
Scott, Andrew Calendar

Andrew.Scott@portlandoregon.gov

Sunday, January 01, 2017 – Friday, March 31, 2017

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

January 2017

Su Mo Tu We Th Fr Sa

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#)
[8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#)
[15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#)
[22](#) [23](#) [24](#) [25](#) [26](#) [27](#) [28](#)
[29](#) [30](#) [31](#)

February 2017

Su Mo Tu We Th Fr Sa

[1](#) [2](#) [3](#) [4](#)
[5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#)
[12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#)
[19](#) [20](#) [21](#) [22](#) [23](#) [24](#) [25](#)
[26](#) [27](#) [28](#)

March 2017

Su Mo Tu We Th Fr Sa

[1](#) [2](#) [3](#) [4](#)
[5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#)
[12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#)
[19](#) [20](#) [21](#) [22](#) [23](#) [24](#) [25](#)
[26](#) [27](#) [28](#) [29](#) [30](#) [31](#)

■ Busy

▨ Tentative

□ Free

■ Out of Office

▤ Working Elsewhere

■ Outside of Working Hours

▲ **Mon, Jan 2**

■ Holiday

▲ **Tue, Jan 3**

- 9:30 AM – 10:30 AM [Invitation: Coffee with Andrew Scott @ Tue Jan 3, 2017 9:30am - 10:30am \(PST\)](#)
[\(andrew.scott@portlandoregon.gov\)](mailto:andrew.scott@portlandoregon.gov)
City Coffee, at 4th and Main.
Phillip Keisling
 - 11:00 AM – 11:30 AM [Performance Check-in](#)
CBO conference room
Carney, Shannon
 - 3:30 PM – 4:30 PM [Mgmt Team](#)
City Budget Office - Conference Room
Kinard, Jessica
-

▲ **Wed, Jan 4**

- ▨ 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah
 - 11:00 AM – 11:30 AM [Recurring Staff Check-in](#)
Andrew's Office
Scott, Andrew
-

▲ **Thu, Jan 5**

- 9:00 AM – 9:30 AM [MEET: Andrew Scott-SS/JB](#)
Fish Conf Room
Fish, Nick
- 11:30 AM – 1:00 PM [Bureau Directors Meeting](#)
Lovejoy Room, City Hall
Rinehart, Tom

- 1:30 PM – 2:30 PM [PF&R Strategic Plan Invite to High-Level Stakeholders](#)
Station 1, 55 SW Ash Street, 1st Floor, Skidmore
Conference Room
Moore, Janice
-

▲ **Fri, Jan 6**

- 10:00 AM – 11:00 AM [Management Team Meeting](#)
City Budget Office - Conference Room
Scott, Andrew
 - 11:15 AM – 12:45 PM [SCOTT: BOEC Interest Arbitration Final Prep Meeting](#)
Attorneys - Large Conference Room
Brown, Heidi
 - 4:00 PM – 6:00 PM [Eudaly Swearing In](#)
Atrium
-

▲ **Mon, Jan 9**

- 10:00 AM – 10:30 AM [PUB Update](#)
Andrew's office
Merrell, Melissa
 - 11:00 AM – 12:00 PM [Call with Colin Stuart-Morse from Chicago](#)
City Budget Office - Conference Room
Patton, Jeramy
 - 11:00 AM – 12:00 PM [GFOA Best Practices Conversation](#)
Telephone
Colin Stuart-Morse
 - 1:00 PM – 2:00 PM [BHR / CBO Monthly Check-in](#)
Anna's Ofc
Kanwit, Anna
 - 2:00 PM – 3:00 PM [Andrew Scott, Budget briefing](#)
Commissioner Eudaly's Office
Eudaly, Chloe
 - 3:00 PM – 4:00 PM [CBO Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
-

▲ **Tue, Jan 10**

- 9:30 AM – 11:30 AM [Work Session: Auditor's Charter Change](#)
 - 11:00 AM – 12:00 PM [CBO/PPB/Mayor's office monthly update](#)
Justice Center - Chief's outer conference room on the 15th floor
Reiland, Catherine
 - 1:30 PM – 2:00 PM [Andrew S/Tom R monthly meeting](#)
Tom's Office, TPB, Rm 1250
Rinehart, Tom
 - 4:00 PM – 4:30 PM [Recurring Staff Check-In](#)
My Office
Scott, Andrew
 - 4:00 PM – 6:30 PM [Monthly PUB meeting, January 10,2017, 4pm - 6:30pm, Room B, The Portland Building](#)
Room B, The Portland Building
Merrell, Melissa
-

▲ **Wed, Jan 11**

- ▨ 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah
 - 11:00 AM – 11:30 AM [Recurring Staff Check-in](#)
Andrew's Office
Scott, Andrew
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
-

▲ **Thu, Jan 12**

- 9:30 AM – 10:15 AM [BOEC Witness Prep - Andrew Scott](#)
Phone Conference
Brown, Heidi
- 10:30 AM – 12:00 PM [P&D Directors Meeting](#)
Bull Run Room -- Portland Buidling, 5th Floor, Water Bureau
Dacanay, Radcliffe

- 4:00 PM – 5:00 PM [Recommendations for data collection & performance measures](#)
BPS Executive Conference Room: 1900 SW 4th Ave, 7th floor
Anderson, Susan
-

▲ **Fri, Jan 13**

- 10:00 AM – 11:00 AM [Management Team Meeting](#)
City Budget Office - Conference Room
Scott, Andrew
 - 11:00 AM – 12:00 PM [GATR materials review](#)
City Budget Office - Conference Room
Carney, Shannon
 - 3:00 PM – 3:30 PM [Budget](#)
Mayor Wheeler's Office
Rinehart, Tom
-

▲ **Mon, Jan 16**

- Holiday
-

▲ **Tue, Jan 17**

- 10:00 AM – 10:30 AM [Performance Check-in](#)
CBO conference room
Carney, Shannon
- 11:00 AM – 11:30 AM [Response to AU work session](#)
City Budget Office - Conference Room
Eden, Jessica
- ▨ 1:00 PM – 1:30 PM [GATR session pre-briefing](#)
Commissioner's offices
Carney, Shannon
- 2:00 PM – 3:00 PM [TESC Meeting](#)
Portland Building, Horizon Room, 12th Floor
Abiodun, Tosin

- 3:30 PM – 4:00 PM [GATR Pre-briefing \(Housing Development\)](#)
Mayor's conference room (TBD)
Carney, Shannon
-

▲ **Wed, Jan 18**

- ▨ 8:30 AM – 9:00 AM [Weekly Huddle](#)
CBO Common area
Diffenderfer, Sarah
 - 9:00 AM – 10:00 AM [Discuss Infrastructure Initiative](#)
City Budget Office - Conference Room
Scott, Andrew
 - 11:00 AM – 12:00 PM [Witness Prep - Andrew Scott](#)
Heidi's office
Brown, Heidi
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
 - 3:30 PM – 4:00 PM [Review GATR materials](#)
Tom's office
Rinehart, Tom
 - 4:00 PM – 4:30 PM [Pre-Brief with Commissioner Eudaly](#)
Scott, Andrew
 - ▨ 4:00 PM – 5:00 PM [Public Safety \(Police, Fire, BOEC, PBEM\)](#)
City Budget Office - Conference Room
Rains, Linda
-

▲ **Thu, Jan 19**

- 10:00 AM – 12:00 PM [GATR Session: Housing Development Cost & Timelines](#)
Pettygrove - City Hall
Carney, Shannon
- 12:00 PM – 1:00 PM [CBO Budget Advisory Committee Meeting](#)
City Budget Office - Conference Room
Patton, Jeramy
- ▨ 2:00 PM – 3:00 PM [Mgmt team rescheduled](#)
City Budget Office - Conference Room
Kinard, Jessica

▲ **Fri, Jan 20**

▲ **Mon, Jan 23**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:00 AM – 10:30 AM [PUB Update](#)
Andrew's office
Merrell, Melissa
 - 1:00 PM – 1:30 PM [Check-in](#)
Dave's Office
Scott, Andrew
 - 3:00 PM – 4:00 PM [CBO Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
 - ▨ 4:00 PM – 4:30 PM [Infrastructure Paper](#)
City Budget Office - Conference Room
Campuzano, Claudio
-

▲ **Tue, Jan 24**

- 8:30 AM – 5:00 PM [BOEC Bargaining Interest Arbitration with Arbitrator Paul D. Roose](#)
City Hall, City Attorney's 4th Floor Conference Room
Brown, Heidi
 - ▨ 11:30 AM – 12:00 PM [Housing](#)
City Budget Office - Conference Room
Rains, Linda
 - ▨ 12:30 PM – 1:00 PM [Parks](#)
City Budget Office - Conference Room
Rains, Linda
 - 2:00 PM – 3:00 PM [MEET: LTIC Executive Finance Committee](#)
City Hall, 1220 SW 4th Ave, 3rd Floor- Rose Room
Treat, Leah
-

▲ **Wed, Jan 25**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
 - 2:00 PM – 3:30 PM [Auditor's Charter Proposal](#)
Council Chambers
-

▲ **Thu, Jan 26**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 9:30 AM – 10:00 AM [Budget Process Items](#)
Mayor's Office
Scott, Andrew
 - ▨ 10:30 AM – 11:00 AM [All other small bureaus \(Elected officials, Atty, OEHR, OGR, Spec Approp, FPDR\)](#)
City Budget Office - Conference Room
Rains, Linda
 - ▨ 11:00 AM – 11:30 AM [OMF](#)
City Budget Office - Conference Room
Rains, Linda
 - 1:30 PM – 2:30 PM [PF&R/CBO](#)
Chief's Office
Moore, Janice
 - 3:30 PM – 4:00 PM [Recurring Staff Check-In](#)
My Office
Scott, Andrew
-

▲ **Fri, Jan 27**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
- 1:30 PM – 2:00 PM [OMF Issues Discussion](#)
TBD
Scott, Andrew

- 2:00 PM – 2:30 PM [Infrastructure Concept Discussion](#)
Tom's office, 12th Floor TPB
Rinehart, Tom
 - ▨ 2:30 PM – 3:30 PM [Community Development \(ONI, BDS, PDC, BPS\)](#)
City Budget Office - Conference Room
Rains, Linda
-

▲ **Mon, Jan 30**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 1:30 PM – 2:00 PM [Performance Check-in](#)
Parks Conf - TPB 13th Fl Forest Park Conf Rm
Carney, Shannon
 - 2:45 PM – 3:00 PM [Mgmt Check-In](#)
City Budget Office - Conference Room
Scott, Andrew
 - 3:00 PM – 4:00 PM [CBO Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
 - 3:30 PM – 5:00 PM [CBO Open House](#)
Patton, Jeramy
-

▲ **Tue, Jan 31**

- 10:30 AM – 11:30 AM [Portland Plan performance measures](#)
BPS Conf Room 7E
Anderson, Susan
 - ▨ 2:00 PM – 2:45 PM [Utilities and Transportation](#)
City Budget Office - Conference Room
Rains, Linda
 - 2:30 PM – 3:00 PM [TPB Relocation Planning](#)
EBS Conference Room, 14th Floor
Rinehart, Tom
-

February 2017

▲ **Wed, Feb 1**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 1:30 PM – 3:30 PM [SAP Budget Module Demo](#)
EBS Conference Room, 14th floor, Portland Building
Kinard, Jessica
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
 - 3:30 PM – 4:30 PM [FW: CBO - Portland Building Permanent Space Planning](#)
1st Floor Co-Location Space (Previous City-Kids)
Wells, Kristin
-

▲ **Thu, Feb 2**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 9:30 AM – 10:00 AM [BRASS Replacement procurement check-in](#)
City Budget Office - Conference Room
Kinard, Jessica
 - 11:30 AM – 1:00 PM [Bureau Directors Meeting](#)
Lovejoy Room, City Hall
Rinehart, Tom
-

▲ **Fri, Feb 3**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 9:30 AM – 10:30 AM [ONI Budget Discussion](#)
Comm. Eudaly's Conference Room?
Scott, Andrew
 - 3:00 PM – 4:00 PM [Management Team meeting](#)
City Budget Office - Conference Room
Scott, Andrew
-

▲ **Mon, Feb 6**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:00 AM – 10:30 AM [PUB Update](#)
Andrew's office
Merrell, Melissa
 - 1:30 PM – 2:00 PM [BRASS Replacement Check in](#)
Andrew's office
Kinard, Jessica
 - 3:00 PM – 4:00 PM [CBO Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
-

▲ **Tue, Feb 7**

- 11:00 AM – 12:00 PM [Updated Invitation: Staff to Staff w/City of Portland @ Tue Feb 7, 2017 11am - 12pm \(PST\) \(andrew.scott@portlandoregon.gov\)](#)
TSCC Office
Betschart, Tunie
 - 1:00 PM – 2:00 PM [CBO/PPB/Mayor's Budget Review](#)
Chief's Outer Conference Room
Crebs, Michael
 - 4:00 PM – 4:30 PM [Recurring Staff Check-In](#)
My Office
Scott, Andrew
-

▲ **Wed, Feb 8**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:00 AM – 10:30 AM [Andrew S/Tom R monthly meeting](#)
Tom's Office, TPB, Rm 1250
Rinehart, Tom
 - 3:30 PM – 4:00 PM [Workflow for Budget Process](#)
Mayor's Conference Room
Henderson, Maurice
-

▲ **Thu, Feb 9**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:30 AM – 12:00 PM [P&D Directors Meeting](#)
Bull Run Room -- Portland Buidling, 5th Floor, Water Bureau
Dacanay, Radcliffe
 - 1:00 PM – 1:30 PM [Budget briefing dry run](#)
Tom's Office
Braaten, Jane
-

▲ **Fri, Feb 10**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:00 AM – 11:00 AM [Management Team Meeting](#)
City Budget Office - Conference Room
Scott, Andrew
 - 2:00 PM – 3:00 PM [FW: CBO - Temp TI Planning](#)
1st Floor CoLocation
Wells, Kristin
-

▲ **Mon, Feb 13**

- 8:15 AM – 8:45 AM [FW: Director's Meeting](#)
Mayor's Conference Room
Arguinzoni, Jennifer
- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
- 9:15 AM – 9:45 AM [Coffee](#)
Former Seattle's best across from PDX building
Krueger, Kurt
- 1:00 PM – 2:00 PM [BHR / CBO Monthly Check-in](#)
Anna's Ofc
Kanwit, Anna

- 3:00 PM – 4:00 PM [CBO Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
 - 4:30 PM – 5:00 PM [Budget Check-In](#)
Mayor's Ceremonial Office
Dennis, Kristin
-

▲ **Tue, Feb 14**

- 10:30 AM – 11:00 AM [Performance Check-in](#)
CBO conference room
Carney, Shannon
 - 4:00 PM – 4:15 PM [AS&TR w/ MH&KD](#)
Mayor's office, City Hall
Rinehart, Tom
-

▲ **Wed, Feb 15**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:00 AM – 11:00 AM [Infrastructure Research Project for Shayne Kavanagh](#)
Your office Shayne will call you
-

▲ **Thu, Feb 16**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 9:30 AM – 10:30 AM [Amy Trieu check-in](#)
City Coffee
Trieu, Amy
 - 12:30 PM – 4:30 PM [Hatfield Fellow Send-Off](#)
710 Urban Center
 - 4:15 PM – 4:45 PM [FW: Briefing on Housing Development on Fees/Timelines Work](#)
TBD Conf Room @ Mayor's office
Carney, Shannon
-

▲ **Fri, Feb 17**

- 8:30 AM – 5:00 PM [CBO Recommendations Balancing](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Patton, Jeramy
 - 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
-

▲ **Mon, Feb 20**

- **HOLIDAY**
 - 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:00 AM – 10:30 AM [PUB Update](#)
Andrew's office
Merrell, Melissa
 - 3:00 PM – 4:00 PM [CBO Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
-

▲ **Tue, Feb 21**

- 9:00 AM – 9:30 AM [PUB Training](#)
- 2:00 PM – 3:00 PM [TESC Meeting](#)
Portland Building, Room B, 2nd Floor
Abiodun, Tosin
- 3:00 PM – 3:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
- 3:00 PM – 4:00 PM [Non-GF bureaus](#)
City Budget Office - Conference Room
Campuzano, Claudio
- 4:00 PM – 4:30 PM [Recurring Staff Check-In](#)
My Office
Scott, Andrew

- 4:00 PM – 5:00 PM [Cap Set-Aside Allocation](#)
City Budget Office - Conference Room
Campuzano, Claudio
-

▲ **Wed, Feb 22**

- 8:00 AM – 8:30 AM [GFOA Profile Due](#)
 - 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
-

▲ **Thu, Feb 23**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 11:00 AM – 11:50 AM [Meeting with Andrew Scott, Kristin Dennis, and Maurice Henderson](#)
Mayor's Conference Room
Henderson, Maurice
 - 1:30 PM – 2:30 PM [PF&R/CBO](#)
Chief's Office
Moore, Janice
 - 2:30 PM – 4:30 PM [Executive Session](#)
TBD
Kanwit, Anna
-

▲ **Fri, Feb 24**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
- 9:30 AM – 11:00 AM [Columbia Building Temporary move layout](#)
1st floor CoLocation Space
Wells, Kristin

- 11:30 AM – 12:00 PM [Discuss Budget Software Next Steps](#)
City Budget Office - Conference Room
Scott, Andrew
-

▲ **Mon, Feb 27**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 1:00 PM – 3:00 PM [Employer of Choice Champions Circle](#)
HR-1, 2nd Floor, The Portland Building
Kanwit, Anna
-

▲ **Tue, Feb 28**

- 10:00 AM – 10:30 AM [Performance Check-in](#)
CBO conference room
Carney, Shannon
 - 10:30 AM – 11:00 AM [Mayor's Dashboard](#)
City Budget Office - Conference Room
Carney, Shannon
-

March 2017

▲ **Wed, Mar 1**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
-

▲ **Thu, Mar 2**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda

- ▨ 10:00 AM – 11:15 AM [FW: Columbia 5th Floor - Final Relocation Space Plan Review](#)
Colo
Jen Pucillo
 - 11:30 AM – 1:00 PM [Bureau Directors Meeting](#)
Lovejoy Room, City Hall
Rinehart, Tom
 - 1:00 PM – 2:30 PM [City Club Committee -- Charter Proposal](#)
 - 3:00 PM – 3:30 PM [Mayor's Dashboard Review](#)
Mayor's small conference room
Carney, Shannon
 - 3:30 PM – 4:00 PM [Portland Building Director's meeting](#)
OMF, Conf 12 Horizon Rm (12-15)
Rinehart, Tom
-

▲ **Fri, Mar 3**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:00 AM – 11:00 AM [Management Meeting](#)
City Budget Office Conference Room
Rains, Linda
 - 11:30 AM – 12:00 PM [Space the Final Frontier](#)
TBD
Wood, Kate
 - 3:00 PM – 3:30 PM [CAMG deck](#)
CBO conference room
Shifley, Katie
-

▲ **Mon, Mar 6**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
- 10:00 AM – 10:30 AM [PUB Update](#)
Andrew's office
Merrell, Melissa

- 2:00 PM – 3:00 PM [Binders](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
 - 3:00 PM – 4:00 PM [CBO Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
-

▲ **Tue, Mar 7**

- 1:00 PM – 2:00 PM [CBO/PPB/Mayor's Budget Review](#)
Chief's Outer Conference Room
Crebs, Michael
 - 2:30 PM – 3:00 PM [Recurring Staff Check-In](#)
My Office
Scott, Andrew
 - 4:00 PM-6:30 PM [Monthly PUB Meeting Room C PDX Building](#)
-

▲ **Wed, Mar 8**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:00 AM – 10:30 AM [Andrew S/Tom R monthly meeting](#)
Tom's Office, TPB, Rm 1250
Rinehart, Tom
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
 - 3:00 PM – 3:30 PM [Andrew Scott Budget Director x-6845 re: Budget Check-in BF \(NOTE TIME ADJUSTMENT\)](#)
Saltzman, Dan
 - 3:45 PM – 4:15 PM [FW: Mayor's pre-brief: budget work sessions](#)
1221 SW 4th Ave, Ste 340 Mayor's Conference Room
Wheeler, Ted
-

▲ **Thu, Mar 9**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 9:00 AM – 10:00 AM [Meet w/ Andrew Scott, CBO Briefings](#)
Comm. Eudaly's Office
Eudaly, Chloe
 - 10:30 AM – 12:00 PM [P&D Directors Meeting](#)
Bull Run Room -- Portland Buidling, 5th Floor, Water
Bureau
Dacanay, Radcliffe
 - 1:00 PM – 1:30 PM [Andrew Scott - CBO Director \(Tim\)](#)
Comm Fritz's Office
Fritz, Amanda
 - 3:30 PM – 4:00 PM [MEET: Andrew Scott-SS](#)
Fish Conf Room
Fish, Nick
-

▲ **Fri, Mar 10**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 9:00 AM – 10:00 AM [Discuss LTFP Training](#)
web ex
Shayne Kavanagh
 - 10:00 AM – 11:00 AM [Management Meeting](#)
City Budget Office Conference Room
Rains, Linda
-

▲ **Mon, Mar 13**

- All Day [BRASS BMP Opens to Bureaus](#)
Kinard, Jessica
- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
- 11:00 AM – 12:00 PM [Work Session Pre-Presentations - Week 1](#)
City Budget Office - Conference Room
Kinard, Jessica

- 3:00 PM – 4:00 PM [CBO Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
-

▲ **Tue, Mar 14**

- 9:30 AM – 1:00 PM [Budget Work Session](#)
Portland Bldg Room C
Wheeler, Ted
 - 10:00 AM – 10:30 AM [Performance Check-in](#)
CBO conference room
Carney, Shannon
 - 3:00 PM – 3:30 PM [Recruitment](#)
City Budget Office - Conference Room
Diffenderfer, Sarah
-

▲ **Wed, Mar 15**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 9:30 AM – 10:30 AM [GFOA Slides](#)
 - ▨ 2:00 PM – 2:30 PM [Housing pre-presentation](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Kinard, Jessica
 - ▨ 3:00 PM – 3:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
 - 4:00 PM – 4:30 PM [BPS/OMF/BTS check-in re: Smart Cities](#)
City Hall, Mayor's Office, Mayor's Conference Room
Martin, Kevin
-

▲ **Thu, Mar 16**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda

- 9:30 AM – 12:30 PM [Budget Work Session](#)
Portland Bldg Room C
Wheeler, Ted
 - 2:00 PM – 2:30 PM [Doug BDS check-in](#)
Andrew's Office
Scott, Andrew
 - 2:30 PM – 3:15 PM [Disability Program Follow-Up & Work Session Prep](#)
Andrew's Office
Ford, Jane Marie
-

▲ **Fri, Mar 17**

■ All Day [Vacation](#)

▲ **Mon, Mar 20**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:00 AM – 10:30 AM [PUB Update](#)
Andrew's office
Merrell, Melissa
 - 10:30 AM – 11:00 AM [TW 1:1 w/Andrew Scott \(CBO\) \(MAURICE/KRISTIN\)](#)
Mayor's Office-Mayor's Conference Room
Wheeler, Ted
 - 2:00 PM – 2:30 PM [Special Approp History](#)
Andrew's Office
Craig, Sheila
 - 3:00 PM – 4:00 PM [CBO Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah
 - 4:00 PM – 5:00 PM [Work Session Pre-Presentation meeting - week of 3/20](#)
City Budget Office - Conference Room
Kinard, Jessica
-

▲ **Tue, Mar 21**

- 9:30 AM – 12:30 PM [Budget Work Session](#)
Portland Bldg Room C
Wheeler, Ted
 - 1:00 PM – 1:30 PM [GATR part deux - prep for check in](#)
City Budget Office - Conference Room
Carney, Shannon
 - 2:00 PM – 3:00 PM [TESC Meeting](#)
Portland Building, Room B, 2nd Floor
Abiodun, Tosin
 - 4:00 PM – 4:30 PM [Recurring Staff Check-In](#)
My Office
Scott, Andrew
 - 4:30 PM – 5:00 PM [GFOA slides](#)
-

▲ Wed, Mar 22

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:30 AM – 11:00 AM [Bargaining](#)
AK office
Kanwit, Anna
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
 - 3:00 PM – 4:00 PM [Permit Response Check In](#)
OMF, Conf 12 Vista Rm (10)
Rinehart, Tom
 - 4:00 PM – 5:00 PM [Prep for Utility Work Session](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Fairchild, Shannon
-

▲ Thu, Mar 23

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
- 9:30 AM – 12:30 PM [Budget Work Session-Mayor Wheeler will not be attending](#)

Portland Bldg Room C
Wheeler, Ted

- 2:30 PM – 3:00 PM [MEET: Andrew Scott-SS](#)
Fish Conf Room
Fish, Nick
 - 3:00 PM – 3:30 PM [Meet PBA on dashboards](#)
City Budget Office - Conference Room
Scott, Andrew
-

▲ **Fri, Mar 24**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:00 AM – 11:00 AM [Management Meeting](#)
City Budget Office Conference Room
Rains, Linda
 - 11:30 AM – 1:30 PM [State of the City](#)
 - ▨ 1:30 PM – 2:00 PM [Work Session prep](#)
Andrew's Office
Kinard, Jessica
 - 2:00 PM – 4:00 PM [GFOA Slides](#)
-

▲ **Mon, Mar 27**

- All Day [Spring BMP Bureau Submissions Due](#)
Kinard, Jessica
- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
- 1:30 PM – 3:00 PM [Budget Work \(KRISTIN\)](#)
1221 SW 4th Ave, Ste 340 Mayor's Conference Room
Wheeler, Ted
- 3:00 PM – 4:00 PM [CBO Staff Meeting](#)
Parks Conf - TPB 13th Fl Springwater Conf Rm
Diffenderfer, Sarah

- 4:00 PM – 5:00 PM [Work session prep](#)
City Budget Office - Conference Room
Kinard, Jessica
-

▲ **Tue, Mar 28**

- All Day [Spring BMP Tech Checks Complete](#)
Kinard, Jessica
 - 9:30 AM – 1:00 PM [Budget Work Session](#)
Portland Bldg Room C
Wheeler, Ted
 - 10:00 AM – 10:30 AM [Performance Check-in](#)
CBO conference room
Carney, Shannon
-

▲ **Wed, Mar 29**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 2:00 PM – 2:30 PM [Recurring Staff Check-in](#)
Andrew's Office
Diffenderfer, Sarah
 - 3:00 PM – 3:30 PM [Participatory Budgeting Check-In](#)
Andrew's Office
Ford, Jane Marie
-

▲ **Thu, Mar 30**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 2:00 PM – 5:00 PM [Budget Work-Afternoon Council Session](#)
Mayor's Conference Room
Wheeler, Ted
-

▲ **Fri, Mar 31**

- 8:45 AM – 9:00 AM [Daily Huddle](#)
Rains, Linda
 - 10:00 AM – 11:00 AM [Management Meeting](#)
City Budget Office Conference Room
Rains, Linda
 - 2:00 PM – 4:30 PM [Budget Work \(Kristin\)](#)
1221 SW 4th Ave, Ste 340 Mayor's Conference Room
Wheeler, Ted
-