



Commissioner Nick Fish
City of Portland

DATE: September 12, 2016
TO: Andrew Scott, City Budget Office Director
CC: Jane Braaten, Business Operations Division
FROM: Nick Fish, Commissioner of Public Works *NF*
SUBJECT: Commissioner of Public Works FY 2016-17 Fall BMP Submission

Please accept the Commissioner of Public Works Fall BMP submission for FY 2016-17.

This Fall BMP submission only includes the prior year business area reconciliation. The Commissioner of Public Works does not have any encumbrance carryovers or budget requests.

I have reviewed the enclosed documents and support the submission package.

Please contact Sonia Schmanski from my staff, or budget liaison Ben Smith, with any questions.

Enc:
FY 2016-17 Fall BMP Submission Packet

Prior Year Business Area Reconciliation Report

	FY 2015-16 Revised Budget	FY 2015-16 Year-End Actuals	Percent of Actuals to Revised
Commissioner of Public Works			
EXPENDITURES			
Personnel Services	\$804,061	\$776,169	97%
External Materials and Services	\$37,113	\$18,841	51%
Internal Materials and Services	\$168,673	\$155,361	92%
TOTAL EXPENDITURES	\$1,009,847	\$950,371	94%
REVENUES			
Charges for Services	\$846	\$846	100%
General Fund Discretionary	\$470,189	\$0	0%
General Fund Overhead	\$538,812	\$0	0%
TOTAL REVENUES	\$1,009,847	\$846	0%

Bureau Reconciliation Narrative

Expenditures:

External Materials and Services actuals were 49 percent below budget due to the Office not entering into any new contracts during the fiscal year and limiting out-of-town travel.

Revenues:

No narrative required.