

Portland Utility Board

January 19 3:30-6:30 pm
Room B, Portland Building
Meeting # 7

Members: Allan Warman, Gwynn Johnson, Julia Person, Kendra Smith, Lee Moore, Meredith Connolly, Michael Harrison, Rob Martineau, Janet Hawkins

Ex officio Members: Marie Walkiewicz, Alice Brawley-Chesworth, Cindy Dietz

Staff: Melissa Merrell, Ryan Kinsella, Claudio Campuzano

--DRAFT--Agenda--DRAFT--

- 3:30 Call to Order, Introduction of Any Audience Members.** Ask those wishing to provide public comment to sign up and identify topic.
- 3:35 Approval of Prior Meeting Minutes and Disclosure of Communications.**
- 3:40 Staff Update**
- 3:45 Budget Development Update.** BES and Water Bureau staff update PUB on progress of budget development, specifically changes that have happened since last meeting and any anticipated changes before February 1 submission deadline.
- 4:45 Discussion, Amendment, and Approval of Budget Letter.**
- 5:45 PUB By-laws.** Review and finalize bylaws.
- 6:10 Public Comment.** Allow up to three minutes per party within the 15-minute limit. Staff to supply timer. Written comment accepted at meeting and on website. Give option to sign up for comment via website.
- 6:25 Discuss next meeting agenda.**
- 6:30 Adjourn**