

BUDGET 101

Portland Utility Board
September 22, 2015

BUDGET PROCESS OVERVIEW

September
– January

- Bureau Budget Development

February -
June

- Citywide Process

CITYWIDE PROCESS TIMELINE

- **Early February:** Request Budgets (including Budget Advisory Committee letter), Financial Plans, and Capital Improvement Plans (CIPs) due
- **Early March:** City Budget Office analyses available
- **Mid-March:** City Council Worksessions
- **Early May:** Mayor releases Proposed Budget
- **Mid-May:** Utility Rate Review (first reading)
- **Late May:** City Council Approves budget
- **Mid-June:** City Council Adopts budget

PUB/CITY COUNCIL 'TOUCHPOINTS'

- Letter with Request Budget ("BAC Letter")
- Participation in City Council Worksessions
- Advice on Mayor's Proposed Budget development (per PUB Code)
- Testimony at Utility Rate Review Hearing

INTERNAL BUDGET DEVELOPMENT

- Capital planning
- Inflation and other cost assumptions
- New or realigned program budgets
- Revenue forecasting
- Debt and debt coverage assumptions
- Rate development and forecasting

LONG-TERM FINANCIAL PLANNING

- Bureaus publish a five-year CIP every year
- Bureaus publish a five-year Financial Plan every year that shows projected rate increases
- These are good starting points for understanding the current fiscal year budget development...
- ...But with the understanding that those documents reflect only one set of assumptions and possible choices

QUESTIONS?

