

Analysis By: Doug Le

## SPECIAL APPROPRIATIONS

All Funds Budget Summary	Adopted FY 2015-16	Request Base FY 2016-17	Decision Pkgs FY 2016-17	Request Total FY 2016-17	Percent Change
<b>Resources</b>					
Intergovernmental Revenues	\$0	\$65,024	\$0	\$65,024	N/A
Interagency Revenue	133,493	134,572	0	134,572	0.8%
General Fund Discretionary	11,365,866	8,284,648	5,804,447	14,089,095	24.0%
General Fund Overhead	173,235	180,157	(9,008)	171,149	-1.2%
<b>Total Resources</b>	<b>\$11,672,594</b>	<b>\$8,664,401</b>	<b>\$5,795,439</b>	<b>\$14,459,840</b>	<b>23.9%</b>
<b>Expenditures</b>					
Personnel Services	\$226,412	\$277,184	\$75,854	\$353,038	55.9%
External Materials and Services	11,339,371	8,285,640	5,719,585	14,005,225	23.5%
Internal Materials and Services	106,811	101,577	0	101,577	-4.9%
<b>Total Requirements</b>	<b>\$11,672,594</b>	<b>\$8,664,401</b>	<b>\$5,795,439</b>	<b>\$14,459,840</b>	<b>23.9%</b>
<b>Total Bureau FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>1.00</b>	<b>3.00</b>	<b>50.0%</b>

Percent Change is the change from FY 2015-16 Adopted Budget to FY 2016-17 Total Requested Budget.

### Decision Package Analysis & Recommendations

#### Columbia River Levee Ready Project, SA\_06, \$1,688,435

The levee system along the Columbia River extends from Sauvie Island to Troutdale and is currently under the federal recertification process. The current certification will expire in 2017. The levees must be re-certified to the new US Army Corps of Engineer standards or the property owners will face de-accreditation by the Federal Emergency Management Agency (FEMA). The Levee Ready Columbia group was established in FY 2014-15 with a multi-jurisdictional partnership to determine the current status of the levee system and eventually identify any construction requirements required to recertify to new FEMA standards. The City is a property holder and one of the many partner agencies in this long-term recertification project.

*CBO Recommendation: \$1,688,435*

#### Council Transition Costs, SA\_17, \$84,979

This package requests funding for potential transition costs due to upcoming elections. Funds may be used to refresh facilities and technology in Council office space. Funds may also be used to cover the cost of a transition team consisting of Chief of Staff and Commissioner's Staff Representative for two months.

*CBO Recommendation: \$84,979*

**CUB Bill Inserts, SA\_19, \$6,672**

Twice a year, the City includes a bill insert describing its partnership with the Citizen Utility Board (CUB) and encouraging Portlanders to learn more about the organization's work. These mailers are part of the set up to monitor the utility bureaus. The cost covers printing and mailing costs for the CUB mailers.

*CBO Recommendation: \$6,672*

CBO does not recommend funding for the following requests due to the lack of funding:

**OYVP – Street Level Gang Outreach, SA\_01, \$52,000**

This request is for \$52,000 in ongoing General Fund resources to support of the needs of the emerging refugee population of Portland. In the current budget year, the Office of Youth Violence Prevention (OYVP), through a contract with the Immigrant Refugee Community Organization (IRCO), is supplying funding for two part-time Street Level Gang Outreach (SLGO) worker positions. Due to the rate of growth of Portland's refugee population, there is a need to change these positions to full time (FTE). All other SLGO positions are funded at full time. Due to the dramatic increase in the amount of gang violence experienced nationally as well as locally, shifting current resources for the purpose of funding the part time positions at full time would be detrimental to the other gang impacted populations currently served through the Street Level Gang Outreach Grant Program.

*CBO Recommendation: \$0*

**COCL/COAB Add OSS II, SA\_19, \$68,590**

This request is for \$68,590 in ongoing General Fund resources to fund a full-time Office Support Specialist II (OSSII) position. This new position would be responsible for all Community Oversight Advisory Board (COAB) and subcommittee meeting logistics, including but not limited to; scheduling space and ADA accommodation needs, providing public notice of meetings via the COCL-COAB website and social media channels, coordinating with Portland Community Media to broadcast full COAB meetings, ordering refreshments, and set up and break down meeting spaces. In addition, the OSSII would provide logistical support for quarterly Compliance Officer and Community Liaison (COCL) Town Hall meetings, answer phones and greet the public at the COCL-COAB office, and provide general administrative support for the COCL and COAB, including but not limited to; assembling agenda packets and meeting materials, maintaining office supplies, processing contract timesheets, travel reimbursements, and invoices for service contracts. Currently, COCL members themselves are doing some of this administrative work, which is not the highest and best use of their time, nor is it reflective of the intent of the Settlement Agreement. According to the Settlement Agreement, "the City shall provide administrative support so that the Compliance Officer/Community Liaison can perform the duties and responsibilities identified in this Agreement."

There is currently an Assistant Program Specialist dedicated to COCL/COAB support charged with these same duties. It is not clear based on the information provided how this Office Support Specialist's role

would differ, or how the workload has changed to spur the need for a second support position. Based on historical spending patterns, CBO recommends that this position be absorbed by existing program funds.

*CBO Recommendation: \$0*

### **Labor Education & Research Center, SA\_15, \$25,000**

The Equity in the Economy Initiative will seek to understand the schedules and hours of low-wage workers in a range of occupations, including: retail, health care and social assistance, leisure and hospitality (food and hotel accommodations), office temporary work, janitorial and maintenance, and childcare. The Initiative will examine how schedules and scheduling practices affect income and housing stability, as well as the stability of childcare and family life.

*CBO Recommendation: \$0*

### **RACC Add, SA\_16, \$3,000,000**

RACC requests \$3 million ongoing to fully realize the goals of the City's voter-approved Arts Education & Access Fund. The additional fund will be used as follows:

- \$1.6 million to bring city funding for General Operating Support organizations to 5% of annual eligible income
- \$1.4 million to provide Project Grants and Arts Equity Grants to smaller and emerging nonprofit organizations that are making arts and culture more accessible to every Portland resident

*CBO Recommendation: \$0*

### **SW Corridor Plan – Year 3, SA\_18, \$420,000**

The Southwest Corridor (SWC) Plan is a regional effort led by Metro in partnership with TriMet, Washington County, and the cities of Portland, Tigard, Tualatin, and others to achieve community visions through integrated land use and transportation planning. There are a number of overarching objectives for the Plan from the City of Portland's perspective. They include: give people ability to use fast, reliable high capacity transit when traveling throughout the corridor as a solution to current and anticipated future traffic congestion problems; create vibrant station areas surrounded by businesses, housing and services that serve local residents; provide a new range of housing choices in SW Portland for people wanting nearby transit access; improve access to key places in SW Corridor neighborhoods by strengthening connectivity for pedestrians and cyclists; and expand opportunities for employment in the corridor by linking and improving access to education and medical campuses and related businesses as well as other commercial establishments along SW Barbur Blvd. Additionally the City is seeking to improve access to and between higher education campuses within the corridor and throughout the region, provide opportunities to reconnect inner south Portland neighborhoods by reconfiguring travel patterns for regional traffic, and transform SW Barbur Blvd from a highway remnant into a people-friendly street.

This is the third year of Special Appropriation requests to support the preparation of a Draft Environmental Impact Statement (DEIS) and selection of a Locally Preferred Alternative (LPA) for the

Southwest Corridor Plan. In FY 2014-15, City Council provided \$650,000 of General Fund support for the effort with \$500,000 that went to Metro and \$150,000 available to fund City staff work on the plan. Council authorized a similar level of funding support in FY 2015-16, with \$550,000 to go to Metro and \$150,000 available to fund City staff work for an overall total of \$1.35 million. During FY 2016-17 the request will fund a larger number of City staff from multiple bureaus (PBOT, BPS, BES, PWB, and Parks) involved in the technical analyses that will be performed for the DEIS, which will lead to its completion and selection of an LPA in FY 2017-18. There is no additional match funding to Metro in this request. CBO does not recommend this request. For details, see CBO review of PBOT's requested budget.

*CBO Recommendation: \$0*

### **Village Market, SA\_20, \$65,000**

The Village Market was designed to meet a basic community-defined need: the lack of access to a local corner grocery store where fresh, healthy, culturally appropriate food can be purchased at a reasonable price. In a neighborhood with the nearest grocery store is nearly two miles away, and 33% of households are without vehicles, the New Columbia and Tamaracks community now have a store offering fresh healthy produce, culturally appropriate meats, whole grains, low and non-fat dairy products and other household items found at a full-scale grocery store.

*CBO Recommendation: \$0*

### **Salmon Safe City Project, SA\_21, \$48,000**

Salmon-Safe is a nonprofit organization based in Portland whose mission is to transform land management practices so Pacific salmon can thrive in West Coast watersheds. Salmon-Safe has become one of the region's leading ecolabels with more than 95,000 acres of farm and urban lands certified in Oregon, Washington, California, and British Columbia. The Salmon-Safe retail campaign has been featured in 300 supermarkets and natural food stores, delivering important marketplace benefits to participating landowners.

In 2004, Portland Parks & Recreation became the first parks organization in the country to earn the Salmon-Safe certification, and Parks was recertified in 2012. In 2013, in his address at World Environment Day, Mayor Hales challenged all City operations to obtain Salmon-Safe certification, making Portland the nation's first Salmon-Safe certified city.

*CBO Recommendation: \$0*

### **COCL/COAB Transfer, SA\_04, \$725,182, 1.00 FTE**

This decision package transfers funding for costs related to the Compliance Officer/Community Liaison (COCL) and Community Oversight Advisory Board (COAB) from the offices of the Mayor (\$634,316) and Equity & Human Rights (\$90,866, 1.00 FTE) to Special Appropriations. There is no fiscal impact to the General Fund.

*CBO Recommendation: \$725,182, 1.00 FTE*

5% Reductions to Ongoing Special Appropriations

The following decision packages are submitted to comply with the budget guidance to propose a 5% budget reductions:

**Innovation Fund 5% Reduction, SA\_02, (\$50,000)**

This special appropriation includes \$1,000,000 in ongoing base funding to be awarded to bureau directors who find creative ways to provide City services more effectively or with less money.

*CBO Recommendation: (\$50,000)*

**OYVP 5% Reduction, SA\_05, (\$39,927)**

The Office of Youth Violence Prevention (OYVP) assists in building a more family friendly city and increases public safety through community problem solving efforts. The office has a budget of \$798,534 in FY 2016-17.

*CBO Recommendation: (\$39,927)*

**RACC 5% Reduction, SA\_07, (\$204,864)**

This decision package would reduce the ongoing funding for the Regional Arts and Culture Council by \$204,864. The agency has a budget of \$4,097,276 in FY 2016-17.

*CBO Recommendation: (\$204,864)*

**Future Connect 5% Reduction, SA\_08, (\$28,719)**

This special appropriation provides \$574,381 to fund the Future Connect Scholarship. This program is designed to create a pathway to an associate's degree by helping youth with the financial burden of attending college.

*CBO Recommendation: (\$28,719)*

**Mt Hood Regulatory 5% Reduction, SA\_09, (\$15,175)**

This program provides \$303,505 to fund cable regulatory and consumer protection services countywide.

*CBO Recommendation: (\$15,715)*

**All Hands Raised 5% Reduction, SA\_10, (\$10,000)**

This special appropriation provides \$200,000 to support improved efficiency, alignment, and ultimately outcomes among local students.

*CBO Recommendation: (\$10,000)*

**City Memberships 5% Reduction, SA\_11, (\$16,541)**

This special appropriation provides \$330,814 to fund the costs related to the City memberships in various organizations to which the City subscribes as a municipality.

*CBO Recommendation: (\$16,541)*

**Specified Animals 5% Reduction, SA\_12, (\$3,176)**

This program provides \$877,311 to support specific animal control and nuisance complaints in the City.

*CBO Recommendation: (\$3,176)*

**CASH Oregon 5% Reduction, SA\_13, (\$3,839)**

This program provides \$75,000 to support free tax preparation services to low income and disadvantaged individuals in Portland and Multnomah County.

*CBO Recommendation: (\$3,839)*

**Clean & Safe 5% Reduction, SA\_14, (\$1,166)**

This program provides \$23,314 to support the City's share of the downtown Business Improvement District.

*CBO Recommendation: (\$1,166)*

**City of Portland**  
Decision Package Recommendations  
(Includes Contingency and Ending Balance)

	Bureau Priority	Bureau Requested					CBO Analyst Recommendations				
		FTE	Gen Fund Ongoing	Gen Fund 1-Time	Other Revenues	Total Expenses	FTE	Gen Fund Ongoing	Gen Fund 1-Time	Other Revenues	Total Expenses
<b>Special Appropriations</b>											
<u>Adds</u>											
SA_01 - OYVP - Street Level Gang Outreach (SLGO)	NA	0.00	52,000	0	0	52,000	0.00	0	0	0	0
SA_03 - COCL/COAB Add OSS II	NA	0.00	68,590	0	0	68,590	0.00	0	0	0	0
SA_06 - Columbia River Levee Ready Project	NA	0.00	0	1,688,435	0	1,688,435	0.00	0	1,688,435	0	1,688,435
SA_15 - Labor Education & Research Center	NA	0.00	0	25,000	0	25,000	0.00	0	0	0	0
SA_16 - RACC - Add	NA	0.00	3,000,000	0	0	3,000,000	0.00	0	0	0	0
SA_17 - Council Transition Costs	NA	0.00	0	84,979	0	84,979	0.00	0	84,979	0	84,979
SA_18 - SW Corridor Plan - Year 3	NA	0.00	0	420,000	0	420,000	0.00	0	0	0	0
SA_19 - CUB Bill Inserts	NA	0.00	0	6,672	0	6,672	0.00	0	6,672	0	6,672
SA_20 - Village Market	NA	0.00	0	65,000	0	65,000	0.00	0	0	0	0
SA_21 - Salmon-Safe City Project	NA	0.00	0	48,000	0	48,000	0.00	0	0	0	0
<i>Total Adds</i>		<i>0.00</i>	<i>3,120,590</i>	<i>2,338,086</i>	<i>0</i>	<i>5,458,676</i>	<i>0.00</i>	<i>0</i>	<i>1,780,086</i>	<i>0</i>	<i>1,780,086</i>
<u>Reductions</u>											
SA_02 - Innovation Fund 5% Reductions	NA	0.00	(50,000)	0	0	(50,000)	0.00	(50,000)	0	0	(50,000)
SA_05 - OYVP - 5% Cut	NA	0.00	(39,927)	0	0	(39,927)	0.00	(39,927)	0	0	(39,927)
SA_07 - RACC 5% Reduction	NA	0.00	(204,864)	0	0	(204,864)	0.00	(204,864)	0	0	(204,864)
SA_08 - Future Connect 5% Reduction	NA	0.00	(28,719)	0	0	(28,719)	0.00	(28,719)	0	0	(28,719)
SA_09 - Mt Hood Regulatory 5% Reduction	NA	0.00	(15,175)	0	0	(15,175)	0.00	(15,175)	0	0	(15,175)
SA_10 - All Hands Raised 5% Reduction	NA	0.00	(10,000)	0	0	(10,000)	0.00	(10,000)	0	0	(10,000)
SA_11 - City Memberships 5% Reduction	NA	0.00	(7,533)	0	(9,008)	(16,541)	0.00	(7,533)	0	(9,008)	(16,541)
SA_12 - Specified Animals 5% Reduction	NA	0.00	(3,176)	0	0	(3,176)	0.00	(3,176)	0	0	(3,176)
SA_13 - CASH Oregon 5% Reduction	NA	0.00	(3,839)	0	0	(3,839)	0.00	(3,839)	0	0	(3,839)
SA_14 - Clean & Safe 5% Reduction	NA	0.00	(1,166)	0	0	(1,166)	0.00	(1,166)	0	0	(1,166)
<i>Total Reductions</i>		<i>0.00</i>	<i>(364,399)</i>	<i>0</i>	<i>(9,008)</i>	<i>(373,407)</i>	<i>0.00</i>	<i>(364,399)</i>	<i>0</i>	<i>(9,008)</i>	<i>(373,407)</i>
<u>Realignments</u>											
SA_04 - COCL/COAB Transfer	NA	1.00	710,170	0	0	710,170	1.00	725,182	0	0	725,182
SA_22 - OMF Fund Administration Charge	NA	0.00	0	0	0	0	0.00	0	0	0	0
<i>Total Realignments</i>		<i>1.00</i>	<i>710,170</i>	<i>0</i>	<i>0</i>	<i>710,170</i>	<i>1.00</i>	<i>725,182</i>	<i>0</i>	<i>0</i>	<i>725,182</i>
<b>Total Special Appropriations</b>		<b>1.00</b>	<b>3,466,361</b>	<b>2,338,086</b>	<b>(9,008)</b>	<b>5,795,439</b>	<b>1.00</b>	<b>360,783</b>	<b>1,780,086</b>	<b>(9,008)</b>	<b>2,131,861</b>