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September 13, 2016

To:

Christine Owens

City Budget Office

From: Chief Mike Myers

Re:

Portland Fire & Rescue (PF&R) FY 2016-17 Fall BMP Submittal

PF&R's FY 2016-17 Fall BMP submittal includes the prior year budget/actual reconciliation. updates on FY 2015-16 decision packages, performance measures, and budget amendment requests.

PF&R's Fall BMP requests Council to approve:

- Public Safety GO Bond beginning fund balance true-up
- Fire Facilities GO Bond beginning fund balance true-up
- Sears/Fire Occupancy Study
- Capital Project Burn Building Repairs
- Capital Project Overhead Door Replacement
- External M&S/Capital Encumbrance Carryover to ensure completion of approved contract and purchases from FY15-16

As always, PF&R takes pride in serving the city and being fiscally responsible. Your support for the above budget requests will help ensure PF&R achieves this goal.

Summary of BuMP Requests by Bureau

	Bureau Request	est	FPD Recommendation	dation
	Gen Fund Total Discretionary Expenses	Total Expenses	Gen Fund Total Discretionary Expenses	Total Expenses
Portland Fire & Rescue				
FR_001 - Public Safety GO Bond fund balance true-up	0	1,255,260	0	1,255,260
FR_002 - Fire Facilities GO Bond fund balance true-up	0	171,766	0	171,766
FR_003 - Sears/Fire Occupancy Study	0	0	0	0
FR_004 - Capital Project -Burn Building Repairs	20,000	20,000	20,000	20,000
FR_005 - Capital Request - Overhead Door Replacement	120,000	120,000	120,000	120,000
FR_006 - External M&S/Capital Encumbrance Carryovers	2,580,871	2,580,871	2,580,871	2,580,871
Total Portland Fire & Rescue	2,720,871	4,147,897	2,720,871	4,147,897
Grand Total	2,720,871 4,147,897	4,147,897	2,720,871	4,147,897

Bureau: Portland Fire & Rescue

Type: Technical Adjustment

Request: FR_001 - Public Safety GO Bond fund balance true-up

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
Capital Outlay	1,255,260	0	1,255,260
TOTAL EXPENDITURES	1,255,260	0	1,255,260
REVENUES			
Budgeted Beginning Fund Balance	1,255,260	0	1,255,260
TOTAL REVENUES	1,255,260	0	1,255,260

Bureau Description:

This technical adjustment budget request will true-up the Public Safety GO Bond FY2016-17 beginning fund balance for the purchase of emergnecy apparatus, since FY15-16 expenditures were less than projected.

Bureau:	Portland Fire & Rescue	Туре:	Technical Adjustment
Request:	FR 001 - Public Safety GO Bond fund balance true-up		

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
Capital Outlay	1,255,260	0	1,255,260
TOTAL EXPENDITURES	1,255,260	0	1,255,260
REVENUES			
Budgeted Beginning Fund Balance	1,255,260	0	1,255,260
TOTAL REVENUES	1,255,260	0	1,255,260

Bureau Description:

This technical adjustment budget request will true-up the Public Safety GO Bond FY2016-17 beginning fund balance for the purchase of emergnecy apparatus, since FY15-16 expenditures were less than projected.

Bureau: 1	Portland Fire & Rescue				Type:	Technical Adjustment	
Request:	FR_002 - Fire Facilities G	O Bond fund balance true	-up				
		Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments			
EXPENDITU	JRES						
Capital C	Dutlay	171,766	0	171,766			
TOTAL EXP	ENDITURES	171,766	0	171,766			

171,766

171,766

Bureau Description:

TOTAL REVENUES

REVENUES

This technical adjustment budget request will true-up the Fire Facilities GO Bond FY16-17 beginning fund balance for the fire station roof replacement/repair project, since the FY15-16 expendiutures were less than projected.

171,766

171,766

CBO Discussion and Recommendation

Budgeted Beginning Fund Balance

Bureau:	Portland Fire & Rescue	Туре:	Technical Adjustment	
Request:	FR_003 - Sears/Fire Occupancy Study			

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
External Materials and Services	0	0	0
Internal Materials and Services	100,000	0	100,000
Capital Outlay	(100,000)	0	(100,000)
TOTAL EXPENDITURES	0	0	Ó

Bureau Description:

This technical adjustment budget request re-appropriates \$100,000 internally within Fund 400 - Fire Facilities GO Bond for PF&R's match for the Sears/Fire Occupancy Study

Bureau:	Portland Fire & Rescue	Туре:	New Request
Request:	FR_004 - Capital Project -Burn Building Repairs		

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
Capital Outlay	20,000	0	20,000
TOTAL EXPENDITURES	20,000	0	20,000
REVENUES			
General Fund Discretionary	20,000	0	20,000
TOTAL REVENUES	20,000	0	20,000

Bureau Description:

This \$20,000 request would address safety and structural concerns with the burn building located at PF&R's training facility at 4800 NE 122nd Avenue. The burn building was constructed in 1996 and is routinely used to provide hands-on training for firefighters to learn proper firefighter techniques, understand fire behavior, and practice essential safety procedures. The burn building needs extensive repairs to meet safety standards and maintain the structural integrity of the building. Specific repairs and/or replacement include 1) refractory tiles, many of which are cracked or warped, while those on and around the windows are broken or missing; 2) windows and doors, because the refractory tiles around the windows and doors have extensive damage, they are difficult to operate due to the warping of the metal hatches or the associated hardware such as hinges; 3) thermocouple heat sensors and automatic windows no longer function and require fire traiing staff to manually ventilate the burn building. The dysfunction of the windows and doors and the thermocouple heat sensors and automatic windows represent a significant safety risk as the windows and doors are very important for emergency egress and for managing the intensity of the fire.

Bureau: Portland Fire & Rescue	Type: New Request
Request: FR_005 - Capital Request - Overhead Door Replacement	

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
Capital Outlay	120,000	0	120,000
TOTAL EXPENDITURES	120,000	0	120,000
REVENUES			
General Fund Discretionary	120,000	0	120,000
TOTAL REVENUES	120,000	0	120,000

Bureau Description:

This request for \$120,000 is a major maintenance & asset replacement project to replace 10 apparatus bay overhead doors and the related components including springs, cables, tracks, and motors at five stations. The overhead doors at these stations are original from when the stations were built more than 30 years ago. PF&R's apparatus bay overhead doors are planned to be replaced after 25 years and these doors are beyond their expected useful life, which raise the risk of malfundtion or breakdown and incur increasing repairs costs. The only alternative to replacement is to prolong the life of the current doors through continued emergency repairs, which increase the risk of overhead door malfunction or breakdown, which could delay emergency response and increase repair costs.

Bureau: Portland Fire & Rescue

Type: Encumbrance Carryover Request

Request: FR_006 - External M&S/Capital Encumbrance Carryovers

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
External Materials and Services	262,656	0	262,656
Capital Outlay	2,318,215	0	2,318,215
TOTAL EXPENDITURES	2,580,871	0	2,580,871
REVENUES			
General Fund Discretionary	2,580,871	0	2,580,871
TOTAL REVENUES	2,580,871	0	2,580,871

Bureau Description:

PF&R had encumbrance balances at the end of FY2015-16 that need to be carried over to the current fiscal year to provide budget appropriation/resources to meet contractural obligations. This encumbrance carryover request totals \$2,580,870, of which \$2,318,215 supports emergency apparatus ordered at the end of the fiscal year, and the remaining \$262,655 support external materials and services which include \$125,000 for turnouts and new duty uniforms, and \$63,000 for architectural services and facilities repairs.

Prior Year Business Area Reconciliation Report

	FY 2015-16 Revised Budget	FY 2015-16 Year-End Actuals	Percent of Actuals to Revised	
Portland Fire & Rescue				
EXPENDITURES				
Personnel Services	\$97,295,024	\$97,375,296	100%	
External Materials and Services	\$7,554,923	\$7,404,104	98%	
Internal Materials and Services	\$6,410,575	\$6,351,372	99%	
Capital Outlay	\$2,410,042	\$91,528	4%	
TOTAL EXPENDITURES	\$113,670,564	\$111,222,300	98%	
REVENUES				
Licenses & Permits	\$3,041,224	\$3,464,629	114%	
Charges for Services	\$1,605,000	\$1,652,320	103%	
Intergovernmental Revenues	\$1,045,354	\$895,419	86%	
Interagency Revenue	\$4,878,029	\$4,517,096	93%	
Fund Transfers - Revenue	\$402,249	\$402,249	100%	
Miscellaneous	\$120,000	\$294,514	245%	
General Fund Discretionary	\$102,505,698	\$0	0%	
General Fund Overhead	\$73,010	\$0	0%	
TOTAL REVENUES	\$113,670,564	\$11,226,227	10%	

Bureau Reconciliation Narrative

FY15-16 BUSINESS AREA RECONCILATION - GENERAL FUND

Revenues

As a whole, PF&R program revenues at year-end exceeded the revised budget by approximately \$134,000 or slightly more than 1%. License and permit and charges for services both exceeded the revised budget, with the largest increase reflected in licenses and permits. There continues to be a marked increase in the number and complexity of building construction permits submitted for review and approval. These projects include multi-family dwelling units; high rise buildings, multi-level mixed use building, large commercial spaces, public assembly venues and facilities where hazardous materials are stored, used and/or processed. Actual plan review and permit revenue receipts were significantly higher than estimated. So much so that PF&R increased the revised budget by \$540,000 in the 2016 Spring BMP, and at year-end the plan review and permit revenues still exceeded the revised budget by \$423,000 or 14%. Charges for services at year-end were approximately three percent more than the revised budget and interagency revenues were lower than anticipated by \$360,000 since the reimbursements from FPDR for sworn employees OPSRP expenses and light duty expenses were less than budgeted.

Expenditures

Overall, PF&R ended the fiscal year with an unspent balance of slightly more than 2% or \$2.2 million, which is entirely attributable to the \$2.3 million unspent in capital outlay for emergency apparatus acquisition. There were delays in finalizing all the necessary paperwork, but PF&R was able to encumber the funds at year-end and are included in PF&R's encumbrance carryover request.

Personnel services were over-spent by \$70,000 in spite of re-allocating budget, and receiving resources in the FY15-16 Spring BMP and the over-expenditure ordinance. All of these resources were necessary to cover the vacation/sick-leave payouts associated with an unusually high number of FPDR retirements. The external and internal materials and service categories were both under-spent which offset the personnel services over-expenditure

Service Area	Bureau Name	Decision Package Title	Package Description	Funded in:	Pac	kaga Fundi	Package	Package Status	Pactage Update
	Portland Fire &	GF Request - Training FF	This decision package would provide funding to restore one of the two Training Academy Firefighter Specialist positions that were eliminated from the FY 2013-14 Adopted Budget. The primary duties and responsibilities are providing classroom and drill ground instruction, preparing recruit probationary reports.	FY 2015-16 Adopted	***************************************	***************************************			Restoration of the Training FF Specialist eliminated in FY13-14 allows the bureau to accommodate additional firefighter recruits in the training academy without relying on overtime hours or compromising
Public Safety	Rescue	Specialist		Budget	\$	115,368	1.00	Complete	recruit safety.
Public Safety	Portland Fire & Rescue	Offset Reduction - Training FF Specialist	This decision package will cut \$100,668 from PF&R's retirement payout budget. This reduction is proposed to meet the offset requirement for the Training Firefighter Specialist decision package. PF&R has \$1.13 million in ongoing budget to pay for unused vacation and sick leave accruals when a sworn employee retires as required by the PFFA contract.	FY 2015-16 Adopted Budget	ş	(100,668)		Complete	The budget allocation for PF&R's sworn retirement payouts was reduced by \$100,668 to restore the Training FF Specialist.
Public Safety	Portland Fire & Rescue	Offset Reduction -	This decision package will cut \$72,000 from PF&R's retirement payout budget. This reduction is proposed to meet the offset requirement for the Dive Rescue Team decision package. PF&R has \$1.13 million in ongoing budget to pay for unused vacation accruals when a sworn employee retires as required by the PFFA contract.	FY 2015-16 Adopted Budget	s	(72,000)		Complete	The budget allocation for PF&R's sworn retirement payouts was reduced by \$72,000 to fund the restoration of a reconfigured dive team.
	Portland Fire &	GF Request - Ongoing Funding	This decision package requests ongoing funding of \$2.8 million for 26 positions that have been funded by the Staffing for Adequate Fire and Emergency Response (SAFER) grant since January 9, 2014, and will end on January 8, 2016. The funding need for FY15-16 is for 26	FY 2015-16	<u> </u>	,,			The \$1.57 million included in the FY15-16 Adopted Budget funded all 26 firefighter positions through the end of FY2015-16.
Public Safety	Rescue	for 26 Positions	positions for six months. Before FY 2013-14, PF&R maintained a 24/7 Dive	Budget	\$	1,572,878	13.00	Complete	A seconfigured dive to
Public Safety	Portland Fire & Rescue	GF Request - Dive Rescue Team	Rescue Team with 25 members to staff three shifts (eight per shift with one for Kelly relief shift). The Dive Rescue Team was eliminated to meet PF&R's FY 2013- 14 reduction target.	FY 2015-16 Adopted Budget	ŝ	72,000		Complete	A reconfigured dive team was put back into service to focus on recovery efforts in the rivers and waterways.
	Portland Fire &	Offset Reduction -	This decision package will cut \$156,504 from PF&R's retirement payout budget. This reduction is proposed to meet the offset requirement for the EMS Deputy Chief decision package. PF&R has \$1.13 million in ongoing budget to pay for unused vacation and sick leave accruals when an sworn employee retires as	FY 2015-16 Adopted					The FY15-16 budget allocation for retirement payouts was reduced by \$156,504 to fund an EMS Deputy Chief position.
Public Safety Public Safety	Rescue Portland Fire & Rescue	EMS Deputy Chief GF Request - EMS Deputy Chief	identify and implement EMS practices to improve	Budget FY 2015-16 Adopted Budget	\$	(156,504) 156,504		Complete	The EMS Deputy Chief position is filled and work is being done to meet the stated goal.
	Portiand Fire &	Innovation Funding Solar Water	This request allocates the \$10,000 PF&R received for the Solar Water Heater Demonstration Project from the July 2015 Innovation Fund microgrant awards. A solar water heating system works by increasing the temperature of water flowing into the regular water heater reducing the amount of energy needed to create hot water for showers, dishwashers, laundry, and other						The solar panel project was completed at Station 13 in March 2016.
Public Safety	Rescue	Heating System	needs.	Fall BMP	\$	10,000		Complete	The IGA with Multnomah County
	Portland Fire &		This request would carry over \$130,000 of the resources PF&R received from the City of Portland Innovation Fund in FY2014-15 for a Field Treatment Pilot now referred to as the Commuity Health Assessment Team (CHAT). The CHAT pilot program will be at least six months in length and staff an emergency response vehicle with a PF&R Firefighter and a Social Worker from Multnomah County. The main beneficiary of this program will be the patient, particularly homeless or uninsured individuals who do not have regular access to						was approved by Council In July. Mid-way through the six-month pilot program, intensive case management and multi-system care coordination has been provided to 14 of the 20 High Utilizers. During this three month period the cumulative number of \$11 calls from these 14 Individuals decreased from approximately 197 to 92. A 53% decrease.

Portland Fire & Rescue

Performance Measures

Performance Measure	Туре	FY 2013-14 Year-End Actuals	FY 2014-15 Year-End Actuals	FY 2015-16 Adopted Budget	FY 2015-16 Year-End Actuals	FY 2016-17 Adopted Budget
FR_0002 - Percentage of residents rating service good or very good	# EFFECTIVE	86%	87%	87%	87%	88%
FR_0003 - Total number of incidents	KPM	72,023	77,581	73,260	81,038	83,350
FR_0016 - Number of inspectable occupancies	WORKLOAD	39,883	40,135	40,200	40,250	40,450
FR_0017 - Number of structural fires in inspectable occupancies	WORKLOAD	210	207	200	402	265
FR_0018 - Number of structural fires in non-inspectable occupancies	WORKLOAD	418	360	400	305	460
FR_0019 - Number of structural fires per 1,000 inspectable occupancies	EFFECTIVE	5.30	5.16	5.00	10.00	5.31
FR_0021 - Average number of on-duty emergency staffing	WORKLOAD	165	165	165	165	165
FR_0022 - Number of fire incidents	WORKLOAD	2,038	2,613	2,073	2,818	3,300
FR_0023 - Number of medical incidents	WORKLOAD	50,764	54,268	51,636	57,260	58,050
FR_0024 - Number of other incidents	WORKLOAD	19,221	20,700	19,551	20,960	22,000
FR_0025 - Number of incidents per average on-duty emergency staff	EFFICIENCY	437	470	444	491	505
FR_0026 - Total number of structural fires	WORKLOAD	628	567	640	707	725
FR_0027 - Number of structural fires per 1,000 residents	WORKLOAD	1.03	0.94	1.02	1.12	0.98
FR_0028 - Total number of fires per 1,000 residents	WORKLOAD	3.33	4.34	3.30	4.46	5.17
FR_0029 - Number of medical incidents per 1,000 residents	WORKLOAD	83.07	90.22	82.50	90.56	90.99
FR_0030 - Number of lives lost per 100,000 residents	EFFECTIVE	0.65	0.50	0.48	1.42	0.64
FR_0031 - Property loss as a percentage of property value	EFFECTIVE	0.58%	0.50%	0.50%	1.30%	0.50%
FR_0034 - Number of frontline emergency vehicles	WORKLOAD	77	81	77	76	81
FR_0035 - Average age of frontline engines	EFFICIENCY	8.90	8.80	9.00	10.00	8.50
FR_0036 - Average age of frontline trucks	EFFICIENCY	7.40	8.40	7.50	4.50	8.30
FR_0037 - Average miles on frontline engines	EFFICIENCY	86,075	89,442	86,000	99,000	89,000
FR_0038 - Average miles on frontline trucks	EFFICIENCY	55,663	62,136	55,000	35,000	60,000
FR_0039 - Number of fee code enforcement inspections	WORKLOAD	14,795	14,950	15,000	13,423	15,150
FR_0040 - Number of fee code enforcement re-inspections	WORKLOAD	785	817	825	826	850
FR_0041 - Percentage of inspectable occupancies inspected within 27 months	EFFICIENCY	57%	67%	60%	77%	70%
FR_0042 - Total number of code violations found	WORKLOAD	16,525	14,625	16,000	13,171	15,100
FR_0043 - Average number of violations per inspection	WORKLOAD	1.12	0.98	1.10	0.98	1.00

Portland Fire & Rescue

Performance Measures

Performance Measure	Туре	FY 2013-14 Year-End Actuals	FY 2014-15 Year-End Actuals	FY 2015-16 Adopted Budget	FY 2015-16 Year-End Actuals	FY 2016-17 Adopted Budget
FR_0044 - Percentage of violations abated within 90 days of detection	EFFICIENCY	72%	77%	75%	72%	80%
FR_0045 - Percentage of structural fires where flamespread was confined to room of origin	KPM	78%	76%	80%	76%	77%
FR_0049 - Percentage of time unit from closest station is available for response	KPM	92%	92%	93%	92%	92%
FR_0051 - Total number of arson incidents per 10,000 residents	EFFECTIVE	4	3	3	3	3
FR_0055 - Percentage of responses (turnout and travel) to Code 3 incidents within 5:20	EFFICIENCY	62%	62%	64%	60%	64%
FR_0056 - Number of no-fee code enforcement inspections	WORKLOAD	2,369	2,747	2,500	3,262	2,900
FR_0057 - Number of no-fee code enforcement re-inspections	WORKLOAD	5,147	5,410	5,200	5,205	5,600
FR_0058 - Number of special request inspections	WORKLOAD	2,705	2,571	2,700	2,264	2,700
FR_0060 - Number of plan review and permits	WORKLOAD	7,577	8,073	7,100	9,176	8,300
FR_0061 - Number of fire incidents investigated	WORKLOAD	855	872	870	880	910
FR_0062 - Numbers of arson fires	WORKLOAD	209	178	200	203	180
FR_0063 - Numbers of arrests	WORKLOAD	55	42	50	45	60
FR_0064 - Clearance rate	WORKLOAD	26	26	25	22	30
FR_0065 - Hours of in-service training	WORKLOAD	72,602	72,895	74,000	61,100	74,000
FR_0066 - Number of reported fires (calls reporting fire conditions)	WORKLOAD	10,288	11,224	10,450	10,912	14,300
FR_0067 - Unit responses	WORKLOAD	89,496	96,061	91,000	100,631	103,300
FR_0069 - Number of civilian deaths due to fires	WORKLOAD	4	6	3	9	4
FR_0070 - Value of properties saved	WORKLOAD	\$39,971,130 2	2,959,858,000	\$40,000,000	,200,000,000	,000,000,000
FR_0071 - Maximum response time to 90 percent of high priority calls	KPM	7.12	7.12	7.11	7.19	7.10
FR_0072 - Hours of community outreach/partnership activities	WORKLOAD	6,900	7,000	7,000	6,150	5,800
FR_0073 - Citizens contacted during community outreach/partnership activities	KPM	121,702	108,600	120,000	103,200	120,000
FR_0074 - Percentage of lower acuity healthcare and public assist calls responded to by RRV	EFFICIENCY	56%	68%	75%	74%	75%
FR_0075 - Successful Cardiac Arrest Resuscitation rate	KPM	46%	49%	50%	0%	50%
FR_0076 - Insurance Service Office rating	EFFECTIVE	2	2	2	2	2
FR_0077 - Time lost to on-duty injury (in full-time equivalent employees)	KPM	13.50	10.30	10.40	10.10	10.00

Portland Fire & Rescue

Performance Measures

		FY 2013-14	FY 2014-15	FY 2015-16	FY 2015-16	FY 2016-17
		Year-End	Year-End	Adopted	Year-End	Adopted
Performance Measure	Туре	Actuals	Actuals	Budget	Actuals	Budget

Performance Measure Variance Descriptions

As part of PF&R's 2016 budget submittal, the bureau adopted ambitious long-range strategic targets for its key performance measures. Prior to submission of its 2017-18 budget proposal, PF&R likely will revisit and revise its key performance measures and strategic targets to align with the goals from the new strategic plan currently under development by the bureau's new leadership. The selected performance measures will be measured and reported more frequently so that leadership can review and take actions to improve performance.

In 2015-16, the number of incidents and run volume continued to increase. Unlike past years, there was a noticeable increase in response times at the 90th percentile from 7:12 to 7:19. PF&R is looking at current response times (turnout and travel time) to determine if this negative trend is continuing into the current fiscal year. The other key performance measures were within expected performance ranges for 2015-16. As in previous years, successful cardiac arrest resuscitation rate is unavailable at this time because the county reports this data on a calendar-year basis.

Capital Program Status Report

CIP Program	FY 2015-16 Adopted Budget	FY 2015-16 Revised Budget	FY 2015-16 Year-End Actuals	Variance \$	Variance %	FY 2016-17 Adopted Budget	Fall BMP Revised Budget	FY 2016-17 Year to Date Actuals	Variance \$	Variance %
	0\$	\$0	0\$	0\$		0\$	0\$	0\$	\$	
Acquisitions	\$8,384,405	\$13,666,392	\$1,183,722	\$1,183,722 (\$12,482,670)	(91%)	\$1,698,249	\$1,698,249	\$0	0\$	%0
Total	\$8,384,405	\$8,384,405 \$13,666,392	\$1,183,722 (\$12,482,670) (91%)	(\$12,482,670)	(81%)	\$1,698,249	\$1,698,249	0\$	\$0	%0

* Prior Year variances compare Year-End Actuals to Revised Budget

Prior Year Variance Description

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includes a request to true-up the FY2016-17 beginning fund balance to accommodate the apparatus that will be ordered during the current fiscal year. Council passed an ordinance in May, 2006 authorizing the purchase of the following five remaining apparatus funded by the GO Bond: two brush units, one water The GO Bond budget is intended for apparatus replacement over several years. The report for FY15-16 budget of \$13.7 million. The variance is reflects the amount of time between placing an order to when shows capital outlay expenditures at year-end of approximately \$1.2 million compared to a revised PF&R takes delivery of the apparatus and final payment is made to the vendor. Also, the Fall BMP tender, one dive apparatus and one form unit.

^{**} Current Year variances compare Revised Budget to Adopted Budget