



CITY OF
PORTLAND, OREGON

Amanda Fritz, Commissioner
1221 SW Fourth Avenue, Suite 220
Portland, Oregon 97204
(503) 823-3008
amanda@portlandoregon.gov

DATE: March 27, 2017

TO: Andrew Scott, City Budget Office Director

FROM: Amanda Fritz, Commissioner of Public Utilities

CC: Jane Braaten, Business Operations Division

SUBJECT: Commissioner of Public Utilities FY 2016-17 Spring BMP Submission

Please accept the Commissioner of Public Utilities Spring BMP submission for FY 2016-17.

This Spring BMP submission includes the following materials:

- Spring BMP decision packages for technical adjustments
- Decision package status update
- FY 2016-17 year-end projection

I have reviewed the enclosed documents and support the submission package.

Please contact Tim Crail from my staff, or budget liaison Jenelee Meister, with any questions.

Thank you,

Tim Crail for Amanda Fritz

Commissioner Amanda Fritz

Enc:
FY 2016-17 Spring BMP Submission Packet

**CBO Discussion and Recommendations
FY 2016-17 Spring BMP**

Bureau: Commissioner of Public Utilities

Type: Technical Adjustment

Request: PU_003 - CPU - Technical Adj

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
External Materials and Services	(10,000)	0	(10,000)
Internal Materials and Services	10,000	0	10,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request transfers \$10,000 from External Materials and Services to Internal Materials and Services to better align budget with projected spending.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2016-17 Spring BMP**

Bureau: Commissioner of Public Utilities

Type: Technical Adjustment

Request: PU_004 - CPU - Transfer EMS to IMS for Replacement Acct.

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
External Materials and Services	(5,000)	0	(5,000)
Internal Materials and Services	5,000	0	5,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request moves \$5,000 from Personnel Services to Internal Materials and Services to replenish their computer replacement account.

CBO Discussion and Recommendation

**Business Area Projection Report
Commissioner of Public Utilities**

	Spring BMP Revised Budget	FY 2016-17 YTD Actuals Thru AP8	Spring BMP Year-End Projection	% of Projected Actuals to Revised Bud
Commissioner of Public Utilities				
EXPENDITURES				
Personnel Services	\$822,546	\$471,666	\$757,588	92%
External Materials and Services	\$79,572	\$3,845	\$40,334	51%
Internal Materials and Services	\$192,858	\$115,600	\$177,996	92%
TOTAL EXPENDITURES	\$1,094,976	\$591,111	\$975,918	89%
REVENUES				
General Fund Discretionary	\$506,820	\$0	\$387,762	77%
General Fund Overhead	\$588,156	\$0	\$588,156	100%
TOTAL REVENUES	\$1,094,976	\$0	\$975,918	89%

Bureau Projection Narrative

Expenditures:

No narrative required.

Revenues:

No narrative required.

Service Area	Bureau Name	Decision Package Title	Package Description	Funded in:	Package Fund	Package	Package Status	Package Update	Updated During Spring 2017 BMP?		
Legislative, Administrative, and Support	Commissioner of Public Utilities	Protected Sick Time	This decision package would add one-time funding for a contract with the State of Oregon Bureau of Labor and Industries (BOLI) to enforce Protected Sick Time ordinances in the City of Portland and funding necessary to continue public information and outreach, advertising and other implementation needs.	FY 2015-16 Adopted Budget	\$ 37,500		Complete	The Council Office will request \$14,974 for an encumbrance carryover to fund the contract services with the Oregon Bureau of Labor and Industries (BOLI) The funds will cover anticipated costs through the end of the contract on December 31, 2016.	Complete		