

# Portland Utility Board

November 1, 2016 2:30pm -5pm

Water Pollution Control Lab

Meeting # 17

Onsite Inspection of the Water Pollution Control Lab will follow the board meeting.

Members: Allan Warman, Julia Person, Kendra Smith, Lee Moore, Meredith Connolly, Rob Martineau, Janet Hawkins, Colleen Johnson

Ex officio Members: Marie Walkiewicz, Alice Brawley-Chesworth, Cindy Dietz

Staff: Melissa Merrell, Ryan Kinsella, Claudio Campuzano

## Agenda

- 2:30 Call to Order, Introduction of Any Audience Members, and approve meeting minutes.** Ask those wishing to provide public comment to sign up and identify topic.
- 2:35 Approval of Prior Meeting Minutes and Disclosure of Communications.**
- 2:40 Board Administrative Business**
  - Bylaws
  - Outreach
  - CBWTP inspection follow-up questions
  - Subcommittee meeting reports
- 3:00 Introduction to Pollution Prevention, Marveita Redding, Pollution Prevention Services Group Manager, BES**
- 3:30 Break**
- 3:40 Forecast Model and Assumptions and Operating Budget Developments, Cecelia Huynh, Business Operations Manager, Water**

**4:10 Forecast Model and Assumptions and Operating Budget Developments, Jonas Biery, Business Services Manager, BES**

**4:45 Public Comment.** Allow up to three minutes per party within the 15-minute limit. Staff to supply timer. Written comment accepted at meeting and on website. Give option to sign up for comment via website.

**4:55 Discuss next Monthly Meeting Agenda.**

December 6, 2016, The Portland Building 4PM.

Budget Update

Water Customer Survey Results

Staffing Decisions and Recruitment

Reflection on Budget information

Other Meetings:

November 16, 12pm Low Income Discount Subcommittee

November 17, 2pm Tentative BES Strategic Plan input

3pm Budget Subcommittee

December 6, 2pm Tentative BES Strategic Plan conversation

**5:00 Adjourn**

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