

Analysis By: Doug Le

OFFICE OF GOVERNMENT RELATIONS

All Funds Budget Summary	Adopted FY 2015-16	Request Base FY 2016-17	Decision Pkgs FY 2016-17	Request Total FY 2016-17	Percent Change
Resources					
Intergovernmental Revenues	\$35,000	\$35,000	\$0	\$35,000	0.0%
Interagency Revenue	142,386	187,361	0	187,361	31.6%
General Fund Discretionary	650,332	644,784	(16,300)	628,484	-3.4%
General Fund Overhead	740,153	771,041	(19,491)	751,550	1.5%
Total Resources	\$1,567,871	\$1,638,186	(\$35,791)	\$1,602,395	2.2%
Expenditures					
Personnel Services	\$1,017,738	\$1,033,732	\$0	\$1,033,732	1.6%
External Materials and Services	414,492	425,062	(35,791)	389,271	-6.1%
Internal Materials and Services	135,641	179,392	0	179,392	32.3%
Total Requirements	\$1,567,871	\$1,638,186	(\$35,791)	\$1,602,395	2.2%
Total Bureau FTE	8.00	8.00	0.00	8.00	0.0%

Percent Change is the change from FY 2015-16 Adopted Budget to FY 2016-17 Total Requested Budget.

Decision Package Analysis & Recommendations

Hatfield Fellow, GR_01, \$35,000

This package restores the reduction that would eliminate the Hatfield Fellow program. Council approved ongoing funding for this program in FY 2015-16 to add capacity to the International Relations Program (IRP). OGR assumed this program from the Mayor's Office in FY 2014-15. The program is responsible for supporting Portland's Sister Cities, serving as a liaison between the city and visiting international delegations. In FY 2014-15, IRP reported greeting 70 international delegations and projected it will welcome 100 delegations by the end of FY 2015-16.

The Fellow assists in welcoming international visitors including ambassadors and elected officials, writes the program's quarterly newsletter, and helps ensure that all gifts to the city are properly logged and inventoried. The Hatfield Fellow is a cost effective approach to provide the necessary support to the program. CBO recommends funding for this program by reducing the cut amount in the 5% Reduction Package discussed below

CBO Recommendation: \$0

5% Reduction Package, GR_02, (\$70,791)

This decision package complies with the FY 2016-17 budget guidance to propose a 5% General Fund reduction. For the Office of Government Relations, this amounts to \$70,791; the cut would eliminate the Hatfield Fellow program for \$35,000 and reduce the office's appropriation for external materials and services by \$35,791.

OGR also submitted a decision package to restore the Hatfield Program discussed above. The cut to the external materials and services includes reductions impacting the appropriation for education, travel, and miscellaneous. These cuts would reduce the office's flexibility in carrying out its operations; however, based on historical trends CBO believes that the office can absorb the \$35,791 cuts to external materials and services with minimal impact. The Hatfield Fellow is a cost effective program as discussed above and as a result CBO does not recommend the \$35,000 cut to this program.

Additionally, in FY 2016-17 OGR has negotiated an increase in interagency agreement (IA) revenues with Portland Housing Bureau (PHB) and Bureau of Environmental Services (BES). The IA with PHB will increase from \$9,000 to \$44,000 due to increased state and federal advocacy services on City housing priorities, and the IA with BES will increase from \$35,490 to \$44,000 due to increased advocacy services to support the Portland Harbor. The office intends to use the additional resources to provide more funding for interim legislative outreach in Oregon, travel expenses to Washington, DC in support of the city's federal priorities, employee professional development, and supplies for the International Relations program.

CBO Recommendation: (\$35,791)

City of Portland
 Decision Package Recommendations
 (Includes Contingency and Ending Balance)

	Bureau Priority	Bureau Requested					CBO Analyst Recommendations				
		FTE	Gen Fund Ongoing	Gen Fund 1-Time	Other Revenues	Total Expenses	FTE	Gen Fund Ongoing	Gen Fund 1-Time	Other Revenues	Total Expenses
Office of Government Relations											
<i>Adds</i>											
GR_01 - Hatfield Fellow	01	0.00	15,939	0	19,061	35,000	0.00	0	0	0	0
<i>Total Adds</i>		<i>0.00</i>	<i>15,939</i>	<i>0</i>	<i>19,061</i>	<i>35,000</i>	<i>0.00</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>Reductions</i>											
GR_02 - 5% Reduction package	01	0.00	(32,239)	0	(38,552)	(70,791)	0.00	(16,300)	0	(19,491)	(35,791)
<i>Total Reductions</i>		<i>0.00</i>	<i>(32,239)</i>	<i>0</i>	<i>(38,552)</i>	<i>(70,791)</i>	<i>0.00</i>	<i>(16,300)</i>	<i>0</i>	<i>(19,491)</i>	<i>(35,791)</i>
Total Office of Government Relations		0.00	(16,300)	0	(19,491)	(35,791)	0.00	(16,300)	0	(19,491)	(35,791)