

Scott, Andrew Calendar

Andrew.Scott@portlandoregon.gov

Saturday, October 01, 2016 – Saturday, December 31, 2016

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

October 2016

Su Mo Tu We Th Fr Sa

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<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>
<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	<u>22</u>
<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>
<u>30</u>	<u>31</u>					

November 2016

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<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>
<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>
<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>			

December 2016

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<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	
<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>	
<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>	



Busy



Tentative



Free



Out of Office



Working Elsewhere



Outside of Working Hours

October 2016

▲ **Mon, Oct 3**



10:00 AM – 10:30 AM

[PUB Update](#)

Andrew's office
Merrell, Melissa



1:00 PM – 2:00 PM

[BMP Balancing](#)

Parks Conf - Springwater Conf Rm
Kinard, Jessica



3:00 PM – 4:00 PM

[Staff Meeting](#)

Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah

▲ **Tue, Oct 4**



9:00 AM – 9:30 AM

[Check-In](#)

My Office
Scott, Andrew



10:30 AM – 11:00 AM

[Recurring Staff Check-In](#)

My Office
Scott, Andrew



10:30 AM – 11:30 AM

[Meeting Planning](#)

City Budget Office - Conference Room
Scott, Andrew

- 11:00 AM – 11:30 AM [Retreat Presentation Check in](#)
Harwood, Josh
 - 1:00 PM – 2:00 PM [CBO/PPB/Mayor's Budget Review](#)
Chief's Outer Conference Room
Crebs, Michael
 - 4:00 PM – 4:30 PM [MEET: Andrew Scott-SS](#)
Fish Conf Room
Fish, Nick
 - 4:00 PM – 6:30 PM [Monthly PUB meeting, October 4, 4pm - 6:30pm, Room C, The Portland Building](#)
Room C, The Portland Building
Merrell, Melissa
-

▲ **Wed, Oct 5**

- 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah
 - 9:30 AM – 10:30 AM [OMF Strategic Planning Stakeholder interview](#)
Portland Building - 13th Floor
OMF, Conf 12 Skyline Rm (8)
 - 11:00 AM – 11:30 AM [Recurring Staff Check-in](#)
Andrew's Office
Scott, Andrew
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
 - 3:00 PM – 3:30 PM [Tom Rinehart/Andrew Meet](#)
Tom's office, 12th Floor, formerly the Vista Conference Room
Rinehart, Tom
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▲ **Thu, Oct 6**

- 10:00 AM – 11:00 AM [FW: Kaizen Process](#)
Kia's office/13th floor
Selley, Kia
 - 1:00 PM – 2:30 PM [PPA Agreement and Business Tax Surcharge at Council](#)
-

▲ **Fri, Oct 7**

- 8:45 AM – 9:15 AM [Friday Huddle](#)
Scott, Andrew
- 11:00 AM – 12:00 PM [*MEET: CBO/Mayor Budget Discussion \(Tera\) 11-12 noon- time change](#)
Mayor's large conf. room, City Hall, Suite 340
Hales, Charlie

■ 2:00 PM – 3:00 PM [Management Team Meeting](#)
City Budget Office - Conference Room
Scott, Andrew

▲ **Mon, Oct 10**

■ 3:00 PM – 4:00 PM [Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah

▲ **Tue, Oct 11**

■ 9:00 AM – 9:30 AM [Check-In](#)
My Office
Scott, Andrew

■ 4:00 PM – 4:30 PM [Andrew Scott](#)
Fritz, Amanda

▲ **Wed, Oct 12**

All Day [PY Report Drafts to A.S.](#)
Kinard, Jessica

■ 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah

■ 11:00 AM – 11:30 AM [Recurring Staff Check-in](#)
Andrew's Office
Scott, Andrew

■ 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah

▲ **Thu, Oct 13**

■ 10:30 AM – 12:00 PM [P&D Directors Meeting](#)
Bull Run Room -- Portland Building, 5th Floor, Water
Bureau
Dacanay, Radcliffe

▲ **Fri, Oct 14**

All Day [PY Report Drafts to Bureaus](#)
Kinard, Jessica

■ 10:00 AM – 11:00 AM [GARE Racial Equity Tool Webinar - Planning Session 2](#)
Conference Line: (641) 715-3580 Conference Code:
561-192#
Melanie Newcomb

- ▨ 1:15 PM – 3:00 PM [CBO Meeting](#)
Mayor's Large Conference Room, City Hall
Hales, Charlie
 - 2:30 PM – 3:30 PM [Management Team Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Scott, Andrew
-

▲ **Mon, Oct 17**

- 10:00 AM – 10:30 AM [PUB Update](#)
Andrew's office
Merrell, Melissa
 - 10:30 AM – 11:00 AM [BRIEFING: City Budget](#)
Comm Novick - City Hall - 210 Conf Rm
Novick, Steve
 - 2:00 PM – 2:30 PM [Check-In](#)
My Office
Scott, Andrew
 - 3:00 PM – 4:00 PM [Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
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▲ **Tue, Oct 18**

- 8:00 AM – 2:00 PM [NW Diversity Conference](#)
 - 4:00 PM – 4:30 PM [Recurring Staff Check-In](#)
My Office
Scott, Andrew
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▲ **Wed, Oct 19**

- 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah
 - 11:00 AM – 11:30 AM [Recurring Staff Check-in](#)
Andrew's Office
Scott, Andrew
 - 11:30 AM – 12:00 PM [What Works Cities - BD walkthrough](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Carney, Shannon
 - 1:00 PM – 2:00 PM [Presentation Walkthrough](#)
City Budget Office - Conference Room
Harwood, Josh
-

▲ **Thu, Oct 20**

- 10:30 AM – 11:30 AM [TSCC Hearing on Housing Bond Measure](#)
Council Chambers
Patton, Jeramy
 - 11:30 AM – 1:00 PM [Bureau Directors Meeting](#)
Facilities TPB - Room B
Miller, Fred
 - 2:00 PM – 5:00 PM [Council Budget Retreat and Fall BMP Work Session](#)
Council Chambers
Patton, Jeramy
-

▲ **Fri, Oct 21**

- 12:45 PM – 1:00 PM [Brief Mayor for What Works Cities Interview](#)
Mayor's Office, City Hall
Hales, Charlie
 - 1:00 PM – 1:30 PM [Interview: What Works Cities](#)
Mayor's Office, City Hall
Hales, Charlie
 - 1:30 PM – 2:00 PM [Hold for What Works Cities banner picture!](#)
Mayor's office
Carney, Shannon
 - 2:30 PM – 3:30 PM [Management Team Meeting](#)
City Budget Office - Conference Room
Scott, Andrew
-

▲ **Mon, Oct 24**

- 9:00 AM – 10:00 AM [Management Team - Continued](#)
Scott, Andrew
 - 1:00 PM – 3:00 PM [Employer of Choice Champions Circle](#)
HR, Conf 1 Rm HR-1 (HR ONLY)
Kanwit, Anna
 - 3:00 PM – 4:00 PM [Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
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▲ **Tue, Oct 25**

- 9:00 AM – 10:30 AM [Portland Building : returning workgroups](#)
WB Conf 3rd Flr PBLDG - Fir Creek
Miller, Fred
- 10:00 AM – 11:30 AM [OMF Customer Focus Group](#)
City Hall, Lovejoy Room
Ball, Kelly
- 1:00 PM – 4:00 PM [GARE/BARHII Webinar - Applying the Racial Tool](#)
Melanie Newcomb

■ 3:00 PM – 4:00 PM [TESC Meeting](#)
Portland Building, Room C, 2nd Floor
Abiodun, Tosin

▲ **Wed, Oct 26**

■ 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah

■ 9:45 AM – 10:15 AM [BMP Supp Budget Hearing](#)
Council Chambers
Scott, Andrew

■ 11:00 AM – 11:30 AM [Recurring Staff Check-in](#)
Andrew's Office
Scott, Andrew

▨ 11:30 AM – 12:00 PM [CBO's Racial Equity Plan finalization](#)
Kinsella, Ryan

■ 1:00 PM – 2:00 PM [Hold for interview](#)
City Budget Office - Conference Room
Scott, Andrew

■ 2:00 PM – 3:00 PM [Hold for Interview](#)
City Budget Office - Conference Room

■ 2:00 PM – 3:00 PM [Tax proposal](#)

▨ 3:30 PM – 4:00 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah

▲ **Thu, Oct 27**

■ All Day [Vacation](#)

▲ **Fri, Oct 28**

■ All Day [Vacation](#)

▲ **Mon, Oct 31**

■ All Day [Vacation](#)

November 2016

▲ **Tue, Nov 1**



All Day [Vacation](#)

▲ **Wed, Nov 2**



All Day [Vacation](#)

▲ **Thu, Nov 3**



All Day [Vacation](#)

▲ **Fri, Nov 4**



All Day [Vacation](#)

▲ **Mon, Nov 7**



10:00 AM – 10:30 AM [GATR: pre-briefing with Andrew](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Carney, Shannon



2:00 PM – 2:30 PM [Pre-GATR Briefing](#)
Mayor's Large Conference Room, City Hall
Hales, Charlie



3:00 PM – 4:00 PM [Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah



6:00 PM – 8:30 PM [PSU Class \(6:40\)](#)
Cramer Hall Room 221

▲ **Tue, Nov 8**



10:00 AM – 10:30 AM [Performance Check-in](#)
CBO conference room
Carney, Shannon

- 11:00 AM – 12:00 PM [CAL Targets](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Harwood, Josh
 - 1:00 PM – 2:30 PM [MEET: GATR SESSION, Police Staffing Follow-Up \(Tera/Nic\) \(New Time\) 1-3:30 pm](#)
Pettygrove Room, 2nd Floor City Hall
Hales, Charlie
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▲ **Wed, Nov 9**

- 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah
 - 11:00 AM – 11:30 AM [Recurring Staff Check-in](#)
Andrew's Office
Scott, Andrew
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
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▲ **Thu, Nov 10**

- 9:00 AM – 10:00 AM [Ambulance Services/GEMT](#)
City Budget Office
Guo, Jay
 - 10:30 AM – 12:00 PM [P&D Directors Meeting](#)
Bull Run Room -- Portland Building, 5th Floor, Water Bureau
Dacanay, Radcliffe
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▲ **Fri, Nov 11**

■ **Veteran's Day Holiday**

▲ **Mon, Nov 14**

- 10:00 AM – 10:30 AM [PUB Update](#)
Andrew's office
Merrell, Melissa
 - 1:00 PM – 2:00 PM [BHR / CBO Monthly Check-in](#)
Anna's Ofc
Kanwit, Anna
 - 3:00 PM – 4:00 PM [Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
-

▲ Tue, Nov 15

- 9:00 AM – 9:30 AM [Check-In](#)
My Office
Scott, Andrew
 - 9:30 AM – 11:30 AM [FW: Executive Session](#)
City Hall, Rose Room
Scott, Shianne
 - 1:15 PM – 1:45 PM [Budget Guidance](#)
OMF Office
Scott, Andrew
 - 2:00 PM – 3:00 PM [TESC Meeting](#)
Portland Building, Room B, 2nd Floor
Abiodun, Tosin
 - 4:00 PM – 4:30 PM [Recurring Staff Check-In](#)
My Office
Scott, Andrew
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▲ Wed, Nov 16

- 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah
- 11:00 AM – 11:30 AM [Recurring Staff Check-in](#)
Andrew's Office
Scott, Andrew

- 1:30 PM – 2:30 PM [Citywide Budget Kickoff](#)
Portland Building Auditorium
Patton, Jeramy
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
 - 3:00 PM – 3:30 PM [Andrew/Tim/Cristina](#)
Conf, Commissioner Fritz
Nieves, Cristina
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▲ **Thu, Nov 17**

- 8:30 AM – 9:00 AM [Budget and Bargaining](#)
Tom's Office, 12th floor
Rinehart, Tom
 - 4:00 PM – 5:00 PM [Mgmt team week of 11/14](#)
Parks Conf - TPB 13th Fl Eastbank Conf Rm
Kinard, Jessica
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▲ **Fri, Nov 18**

- 8:30 AM – 11:30 AM [Process Improvement Pilot: IGNITE!](#)
The Portland Building, Room C
Carney, Shannon
 - 1:30 PM – 2:15 PM [Charter Change Proposal Related to Auditor's Independence](#)
Auditor's Office, Room 320, City Hall
Hull Caballero, Mary
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▲ **Mon, Nov 21**

- 10:30 AM – 11:00 AM [AFA Position Next Steps](#)
Andrew's office
Carney, Shannon
- 3:00 PM – 4:00 PM [Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah

▲ **Tue, Nov 22**

- 10:00 AM – 10:30 AM [Performance Check-in](#)
Andrew's office
Carney, Shannon
- 11:00 AM – 11:30 AM [TESC Future](#)
Tom's Office
Rinehart, Tom

▲ **Wed, Nov 23**

- 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah
- 11:00 AM – 11:30 AM [Recurring Staff Check-in](#)
Andrew's Office
Scott, Andrew
- 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah

▲ **Thu, Nov 24**

Thanksgiving

▲ **Fri, Nov 25**

City offices closed

▲ **Mon, Nov 28**

- 8:30 AM – 9:00 AM [Welcome for Jessica](#)
tiny huddle area
Kinard, Jessica

- 9:00 AM – 9:30 AM [IZ memo check in](#)
Andrew's Office
Kinard, Jessica
 - 9:30 AM – 10:00 AM [AFA Position](#)
Andrew's office
Estevez, Alexis
 - 10:00 AM – 10:30 AM [PUB Update](#)
Andrew's office
Merrell, Melissa
 - 10:30 AM – 12:00 PM [Mgmt: Performance/Process Improvement Long-Term Planning](#)
City Budget Office - Conference Room
Campuzano, Claudio
 - 2:30 PM – 4:00 PM [Decision Package Prewrite](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Kinsella, Ryan
 - 3:00 PM – 4:00 PM [Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
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▲ **Tue, Nov 29**

- 9:00 AM – 9:30 AM [Check-In](#)
My Office
Scott, Andrew
 - 9:00 AM – 10:00 AM [PF&R BAC MEETING](#)
55 SW ASH, SKIDMORE ROOM
Prah, Julie
 - 9:30 AM – 11:30 AM [Inclusionary Zoning](#)
Council Chambers
 - 1:00 PM – 3:00 PM [FW: BRASS Upgrade Demo](#)
Lovejoy Conference Room, City Hall
Kinard, Jessica
 - 4:00 PM – 4:30 PM [Recurring Staff Check-In](#)
My Office
Scott, Andrew
-

▲ **Wed, Nov 30**

- 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah
- 11:00 AM – 11:30 AM [Recurring Staff Check-in](#)
Andrew's Office
Scott, Andrew
- 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
- 2:30 PM – 3:00 PM [Affordable housing GATR: sync/brainstorm](#)
Parks Conf - TPB 13th Fl Eastbank Conf Rm
Carney, Shannon

December 2016

▲ **Thu, Dec 1**

- ▣ 7:45 AM – 2:00 PM [Bureau Directors off-site](#)
121 SW Salmon, 2 World Trade Center, Skybridge A&B,
Level 3
Braaten, Jane
- 11:30 AM – 1:00 PM [Bureau Directors Meeting](#)
Lovejoy Room, City Hall
Miller, Fred
- 3:00 PM – 4:00 PM [Budget proposal discussion, continued](#)
Auditor's Library, room 310
Landis, Sarah

▲ **Fri, Dec 2**

- 9:30 AM – 10:00 AM [Interfund loan check in](#)
Kinard, Jessica
- 10:00 AM – 11:00 AM [Management Team Meeting](#)
City Budget Office - Conference Room
Scott, Andrew
- 12:00 PM – 5:00 PM [Vacation](#)

▲ **Mon, Dec 5**

- All Day [GFOA Training](#)

- 3:00 PM – 4:00 PM [Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
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▲ **Tue, Dec 6**

- **All Day** [GFOA Training](#)
 - 9:00 AM – 9:30 AM [Check-In](#)
My Office
Scott, Andrew
 - 1:00 PM – 2:00 PM [CBO/PPB/Mayor's Budget Review](#)
Chief's Outer Conference Room
Crebs, Michael
 - 1:00 PM – 2:00 PM [CBO/PPB/Mayor's Budget Review](#)
Chief's Outer Conference Room
Leloff, Mike
 - 1:00 PM – 2:00 PM [Executive Equity Committee - Quarterly Meeting](#)
Lovejoy Room - City Hall
Sao, Piset
 - 4:00 PM – 6:30 PM [Monthly PUB meeting, December 6, 4pm - 6:30pm, Room C, The Portland Building](#)
Room C, The Portland Building
Merrell, Melissa
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▲ **Wed, Dec 7**

- **All Day** [GFOA Training](#)
 - 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah
 - 11:00 AM – 11:30 AM [Recurring Staff Check-in](#)
Andrew's Office
Scott, Andrew
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
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▲ **Thu, Dec 8**

- 10:30 AM – 12:00 PM [P&D Directors Meeting](#)
Bull Run Room -- Portland Building, 5th Floor, Water Bureau
Dacanay, Radcliffe
- 1:00 PM – 2:00 PM [Inter-fund Loan to PHB discussion](#)
City Budget Office - Conference Room
Kinard, Jessica

- 2:00 PM – 5:00 PM [IZ hearing at Council](#)
Kinard, Jessica
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▲ **Fri, Dec 9**

- 10:00 AM – 11:00 AM [Management Team Meeting](#)
City Budget Office - Conference Room
Scott, Andrew
 - 11:00 AM – 12:30 PM [SCOTT: BOEC Interest Arbitration Prep Meeting](#)
Attorneys - First Floor Conference Room
Brown, Heidi
 - 1:30 PM – 2:00 PM [Discuss GATR session on affordable housing](#)
Tom's office
Carney, Shannon
 - 3:00 PM – 4:00 PM [Shannon Performance Review](#)
City Budget Office - Conference Room
Kinard, Jessica
 - 4:00 PM – 5:00 PM [Homeless KPMs for toolkit](#)
City Budget Office - Conference Room
Kinard, Jessica
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▲ **Mon, Dec 12**

- 8:30 AM – 9:00 AM [Coffee w. Tom](#)
City Coffee
 - ▨ 10:00 AM – 11:00 AM [Confirmed: Mentoring Orientation Session](#)
Ptld Bldg, 2nd Floor, Rm C
Trieu, Amy
 - 10:30 AM – 11:30 AM [PF&R/CBO](#)
Chief's Office
Moore, Janice
 - 11:00 AM – 12:00 PM [TPB: Phase 1 w/ design team](#)
OMF, EBS Conference Room, 14th fl
Miller, Fred
 - 1:00 PM – 1:30 PM [Performance Check-in](#)
CBO conference room
Carney, Shannon
 - 2:00 PM – 3:00 PM [OMF Small Bureau Check-in](#)
OMF, Conf 12 Horizon Rm (12-15);
Braaten, Jane
 - 3:00 PM – 4:00 PM [Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
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▲ **Tue, Dec 13**

- 9:00 AM – 12:00 PM [IZ hearing](#)
Council chambers
Kinard, Jessica
 - 9:30 AM – 11:30 AM [FW: Executive Session](#)
City Hall, Rose Room
Scott, Shianne
 - 1:30 PM – 2:00 PM [Check-In](#)
My Office
Scott, Andrew
 - 2:30 PM – 3:00 PM [Jessica Floum - Oregonian](#)
 - 4:00 PM – 4:30 PM [Recurring Staff Check-In](#)
My Office
Scott, Andrew
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▲ **Wed, Dec 14**

- 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah
 - 11:00 AM – 11:30 AM [Recurring Staff Check-in](#)
Andrew's Office
Scott, Andrew
 - 11:30 AM – 12:00 PM [Council Hearing - World Council on City Data](#)
City Council
Carney, Shannon
 - 1:30 PM – 2:00 PM [Tribute Filming](#)
Scott, Andrew
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
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▲ **Thu, Dec 15**

- 10:30 AM – 11:00 AM [Overview of City Relationships](#)
Andrew's office
Scott, Andrew
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▲ **Fri, Dec 16**

- 10:00 AM – 11:00 AM [Management Team Meeting](#)
City Budget Office - Conference Room
Scott, Andrew
- 11:45 AM – 12:00 PM [Andrew/Ted re: forecast](#)
Tom's Office
Rinehart, Tom
- 12:00 PM – 2:00 PM [Martha Pellegrino's Going Away Event](#)
City Hall Atrium - 1st floor, 1221 SW 4th Ave., Portland,

OR
Dietz, Susan

■ 2:00 PM – 2:30 PM [Andrew Scott](#)
Fritz, Amanda

■ 5:30 PM – 8:30 PM [Commissioner/Bureau Directors reception](#)
Mayor's and First Lady's residence - 7136 SE 27th
Avenue
Hales, Charlie

▲ **Mon, Dec 19**

■ 1:00 PM – 3:00 PM [Employer of Choice Champions Circle](#)
HR, Conf 1 Rm HR-1 (HR ONLY)
Kanwit, Anna

■ 3:00 PM – 4:00 PM [Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah

▲ **Tue, Dec 20**

■ 10:00 AM – 10:30 AM [Performance Check-in](#)
CBO conference room
Carney, Shannon

■ 5:30 PM – 7:30 PM [Mayor Hales](#)
Eastside Exchange 123 NE 3rd

▲ **Wed, Dec 21**

■ 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah

■ 9:00 AM – 10:00 AM [Rachel Monahan -- WW](#)
City Coffee

▨ 10:15 AM – 11:05 AM [Time certain: Outer Divison Safety](#)
Council Chambers
Ender, Timur

■ 11:00 AM – 12:00 PM [Performance-Based Reductions](#)
Springwater
Scott, Andrew

■ 12:00 PM – 1:00 PM [OMF Speaker Series: Charlie Hales](#)
Auditorium
Cirimo, Ethan

■ 2:00 PM – 2:30 PM [Budget pilot option](#)
Auditor's Office, Room 320
Hull Caballero, Mary

■ 3:00 PM – 4:30 PM [Performance Management Drop-in Session](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Carney, Shannon

▲ **Thu, Dec 22**

■ 9:00 AM – 10:00 AM [OMF/CBO Check-in](#)
Fred's Office
Miller, Fred

■ 10:00 AM – 11:00 AM [Check-in: Amy Trieu/Andrew](#)
City Coffee
Trieu, Amy

■ 12:30 PM – 1:00 PM [Hold for interview](#)
City Budget Office - Conference Room
Rains, Linda

■ 2:30 PM – 5:00 PM [FA Interviews](#)
City Budget Office - Conference Room
Patton, Jeramy

▲ **Fri, Dec 23**

Vacation

▲ **Mon, Dec 26**

Holiday

▲ **Tue, Dec 27**

Vacation

▲ **Wed, Dec 28**

Vacation

▲ **Thu, Dec 29**

Vacation

▲ **Fri, Dec 30**

Vacation