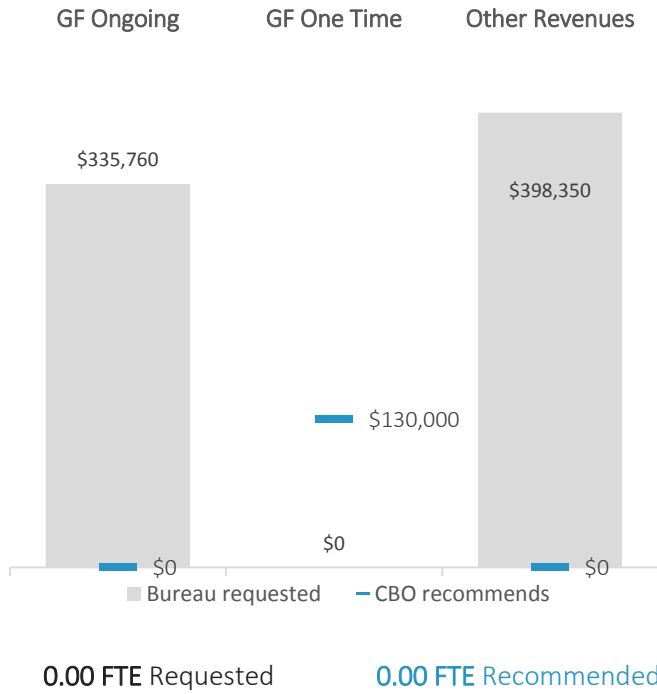


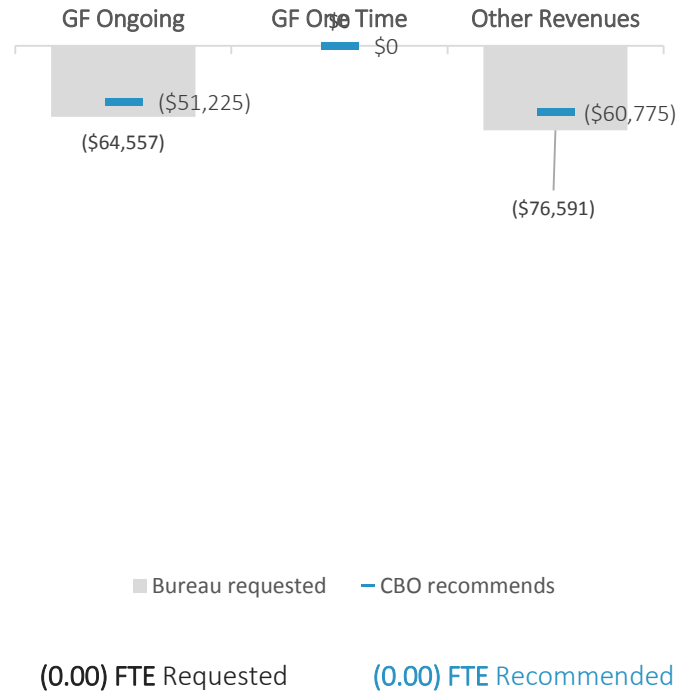
Analysis by: Jessica Eden

Office of The Mayor (Wheeler)

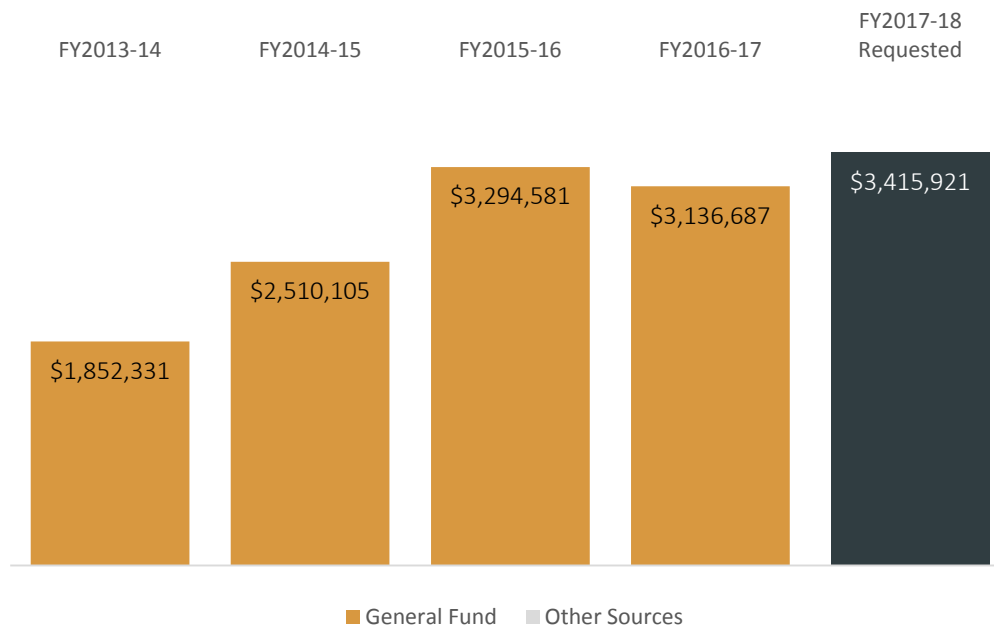
Adds



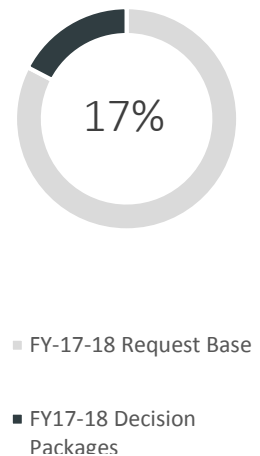
Reductions



Adopted Budget Revenues - 5-Year look back



Decision Packages & Requested Budget



Decision Package Analysis & Recommendations

Workforce Development, MY 01, \$400,000, 0.00 FTE

The Mayor's Office requests \$400,000 in ongoing General Fund resources to expand the workforce development program. Currently, the workforce development program receives \$190,000 in ongoing General Fund resources. These funds have historically gone to Worksystems, Inc. a local non-profit that facilitates the SummerWorks and Black Male Achievement Initiative youth employment programs.

The City of Portland is the largest non-federal supporter of Worksystems, Inc. allocating \$3,538,000 (12%) to its FY16-17 budget.¹ The majority of this funding is channeled through the Portland Development Commission workforce development programs. The existing workforce development program reflects the values in the City's Racial Equity Plan:

100% of youth served by Worksystems investments are low income & 68% identify as youth of color.²

Worksystems, Inc. Youth Outcomes as of Sept. 30, 2016³:

- 1,223 youth completed college and career readiness training
- 66% achieved a degree or certificate
- 64% achieved at least a two grade level gain in literacy or numeracy
- 79% were placed in college or employment; of those employed, 88% were still employed 6 months later
- 1,034 were placed in a paid work experience or internship

The Mayor's office notes that it intends to continue supporting SummerWorks and the Black Male Achievement Initiative. However, the additional \$400,000 is not necessarily slated for Worksystems, Inc. or specifically youth workforce development.

The request to expand workforce development reflects a proactive approach to succession planning that connects disadvantaged populations with City jobs. The Mayor's Office notes that over 20% of the City's workforce is 50 or older⁴ and nearly 75% of the City's employees identify

¹ Worksystems, Inc, PY16 Resource Plan, Accessed February 10, 2017, <http://www.worksystems.org/sites/default/files/Budget%2C%20July%202016-June%202017.pdf>

² Worksystems, Inc, Youth Investments, Accessed February 10, 2017, <http://www.worksystems.org/our-approach/youth-investments>

³ Worksystems, Inc, Youth Outcomes, Accessed February 10, 2017, <http://www.worksystems.org/our-results/youth-outcomes>

⁴ Office of Equity and Human Rights, COP Dashboard, Accessed February 10, 2017, <https://www.portlandoregon.gov/oehr/article/595121>

as white.⁵ However, the Mayor's office has not yet identified the community partners who will administer the additional workforce development programs that will help cultivate a diverse pipeline of local talent.

Barring more detailed information about program implementation, CBO does not recommend the request at this time in relation to other General Fund requests.

CBO Recommendation: \$0

Mayor's Commissioner Staff Rep Position(s), MY 02, \$334,110, 3.00 FTE

The decision package requests \$334,110 in on-going General Fund resources to fund three Commissioner Staff Representatives (CSRs). Each of these positions is budgeted at mid-point of the salary scale.

One CSR's core responsibility will be to provide broader engagement of bureaus and the Council-related to resiliency and emergency response activities. The second CSR will be responsible for engaging the bureaus and Council on homelessness. The third CSR will support the Director of Bureau Relations in implementing the Mayor's agenda and Council priorities across all bureaus.

All three positions align with the budget guidance provided by the Mayor and should enhance the level of service both externally and internally. However, CBO does not recommend funding the positions at this time given the very limited amount of ongoing General Fund available and competing requests for other priorities. Should additional resources become available or additional cuts taken, the City may benefit from this support in the Mayor's Office for these key priorities.

CBO Recommendation: \$0

Mayor's Office 5% Reduction MY 03, (\$141,148), 1.00 FTE

This package reduces personnel spending by \$141,148 in ongoing General Fund resources to comply with the 5% reduction budget guidance. This reduction will require the Mayor's Office to reduce staff size for FY 2017-18. The external materials and services budget includes funds earmarked for youth workforce development (\$190,000) and funding for a Sovereign Government Relations position (\$56,000, previously known as Tribal Liaison) that will be housed in Government Relations in FY 2017-18. These commitments leave little flexibility in the office's external materials and services budget.

⁵ Office of Equity and Human Rights, COP Dashboard, Accessed February 10, 2017, <https://www.portlandoregon.gov/oehr/article/595121>

The Mayor's current staff count is well below previous mayors' (with the exception of Mayor Hales) and there are currently several priorities that impact the City, among them the housing crisis, Department of Justice settlement, and decaying infrastructure. It is critical that the Mayor's Office have the capacity to provide a high level of service to Portland's citizens and City Bureaus.

The City Budget Office does not recommend this reduction.

CBO Recommendation: \$0

DOJ Sr. Policy Advisor MY_04, \$0, 0.00 FTE

The City Attorney requested funding for an ongoing Senior Policy Advisor (AT_06) that will work in the Mayor's Office and will interact with all elected officials to manage the DOJ settlement. This position will work closely with the Portland Police Bureau (PPB) and the City Attorney's Office to facilitate the timely and complete compliance with the DOJ agreement.

During Mayor Wheeler's transition, the need for this position was identified and, in order to respond as quickly as possible, the position was filled and funded through vacancy savings for the City Attorney; however, these vacancy savings will not continue in FY 2017-18 and therefore can no longer fund the position.

This position will facilitate the conclusion of the DOJ settlement in a timely manner. CBO recommends funding a limited term position for two years with the second year built into the CAL target.

In addition, CBO recommends reducing ongoing funding for the Compliance Officer Community Liaison and Community Oversight Advisory Board (COCL/COAB) by \$130,000 (one time) and using those funds to support this position. Currently, the COCL/COAB is being restructured and funding requirements are unknown, but CBO believes that a \$130,000 reduction in the \$800,000 budget would leave ample funding for the COCL contract (\$355,000) and other necessary costs. Finally, CBO recommends the funding and position be included in the Mayor's budget since the position will be under the guidance of the Mayor.

CBO Recommendation: \$130,000, 0.00 FTE

Sovereign Government Relations Add Package, MY_05, \$0, 1.00 FTE

On July 11, 2012, City Council passed Resolution 36941 outlining its intent to formalize the City's relationship with Tribal Government Partners. In 2015, the Native American Advisory Commission was formed to identify opportunities to strengthen the urban Indian community relationship and to advise priorities and actions to establish and maintain a Tribal Program in the City. In FY 2016-17, this function and funding for it were assigned to the Office of the Mayor.

This decision package would transfer this function to OGR in FY 2017-18 along with \$56,000 in resources; OGR has requested the remaining (GR_05) \$56,000 in new General Fund. Because this function was previously funded in the FY 2016-17 budget, CBO does not recommend additional General Fund resources. Instead, CBO recommends a transfer of \$112,000 to OGR for the position. Additional resources may need to be added to the Mayor's Office budget to make up for any shortfalls caused by the transfer.

CBO Recommendation: (\$112,000), 0.00 FTE

Bureau Budget Summary – Request and Recommendations

Below is a summary of The Mayor’s Office operating budget.

	Adopted FY 2016-17	Request Base (A)	Bureau Decision Packages (B)	CBO Recommended Adjustments (C)	Total Recommended Revised (A+B+C)
Resources					
General Fund Discretionary	1,590,725	1,291,128	271,203	(192,428)	1,369,903
General Fund Overhead	1,545,962	1,531,831	321,759	(382,534)	1,471,056
Total Resources	\$3,136,687	\$2,822,959	\$592,962	(574,962)	\$2,840,959
Requirements					
Personnel Services	\$ 1,865,190	\$ 1,929,075	\$ 170,462	\$ (40,462)	\$ 2,059,075
External Materials and Services	791,833	396,313	411,250	(523,250)	284,313
Internal Materials and Services	479,664	497,571	11,250	(11,250)	497,571
Total Requirements	\$3,136,687	\$2,822,959	\$592,962	\$ (574,962)	\$2,840,959

City of Portland
 Decision Package Recommendations
 (Includes Contingency and Ending Balance)

	Bureau Priority	Bureau Requested					CBO Analyst Recommendations				
		FTE	Gen Fund Ongoing	Gen Fund 1-Time	Other Revenues	Total Expenses	FTE	Gen Fund Ongoing	Gen Fund 1-Time	Other Revenues	Total Expenses
Office of the Mayor											
<i>Adds</i>											
MY_01 - Mayor's Office-Workforce Development	01	0.00	182,948	0	217,052	400,000	0.00	0	0	0	0
MY_02 - Mayor's Office-CSR positions	01	3.00	152,812	0	181,298	334,110	0.00	0	0	0	0
MY_04 - DOJ Sr. Policy Advisor	NA	0.00	0	0	0	0	0.00	0	130,000	0	130,000
<i>Total Adds</i>		<i>3.00</i>	<i>335,760</i>	<i>0</i>	<i>398,350</i>	<i>734,110</i>	<i>0.00</i>	<i>0</i>	<i>130,000</i>	<i>0</i>	<i>130,000</i>
<i>Reductions</i>											
MY_03 - Mayor's Office 5% Required Cut	01	0.00	(64,557)	0	(76,591)	(141,148)	0.00	0	0	0	0
MY_05 - Sovereign Government Relations Add Packag	NA	0.00	0	0	0	0	0.00	(51,225)	0	(60,775)	(112,000)
<i>Total Reductions</i>		<i>0.00</i>	<i>(64,557)</i>	<i>0</i>	<i>(76,591)</i>	<i>(141,148)</i>	<i>0.00</i>	<i>(51,225)</i>	<i>0</i>	<i>(60,775)</i>	<i>(112,000)</i>
Total Office of the Mayor		3.00	271,203	0	321,759	592,962	0.00	(51,225)	130,000	(60,775)	18,000

