17,919 will be taken into account when preparing the FY 16-17 budget.

### **REVENUES:**

Budgeted Beginning Fund Balance is \$487,394 lower than budget.

Fund Transfers – Revenue are within ten percent of budget

Miscellaneous revenues are within ten percent of budget.

|                                    | FY 2014-15<br>Revised<br>Budget | FY 2014-15<br>Year-End<br>Actuals | Percent<br>of Actuals<br>to Revised |  |
|------------------------------------|---------------------------------|-----------------------------------|-------------------------------------|--|
| 308 - Gas Tax Bond Redemption Fund |                                 |                                   |                                     |  |
| EXPENDITURES                       |                                 |                                   |                                     |  |
| Unappropriated Fund Balance        | 1,682,461                       | 0                                 | 0.00                                |  |
| Bond Expenses                      | 2,483,405                       | 2,483,404                         | 100.00                              |  |
| Fund Transfers - Expense           | 0                               | 0                                 | 0.00                                |  |
| TOTAL EXPENDITURES                 | 4,165,866                       | 2,483,404                         | 59.61                               |  |
| REVENUES                           |                                 |                                   |                                     |  |
| Budgeted Beginning Fund Balance    | 1,673,961                       | 0                                 | 0.00                                |  |
| Fund Transfers - Revenue           | 2,483,405                       | 2,475,745                         | 99.69                               |  |
| Miscellaneous                      | 8,500                           | 6,493                             | 76.39                               |  |
| TOTAL REVENUES                     | 4,165,866                       | 2,482,238                         | 59.59                               |  |

# **Fund Reconciliation Narrative**

# **REQUIREMENTS:**

Bond Expenses are within ten percent of budget.

Unappropriated Ending Fund Balance is \$1,674,521. This includes \$1,673,961 for debt reserves. This is \$1,166 lower than the FY 15-16 Budgeted Beginning Fund Balance.

### **REVENUES:**

Beginning Fund Balance is \$1,727 higher than the budgeted FY 15-16 Beginning Fund Balance.

Fund Transfers – Revenue are within ten percent of budget.

Miscellaneous revenues was 76% of budget. Interest earning were lower than budgeted.

|                                 | FY 2014-15<br>Revised<br>Budget | FY 2014-15<br>Year-End<br>Actuals | Percent<br>of Actuals<br>to Revised |  |
|---------------------------------|---------------------------------|-----------------------------------|-------------------------------------|--|
| 06 - Parking Facilities Fund    |                                 |                                   |                                     |  |
| EXPENDITURES                    |                                 |                                   |                                     |  |
| Personnel Services              | 250,436                         | 200,659                           | 80.12                               |  |
| External Materials and Services | 3,777,178                       | 3,742,369                         | 99.08                               |  |
| Internal Materials and Services | 3,668,763                       | 1,705,208                         | 46.48                               |  |
| Bond Expenses                   | 1,882,250                       | 1,882,250                         | 100.00                              |  |
| Fund Transfers - Expense        | 3,547,486                       | 3,547,486                         | 100.00                              |  |
| Contingency                     | 6,628,489                       | 0                                 | 0.00                                |  |
| TOTAL EXPENDITURES              | 19,754,602                      | 11,077,971                        | 56.08                               |  |
| REVENUES                        |                                 |                                   |                                     |  |
| Budgeted Beginning Fund Balance | 6,916,428                       | 0                                 | 0.00                                |  |
| Charges for Services            | 11,961,256                      | 12,905,014                        | 107.89                              |  |
| Interagency Revenue             | 818,801                         | 808,677                           | 98.76                               |  |
| Fund Transfers - Revenue        | 29,310                          | 29,310                            | 100.00                              |  |
| Miscellaneous                   | 28,807                          | 63,683                            | 221.07                              |  |
| TOTAL REVENUES                  | 19,754,602                      | 13,806,684                        | 69.89                               |  |

# **Fund Reconciliation Narrative**

REQUIREMENTS:

Total Personnel Services are 80.12% of budget. A position was vacant for a portion of the year.

Total External Material & Services are within ten percent of budget.

Total Internal Material & Services are 46.48% of budget. Major maintenance work that involves Facilities interagency was underspent. Portions of this unspent budget has been re-budgeted as part of the FY 15-16 Adopted Budget.

Bond Expenses are within ten percent of budget.

Fund Transfers – Expense are within ten percent of budget.

Unappropriated Ending Fund Balance is \$9,631,092. This is \$3,438,692 higher than budgeted FY 15-16 beginning fund balance. This additional balance is being set-aside for major work for the 10th & Yamhill garage.

### **REVENUES:**

Beginning Fund Balance is \$938,575 over budget.

Charges for Service revenues are within ten percent of budget.

Interagency revenues are within ten percent of budget.

Fund Transfers – Revenue are within ten percent of budget.

Miscellaneous revenues are 221.07% of budget. The additional revenues were expected, but not budgeted because additional appropriation was not necessary.

# **Prior Year Business Area Reconciliation Report**

|                                   | FY 2014-15<br>Revised<br>Budget | FY 2014-15<br>Year-End<br>Actuals | Percent<br>of Actuals<br>to Revised |
|-----------------------------------|---------------------------------|-----------------------------------|-------------------------------------|
| Portland Bureau of Transportation |                                 |                                   |                                     |
| EXPENDITURES                      |                                 |                                   |                                     |
| Personnel Services                | \$5,314,122                     | \$2,879,397                       | 54%                                 |
| External Materials and Services   | \$2,743,941                     | \$1,575,081                       | 57%                                 |
| Internal Materials and Services   | \$3,891,189                     | \$2,376,353                       | 61%                                 |
| Capital Outlay                    | \$12,445,835                    | \$8,150,700                       | 65%                                 |
| TOTAL EXPENDITURES                | \$24,395,087                    | \$14,981,530                      | 61%                                 |
| REVENUES                          |                                 |                                   |                                     |
| Intergovernmental Revenues        | \$24,395,087                    | \$16,655,361                      | 68%                                 |
| Miscellaneous                     | \$0                             | \$11,283                          | 0%                                  |
| TOTAL REVENUES                    | \$24,395,087                    | \$16,666,645                      | 68%                                 |

#### **Bureau Reconciliation Narrative**

Grants Fund (217000) - Transportation

#### **REQUIREMENTS:**

Total Personel Services are 54% of budget. This variance is primarily driven by delays in the Sellwood Bridge project, Burnside & Pearl District Crossing Improvement project, and Killingsworth: Commercial-MLK project.

Total External Material & Services are 57% of budget. This variance is primarily driven by delays in the Columbia Blvd/MLK Blvd project, Burgard Rd over Abandon Railroad project, and the Killingsworth: Commercial-MLK project.

Total Internal Material & Services are 61% of budget. This variance is primarily driven by delays in the Columbia Blvd/MLK Blvd project, Burgard Rd over Abandon Railroad project, and Safe Routes to School Ramona/Holgate project.

Total Capital Outlay expenditures are 65% of budget. This variance is primarily driven by delays in the Columbia Blvd/MLK Blvd project, Burgard Rd over Abandon Railroad project, and the Killingsworth: Commercial-MLK project.

#### **REVENUES:**

Intergovernmental Revenues are 68% of budget. This reflects the project delays identified in the Requirements section.

Miscellaneous revenues has \$11,283 in unbudgeted interest revenue.

# Bureau of Transportation FY14-15 Decision Packages Updates - Fall Bump 2015 updated 9/25/2015

| Request | Title  | Amount      | Туре                      | Description   | Comment   |
|---------|--|-------------|---------------------------|---|---|
| TR_08   | Public Works Permitting - Add Eng Tech II        | \$83,000    | Key Priorities            | Add position to meet business needs.  | Position changes have been made.  |
| TR_09   | Central Business District - Add Eng Tech II      | \$83,000    | Key Priorities            | Add position to meet business needs.  | Position changes have been made.  |
| TR_10   | Dev & Building Plan Review - Add Eng Tech II     | \$83,000    | Key Priorities            | Add position to meet business needs.  | Position changes have been made.  |
| TR_11   | Strategic Parking Mgmt Plan                      | \$0         | Realignments              | Technical adjustment for positions to meet business needs.  | Position changes have been made.  |
| TR_12   | Dev & Bldg Plan Review - Convert LT              | \$0         | Realignments              | Technical adjustment for positions to meet business needs.  | Position changes have been made.  |
| TR_13   | Utility Permitting - Convert LT                  | \$0         | Realignments              | Technical adjustment for positions to meet business needs.  | Position changes have been made.  |
| TR_14   | Communications Program - Convert LT              | \$0         | Realignments              | Technical adjustment for positions to meet business needs.  | Position changes have been made.  |
| TR_15   | Trans Plng - Smart Trans - Add LT                | \$0         | Realignments              | Technical adjustment for positions to meet business needs.  | Position changes have been made.  |
| TR_16   | Trans Plng - Extend LT                           | \$0         | Realignments              | Technical adjustment for positions to meet business needs.  | Position changes have been made.  |
| TR_17   | Trans Plng - Convert PT                          | \$0         | Realignments              | Technical adjustment for positions to meet business needs.  | Position changes have been made.  |
| TR_18   | South Waterfront Variable Priced Parking         | \$35,000    | Key Priorities            | Provide general fund support for studying parking pricing in South Waterfront.  | Project is completed.   |
| TR_19   | Youth Bus Pass                                   | \$400,000   | Critical Needs            | Provide general fund support for part of Trimet's youth transit pass program.   | Payment to Trimet has been made.  |
| TR_20   | Southwest Corridor DEIS                          | \$650,000   | Critical Needs            | Provide general fund support for environmental impact study for southwest corridor.   | Projects are in process; appropriation will be carried forward to FY15-16 as necessary. |
| TR_21   | Transfer GIS Tech to BTS                         | (\$153,108) | Reductions                | Transfer position from Bureau of Transportation to Bureau of Technology Services.   | Position changes have been made.  |
| TR_22   | Add Portland Streetcar Operations Supv           | \$0         | Realignments              | Technical adjustment for positions to meet business needs.  | Position changes have been made.  |
| TR_23   | Add Limited Term GIS Tech II                     | \$24,132    | Critical Needs            | Technical adjustment for positions to meet business needs.  | Position changes have been made.  |
| TR_26   | Regulatory Division                              | \$1,291,335 | Critical Needs            | Move Regulatory Program from Bureau of Revenue to Bureau of Transportation.   | Program has been moved.   |
| TR_001  | General Fund Requests – Pavement Rehab Projects  | NA          | Capital Set-Aside Request | NA - Package was not adopted by Council   | NA - Package was not adopted by Council   |
| TR_002  | General Fund Requests – Bridges and Structures   | \$890,000   | Capital Set-Aside Request | Provide general fund support for bridges and structures   | Projects are in process; appropriation will be carried forward to FY15-16 as necessary. |
| TR_004  | General Fund Requests – Signals & Streetlight    | \$890,000   | Capital Set-Aside Request | Provide general fund support for signals and streetlights   | Projects are in process; appropriation will be carried forward to FY15-16 as necessary. |
| TR_006  | GTR Project Carryovers                           | \$9,008,216 | Program Carryover Request | Carryover for projects to complete design and construction. These projects are funded by beginning fund balance.                                  | Projects are in process; appropriation will be carried forward to FY15-16 as necessary. |
| TR_011  | Grant Project Carryover                          | \$2,710,765 | Program Carryover Request | Carryover for projects to complete design and construction. These projects are funded by PDC and state grants.                                    | Projects are in process; appropriation will be carried forward to FY15-16 as necessary. |
| TR_012  | Street Maintenance Pilot Project                 | \$32,000    | Program Carryover Request | Carryover for the street maintenance pilot project to test epoxies in road repair applications. This project is funded by beginning fund balance. | Project is in process; appropriation will be carried forward to FY15-16 as necessary.   |
| TR_016  | Central City Transportation Management Plan      | \$25,000    | Program Carryover Request | Carryover for the Central City Transportation Management Plan (CCTMP).  | Phase I completed.  |
| TR_019  | Cost of Issuance for Sellwood Bridge Improvement | \$0         | New Request               | Appropriation for issuance costs for Sellwood Bridge improvements bonds.  | Debt has been issued.   |
| TR_022  | Regulatory Program Facilities                    | NA          | New Request               | NA - Package was not adopted by Council   | NA - Package was not adopted by Council   |
| TR_024  | Regulatory Operations Revenue & Customer Support | \$114,000   | New Request               | Recognizes additional estimated revenue and create two positions.   | Position changes have been made.  |

# Bureau of Transportation FY14-15 Decision Packages Updates - Fall Bump 2015 updated 9/25/2015

| Request | Title  | Amount        | Туре                      | Description   | Comment  |
|---------|--|---------------|---------------------------|---|--|
| TR_025  | Regulatory Program Expense Adjustments           |               | Technical Adjustment      | Adjusts appropriation between major object categories to reflect estimated revenues and expenses  | Regulatory program estimated revenues and appropriation were sufficient to cover actual revenues and expenditures.   |
| TR_027  | Pkg Enf Handheld Equipment - GTR carryover       | \$70,675      | Program Carryover Request | Carryover for Parking Enforcement handheld equipment.   | Parking enforcement handheld machines have been purchased.   |
| TR_032  | OMF Facilities IA - Fleet & Facility Master Plan | \$0           | Technical Adjustment      | Increase OMF interagency for consolidated fleet and public works facility master plan, and decrease materials and services.   | Interagency appropriation was sufficient to cover actual expenditures.   |
| TR_033  | Innovation Fund Grants                           | \$99,100      | Technical Adjustment      | Provide general fund support for Innovation Fund projects.  | Projects are in process; appropriation will be carried forward to FY15-16 as necessary.  |
| TR_036  | Reserve Fund Transfer                            | \$500,000     | New Request               | Increase transfer from Transportation Operating Fund to Transportation Reserve Fund to increase reserves.   | Change to transfer has been made.  |
| TR_041  | Streetcar Vehicle                                | (\$1,755,000) | New Request               | Adjust funding for purchasing an additional streetcar vehicle and inventory; cover costs with GTR rather than grant funding. In addition, increase grant funding for the streetcar prototype project. | The new streetcar was delivered in late 2015 and became the 17th vehicle in the fleet. With this vehicle, we have been able to move to full Loop operations. |
| TR_042  | Streetcar Close/ Complete the Loop               | (\$237,665)   | New Request               | Adjust funding for Complete the Loop on eastside streetcar; cover costs with GTR rather than SDC revenues during with the slowdown in development in the overlay district.                            | All major elements of "Close the Loop" have been completed, and full Loop service began on 9/12/15 with the opening of the Tilikum Crossing Bridge.          |
| TR_044  | Streetcar Jasmine Block                          | (\$230,000)   | New Request               | Increase transfer from Transportation Operating Fund to General Fund to reflect lower than anticipated construction costs for the Streetcar Jasmine Block.  | Change to transfer has been made.  |
| TR_046  | Regulatory Program - OMF IA                      | \$168,000     | Technical Adjustment      | Recognizes additional estimated revenues and adjust appropriation between major object categories to reflect estimated revenues and costs.  | Regulatory program estimated revenues and appropriation were sufficient to cover actual revenues and expenditures.   |
| TR_051  | Streetcar System Improvements                    | \$255,000     | New Request               | Increase funding for safety and efficiency projects.  | Improvements to increase safety, efficiency, & Streetcar travel time reliability are underway and expected to be completed by FY 15-16.                      |

# **Portland Bureau of Transportation**

# **Performance Measures**

| Performance Measure  | Туре         | FY 2012-13<br>Year-End<br>Actuals | FY 2013-14<br>Year-End<br>Actuals | FY 2014-15<br>Adopted<br>Budget | FY 2014-15<br>Revised<br>Budget | FY 2014-15<br>Year-End<br>Actuals |
|--|--------------|-----------------------------------|-----------------------------------|---------------------------------|---------------------------------|-----------------------------------|
| TR_0039 - Total number of serious, incapacitating traffic injuries and fatalities citywide   | KPM          | 265                               | NA                                | NA                              | 260                             | NA                                |
| TR_0042 - Percentage of PBOT-owned bridges in non-distressed condition (defined as fair or better condition)   | KPM          | 83%                               | 84%                               | 83%                             | 84%                             | 84%                               |
| TR_0043 - Percentage of traffic signals that operate without an outage annually  | EFFECTIVE    | 91%                               | 93%                               | 90%                             | 91%                             | 92%                               |
| TR_0045 - Percentage of trips made by people walking and bicycling, including to transit (calendar year)   | KPM          | 24%                               | 24%                               | NA                              | 24%                             | 24%                               |
| TR_0049 - Percentage of public works permits completed within Portland Bureau of Transportation's set of interim timelines from beginning to end of permitting process | EFFECTIVE    | 96%                               | 95%                               | 95%                             | 95%                             | 95%                               |
| TR_0051 - Number of on-street parking transactions per year  | EFFECTIVE    | 10,185,495                        | 10,557,311                        | 10,600,000                      | 11,000,000                      | 11,419,406                        |
| TR_0053 - Average span of control - (employee to supervisor ratio  | ) EFFICIENCY | 8.90                              | 8.90                              | 9.20                            | 8.80                            | 8.80                              |
| TR_0054 - Percentage of administrative costs within Portland Bureau of Transportation budget   | EFFICIENCY   | 3%                                | 5%                                | 5%                              | 5%                              | 5%                                |
| TR_0055 - On-street parking expenses as a percentage of revenues   | EFFICIENCY   | 30%                               | 31%                               | 32%                             | 32%                             | 31%                               |
| TR_0058 - Percentage of City-owned and maintained lighting that comes from LED streetlights  | KPM          | 4%                                | 12%                               | 8%                              | 35%                             | 35%                               |
| TR_0062 - Percentage of Streetcar on-time performance  | EFFECTIVE    | NA                                | 80%                               | NA                              | 80%                             | 81%                               |
| TR_0063 - Percentage of Streetcar fare revenue contribution to operating budget  | EFFICIENCY   | NA                                | 10%                               | NA                              | 10%                             | 11%                               |
| TR_0064 - Lane miles of major rehab paving on existing streets   | KPM          | 0.00                              | 7.72                              | 0.00                            | 0.00                            | 0.00                              |
| TR_0065 - Annual streetcar ridership   | KPM          | NA                                | 4,400,000                         | NA                              | 4,800,000                       | 4,623,520                         |

### Performance Measure Variance Descriptions

NUMBER OF ON-STREET PARKING TRANSACTIONS PER YEAR

Prior FY 14-15 Estimated at 11,000,000
Prior FY 14-15 Year-End Actuals at 11,419,406

Main increase is related to the change requiring ADA placard holders to pay at the meter.

# **Capital Program Status Report**

# **Transportation**

| CIP Program                   | FY 2014-15<br>Adopted<br>Budget | FY 2014-15<br>Revised<br>Budget | FY 2014-15<br>Year-End<br>Actuals | Variance<br>\$ | Variance<br>% | FY 2015-16<br>Adopted<br>Budget | Fall BMP<br>Revised<br>Budget | FY 2015-16<br>Year to Date<br>Actuals | Variance<br>\$ | Variance<br>% |
|-------------------------------|---------------------------------|---------------------------------|-----------------------------------|----------------|---------------|---------------------------------|-------------------------------|---------------------------------------|----------------|---------------|
|                               | \$0                             | \$0                             | \$457,963                         | \$457,963      |               | \$0                             | \$0                           | \$39,319                              | \$0            |               |
| Asset Management              | \$11,710,640                    | \$17,293,520                    | \$11,113,708                      | (\$6,179,812)  | (36%)         | \$20,615,459                    | \$48,126,517                  | \$816,069                             | \$27,511,058   | 133%          |
| Centers and Main Streets      | \$0                             | \$108,961                       | \$221,603                         | \$112,642      | 103%          | \$0                             | \$94,036                      | \$2,606                               | \$94,036       |               |
| Economic Vitality             | \$11,539,784                    | \$15,442,049                    | \$7,546,749                       | (\$7,895,300)  | (51%)         | \$6,007,307                     | \$6,112,096                   | \$233,992                             | \$104,789      | 2%            |
| Freight and Industrial Area   | \$0                             | \$1,700                         | (\$4,579)                         | (\$6,279)      | (369%)        | \$0                             | \$0                           | \$0                                   | \$0            |               |
| Health & Livability           | \$15,055,192                    | \$13,333,797                    | \$8,630,087                       | (\$4,703,710)  | (35%)         | \$10,407,857                    | \$11,433,619                  | \$504,960                             | \$1,025,762    | 10%           |
| Local Street Design           | \$788,179                       | \$788,179                       | \$339,618                         | (\$448,561)    | (57%)         | \$1,150,000                     | \$1,150,000                   | \$30,831                              | \$0            | 0%            |
| Natural Areas                 | \$0                             | \$0                             | \$0                               | \$0            |               | \$0                             | \$0                           | (\$0)                                 | \$0            |               |
| Neighborhood Livability       | \$0                             | \$222,842                       | \$160,069                         | (\$62,773)     | (28%)         | \$0                             | \$336,560                     | \$30,022                              | \$336,560      |               |
| Preservation & Rehabilitation | \$0                             | \$0                             | \$19,719                          | \$19,719       |               | \$0                             | \$0                           | \$1,026                               | \$0            |               |
| Safety                        | \$43,388,111                    | \$30,414,714                    | \$27,060,287                      | (\$3,354,427)  | (11%)         | \$35,688,324                    | \$39,205,876                  | \$337,749                             | \$3,517,552    | 10%           |
| Special Projects              | \$0                             | \$388,764                       | \$149,605                         | (\$239,159)    | (62%)         | \$0                             | \$221,759                     | (\$0)                                 | \$221,759      |               |
| Total                         | \$82,481,906                    | \$77,994,526                    | \$55,694,829                      | (\$22,299,697) | (29%)         | \$73,868,947                    | \$106,680,463                 | \$1,996,574                           | \$32,811,516   | 44%           |

<sup>\*</sup> Prior Year variances compare Year-End Actuals to Revised Budget

#### **Prior Year Variance Description**

- •Overall, PBOT spent 71% of the CIP.
- •There were a number of projects where the construction schedule was revised. The projects were bid in the spring of 2015. Construction began in summer of 2015
- -Street Lighting LED Replacement
- -SmartMeters implementation/installation of machine was delayed
- -Burnside & Pearl Improvements
- •Additionally, some projects delayed. Projects schedule shift to FY 15/16.
- -N Willamette Blvd and Broadway Dr Wall
- -Signal Reconstruction Projects

#### **Current Year Variance Description**

- •PBOT reviewed its existing CIP budget and making various changes to the current year budget to adjust for revision in construction reschedule. PBOT will continue to monitor the CIP project schedules and will make necessary adjustments, as needed.
- •The revised budget includes general fund requests for major maintenance and infrastructure replacement projects.

<sup>\*\*</sup> Current Year variances compare Revised Budget to Adopted Budget