



CITY OF PORTLAND
Office of Government Relations
FY 2016-2017 Requested Budget

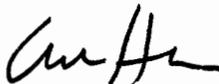


CITY OF
PORTLAND, OREGON
GOVERNMENT RELATIONS

Martha Pellegrino, Director
1221 S.W. Fourth Ave., Room 410
Portland, OR 97204
(503) 823-4130
Fax: (503) 823-3014

DATE: January 29, 2016

TO: Commissioner Nick Fish
Commissioner Amanda Fritz
Commissioner Steve Novick
Commissioner Dan Saltzman
Auditor Mary Hull Caballero

FROM: Mayor Charlie Hales 

RE: Office of Government Relations FY 2016-17 Requested Budget

Attached is the Office of Government Relations FY 2016-17 Requested Budget.

The Requested Budget is the result of a process that included a detailed review and subsequent input and recommendations from their Budget Advisory Committee. The Requested Budget aligns with the office's Five-year Strategic Plan and prioritizes resources essential to continuing the core services provided to the City.

Please contact the Office of Government Relations if you have any questions.



CITY OF
PORTLAND, OREGON

GOVERNMENT RELATIONS

Martha Pellegrino, Director
1221 S.W. Fourth Ave., Room 410
Portland, OR 97204
(503) 823-4130
Fax: (503) 823-3014

DATE: January 26, 2016

TO: Mayor Charlie Hales
Commissioner Nick Fish
Commissioner Amanda Fritz
Commissioner Steve Novick
Commissioner Dan Saltzman
Auditor Mary Hull Caballero

FROM: Budget Advisory Committee for the Office of Government Relations
Mark Landauer, David Salerno Owens, Deanna Dsouza, Lesley Kelley,
Martha Pellegrino, Amy Julkowski, Nils Tillstrom, Elizabeth Edwards,
Héctor Miramontes, Doug Le

RE: Recommendations for the Office of Government Relations
FY 2016-17 Requested Budget

The Office of Government Relations' Budget Advisory Committee (BAC) retained two of its community members from the FY 2015-16 budget year as well as their CBO analyst, and added several new members including the office's leadership team, as well as two new members from the community. The committee represents a cross-section of the community with varied experiences working in politics, including two seasoned government relations professionals, a Harvard graduate, and a Lewis and Clark College graduate.

The BAC reviewed the Office of Government Relations base budget and proposes the following recommendations for FY 2016-17:

- There was consensus among the members that the decision packages put forth by OGR were sound. Although a reduction to operating costs could negatively impact the delivery of services, the BAC agreed the office is looking to reduce expenses in the most sensible of areas.

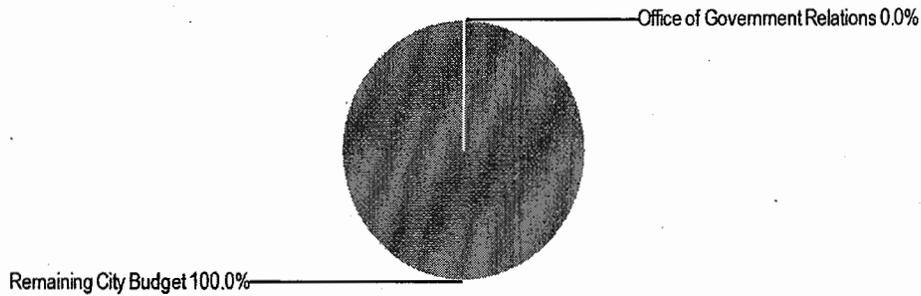
- The BAC strongly recommends approval of an add package in order for the office to reinstate the Hatfield Fellow. The Fellow adds much needed capacity to the International Relations program, which has a current FTE of 1. Without consideration of the reinstatement, the negative impact on the office's delivery of services is a certainty.
- The BAC would like the office to pursue IA agreements with both PPB and OMF in FY 2017-18. This is due to workload requests that substantially exceed service agreements covered through the overhead model.
- Two of the BAC members expressed their concern about upcoming budget cuts. The office continues to take reductions and will not be able to sustain future cuts without looking to reduce staff.

Office of Government Relations

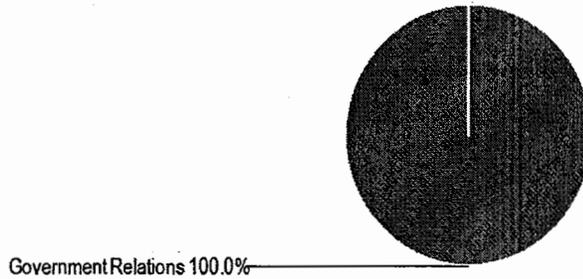
City Support Services Service Area

Mayor Charlie Hales, Commissioner-in-Charge
Martha Pellegrino, Director

Percent of City Budget



Bureau Programs



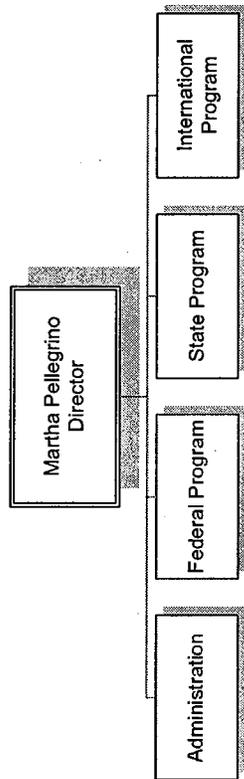
Bureau Overview

Expenditures	Revised FY 2015-16	Requested FY 2016-17	Change from Prior Year	Percent Change
Operating	1,568,650	1,602,395	33,745	2.15
Capital	0	0	0	0.00
Total Requirements	1,568,650	1,602,395	33,745	2.15
Authorized Positions	8.00	8.00	0.00	0.00

Office of Government Relations

City Support Services Service Area

Office of Government Relations



Bureau Summary

Bureau Mission

The mission of the Office of Government Relations is to advance the City of Portland's legislative and intergovernmental policy objectives. The Office provides effective representation, strategic advice, and quality service to the City Council and all city bureaus.

Bureau Overview

Government Relations represents the City Council, the Auditor, bureaus, and the Portland Development Commission on legislative and administrative issues in Salem and in Washington, DC. The office advances city policy goals and initiatives through effective advocacy to federal, state, and regional governments, and a broad range of non-governmental interests. Government Relations also oversees the City's International Relations program, which includes Portland's nine sister cities, and welcomes international delegations to Portland on a weekly basis. The office has permanent staff in City Hall and temporary staff in Salem during legislative sessions.

Strategic Direction

Government Relations has four main goals adopted in the Office's first five-year strategic plan, 2016-2020:

- ◆ Advocate effectively for the City of Portland
- ◆ Provide quality, effective, and timely customer service
- ◆ Elevate Portland's international reputation
- ◆ Advance equity

Advocate effectively for the City of Portland

In the coming year, the office will work to achieve this goal by developing the City's federal and state legislative priorities with the City Council and City Bureaus, advancing the City's legislative agendas in Salem and Washington, DC, building and maintaining effective working relationships with intergovernmental officials, and using technology to advance our advocacy capabilities.

At the federal level, Government Relations will focus on advancing the City Council's key federal priorities in Congress and with federal agencies. The priorities include: Affordable Housing and Homelessness, Climate Change, the Portland Harbor Superfund Clean-Up, Gun Violence Prevention, the Urban Area Security Initiative Funding, Municipal Bonds (infrastructure financing), Federal Protected Sick Time, and LT2 as well as advancing the City's interests on several other federal issues. The office will coordinate all federal requests for support at the City and work closely with each bureau and office to ensure that requests are prioritized and not in direct competition. In addition, Government Relations will facilitate opportunities to advance City priorities at a national level, through organizations such as the US Conference of Mayors. The process for beginning planning for the 2017 federal agenda will begin in fall of 2016.

Office of Government Relations

City Support Services Service Area

For the 2016 state legislation session, the City Council adopted a consensus legislative agenda that covers Affordable Housing (Inclusionary Housing, funding for housing and homelessness, and tenant protections), Raising the State Minimum Wage, Climate Change, Transportation Funding & Safety, Preemptions, Recreational Marijuana, and Support for Umpqua Community College. These and many other issues will be advanced with advocacy efforts by, and strategic advice from, Government Relations. The process for beginning planning for the 2017 state legislature session will begin in the summer of 2016.

Provide quality, effective, and timely customer service

The office continues to focus on the highest quality of customer service. Specifically, we will focus on keeping our clients informed with timely information and quality updates, providing high quality strategic advice, creating continuous improvements to services, and fostering an environment of employee engagement and satisfaction.

Elevate Portland's international reputation

Since taking the program from the Mayor's office in March 2014, Government Relations has worked hard to increase the programs capacity by promoting international partnerships and exchanges that further Portland's policy objectives, fostering successful Sister City Associations, and working to make Portland a more welcoming international city.

Advance Equity

Government Relations is committed to improving equity in its internal operations and in the delivery of advocacy services. The office will work to create opportunities for Portland to become a more inclusive and equitable city, promote an inclusive and supportive work environment to retain and develop employees, and expand recruitment and outreach efforts to communities of color and other underserved communities.

Summary of Budget Decisions

Reduction package

Per FY 16-17 budget guidance, the Office of Government Relations is submitting a 5% reduction package in the amount of \$70,791. The proposed reduction package would eliminate the newly-added Portland State University Hatfield Fellow that supports the office's one full-time International Relations staff member. The Fellow was funded as an ongoing position in the FY 15-16 budget to add much-needed capacity to the program. The Fellow assists with welcoming international delegations including visiting students, ambassadors, and elected officials from around the world. The Fellow also helps to support Portland's Sister City program, writes the program's quarterly newsletter, and helps with ensuring that all gifts received by the city from international visitors are appropriately logged and inventoried per city regulation. The other half of the reduction package includes cuts to interim legislative outreach in Oregon, travel to Washington, DC in support of the city's federal priorities, employee continuing education and professional development, and supplies for the International Relations program.

Add package

The office requests \$35,000 in funding to restore the Portland State University Hatfield Fellow for FY 16-17. The position was funded as an ongoing position in the FY 15-16 budget. The Fellow adds much needed capacity to the International Relations program, which has a current FTE of 1.0. The Fellow assists with welcoming international delegations including visiting students, ambassadors, and elected officials from around the world. The Fellow also helps to support Portland's Sister City program, writes the programs quarterly newsletter, and helps with ensuring that all gifts received by the city from international visitors are appropriately logged and inventoried per city regulation.

Office of Government Relations

City Support Services Service Area

Government Relations Services

Description

The mission of the Office of Government Relations is to advance the City of Portland's legislative and intergovernmental policy objectives. The Office provides effective representation, strategic advice, and quality service to the City Council and all city bureaus.

Government Relations represents the City Council, the Auditor, bureaus, and the Portland Development Commission on legislative and administrative issues in Salem and in Washington, DC. The office advances city policy goals and initiatives through effective advocacy to federal, state, and regional governments, and a broad range of non-governmental interests. Government Relations also oversees the City's International Relations program, which includes Portland's nine sister cities, and welcomes international delegations to Portland on a weekly basis. The office has permanent staff in City Hall and temporary staff in Salem during legislative sessions.

Goal

The Legislative program supports the citywide goal of delivering efficient, effective, and accountable municipal services. Government Relations completed a strategic planning effort during FY 15-16 that identified four goals over the next five years: Advocate effectively for the City of Portland; Provide quality, effective, and timely customer service; Elevate Portland's international reputation; and Advance equity.

Performance

In FY 15-16, the office met nearly all of the performance measure targets that were established. From our 2015 customer service survey, our customers rated the offices overall performance at 97% Excellent or Very Good, which exceeded the target of 96%. Also from the 2015 survey, 100% of clients reported that Government Relations was responsive to their requests, meeting the performance target. Government Relations exceeded performance targets in the area of making progress on state or federal issues by 12% (the target was 70%). The only target not met was number of international delegation received. The office welcomed about 90 visiting delegations in the last year and the target was 100.

During the 2015 state legislative session, Government Relations tracked 2,185 bills and passed 100% of city initiatives on the city's agenda. These successes included: \$1.5 million for a Forest Park Visitors Center, \$17 million for safety improvements on outer Powell Boulevard, \$2.5 million for the Fritz-Fairchild Act, authorization for Portland Police to use on-body cameras, a traffic safety initiative that allows for the use of fixed-speed cameras on high crash corridors, statewide Paid Sick Leave, and a bill that gives the city more authority to ensure integrity in the MWBE contracting process.

Office of Government Relations

City Support Services Service Area

During the 2015 federal legislative session, Government Relations acted on each of the priorities in the city's federal agenda. Highlights include: helping to secure \$3 million from the Urban Area Security Initiative for PBEM and regional safety partners, working with the delegation and EPA on the Portland Harbor Superfund Clean Up, and advocating for a long-term transportation funding bill. The office also assisted with planning the West Coast Mayors Summit focused on housing and homelessness and climate change with five West Coast cities and US Housing and Urban Development Secretary Julian Castro.

Changes to Services and Activities

The FY 16-17 Requested budget includes a decision package with 5% cuts, as well as an add request to restore the funding for our Portland State University Hatfield Fellow. Without the restoration of the Hatfield Fellow, the International Relations Program would not be able to meet performance targets and strategic goals. The cut would leave the program with only 1 FTE to meet each of programs three strategic priorities for the coming year: 1) Promote international partnerships and exchanges that further Portland's policy objectives 2) Foster successful Sister City Associations and 3) Make Portland a more welcoming International City.

In FY 16-17, Government Relations will be preparing for and lobbying a long session in Salem (over 5 months, compared to 35 days), which means that the expenses are approximately \$50,000 higher than short sessions.

FTE & Financials	Actual FY 2013-14	Actual FY 2014-15	Revised FY 2015-16	Requested No DP FY 2016-17	Requested FY 2016-17
FTE	7.00	9.40	8.00	8.00	8.00
Expenditures					
Government Relations	1,168,302	1,372,388	1,568,650	1,638,186	1,602,395
Total Expenditures	1,168,302	1,372,388	1,568,650	1,638,186	1,602,395
Performance	Actual FY 2013-14	Actual FY 2014-15	Yr End Est. FY 2015-16	Base FY 2016-17	Target FY 2016-17
Key Performance Measure					
Percentage of Respondents Rating Services as "Excellent" or "Very Good"	96%	97%	97%	96%	97%
International Delegations Received	NA	70	90	70	100
Percentage of respondents reporting progress made on state, federal, or intergovernment issues	64%	60%	82%	60%	70%
Effectiveness					
Responsiveness to client requests	100%	100%	100%	100%	100%
Workload					
Percentage of targeted legislators contacted	90%	90%	90%	90%	90%

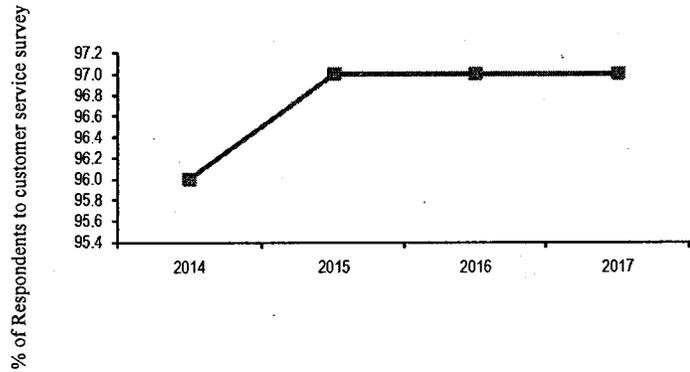
Office of Government Relations

City Support Services Service Area

Performance Measures

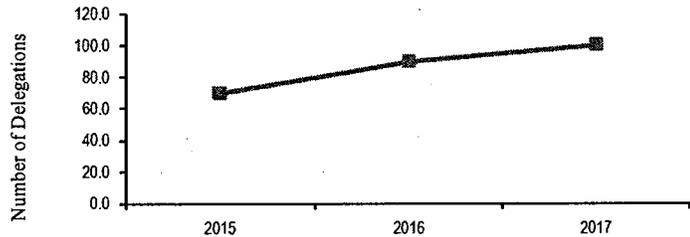
Percentage of Respondents Rating Services as "Excellent" or "Very Good"

Percentage of respondents in annual customer service survey answering "Excellent" or "Very Good" when asked to rate the overall performance of OGR.



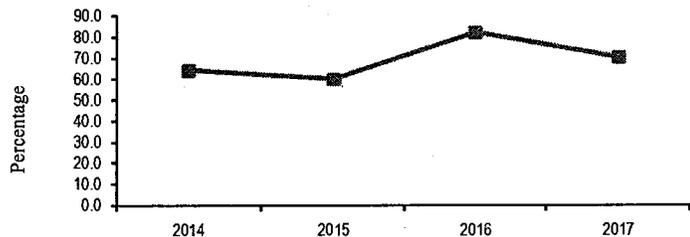
International Delegations Received

The number of visiting delegations welcomed by OGR on an annual basis. These delegations range from international groups of students to high-ranking public officials.



Percentage of Bureaus Reporting Progress Made on State, Federal, or Intergovernmental Issues

Percentage of bureaus or Council offices surveyed who reported they were assisted by OGR in making progress on state, federal, or intergovernmental issues.



Summary of Bureau Budget

Office of Government Relations

City Support Services Service Area

	Actual FY 2013-14	Actual FY 2014-15	Revised FY 2015-16	Requested No DP FY 2016-17	Requested FY 2016-17
Resources					
External Revenues					
Intergovernmental	35,000	0	35,000	35,000	35,000
Total External Revenues	35,000	0	35,000	35,000	35,000
Internal Revenues					
General Fund Discretionary	263,270	542,110	651,111	644,784	628,484
General Fund Overhead	718,057	692,445	740,153	771,041	751,550
Interagency Revenue	151,975	137,833	142,386	187,361	187,361
Total Internal Revenues	1,133,302	1,372,388	1,533,650	1,603,186	1,567,395
Beginning Fund Balance	0	0	0	0	0
Total Resources	\$1,168,302	\$1,372,388	\$1,568,650	\$1,638,186	\$1,602,395
Requirements					
Bureau Expenditures					
Personnel Services	807,890	926,329	1,017,738	1,033,732	1,033,732
External Materials and Services	221,155	288,284	414,492	425,062	389,271
Internal Materials and Services	139,257	157,775	136,420	179,392	179,392
Total Bureau Expenditures	1,168,302	1,372,388	1,568,650	1,638,186	1,602,395
Fund Expenditures					
Total Fund Expenditures	0	0	0	0	0
Ending Fund Balance	0	0	0	0	0
Total Requirements	\$1,168,302	\$1,372,388	\$1,568,650	\$1,638,186	\$1,602,395
Programs					
Government Relations	1,168,302	1,372,388	1,568,650	1,638,186	1,602,395
Total Programs	1,168,302	\$1,372,388	\$1,568,650	\$1,638,186	\$1,602,395

Office of Government Relations

FTE Summary

City Support Services Service Area

Class	Title	Salary Range		Revised FY 2015-16		Requested No DP FY 2016-17		Requested FY 2016-17	
		Minimum	Maximum	No.	Amount	No.	Amount	No.	Amount
30000004	Commissioner's Admin Support Specialist	39,853	61,381	1.00	65,352	1.00	65,352	1.00	65,352
30000005	Commissioner's Staff Rep	50,627	92,518	3.00	229,474	3.00	238,634	3.00	238,634
30000414	Government Relations Director	112,195	160,618	1.00	160,620	1.00	160,620	1.00	160,620
30000498	Government Relations Lobbyist	82,098	109,346	2.00	200,138	2.00	207,328	2.00	207,328
30001783	State Government Relations Manager	88,275	117,562	1.00	105,756	1.00	110,088	1.00	110,088
TOTAL FULL-TIME POSITIONS						8.00	761,340	8.00	782,022
TOTAL PART-TIME POSITIONS						0.00	0	0.00	0
TOTAL LIMITED TERM POSITIONS						0.00	0	0.00	0
GRAND TOTAL						8.00	761,340	8.00	782,022

Decision Package Summary

Bureau: Office of Government Relations

Priority: 01

Type: Adds

Decision Package: GR_01 - Hatfield Fellow

Program: _____

	FY 2016-17 Requested 1 Time DP	FY 2016-17 Requested Ongoing DP	FY 2016-17 Requested Budget	FY 2017-18 Estimated Budget	FY 2018-19 Estimated Budget	FY 2019-20 Estimated Budget	FY 2020-21 Estimated Budget	
EXPENDITURES								
External Materials and Services	0	35,000	35,000	0	0	0	0	0
TOTAL EXPENDITURES	0	35,000	35,000	0	0	0	0	0
REVENUES								
General Fund Discretionary	0	15,939	15,939	0	0	0	0	0
General Fund Overhead	0	19,061	19,061	0	0	0	0	0
TOTAL REVENUES	0	35,000	35,000	0	0	0	0	0

Description:

The requested package restores \$35,000 in funding to hire a Portland State University Hatfield Fellow for FY 16-17. This position was funded in the FY 15-16 budget to add much-needed capacity to the program. The Fellow assists with welcoming international delegations including visiting students, ambassadors, and elected officials from around the world. The Fellow also helps support Portland's Sister City program, writes the program's quarterly newsletter, and helps with ensuring that all gifts received by the city from international visitors are appropriately logged and inventoried per city regulation.

Expected Results:

The expected results of the decision package include: meeting performance targets and strategic priorities of the international relations program. Specifically, the Fellow would add capacity to meet and prepare for visiting delegations of students, ambassadors, and elected officials from around the world. These delegations have a substantial economic impact on Portland's tourism economy. The Fellow also provides support Portland's Sister City program, writes the program's first quarterly newsletter, and helps with ensuring that all gifts received by the city from international visitors are appropriately logged and inventoried per city regulation. Without the Fellow, the office would not be able to provide the current level of support to the Sister Cities program, would not be able to publish a newsletter and would need to find other ways to meet the city's gift inventory regulations.

Decision Package Summary

Bureau: Office of Government Relations **Priority:** 01 **Type:** Reductions
Decision Package: GR_02 - 5% Reduction package **Program:** _____

	FY 2016-17 Requested 1 Time DP	FY 2016-17 Requested Ongoing DP	FY 2016-17 Requested Budget	FY 2017-18 Estimated Budget	FY 2018-19 Estimated Budget	FY 2019-20 Estimated Budget	FY 2020-21 Estimated Budget	
EXPENDITURES								
External Materials and Services	0	(70,791)	(70,791)	0	0	0	0	0
TOTAL EXPENDITURES	0	(70,791)	(70,791)	0	0	0	0	0
REVENUES								
General Fund Discretionary	0	(32,239)	(32,239)	0	0	0	0	0
General Fund Overhead	0	(38,552)	(38,552)	0	0	0	0	0
TOTAL REVENUES	0	(70,791)	(70,791)	0	0	0	0	0

Description:
 Per FY 16-17 budget guidance, the Office of Government Relations is submitting a 5% reduction package in the amount of \$70,791. This position was funded in the FY 15-16 budget to add much needed capacity to the program. The Fellow assists with welcoming international delegations including visiting students, ambassadors, and elected officials from around the world. The Fellow also helps to support Portland's Sister City program, writes the program's quarterly newsletter, and helps with ensuring that all gifts received by the city from international visitors are appropriately logged and inventoried per city regulation.

The other half of the reduction package includes cuts to interim legislative outreach, travel to Washington DC in support of the city's federal priorities, employee continuing education and professional development, and supplies for the International Relations program.

Expected Results:
 Losing the Hatfield Fellow funding would increase the workload demands on the International Relations Director, the only dedicated staff for the program. The office adopted three strategic priorities for international relations in its five-year strategic plan 2016-2020 and the priorities would be difficult to achieve without the additional capacity provided by a Fellow. The loss of the Fellow would also negatively impact the office's equity goals in terms of creating opportunities for people of color in political positions and supporting key international relations events that involve immigrant and refugee communities. Other expected results of the reduction package include: reduced advocacy opportunities in Washington DC to lobby for the city's federal priorities, reduced opportunities for employee training and professional development, and fewer supplies to support international relations events at the city.



Budget Equity Assessment Tool

CITY POLICY

This Budget Equity Assessment Tool is a general set of questions to guide city bureaus and their Budget Advisory Committees in assessing how budget requests benefit and/or burden communities, specifically communities of color and people with disabilities. As noted in Portland's 25-year strategic plan, the Portland Plan, Goal-Based Budgeting, and page 102:

When fully implemented, the new budget approach will direct City of Portland bureaus and offices to:

1. Use an asset management approach to achieve more equitable service levels across communities and geographies.
2. Track and report on service levels and investments by community and geography, including expanding the budget mapping process
3. Assess the equity and social impacts of budget requests to ensure programs, projects and other investments to help reduce disparities and promote service level equity, improve participation and support leadership development.
4. Identify whether budget requests advance equity, represent a strategic change to improve efficiency and service levels and/or are needed to provide for basic public welfare, health and/or meet all applicable national and state regulatory standards.

It is the policy of the City of Portland that no person shall be denied the benefits of, or be subjected to, discrimination in any City program, service, or activity on the grounds of race, color, national origin, English proficiency, sex, age, disability, religion, sexual orientation, gender identity, or source of income. Additionally, the City's Civil Rights Title VI program guidelines obligate public entities to develop systems and procedures that guard against or proactively prevent discrimination, while simultaneously ensuring equitable impacts on all persons. Therefore, City bureaus may find this tool helpful when evaluating equitable impacts on all residents.

The Office of Equity and Human Rights is also available for discussion/training/consultation regarding the use of this document.



The Office of Government Relations

SECTION ONE: BASE BUDGET

What considerations were taken into account in this request to maximize equity?

The Government Relations Budget Advisory Committee agreed that of the total cuts the office was being required to take, the only request that the office would ask the City Council to restore is the package that has the greatest equity benefit to the office.

In FY 15-16, Government Relations received ongoing funding for a Portland State University Hatfield Fellow to support the City's International Relations Program – a program currently staffed by 1 FTE. This position has directly contributed to furthering the office's equity goals in terms of recruiting new staff of color; helping to diversify the pipeline of women and people of color working in politics; and supporting the International Relations program's goals, including assisting Portland's Sister Cities to create strong connections and exchanges between Portland and cities around the world. In addition, the Hatfield Fellow assists with welcoming international delegations ranging from visiting ambassadors to student delegations. For example, this year Portland hosted the first student delegation from Cuba to make an official visit since the US and Cuba established official international connections. Through the office's participation in the Hatfield Fellowship program and working with Portland State University, the office has broadened the pipeline of applicants coming into the office. Losing this newly created position will not only reduce capacity of a program that relies on 1 FTE, it will adversely impact the office's equity goals.

SECTION TWO: DECISION PACKAGES

If your bureau or office has multiple decision packages, please address each one separately.

1. How does this program or service align with the goal of advancing equity?

Government Relations is submitting a decision package that represents a 5% cut to the budget per Council guidance. Half of the cut includes funding for the Portland State Hatfield Fellow. Government Relations is requesting that this position be restored as it helps to further the office's equity goals (see above). Losing this position would be setback not only to the city's International Relations program, but to the office's ability to create an opportunity in the office for students of color. It would curtail our ability to engage with international delegations and local Sister City organizations. Moreover, it would eliminate the opportunity the Fellowship affords a student to work in local government and diminishes the office's pipeline of women and people of color working in politics.

The other half of the reduction package will affect legislative outreach, travel to Washington, DC in support of the city's federal priorities (which include issues such as Affordable Housing, Comprehensive Immigration Reform, Transportation Funding – all things that would help further Portland's equity goals), as well as a reduction in continuing education and professional development opportunities for staff.

2. What areas of the city will be impacted by your program or service and is there a larger than average population of people of color in those areas?

The International Relations program impacts all areas of the city – as people involved in Sister Cities and who participate in our events come from all parts of Portland. The International Relations program has partnered with organizations that work closely with immigrant and refugee populations in East Portland, but it would be challenging to identify a more precise breakdown of work by neighborhood.

3. Identify potential impacts on people living with a disability. (See Attached Worksheet)

Unknown. However, people living with a disability would be eligible to apply for the Fellowship.

Identify impacts on workforce demographics. (Goal #1)

Our participation in the Hatfield Fellowship program has allowed us to broaden our recruitment efforts to more candidates of color. (See Section 1.) Losing the position would also put substantial strain on the International Relations Program Director who is well over-capacity running the program with no dedicated support staff.

Section THREE: EQUITABLE ENGAGEMENT AND ACCESS (Goal #2)

How does this budget build the bureaus capacity to engage with and include communities most impacted by inequities? (e.g., improved leadership opportunities, advisory committees, commissions, targeted community meetings, stakeholder groups, increased outreach, etc.)

The Office of Government Relations, in partnership with the Office of Neighborhood Involvement, creates training opportunities for the community to better understand how to be effective advocates with the state and federal governments. Over 70 community members attended the Advocacy 101 training session this year and included members of Portland's immigrant and refugee community. In addition, the office works with several community groups and educational institutions to determine whether the city can offer support to their legislative priorities.

The office also advocates on behalf of the city at the state and federal levels, including issues of equity. This includes items such as Federal Protected Sick Time, Increasing State Minimum Wages, Lifting the Local Preemption on Inclusionary Zoning, Mental Health, Transportation, Affordable Housing, and Sanctuary Cities.

Lastly, Equity is one of the four pillars of the Office's new five-year strategic plan 2016-2020. The plan calls for increased investment in staff leadership opportunities and professional development, as well as a commitment to holding events in East Portland and with underrepresented communities and conducting outreach to and informational interviews with potential candidates of color.

Identifying Impacts Worksheet

Once you have identified the populations/communities impacted, use the following chart to name the potential burdens and benefits.

Populations Impacted	Potential Positive Impacts	Potential Negative Impacts
Student candidates in the Hatfield program	If add package is adopted, continues the opportunity to recruit and mentor a student of color in Government Relations	Eliminates this opportunity in OGR

Maana Buresaw

Name of Bureau Director

1/29/16

Date