

City of Portland

FY 2017-18

Mayor's Proposed Budget Decisions

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Bureau of Emergency Communications

Amanda Fritz, Commissioner-in-Charge

Lisa St Helen, Interim Director

Summary of Budget Decisions

Add 11.0 Emergency Communications Dispatch Positions with Existing Funding

The FY 2017-18 Proposed Budget adds 11 new Emergency Communications Dispatch positions, funded within existing resources. Council approved funding for these positions in FY 2016-17. The number of new positions is based on the preliminary report of the staffing study directed by Council to comprehensively review the bureau's long term staffing requirement as well as operations set-up.

BOEC Bargaining Agreement

The FY 2017-18 Proposed Budget includes \$261,536 for the new bargaining agreement with the American Federation of State, County and Municipal Employees Council 75 Local 189-2. This includes an additional \$249,006 in ongoing resources and \$12,530 in one-time resources for FY 2017-18.

Interagency Agreement Balancing

The Proposed Budget includes \$23,212 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. Of the above amount, \$18,570 is General Fund and the remaining \$4,624 is from BOEC's partners. General Fund resources have been added to fund the General Fund portion of the increased costs.

Changes in the Number of Positions

The Mayor's Proposed Budget for the Bureau of Emergency Communications includes an additional 11.00 FTEs, an increase of 6.3% above the base budget, for a total of 187.00 FTEs.

Bureau of Emergency Communications

Summary of Bureau Budget

Public Safety Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Charges for Services | 357,937 | 363,394 | 349,000 | 375,749 | 375,749 |
| Intergovernmental | 6,836,238 | 7,642,515 | 7,784,545 | 7,772,227 | 7,857,447 |
| Miscellaneous | 32,198 | 14,417 | 10,000 | 10,000 | 10,000 |
| Total External Revenues | 7,226,373 | 8,020,326 | 8,143,545 | 8,157,976 | 8,243,196 |
| Internal Revenues | | | | | |
| Fund Transfers - Revenue | 15,805,043 | 16,017,266 | 15,681,759 | 15,278,920 | 15,361,061 |
| Total Internal Revenues | 15,805,043 | 16,017,266 | 15,681,759 | 15,278,920 | 15,361,061 |
| Beginning Fund Balance | 2,617,343 | 1,527,998 | 1,521,260 | 1,470,269 | 1,470,269 |
| Total Resources | \$25,648,759 | \$25,565,590 | \$25,346,564 | \$24,907,165 | \$25,074,526 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 14,349,345 | 14,822,117 | 16,222,467 | 16,059,161 | 16,663,622 |
| External Materials and Services | 927,300 | 1,503,423 | 1,089,511 | 1,369,818 | 869,818 |
| Internal Materials and Services | 3,864,713 | 4,570,071 | 4,548,227 | 4,909,389 | 4,932,601 |
| Capital Outlay | 0 | 226,425 | 0 | 0 | 0 |
| Total Bureau Expenditures | 19,141,358 | 21,122,036 | 21,860,205 | 22,338,368 | 22,466,041 |
| Fund Expenditures | | | | | |
| Debt Service | 1,364,098 | 1,385,869 | 1,412,541 | 232,141 | 232,141 |
| Contingency | 0 | 0 | 1,191,110 | 1,477,265 | 1,477,265 |
| Fund Transfers - Expense | 3,615,305 | 1,083,903 | 882,708 | 859,391 | 899,079 |
| Total Fund Expenditures | 4,979,403 | 2,469,772 | 3,486,359 | 2,568,797 | 2,608,485 |
| Ending Fund Balance | 1,527,998 | 1,973,782 | 0 | 0 | 0 |
| Total Requirements | \$25,648,759 | \$25,565,590 | \$25,346,564 | \$24,907,165 | \$25,074,526 |
| Programs | | | | | |
| Administration & Support | 1,860 | 335 | 0 | 0 | 0 |
| 9-1-1 Operations | 19,139,498 | 21,121,701 | 21,860,205 | 22,338,368 | 22,466,041 |
| Total Programs | 19,141,358 | \$21,122,036 | \$21,860,205 | \$22,338,368 | \$22,466,041 |

Fire & Police Disability & Retirement

Dan Saltzman, Commissioner-in-Charge

Samuel Hutchison, Director

Summary of Budget Decisions

Interagency Agreement Balancing

The Proposed Budget includes \$989 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician.

Changes in the Number of Positions

The Mayor's Proposed Budget for the Bureau of Fire & Police Disability & Retirement includes no additional FTE, for a total of 17.00 FTE.

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Taxes | 122,814,273 | 122,764,713 | 128,071,818 | 143,224,772 | 144,268,948 |
| Charges for Services | 26 | 44 | 0 | 0 | 0 |
| Bond & Note | 25,815,144 | 24,637,339 | 34,476,000 | 44,312,000 | 44,312,000 |
| Miscellaneous | 348,880 | 495,685 | 443,200 | 764,300 | 664,300 |
| Total External Revenues | 148,978,323 | 147,897,781 | 162,991,018 | 188,301,072 | 189,245,248 |
| Internal Revenues | | | | | |
| Fund Transfers - Revenue | 254 | 0 | 1,500,000 | 1,500,000 | 1,500,000 |
| Interagency Revenue | 796,492 | 1,076,739 | 905,200 | 1,359,000 | 1,359,000 |
| Total Internal Revenues | 796,746 | 1,076,739 | 2,405,200 | 2,859,000 | 2,859,000 |
| Beginning Fund Balance | 14,511,433 | 18,467,432 | 13,338,094 | 10,587,419 | 9,808,579 |
| Total Resources | \$164,286,502 | \$167,441,952 | \$178,734,312 | \$201,747,491 | \$201,912,827 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 1,849,884 | 1,948,783 | 2,086,912 | 2,119,714 | 2,119,714 |
| External Materials and Services | 109,869,239 | 116,476,183 | 120,312,236 | 127,855,597 | 128,012,797 |
| Internal Materials and Services | 7,967,855 | 9,705,354 | 11,161,988 | 14,376,154 | 14,377,143 |
| Capital Outlay | 77,253 | 53,770 | 46,000 | 46,451 | 46,451 |
| Total Bureau Expenditures | 119,764,231 | 128,184,090 | 133,607,136 | 144,397,916 | 144,556,105 |
| Fund Expenditures | | | | | |
| Debt Service | 25,908,928 | 24,762,001 | 34,899,037 | 44,835,166 | 44,835,166 |
| Contingency | 0 | 0 | 7,668,111 | 10,107,854 | 10,107,854 |
| Fund Transfers - Expense | 145,911 | 112,426 | 1,810,028 | 1,656,555 | 1,663,702 |
| Total Fund Expenditures | 26,054,839 | 24,874,427 | 44,377,176 | 56,599,575 | 56,606,722 |
| Ending Fund Balance | 18,467,432 | 14,383,435 | 750,000 | 750,000 | 750,000 |
| Total Requirements | \$164,286,502 | \$167,441,952 | \$178,734,312 | \$201,747,491 | \$201,912,827 |
| Programs | | | | | |
| Disability & Death Benefits | 7,244,999 | 10,255,131 | 8,124,682 | 8,219,370 | 8,229,570 |
| Administration & Support | 2,116,205 | 2,058,852 | 2,281,577 | 2,226,266 | 2,227,255 |
| Retirement System Payments | 103,450,342 | 107,170,606 | 113,100,877 | 120,742,280 | 120,889,280 |
| Oregon PERS Contributions | 6,952,685 | 8,699,501 | 10,100,000 | 13,210,000 | 13,210,000 |
| Total Programs | 119,764,231 | \$128,184,090 | \$133,607,136 | \$144,397,916 | \$144,556,105 |

Portland Police Bureau

Mayor Ted Wheeler, Commissioner-in-Charge

Mike Marshman, Chief of Police

Summary of Budget Decisions

Allocation of Marijuana Sales Tax Proceeds

Revenue from the 3% tax on the sale of recreational marijuana is projected to be \$3 million for FY 2017-18. The Mayor's Proposed Budget realigns \$2,374,958 in General Fund resources with revenue from 3% tax on the sale of recreational marijuana. Of that total realignment, \$1,874,958 in General Fund resources currently supports the Service Coordination Team and the remaining \$500,000 currently supports DUI training and enforcement within the Traffic Division.

Community Service Officer Pilot Program

The Mayor's Proposed Budget includes \$1,159,293 in General Fund resources to launch a pilot Community Service Officer (CSO) program. Community Service Officers will engage directly with the community, as well as undertake non law-enforcement duties to increase the amount of time patrol officers are able to spend on proactive community police work.

Crime Analysts in Strategic Services Division

The Mayor's Proposed Budget includes \$208,356 in General Fund resources to convert to permanent 2.0 limited term Crime Analyst positions in the Strategic Services Division. The current limited term positions, created in fall 2016 to backfill officers redeployed to patrol, are filled by civilian crime analysts. The analysts will provide analytical support to Police Bureau precincts.

Sex Assault Victim Advocate and Crime Analyst

The Mayor's Proposed Budget includes \$200,685 in General Fund resources to add 1.0 Victim Advocate in the Sex Crimes Unit (SCU) and 1.0 Crime Analyst. The additional Victim Advocate will help address increased workloads in the SCU, bringing caseloads for Advocates to a more manageable level while ensuring a victim-centered approach to sex crime investigation. The Crime Analyst will provide analytical support to SCU investigations as well as maintain the SAMS system.

Program Manager for Learning Management System

The Mayor's Proposed Budget includes \$103,488 in General Fund resources for a limited term Program Manager in the Training Division. The position will work in tandem with Training Division staff to implement the bureau's new

training database system, Learning Management System (LMS) Cornerstone, as well as develop related training monitoring and evaluation processes.

Interagency Agreement Balancing

The Proposed Budget includes \$92,866 in increased interagency costs to fund Office of Management and Finance (OMF) services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

Reductions and Other Adjustments

The Mayor's Proposed budget includes the following reductions and adjustments:

- **Partial One-Time Reduction to the Body Worn Camera Program:** The ongoing General Fund allocation for Body Worn Cameras is reduced on a one-time basis by \$1,276,781. The reduction is comprised of \$1,086,641 for body camera hardware and \$190,141 in personnel services for two Management Assistant positions that will not be hired in FY 2017-18 (position authority is retained). The bureau base budget still includes approximately \$400,000 and 2.0 positions to advance policy and program development during FY 2017-18.
- **Eliminate Mounted Patrol Unit:** The Mayor's Proposed Budget eliminates the Mounted Patrol Unit, reducing General Fund resources to the bureau by \$1,039,469 and eliminating 5.0 sworn and 3.0 non-sworn positions. Sworn staff will be reassigned to vacant positions within the bureau.
- **Police Records Manager:** The Mayor's Proposed Budget reduces General Fund resources to the bureau by \$182,772 and eliminates 1.0 Police Captain position in the Records Management division. The bureau intends to reclassify an existing non-sworn position in the division, allowing for a professional administrative manager with expertise in public safety records management to oversee the division.
- **Increase Interagency Agreement with City Attorney for DOJ Support:** \$165,250 in personnel services is realigned to fund an increase in the bureau's interagency agreement with the City Attorney. The funding will support a limited term attorney focused on attaining DOJ approval for Police Bureau policy directives as outlined in the DOJ agreement.
- **Investigator Support for Multnomah County District Attorney (MCDA) Office:** \$368,640 in personnel services spending is realigned to fund an intergovernmental agreement with MCDA to hire 3.0 investigators. The Police Bureau has historically provided the services of 3.0 sworn investigators to MCDA, but these officers have been redeployed to patrol duty to ease the staffing shortage.
- **Background Investigators:** No new funding is allocated for additional background investigators, but the Mayor's Proposed authorizes the continuation of three limited term background investigators funded out of vacancy savings.

Changes in the Number of Positions

The Mayor's Proposed Budget for PPB includes an additional 13 FTEs, an increase of 1.1% above the base budget, for a total of 1,246.67 FTEs.

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|--------------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Taxes | 0 | 0 | 0 | 2,651,442 | 0 |
| Miscellaneous Fund Allocations | 0 | 0 | 0 | 0 | 2,374,958 |
| Licenses & Permits | 1,877,702 | 1,334,433 | 1,481,000 | 1,381,000 | 1,381,000 |
| Charges for Services | 2,379,400 | 2,686,190 | 2,560,672 | 2,661,364 | 2,661,364 |
| Intergovernmental | 10,399,884 | 11,443,602 | 11,634,222 | 9,645,471 | 9,645,471 |
| Miscellaneous | 937,850 | 986,873 | 834,550 | 860,050 | 860,050 |
| Total External Revenues | 15,594,836 | 16,451,098 | 16,510,444 | 17,199,327 | 16,922,843 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 162,438,571 | 166,548,672 | 180,859,106 | 180,204,355 | 180,463,574 |
| Fund Transfers - Revenue | 200,010 | 2,776 | 0 | 0 | 0 |
| Interagency Revenue | 4,279,732 | 4,989,924 | 5,804,870 | 7,238,080 | 7,238,080 |
| Total Internal Revenues | 166,918,313 | 171,541,372 | 186,663,976 | 187,442,435 | 187,701,654 |
| Beginning Fund Balance | (2,776) | 2,428,504 | 3,851,212 | 4,462,751 | 4,662,751 |
| Total Resources | \$182,510,373 | \$190,420,974 | \$207,025,632 | \$209,104,513 | \$209,287,248 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 136,717,145 | 140,991,824 | 146,387,695 | 150,600,541 | 150,901,193 |
| External Materials and Services | 14,442,748 | 13,935,394 | 25,744,833 | 20,174,429 | 21,966,146 |
| Internal Materials and Services | 29,899,762 | 30,389,806 | 34,315,074 | 38,117,543 | 36,207,909 |
| Capital Outlay | 886,607 | 641,456 | 571,030 | 212,000 | 212,000 |
| Total Bureau Expenditures | 181,946,262 | 185,958,480 | 207,018,632 | 209,104,513 | 209,287,248 |
| Fund Expenditures | | | | | |
| Contingency | 0 | 0 | 7,000 | 0 | 0 |
| Fund Transfers - Expense | 25,211 | 485,153 | 0 | 0 | 0 |
| Total Fund Expenditures | 25,211 | 485,153 | 7,000 | 0 | 0 |
| Ending Fund Balance | 538,900 | 3,977,341 | 0 | 0 | 0 |
| Total Requirements | \$182,510,373 | \$190,420,974 | \$207,025,632 | \$209,104,513 | \$209,287,248 |
| Programs | | | | | |
| Citizen Partnership | 433,718 | 352,772 | 395,774 | 231,631 | 231,631 |
| Cycle of Violence Reduction | 16,693,460 | 16,661,167 | 20,054,954 | 20,001,805 | 20,971,929 |
| Investigations | 23,056,085 | 23,158,179 | 24,576,828 | 24,562,830 | 24,473,337 |
| Strategy & Finance | 15,380,476 | 17,224,566 | 27,878,825 | 34,022,611 | 34,415,233 |
| Traffic Safety | 13,352,826 | 13,651,945 | 13,920,814 | 12,794,624 | 12,598,360 |
| Data Access | 14,276,232 | 15,396,844 | 16,848,490 | 19,407,883 | 17,344,941 |
| Employee Performance | 2,337,697 | 2,397,256 | 2,633,737 | 2,623,386 | 2,541,573 |
| Human Resources Development | 13,866,852 | 14,157,695 | 19,336,456 | 18,045,610 | 18,351,123 |
| Neighborhood Safety | 9,173,254 | 8,945,785 | 7,414,300 | 6,883,585 | 8,225,650 |
| Emergency Response & Problem Solving | 73,017,066 | 73,628,983 | 73,627,660 | 70,078,118 | 69,681,041 |
| Communications | 358,596 | 383,288 | 330,794 | 452,430 | 452,430 |
| Total Programs | 181,946,262 | \$185,958,480 | \$207,018,632 | \$209,104,513 | \$209,287,248 |

Portland Fire & Rescue

Dan Saltzman, Commissioner-in-Charge

Mike Myers, Chief

Summary of Budget Decisions

High-Speed Connections to Stations

The Proposed Budget increases ongoing General Fund discretionary resources by \$50,000 to fund the costs of upgrading the internet connections at the bureau's 31 stations. High-speed internet will result in efficiencies by creating opportunities for video conferencing and online trainings. The addition of high-speed internet will also create the capacity for mobile data computers, allowing fire engines and trucks to receive automatic updates of building layout diagrams and key geographical information.

Cancer Reduction Plan – Phase 1

The Proposed Budget increases one-time General Fund discretionary resources by \$391,494 to fund a second set of turnouts (firefighting uniforms, helmets and boots) for Portland's firefighters. Firefighters assume a higher risk of certain types of cancer, and a second set of turnouts is recognized as an effective strategy in reducing exposure to carcinogens, ultimately decreasing instances of cancer.

Disband Dive Team

The Proposed Budget reduces ongoing General Fund discretionary resources by \$94,900, which will eliminate the premium pay budget for the bureau's Dive Team and result in discontinuation of this service. The bureau will continue to operate its surface rescue program, which effectively and efficiently assists Portlanders on local waterways on nearly a daily basis. Due the limited number of successful rescues and the redundancy in recovery efforts with the County, funding for this program is eliminated.

David Campbell Memorial Relocation

The Proposed Budget includes \$100,000 of one-time General Fund discretionary resources to fund a portion of the cost for relocating the David Campbell Memorial, currently located at the corner of NW 18th and Burnside. to an area adjacent to Station 21 along the Eastbank Esplanade.

Interagency Agreement Balancing

The Proposed Budget includes \$18,197 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and

the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

Changes in the Number of Positions

The Mayor's Proposed Budget for Portland Fire & Rescue includes an additional 1.0 FTEs, for a total of 719.10 FTEs.

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Licenses & Permits | 2,728,933 | 3,464,627 | 2,550,000 | 2,830,000 | 2,830,000 |
| Charges for Services | 1,602,440 | 1,652,319 | 1,595,000 | 1,450,000 | 1,450,000 |
| Intergovernmental | 2,782,931 | 3,096,604 | 615,000 | 635,000 | 635,000 |
| Miscellaneous | 426,077 | 294,517 | 132,000 | 205,000 | 205,000 |
| Total External Revenues | 7,540,381 | 8,508,067 | 4,892,000 | 5,120,000 | 5,120,000 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 93,770,962 | 99,923,072 | 105,804,856 | 104,221,139 | 104,978,624 |
| General Fund Overhead | 70,015 | 73,010 | 77,098 | 76,137 | 76,137 |
| Fund Transfers - Revenue | 0 | 402,249 | 0 | 0 | 0 |
| Interagency Revenue | 3,630,479 | 4,517,087 | 5,179,450 | 6,507,796 | 6,719,776 |
| Total Internal Revenues | 97,471,456 | 104,915,418 | 111,061,404 | 110,805,072 | 111,774,537 |
| Beginning Fund Balance | 1,008,375 | 4,849,691 | 3,823,872 | 1,900,000 | 1,900,000 |
| Total Resources | \$106,020,212 | \$118,273,176 | \$119,777,276 | \$117,825,072 | \$118,794,537 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 92,027,419 | 98,738,544 | 97,023,341 | 97,766,247 | 99,421,021 |
| External Materials and Services | 7,276,838 | 7,873,498 | 7,570,225 | 8,246,514 | 7,748,008 |
| Internal Materials and Services | 6,025,767 | 6,371,018 | 6,561,914 | 7,182,107 | 7,200,304 |
| Capital Outlay | 1,243,137 | 5,748,765 | 8,621,796 | 4,630,204 | 4,425,204 |
| Total Bureau Expenditures | 106,573,161 | 118,731,825 | 119,777,276 | 117,825,072 | 118,794,537 |
| Fund Expenditures | | | | | |
| Total Fund Expenditures | 0 | 0 | 0 | 0 | 0 |
| Ending Fund Balance | (552,949) | (458,649) | 0 | 0 | 0 |
| Total Requirements | \$106,020,212 | \$118,273,176 | \$119,777,276 | \$117,825,072 | \$118,794,537 |
| Programs | | | | | |
| Administration & Support | 23,641,728 | 30,863,332 | 31,646,852 | 28,265,246 | 27,260,461 |
| Prevention | 6,943,454 | 7,644,391 | 8,008,930 | 8,288,017 | 8,288,017 |
| Emergency Operations | 75,987,979 | 80,224,102 | 80,121,494 | 81,271,809 | 83,246,059 |
| Total Programs | 106,573,161 | \$118,731,825 | \$119,777,276 | \$117,825,072 | \$118,794,537 |

Portland Bureau of Emergency Management

Mayor Ted Wheeler, Commissioner-in-Charge

Carmen Merlo, Director

Summary of Budget Decisions

The Mayor's Proposed budget increases the Portland Bureau of Emergency Management's (PBEM) ongoing General Fund resources by 25.1%. Investments are targeted at reducing the bureau's reliance on federal grants for ongoing operations and expanding the bureau's Neighborhood Emergency Team (NET) program.

Reduce Reliance on Federal Grants

The Portland Bureau of Emergency Management has been reliant on decreasing federal Emergency Management Performance Grant (EMPG) awards for ongoing operations, a key operational risk for the bureau. The Proposed Budget includes \$305,087 in ongoing discretionary resources to provide operational stability and allow the bureau to leverage EMPG awards for true one-time needs such as critical software upgrades.

Expand and Enhance the NET Program

The proposed budget includes \$350,605 in ongoing resources and two new positions to expand and enhance the bureau's Neighborhood Emergency Team program. The expanded program will increase the annual number of new NET members trained by 80%, provide additional advanced training opportunities, and target trainings specifically for communities of color. The funding also enables the bureau to more comprehensively address community resiliency by partnering with Map My Neighborhood, allowing for less intensive community engagement options; and will enable the bureau to focus outreach and engagement efforts on underserved geographic and demographic communities. This programmatic investment will also benefit the Basic Earthquake Emergency Communication Node program, which works closely with the NET program.

Extend Limited Term Continuity of Operations Planner

In FY 2015-16, PBEM was awarded one-time funding to hire a Continuity of Operations Planner (COOP) position to coordinate and assist bureaus in updating and maintaining COOP plans, and hired the position in October of 2016. The Spring supplemental budget approved \$125,814 in one-time carryover funds to support the requested extension of this position through FY 2017-18. These funds will be budgeted in the FY 2017-18 Approved Budget.

Interagency Agreement Balancing

The Proposed Budget includes \$2,638 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these costs.

Reduction Package

The Proposed Budget includes a reduction of \$8,000 in ongoing General Fund resources, to be supplanted by new partner agency revenue through the Regional Disaster Preparedness Organization.

Changes in the Number of Positions

The Mayor's Proposed Budget for PBEM includes an additional 2.50 FTEs, an increase of 13.9% above the base budget, for a total of 20.50 FTEs.

Portland Bureau of Emergency Management

Summary of Bureau Budget

Public Safety Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Charges for Services | 0 | 34,706 | 0 | 183,135 | 183,135 |
| Intergovernmental | 1,700,518 | 991,151 | 2,057,218 | 2,181,492 | 2,181,492 |
| Miscellaneous | 1,740 | 1,350 | 0 | 0 | 0 |
| Total External Revenues | 1,702,258 | 1,027,207 | 2,057,218 | 2,364,627 | 2,364,627 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 1,980,234 | 811,295 | 1,439,671 | 1,367,940 | 1,478,948 |
| General Fund Overhead | 1,183,147 | 1,404,815 | 1,415,600 | 1,622,961 | 1,751,532 |
| Interagency Revenue | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Total Internal Revenues | 3,173,381 | 2,226,110 | 2,865,271 | 3,000,901 | 3,240,480 |
| Beginning Fund Balance | (5,311,239) | (3,893,690) | 0 | 0 | 0 |
| Total Resources | \$(435,600) | \$(640,373) | \$4,922,489 | \$5,365,528 | \$5,605,107 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 1,662,364 | 1,777,106 | 2,237,885 | 2,234,481 | 2,337,322 |
| External Materials and Services | 777,167 | 1,072,832 | 1,833,113 | 2,310,671 | 2,444,771 |
| Internal Materials and Services | 746,865 | 787,478 | 851,491 | 820,376 | 823,014 |
| Total Bureau Expenditures | 3,186,396 | 3,637,416 | 4,922,489 | 5,365,528 | 5,605,107 |
| Fund Expenditures | | | | | |
| Fund Transfers - Expense | 1,202,297 | 0 | 0 | 0 | 0 |
| Total Fund Expenditures | 1,202,297 | 0 | 0 | 0 | 0 |
| Ending Fund Balance | (4,824,293) | (4,277,789) | 0 | 0 | 0 |
| Total Requirements | \$(435,600) | \$(640,373) | \$4,922,489 | \$5,365,528 | \$5,605,107 |
| Programs | | | | | |
| Emergency Management | 3,186,396 | 3,637,416 | 4,922,489 | 5,365,528 | 5,254,502 |
| Emergency Operations | 0 | 0 | 0 | 0 | 350,605 |
| Total Programs | 3,186,396 | \$3,637,416 | \$4,922,489 | \$5,365,528 | \$5,605,107 |

Portland Parks & Recreation

Amanda Fritz, Commissioner-in-Charge

Mike Abbaté, Director

Summary of Budget Decisions

Convert Downtown Patrol Contract to Rangers

The Proposed Budget includes \$152,148 in ongoing General Fund discretionary resources and 5.0 FTE to convert the existing security contract for central city parks during evening hours into permanent positions within the Ranger Program. These positions will provide patrol and parks ambassador services in downtown parks, including Waterfront Park, South Waterfront Park, and the North Park Blocks.

Operation and Maintenance for New Parks

The Proposed Budget includes \$1,111,237 in ongoing General Fund discretionary and 5.0 FTE to fund the operations and maintenance costs of 14 new park or amenities that will be built using SDC resources. A one-time reduction of \$308,097 is also included as a result of resources not being needed for all of FY 2017-18.

Health Safety and Environment Program

Ongoing funding of \$200,862 in General Fund discretionary and 2.0 FTE are included in the Proposed Budget to create a Health, Safety and Environment program within Parks. This program will address lead abatement and other health issues, ultimately increasing public and worker safety.

Springwater Trail Rangers and Campsite Clean-up

The Proposed Budget includes \$363,760 in ongoing General Fund discretionary and 4.0 FTE to convert limited-term positions into permanent ranger positions that will continue to patrol the Springwater Corridor and East Portland parks for the near term. These rangers will enforce the City's camping restrictions while also providing referral services to people experiencing homelessness along the Springwater Trail.

Pioneer Square Security Restroom Attendant

The Proposed Budget includes \$52,000 in ongoing General Fund discretionary to fund a contract for restroom services for the soon-to-be renovated restroom in Pioneer Square. Additionally, \$23,000 currently funding clean-up services for a restroom at SW 3rd and Clay will be reallocated to fund the Pioneer Square contract, bringing the total funds for the contract to \$75,000.

Willamette River Access – Poetry at the Beach

The Proposed Budget includes \$158,000 in one-time General Fund discretionary to fund the costs of opening beach access for swimming along the Willamette River near the south waterfront during the summer of 2017. Funding will provide for safety services, Park Rangers, and program staff.

Health Safety and Environment Capital Improvements

The Proposed Budget includes \$203,000 in one-time funding for capital costs of improving the health, safety and environment of Parks' visitors and employees.

Increased Compliance for Permitted Activities

The Proposed Budget decreases General Fund discretionary resources by \$90,542, increases permit fee revenues by \$125,000, and adds 0.5 FTE for parks permit monitoring, the goal of which is to monitor permitted events and then adjust permit fees as necessary. This position will increase permit revenues while also ensuring that events within Portland parks follow guidelines, lessening the negative impacts of large events and improving the preservation of parks.

Realign Forestry to Heritage Trees from Dutch Elm

The Proposed Budget realigns \$230,000 of General Fund discretionary resources for the Urban Forestry divisions' removal of Dutch Elm Disease infected street trees to instead fund the maintenance of the publicly-owned Heritage Trees (\$160,000) and the maintenance of trees on Park's properties (approximately \$70,000). Reallocating these resources will allow the bureau to more equitably distribute Urban Forestry resources by servicing the City's 300 heritage trees and other Parks-owned trees.

Permanently Cease Operating Buckman Pool

The Proposed Budget reduces \$93,528 of General Fund discretionary resources and \$44,158 of program revenues from the Aquatics Program, resulting in the permanent closure of Buckman Pool. The pool is currently closed due to hazardous conditions, and the pool's owner, Portland Public Schools, has indicated that it is not willing to make the necessary repairs.

Sustainable Landscapes Initiative

The Proposed Budget reduces \$96,994 of General Fund discretionary resources that currently funds 1.0 FTE Turf Tech, seasonal maintenance workers, and costs of mowing and irrigation materials. Resources are also realigned to create a program manager position who will oversee the implementation of the bureau's sustainable management practices, ultimately yielding budget savings by eliminating mowing and irrigation at 10 parks after converting these sites into sustainable landscapes.

Summer Free for All Realignment

The Proposed Budget realigns resources within the Summer Free for All program to fit within the current ongoing budget of \$518,000 while retaining the core aspects of the program. Previously this program received an additional \$130,000 in outside sponsorship funding or one-time General Fund discretionary resources. This program will continue to include neighborhood concerts, movie events, and mobile playgrounds offering federally-subsidized lunches; however, the program will no longer include the rock climbing wall and mobile playground sites in some locations.

Automated Bathroom Lockup

The Proposed Budget reduces \$80,000 in General Fund discretionary resources that fund seasonal ranger positions who provide lock-up services at park restrooms. Rather than having rangers conduct the nightly lock-ups, the bureau will install automated locking systems at restrooms in Portland parks that will be funded by \$500,000 in system development charge (SDC) revenues.

Increase Urban Forestry Fees

The Proposed Budget decreases General Fund discretionary resources by \$100,267, which would be offset by an increase in permit and enforcement fees of the Tree Code program. These fee increases will allow the Tree Code Program to maintain its current service levels while also helping it to achieve the goal of greater cost-recovery.

Eliminate Maintenance at Ladd Circle Rose Garden

The Proposed Budget decreases General Fund discretionary resources by \$96,668 and 1.0 FTE, which will eliminate horticultural services in Ladd Circle Park & Rose Gardens. The park will continue to receive irrigation and mowing services. This reduction removes an inequitable service level to small portion of the City and redistributes these savings to other General Fund needs.

Fee Increases in Arts & Music Programs

The Proposed Budget decreases General Fund discretionary resources by \$70,000, which would be offset by an increase in fee revenues at the Community Music Center and Multnomah Arts Center.

Fee Increases at Community Centers

The Proposed Budget decreases General Fund discretionary resources by \$100,000, which would be offset by increase in drop-in fees, rentals and prepaid classes at various community centers.

Preschool Program Realignment

The Proposed Budget reallocates \$624,711 funding from the Parks Local Option Levy Fund to the preschool program in FY 2017-18 and eliminates ongoing General Fund discretionary. The Proposed Budget also includes a budget note that directs the bureau to achieve full cost-recovery for the program, with appropriate low-income subsidies, after the Local Option Levy bridge funding is no longer available.

Interagency Agreement Balancing

The Proposed Budget includes \$272,123 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, homelessness impact reduction, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

Changes in the Number of Positions

The Mayor's Proposed Budget for Portland Parks & Recreation includes an additional 14.5 FTEs, an increase of 2.4% above the base budget, for a total of 626.46 FTEs.

Budget Notes

Sustainable Funding for the Preschool Program

Council directs Portland Parks & Recreation to implement a full cost recovery plan for the Preschool Program by the end of FY 2017-18. This plan should include a scholarship component, which will be funded with an increase in program fee revenues. Outreach for the scholarship program should be targeted at communities of color and children with special needs.

Long-Term Financial Plan

Council directs Portland Parks & Recreation to develop a long-term financial plan, which specifically outlines options to address SDC-funded system expansion and long-term major maintenance needs. This plan should outline alternative funding options and possible service tradeoffs if new resources for O&M and major maintenance needs are not available. This plan should be submitted to Council along with the bureau's FY 2018-19 requested budget.

Portland Parks & Recreation

Summary of Bureau Budget

Parks, Recreation, & Culture Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Taxes | 1,051 | 897 | 500 | 500 | 1,315 |
| Licenses & Permits | 685,956 | 1,525,994 | 419,443 | 1,120,328 | 1,120,328 |
| Charges for Services | 50,404,162 | 53,332,592 | 43,272,277 | 33,442,231 | 44,278,108 |
| Intergovernmental | 1,775,144 | 1,506,609 | 2,288,271 | 345,199 | 345,199 |
| Bond & Note | 800,000 | 28,423,207 | 12,916,768 | 0 | 0 |
| Miscellaneous | 5,863,285 | 4,792,137 | 2,240,648 | 2,098,334 | 3,298,334 |
| Total External Revenues | 59,529,598 | 89,581,436 | 61,137,907 | 37,006,592 | 49,043,284 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 48,046,913 | 56,372,127 | 62,451,068 | 63,699,992 | 62,585,545 |
| Fund Transfers - Revenue | 3,035,846 | 4,326,207 | 10,218,841 | 22,547,382 | 2,825,093 |
| Interagency Revenue | 1,919,766 | 1,949,966 | 2,289,885 | 2,498,117 | 2,544,223 |
| Total Internal Revenues | 53,002,525 | 62,648,300 | 74,959,794 | 88,745,491 | 67,954,861 |
| Beginning Fund Balance | 41,534,494 | 52,333,249 | 85,713,793 | 95,260,775 | 95,260,775 |
| Total Resources | \$154,066,617 | \$204,562,985 | \$221,811,494 | \$221,012,858 | \$212,258,920 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 54,619,916 | 60,712,721 | 67,522,975 | 68,320,788 | 69,483,062 |
| External Materials and Services | 22,426,087 | 30,104,481 | 34,241,398 | 32,415,587 | 30,448,726 |
| Internal Materials and Services | 10,786,742 | 11,320,187 | 12,834,070 | 11,416,463 | 11,988,586 |
| Capital Outlay | 11,709,052 | 3,861,218 | 83,157,561 | 79,000,367 | 58,653,367 |
| Total Bureau Expenditures | 99,541,797 | 105,998,607 | 197,756,004 | 191,153,205 | 170,573,741 |
| Fund Expenditures | | | | | |
| Debt Service | 1,359,856 | 735,835 | 633,944 | 673,698 | 673,698 |
| Contingency | 0 | 0 | 21,786,354 | 27,976,225 | 39,139,016 |
| Fund Transfers - Expense | 1,080,919 | 728,221 | 1,471,892 | 1,047,038 | 1,709,773 |
| Total Fund Expenditures | 2,440,775 | 1,464,056 | 23,892,190 | 29,696,961 | 41,522,487 |
| Ending Fund Balance | 52,084,045 | 97,100,322 | 163,300 | 162,692 | 162,692 |
| Total Requirements | \$154,066,617 | \$204,562,985 | \$221,811,494 | \$221,012,858 | \$212,258,920 |
| Programs | | | | | |
| Support | 13,054,996 | 15,542,357 | 16,114,415 | 18,270,147 | 18,291,263 |
| Engineering | 0 | (5) | 0 | 0 | 0 |
| Recreation | 33,906,471 | 36,255,165 | 39,630,934 | 37,902,702 | 38,870,426 |
| Community | 8,768,433 | 11,507,773 | 15,089,728 | 14,309,762 | 14,255,186 |
| Watershed | 0 | 5 | 0 | 0 | 0 |
| Infrastructure | 43,811,897 | 42,693,305 | 126,920,927 | 120,670,594 | 99,156,866 |
| Budget & Economics | 0 | 7 | 0 | 0 | 0 |
| Total Programs | 99,541,797 | \$105,998,607 | \$197,756,004 | \$191,153,205 | \$170,573,741 |

Bureau of Environmental Services

Nick Fish, Commissioner-in-Charge

Michael Jordan, Director

Summary of Budget Decisions

Rate Impact

The Proposed Budget includes a rate increase of approximately 2.95% for the typical single family household. Combined with the Portland Water Bureau's rate increase of 6.7%, the typical family would experience a 4.17% increase for a total combined average monthly bill of \$107.97 next year.

Current Service Level

The Proposed Budget includes an Engineering Technician III position to support system planning at the bureau and adds resources to maintain the current level of service as the City's sewer and stormwater infrastructure grows and the existing infrastructure ages. This increase includes funding for replacing laboratory equipment, illegal campsite cleanups, additional hypochlorite for the Columbia Boulevard Wastewater Treatment Plant, odor control and mitigation, wholesale contract increases, and requests related to the Portland Building renovations. These changes total \$374,667 and add 1.0 FTE with portions funded from offsets in capital projects.¹

Condition Assessment

The Proposed Budget has a number of additions to evaluate the condition of the collection and treatment system. These additions include a condition assessment of the bureau's large diameter force and gravity piped collection system and resources to support the condition assessment program at the treatment plants. The changes total \$757,200, funded through rates in the operating budget.

System Planning

The Proposed Budget includes additions to support the continuation of the strategic planning process and the finalization of the bureau's new strategic plan. The Proposed Budget also supports manual updates and consultant services to conduct project scoping and concept design for watershed projects. The total FY 2017-18 increase for these items is \$346,620.

¹ Following the submission of the FY 2017-18 Requested Budget, the Bureau requested an additional FTE to this package that supports the bureau's efforts to maintain the current level of service. This position, a Senior Management Analyst, would assist with implementing the Bureau's equity plan, engage the community and community-based groups, and partner with other government agencies and City bureaus as the City prepares for the post Record of Decision phase of Portland Harbor. This position is pending feedback from the Portland Utility Board.

System Maintenance

The Proposed Budget adds 2.0 FTE for a Sr. Public Works Inspector and an Electrical Inspector to support capital improvement projects at the treatment plans in addition to collection system-related work. The budget also includes additions for digester cleaning at the Columbia Boulevard Wastewater Treatment Plant, pump reliability, and one time funds for field monitoring equipment. These changes total \$1,016,000 with portions funded from offsets in capital projects.

Operational Efficiency

The Proposed Budget includes a series of positions and other additions to improve operational efficiencies in various areas. These changes total \$431,708 and add 5.0 FTE.² Positions include administrative support for the Systems Development Division that performs development review and inspection, an Environmental Technician I to support the Pollution Prevention Plan Review group, an Electronic System Technician to support the bureau's Data Acquisition & Management team that operates and maintains the Hydrological Data Retrieval & Alarm system as well as 2.0 FTE to support the Private Property Retrofit Program and funding for the Stephens Creek Stormwater System Plan.

Emergency/Resiliency

The Proposed Budget includes a number of additions for resiliency work. The budget funds increased costs for the development of the Emergency Response and Resiliency Master Plan, emergency related trainings for bureau staff, participation in the Cascadia Lifelines program, and one-time funding for a portable generator for use at the treatment plants during power loss events and emergency kits for work sites and bureau vehicles. The total FY 2017-18 increase for these items is \$275,000.

Regulatory Compliance

The Proposed Budget adds one Environmental Tech I to support the Spill Protection and Citizen Response team which provides 24/7 response to sanitary sewer overflows, emergency spills and investigates environmental code violations. Other additions to improve the bureau's ability to meet regulatory requirements include funds for an update to the Combined and Sanitary System Plan, recapping the 7.6-acre parking lot at the Guilds Lake location, and support for the FEMA Biologic Opinion efforts. These changes total \$624,072 with portions funded from offsets in capital projects.

Renewable Energy

The Proposed Budget includes \$538,000 for renewable energy-related initiatives. These include funds to replace six vehicles that are due for replacement with Renewable Natural Compressed Gas (RNCG) compatible vehicles in addition to funds for renewable energy credits and operations and maintenance to support the bureau's biogas utilization project.

² Following the submission of the FY 2017-18 Requested Budget, the Bureau requested an additional position to this package that supports the bureau's efforts to improve operational efficiency. This request adds a Principal Management Analyst to the Director's Office to assist with managing major change efforts across the bureau, including the business process review of the Capital Improvement Process and strategic planning initiative. This position is pending feedback from the Portland Utility Board.

Equity

The Proposed Budget includes \$15,000 in funds for equity-related trainings and events as well as support to expand the High School Internship Program which has a focus on equity and diversity.

Portland Harbor

The Proposed Budget adds \$1,250,000 to assist with the post-Record of Decision phase of the Portland Harbor work which includes the design and implementation of cleanup actions and the allocation of liability. Funds will support technical consulting services and legal assistance from the City Attorney's Office.

Trees Program

The Proposed Budget includes a \$994,057 reduction to the fund transfer from the General Fund to BES for tree planting. Given the positive impact trees have on the stormwater system, the Proposed Budget provides full funding for this program from the Sewer System Operating Fund. The program plants approximately 2,200 trees a year for stormwater management. The tree program focuses on planting events in low-canopy and under-served neighborhoods, along transit corridors, and elsewhere.

Interagency Agreement Balancing

The Proposed Budget includes \$273,689 in increased interagency costs to fund OMF services, including services to reduce the impact of homelessness, technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician.

Changes in the Number of Positions

The Mayor's Proposed Budget for the Bureau of Environmental Services includes an additional 9.00 FTEs, an increase of approximately 2% above the base budget, for a total of 569.80 FTEs.

Bureau of Environmental Services

Summary of Bureau Budget

Public Utilities Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|------------------------|------------------------|------------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Licenses & Permits | 2,013,484 | 1,908,089 | 2,295,000 | 2,420,000 | 2,420,000 |
| Charges for Services | 329,208,148 | 346,568,939 | 349,245,000 | 370,437,000 | 369,083,028 |
| Intergovernmental | 2,429,897 | 510,493 | 403,755 | 391,886 | 391,886 |
| Bond & Note | 322,591,753 | 441,990,563 | 171,300,000 | 229,000,000 | 229,000,000 |
| Miscellaneous | 2,948,401 | 3,949,749 | 3,260,000 | 4,681,100 | 4,681,100 |
| Total External Revenues | 659,191,683 | 794,927,833 | 526,503,755 | 606,929,986 | 605,576,014 |
| Internal Revenues | | | | | |
| Fund Transfers - Revenue | 301,026,796 | 305,620,296 | 334,244,919 | 339,766,322 | 338,772,265 |
| Interagency Revenue | 1,898,952 | 1,546,046 | 2,690,121 | 2,591,744 | 2,591,744 |
| Total Internal Revenues | 302,925,748 | 307,166,342 | 336,935,040 | 342,358,066 | 341,364,009 |
| Beginning Fund Balance | 148,885,864 | 324,091,360 | 292,335,000 | 272,770,600 | 272,770,600 |
| Total Resources | \$1,111,003,295 | \$1,426,185,535 | \$1,155,773,795 | \$1,222,058,652 | \$1,219,710,623 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 60,601,162 | 63,300,360 | 67,198,807 | 71,160,593 | 70,029,639 |
| External Materials and Services | 56,221,496 | 59,946,746 | 60,091,383 | 70,756,360 | 70,640,760 |
| Internal Materials and Services | 40,650,971 | 38,895,674 | 43,645,145 | 46,188,965 | 46,421,096 |
| Capital Outlay | 53,559,746 | 43,235,132 | 79,724,265 | 78,050,045 | 77,510,901 |
| Total Bureau Expenditures | 211,033,375 | 205,377,912 | 250,659,600 | 266,155,963 | 264,602,396 |
| Fund Expenditures | | | | | |
| Debt Service | 271,292,554 | 617,893,725 | 181,023,687 | 184,602,857 | 184,602,857 |
| Contingency | 0 | 0 | 308,631,424 | 355,965,567 | 354,890,934 |
| Fund Transfers - Expense | 303,946,952 | 310,571,147 | 339,154,084 | 344,224,265 | 344,504,436 |
| Debt Service Reserves | 0 | 0 | 76,305,000 | 71,110,000 | 71,110,000 |
| Total Fund Expenditures | 575,239,506 | 928,464,872 | 905,114,195 | 955,902,689 | 955,108,227 |
| Ending Fund Balance | 324,730,414 | 292,342,751 | 0 | 0 | 0 |
| Total Requirements | \$1,111,003,295 | \$1,426,185,535 | \$1,155,773,795 | \$1,222,058,652 | \$1,219,710,623 |
| Programs | | | | | |
| Administration & Support | 39,962,458 | 41,739,719 | 43,538,530 | 49,780,101 | 48,673,796 |
| Pollution Prevention | 9,123,794 | 9,062,398 | 10,954,522 | 11,319,752 | 11,225,566 |
| Engineering | 101,178,912 | 87,888,615 | 121,672,474 | 128,329,585 | 128,223,562 |
| Citywide Equity Program | 295 | 0 | 0 | 0 | 0 |
| Watershed | 10,165,491 | 12,816,803 | 14,129,450 | 14,526,171 | 14,426,048 |
| Healthy Working Rivers | 24 | 0 | 0 | 0 | 0 |
| Assessments & Improvements | 372 | 0 | 0 | 0 | 0 |
| Wastewater | 47,548,278 | 50,671,585 | 55,417,980 | 57,224,180 | 57,077,250 |
| Portland Harbor | 3,053,751 | 3,198,792 | 4,946,644 | 4,976,174 | 4,976,174 |
| Total Programs | 211,033,375 | \$205,377,912 | \$250,659,600 | \$266,155,963 | \$264,602,396 |

Portland Water Bureau

Nick Fish, Commissioner-in-Charge

Michael Stuhr, Director

Summary of Budget Decisions

Rate Impact

The Proposed Budget includes a rate increase of approximately 6.7% for the typical single family household. Combined with BES's 2.95% rate increase, the typical family would experience a 4.17% increase for a total combined bill average monthly bill of \$107.96 next year. The Water rate increase results from a variety of increased costs including: increased debt service costs, increases to health and PERS costs, and the decisions described below.

Bureau Administrative Support

The Proposed Budget adds one position to provide administrative support to the bureau's Deputy Director and the individual groups managed by the deputy. With the addition of the Deputy Director position to bureau leadership over a year ago, the bureau shifted oversight of Public Information and Involvement, Business Operations, Emergency Management, and Security to the Deputy Director. The total cost for this position is \$112,540 annually. The position is funded through rates in the operating budget.

Records Management Support

The Proposed Budget adds one position to focus on records management at the bureau and guide process improvements bureau wide. The total cost for this position is \$129,650 annually. The position is funded through rates in the operating budget.

Tabor Preservation Project

The Proposed Budget includes \$1,020,000 for preservation work at Mount Tabor. On July 15, 2015, City Council approved resolution No. 37146 making financial obligations and other commitments for work at Mount Tabor. The resolution included a provision that the City shall allocate at least \$4 million over the next four years to the maintenance, repair and preservation work identified in the 2009 Mount Tabor Reservoirs Historic Structures Report. Because the reservoirs are no longer part of the water system, these funds are from the General Fund and not included as part of the water rate increase. This is the second year of the project.

Dodge Park

The Proposed Budget includes \$35,000 in ongoing General Fund resources for maintenance and operations of Dodge Park.

Interagency Agreement Balancing

The Proposed Budget includes \$127,232 in increased interagency costs to fund OMF services, including services to reduce the impact of homelessness, technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician.

Changes in the Number of Positions

The Mayor's Proposed Budget for the Portland Water Bureau includes an additional 1.75 FTEs, an increase of less than 1% above the base budget, for a total of 588.60 FTEs.

Portland Water Bureau

Summary of Bureau Budget

Public Utilities Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|------------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Charges for Services | 156,843,158 | 172,807,586 | 165,665,337 | 176,904,870 | 176,816,927 |
| Intergovernmental | 631,446 | 757,538 | 555,000 | 526,000 | 526,000 |
| Bond & Note | 92,617,900 | 0 | 91,875,000 | 99,045,000 | 98,895,000 |
| Miscellaneous | 6,010,660 | 3,906,884 | 3,413,770 | 4,965,315 | 4,763,398 |
| Total External Revenues | 256,103,164 | 177,472,008 | 261,509,107 | 281,441,185 | 281,001,325 |
| Internal Revenues | | | | | |
| Fund Transfers - Revenue | 183,210,604 | 162,007,417 | 179,787,612 | 218,493,633 | 218,514,058 |
| Interagency Revenue | 3,044,570 | 3,232,337 | 3,544,320 | 3,305,748 | 3,347,758 |
| Total Internal Revenues | 186,255,174 | 165,239,754 | 183,331,932 | 221,799,381 | 221,861,816 |
| Beginning Fund Balance | 174,815,226 | 215,063,171 | 197,025,018 | 219,020,395 | 251,009,336 |
| Total Resources | \$617,173,564 | \$557,774,933 | \$641,866,057 | \$722,260,961 | \$753,872,477 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 58,660,238 | 60,965,367 | 67,001,679 | 70,938,866 | 70,695,856 |
| External Materials and Services | 26,127,680 | 27,349,579 | 30,399,801 | 44,905,243 | 44,906,166 |
| Internal Materials and Services | 19,377,045 | 20,211,260 | 22,086,345 | 22,656,382 | 22,783,614 |
| Capital Outlay | 53,421,017 | 28,266,681 | 54,782,000 | 78,310,000 | 78,124,000 |
| Total Bureau Expenditures | 157,585,980 | 136,792,887 | 174,269,825 | 216,810,491 | 216,509,636 |
| Fund Expenditures | | | | | |
| Debt Service | 55,855,404 | 56,497,872 | 60,698,563 | 60,049,540 | 60,048,640 |
| Contingency | 0 | 0 | 98,814,366 | 96,607,803 | 99,842,774 |
| Fund Transfers - Expense | 188,687,886 | 168,132,457 | 185,354,176 | 222,967,883 | 223,184,391 |
| Debt Service Reserves | 0 | 0 | 43,281,348 | 38,378,200 | 38,368,200 |
| Total Fund Expenditures | 244,543,290 | 224,630,329 | 388,148,453 | 418,003,426 | 421,444,005 |
| Ending Fund Balance | 215,044,294 | 196,351,717 | 79,447,779 | 87,447,044 | 115,918,836 |
| Total Requirements | \$617,173,564 | \$557,774,933 | \$641,866,057 | \$722,260,961 | \$753,872,477 |
| Programs | | | | | |
| Transmission & Terminal Storage | 40,731,817 | 20,051,440 | 37,189,347 | 59,895,060 | 59,876,798 |
| Administration & Support | 9,960,200 | 13,301,547 | 33,504,987 | 35,752,496 | 35,709,371 |
| Hydroelectric Power Administration | 0 | 0 | 175,000 | 0 | 0 |
| Supply | 6,534,310 | 8,464,628 | 9,484,562 | 11,064,301 | 11,070,322 |
| Distribution | 73,221,521 | 66,706,492 | 58,995,952 | 61,247,293 | 60,884,719 |
| Regulatory Compliance | 6,919,173 | 6,137,212 | 9,800,131 | 10,266,668 | 10,274,815 |
| Treatment | 2,890,005 | 2,916,156 | 2,949,647 | 3,850,900 | 3,872,578 |
| Hydroelectric Power | 473,773 | 817,459 | 797,730 | 11,984,029 | 11,984,136 |
| Customer Service | 16,855,181 | 18,397,953 | 21,372,469 | 22,749,744 | 22,836,897 |
| Total Programs | 157,585,980 | \$136,792,887 | \$174,269,825 | \$216,810,491 | \$216,509,636 |

Bureau of Development Services

Chloe Eudaly, Commissioner-in-Charge

Rebecca Esau, Interim Director

Summary of Budget Decisions

Nuisance Abatement Program Reduction

The Mayor's Proposed Budget includes a 5% reduction of the General Fund resources allocated to the bureau. This amounts to \$105,887 from the nuisance abatement program. Because of a healthy reserve projected in FY 2017-18, BDS will backfill this reduction to avoid any negative impacts to the public.

Eliminate General Fund Subsidy for Land Use Services

The Mayor's Proposed Budget eliminates the \$1,058,872 General Fund subsidy for Land Use Services. The program is currently fully reserved with no significant risk forecasted in the immediate future. The fund status will need to be monitored in future years to determine if additional General Fund allocations or fee increases are necessary.

Interagency with City Attorney's Office

The Mayor's Proposed Budget includes an interagency agreement with the City Attorney's Office in an amount of \$165,250 to fund an attorney to address vacant and abandoned houses.

Interagency with Office of Planning and Sustainability

The FY 2017-18 Proposed Budget includes an interagency agreement with the Bureau of Planning & Sustainability in an amount of \$584,350 to fund 3.50 FTE to complete two code development projects.

Interagency Agreement Balancing

The Proposed Budget includes \$48,036 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician.

Changes in the Number of Positions

The Mayor's Proposed Budget for the Bureau of Development Services includes a total of 383 FTEs, there is no change from the base budget.

Budget Notes

Strengthen the Financial Advisory Committee

Council directs the Financial Advisory Committee to review the Bureau of Development Services forecasted revenues, expenditures, and underlying assumptions in order to better assist bureau staff in developing a five-year sustainable financial plan.

Funding for Code Development

Council directs the City Budget Office, Bureau of Development Services, and Bureau of Planning and Sustainability to develop a plan to provide long term funding for necessary code development and revision work using Land Use revenue as appropriate and permissible by law. Annual work plans and funding amounts for both bureaus should be included in the budget process for Council consideration.

Bureau of Development Services

Summary of Bureau Budget

Community Development Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Licenses & Permits | 36,467,799 | 43,436,697 | 37,282,949 | 41,005,193 | 41,005,193 |
| Charges for Services | 15,229,118 | 17,347,110 | 15,909,098 | 17,007,502 | 17,007,502 |
| Miscellaneous | 3,037,615 | 4,627,543 | 3,459,447 | 3,677,674 | 3,677,674 |
| Total External Revenues | 54,734,532 | 65,411,350 | 56,651,494 | 61,690,369 | 61,690,369 |
| Internal Revenues | | | | | |
| Fund Transfers - Revenue | 2,416,835 | 2,206,621 | 2,117,744 | 2,011,857 | 952,985 |
| Interagency Revenue | 931,983 | 1,013,547 | 1,143,386 | 1,256,424 | 1,267,056 |
| Total Internal Revenues | 3,348,818 | 3,220,168 | 3,261,130 | 3,268,281 | 2,220,041 |
| Beginning Fund Balance | 35,220,896 | 51,228,946 | 62,159,090 | 80,291,247 | 80,291,247 |
| Total Resources | \$93,304,246 | \$119,860,464 | \$122,071,714 | \$145,249,897 | \$144,201,657 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 27,503,553 | 33,729,868 | 40,163,770 | 42,509,184 | 42,509,184 |
| External Materials and Services | 2,263,444 | 2,968,976 | 2,887,657 | 4,952,008 | 4,952,008 |
| Internal Materials and Services | 8,890,749 | 9,077,087 | 10,359,383 | 11,450,369 | 12,248,005 |
| Capital Outlay | 1,215,763 | 702,191 | 1,611,117 | 0 | 0 |
| Total Bureau Expenditures | 39,873,509 | 46,478,122 | 55,021,927 | 58,911,561 | 59,709,197 |
| Fund Expenditures | | | | | |
| Debt Service | 945,017 | 1,038,216 | 1,165,052 | 1,270,656 | 1,270,656 |
| Contingency | 0 | 0 | 24,150,478 | 33,158,733 | 31,231,695 |
| Fund Transfers - Expense | 1,256,774 | 1,181,691 | 1,734,257 | 1,908,947 | 1,990,109 |
| Total Fund Expenditures | 2,201,791 | 2,219,907 | 27,049,787 | 36,338,336 | 34,492,460 |
| Ending Fund Balance | 51,228,946 | 71,162,435 | 40,000,000 | 50,000,000 | 50,000,000 |
| Total Requirements | \$93,304,246 | \$119,860,464 | \$122,071,714 | \$145,249,897 | \$144,201,657 |
| Programs | | | | | |
| Administration & Support | 13,466,552 | 14,759,670 | 17,869,102 | 19,223,154 | 19,266,636 |
| Combination Inspections | 4,344,918 | 5,375,277 | 5,759,840 | 6,167,979 | 6,167,979 |
| Plan Review | 7,374,641 | 8,781,437 | 6,076,198 | 6,263,765 | 6,263,765 |
| Development Services | 489,740 | 573,842 | 5,097,709 | 4,977,475 | 4,982,029 |
| Land Use Services | 6,242,524 | 7,332,978 | 9,140,992 | 9,792,585 | 10,376,935 |
| Compliance Services | 0 | 0 | 1,183,422 | 1,335,394 | 1,335,394 |
| Neighborhood Inspections | 1,828,133 | 2,474,933 | 2,992,969 | 3,011,073 | 3,176,323 |
| Commercial Inspections | 4,556,356 | 5,045,215 | 5,465,424 | 6,442,362 | 6,442,362 |
| Site Development | 1,570,645 | 2,134,770 | 1,436,271 | 1,697,774 | 1,697,774 |
| Total Programs | 39,873,509 | \$46,478,122 | \$55,021,927 | \$58,911,561 | \$59,709,197 |

Portland Housing Bureau

Mayor Ted Wheeler, Commissioner-in-Charge

Kurt Creager, Director

Summary of Budget Decisions

The Portland Housing Bureau's FY 2017-18 Proposed Budget is 37% greater than the FY 2016-17 Adopted Budget. The increase is primarily due to increases in non-General Fund sources for affordable housing development. The budget also includes General Fund decision packages related to the new Office of Landlord-Tenant Affairs and investments for the Joint Office of Homeless Services ((JOHS or Joint Office).

Office of Landlord-Tenant Affairs

In response to the rental housing and homelessness crisis, the Mayor is launching a new Office of Landlord Tenant Affairs. The Office includes \$935,600 in new investments and two new positions for the following initiatives:

- \$105,300 in ongoing General Fund resources and one new position to launch a new rental unit registration program, developing and designing the program first by engaging a broad array of stakeholders, and moving towards centralized registration of all rental units.
- \$105,300 in ongoing and \$100,000 in one-time General Fund resources and one new position to collect and analyze data from the approximately 6,000 eviction notices currently filed through the Multnomah County court system. The Office will use this data to provide people who are at risk of or experiencing eviction with referrals to existing community services in partnership with the Joint Office of Homeless Services.
- \$125,000 in ongoing General Fund resources to launch the new online affordable housing portal through NoAppFee, with enhanced customer service to help applicants understand and mitigate barriers to obtaining housing.
- \$500,000 in one-time General Fund resources to quintuple the number of people served with fair housing legal assistance.

Joint Office of Homeless Services

In FY 2016-17, the City of Portland and Multnomah County together invested \$47.3 million to create a new Joint Office of Homeless Services, combining resources to achieve an ambitious goal established by the A Home for Everyone (AHFE) collaborative: reduce by half Portland's unmet housing need by June 2017. The goal was premised on 2015 Homeless Point in Time count data; the 2017 Homeless Point in Time count will provide updated data to better understand the progress made towards this goal as well as current system needs and trends. The 2017 count was completed in February of this year and results are expected soon.

The City and County agreed to a baseline annual funding level of \$15.0 million from each party to support the Joint Office, and the City is dedicating an additional \$3.5 million of ongoing resources in FY 2017-18 to meet this commitment. In addition, the Proposed Budget shifts to the Joint Office \$1.7 million in ongoing permanent supportive housing resources, which were previously contained in the Portland Housing Bureau's budget, and allocates \$8.0 million in one-time General Fund resources to continue support for Joint Office efforts, including supportive housing, homelessness diversion, rapid rehousing, emergency shelter, and other services deemed a priority by the Joint Office and its governing and advisory bodies. In total, the Mayor's FY 2017-18 Proposed Budget meets the County's proposed Joint Office General Fund contribution of \$25.0 million. This exceeds the City's FY 2016-17 Adopted Budget contribution of \$24.4 million (including the \$1.7 million originally included in the Portland Housing Bureau's budget), and renders a total General Fund budget to the Joint Office of \$50.1 million. This total General Fund budget exceeds the level of discretionary funds requested by the Joint Office of Homeless Services during FY 2017-18 budget development.

East Portland Rental Rehabilitation Program

The Mayor's Proposed Budget includes \$578,413 in General Fund resources to support the East Portland Rental Rehabilitation program, which represents a \$90,913 increase over the current year program allocation. However, the program previously received \$1.5 million in base budget discretionary funding, which was reduced to fund the Office of Tenant Landlord Affairs and other citywide priorities. The reduction equals \$809,087 in ongoing and \$600,000 in one-time resources, partially backfilled by \$487,500 in one-time carryover resources.

Housing Investment Fund

The Proposed Budget includes a \$24,624 reduction to the General Fund transfer to the Housing Investment Fund (HIF) base budget. The FY 2017-18 budgeted transfer totals \$1.2 million. The Proposed Budget assumes the bureau will bond against this revenue stream, generating \$8.7 million in one-time resources for affordable housing property acquisition and development. As a result, \$1.0 million of the HIF revenue stream is being retained in the Bureau of Revenue and Financial Services to pay for debt service on these bonds.

Interagency Agreement Balancing

The Proposed Budget includes \$2,858 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

Changes in the Number of Positions.

The Mayor's Proposed Budget for BPS includes an additional 2.00 FTE, an increase of 3.2% over the base budget, for a total of 64.92 FTEs.

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|-----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Taxes | 0 | 0 | 2,688,000 | 4,557,101 | 4,557,101 |
| Charges for Services | 515,911 | 580,353 | 1,218,351 | 5,981,306 | 5,981,306 |
| Intergovernmental | 37,442,139 | 31,299,757 | 100,368,848 | 105,486,412 | 105,499,894 |
| Bond & Note | 3,515,000 | 0 | 11,900,000 | 48,241,692 | 48,241,692 |
| Miscellaneous | 15,261,239 | 8,036,728 | 9,236,989 | 9,737,420 | 9,740,015 |
| Total External Revenues | 56,734,289 | 39,916,838 | 125,412,188 | 174,003,931 | 174,020,008 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 13,127,076 | 17,783,088 | 27,925,589 | 31,925,829 | 28,277,854 |
| Fund Transfers - Revenue | 1,070,000 | 2,674,554 | 1,200,000 | 1,078,543 | 1,078,543 |
| Interagency Revenue | 79,701 | 51,054 | 95,964 | 104,910 | 104,910 |
| Total Internal Revenues | 14,276,777 | 20,508,696 | 29,221,553 | 33,109,282 | 29,461,307 |
| Beginning Fund Balance | 10,001,301 | 22,747,502 | 15,208,936 | 6,334,778 | 6,337,609 |
| Total Resources | \$81,012,367 | \$83,173,036 | \$169,842,677 | \$213,447,991 | \$209,818,924 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 5,727,573 | 6,264,010 | 6,957,776 | 7,683,651 | 7,683,651 |
| External Materials and Services | 51,263,561 | 45,221,400 | 147,575,213 | 182,869,457 | 179,218,624 |
| Internal Materials and Services | 1,144,488 | 1,532,834 | 1,826,977 | 1,517,964 | 1,520,822 |
| Capital Outlay | 0 | 0 | 7,190,834 | 3,710,600 | 3,710,600 |
| Total Bureau Expenditures | 58,135,622 | 53,018,244 | 163,550,800 | 195,781,672 | 192,133,697 |
| Fund Expenditures | | | | | |
| Debt Service | 1,381,301 | 1,512,023 | 3,216,947 | 12,861,374 | 12,861,374 |
| Contingency | 0 | 0 | 1,469,845 | 3,586,787 | 3,586,787 |
| Fund Transfers - Expense | 624,487 | 762,654 | 1,605,085 | 1,242,782 | 1,261,690 |
| Total Fund Expenditures | 2,005,788 | 2,274,677 | 6,291,877 | 17,690,943 | 17,709,851 |
| Ending Fund Balance | 20,870,957 | 27,880,115 | 0 | (24,624) | (24,624) |
| Total Requirements | \$81,012,367 | \$83,173,036 | \$169,842,677 | \$213,447,991 | \$209,818,924 |
| Programs | | | | | |
| Housing Access & Retention | 15,924,277 | 19,371,524 | 26,958,955 | 29,808,144 | 26,725,411 |
| Administration & Support | 6,047,872 | 5,879,901 | 7,882,245 | 7,414,883 | 7,417,741 |
| Renter Landlord Services | 0 | 0 | 0 | 1,443,190 | 1,698,190 |
| Housing Production & Preservation | 28,219,802 | 19,901,038 | 107,912,169 | 126,277,265 | 126,277,265 |
| Economic Opportunity | 2,271,157 | 2,143,736 | 2,142,002 | 2,100,136 | 2,100,136 |
| Homeowner Access & Retention | 5,672,514 | 5,722,045 | 18,655,429 | 28,738,054 | 27,914,954 |
| Total Programs | 58,135,622 | \$53,018,244 | \$163,550,800 | \$195,781,672 | \$192,133,697 |

Bureau of Planning & Sustainability

Mayor Ted Wheeler, Commissioner-in-Charge

Susan Anderson, Director

Summary of Budget Decisions

Housing

The Proposed Budget includes one-time Land Use Services fee revenue through an interagency agreement with the Bureau of Development Services to complete two code development projects. The Residential Infill Project (\$387,000) is designed to facilitate infill development within single-family dwelling neighborhoods. Better Housing by Design (\$197,000) will revise development and design standards in Portland's multidwelling zones outside of the Central City, with a focus on East Portland. There are a total of 3.50 FTE supported through these projects. See the Budget Note below for further detail on future code development work.

Smart Cities

The Proposed Budget adds two new Management Analyst positions and \$256,000 in General Fund resources to support Citywide Smart Cities efforts. This includes formalizing and coordinating an inter-bureau workgroup structure, guided by leadership from the Mayor's Office, that focuses on data and analytics, sensors and Internet of Things (IOT) applications, vehicles and shared mobility, energy, and community engagement. This expanded capacity will also allow BPS to manage individual Smart Cities projects and pursue external funding sources for future efforts.

General Fund Reduction

The Proposed Budget includes an ongoing General Fund reduction of \$81,038. This reduces contract funding and 0.25 FTE related to demographic and housing analysis.

Interagency Agreement Balancing

The Proposed Budget includes \$4,670 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

Changes in the Number of Positions.

The Mayor's Proposed Budget for BPS includes an additional 4.75 FTE, an increase of 5.1% over the base budget, for a total of 97.45 FTEs.

Budget Note

Land Use Revenue

Council directs the City Budget Office, Bureau of Development Services, and Bureau of Planning and Sustainability to develop a plan to provide long-term funding for necessary code development and revision work using Land Use revenue as appropriate and permissible by law. Annual work plans and funding amounts for both bureaus should be included in the budget process for Council consideration.

Bureau of Planning & Sustainability

Summary of Bureau Budget

Community Development Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|---------------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Licenses & Permits | 2,816,877 | 2,857,780 | 2,957,729 | 2,995,133 | 2,995,133 |
| Charges for Services | 2,385,530 | 2,636,220 | 2,806,284 | 3,002,909 | 3,002,909 |
| Intergovernmental | 2,125,088 | 972,241 | 2,685,027 | 1,262,791 | 1,323,253 |
| Miscellaneous | 81,536 | 97,375 | 83,313 | 92,423 | 92,423 |
| Total External Revenues | 7,409,031 | 6,563,616 | 8,532,353 | 7,353,256 | 7,413,718 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 7,475,956 | 8,220,743 | 7,931,022 | 8,304,711 | 7,877,187 |
| General Fund Overhead | 587,547 | 783,723 | 794,790 | 759,035 | 759,035 |
| Fund Transfers - Revenue | 246 | 0 | 0 | 0 | 0 |
| Interagency Revenue | 432,748 | 412,080 | 1,081,942 | 741,500 | 1,325,850 |
| Total Internal Revenues | 8,496,497 | 9,416,546 | 9,807,754 | 9,805,246 | 9,962,072 |
| Beginning Fund Balance | 1,102,793 | 2,486,989 | 2,832,313 | 3,652,316 | 3,652,316 |
| Total Resources | \$17,008,321 | \$18,467,151 | \$21,172,420 | \$20,810,818 | \$21,028,106 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 10,676,023 | 10,975,950 | 11,878,558 | 12,050,940 | 12,305,558 |
| External Materials and Services | 2,015,063 | 2,208,023 | 3,751,635 | 2,602,475 | 2,560,472 |
| Internal Materials and Services | 2,422,684 | 2,292,120 | 2,497,694 | 2,358,224 | 2,362,894 |
| Total Bureau Expenditures | 15,113,770 | 15,476,093 | 18,127,887 | 17,011,639 | 17,228,924 |
| Fund Expenditures | | | | | |
| Debt Service | 50,304 | 55,265 | 62,016 | 67,638 | 67,638 |
| Contingency | 0 | 0 | 80,361 | 68,293 | 68,293 |
| Fund Transfers - Expense | 164,254 | 177,643 | 192,699 | 177,563 | 185,688 |
| Total Fund Expenditures | 214,558 | 232,908 | 335,076 | 313,494 | 321,619 |
| Ending Fund Balance | 1,679,993 | 2,758,150 | 2,709,457 | 3,485,685 | 3,477,563 |
| Total Requirements | \$17,008,321 | \$18,467,151 | \$21,172,420 | \$20,810,818 | \$21,028,106 |
| Programs | | | | | |
| Administration & Support | 3,162,580 | 3,294,991 | 3,373,518 | 3,740,827 | 3,745,497 |
| General Planning | 0 | 1,924,645 | 2,391,731 | 1,986,708 | 2,056,299 |
| Area Planning | 1,786,328 | 2,150,672 | 2,186,056 | 1,897,538 | 1,995,351 |
| Policy, Research & Innovation | 1,790,465 | 1,799,513 | 2,391,470 | 2,182,021 | 2,239,428 |
| Comprehensive & Strategic Planning | 3,379,992 | 2,086,902 | 3,006,319 | 2,126,447 | 2,114,251 |
| Waste Reduction & Recycling | 1,783,637 | 2,059,165 | 2,435,779 | 2,509,742 | 2,509,742 |
| Specialized Planning | 988,941 | (4,305) | 0 | 0 | 0 |
| Sustainability Education & Assistance | 2,221,827 | 2,164,510 | 2,343,014 | 2,568,356 | 2,568,356 |
| Total Programs | 15,113,770 | \$15,476,093 | \$18,127,887 | \$17,011,639 | \$17,228,924 |

Office of Neighborhood Involvement

Chloe Eudaly, Commissioner-in-Charge

David Austin, Interim Director

Summary of Budget Decisions

Continue Expanded New Portlanders Program Staff

The Mayor's Proposed Budget includes ongoing General Fund resources of \$110,000 to fund a permanent position in the New Portlanders Program that will advise Council and bureaus on immigrant and refugee issues. The position will enable the program to continue to support the New Portlander Policy Commission as well as support other subprograms.

Portland United Against Hate

The Mayor's Proposed Budget includes one-time General Fund resources of \$118,235 to fund a limited-term position to collect data on hate crimes, hate speech, and acts of intimidation, maintain a centralized reporting database, share information with other agencies, and coordinate with impacted communities. An additional \$346,765 in one-time resources is allocated in Special Appropriations to provide grants to community-based organizations to train community members on how to respond to hate acts.

Accommodations Fund

The Mayor's Proposed Budget includes one-time resources of \$100,000 to support all of ONI's programs by providing tools to make it easier for traditionally underrepresented communities to participate in civic life, activities, events, and meetings. The funds will be used to provide community member needs related to language interpretation, childcare, transportation, and ADA accessibility.

Graffiti Program One-Time Expansion

The Mayor's Proposed Budget includes one-time General Fund resources of \$440,000 for a one-time expansion of the Graffiti Abatement Program, specifically to hire contractors to proactively remove up to 1.2 million square feet of graffiti. This effort complements the complaint-driven approach of the current ongoing program.

Continue Noise Control Administrative Support Position

An administrative support position previously funded one-time by the General Fund is being continued and will be funded in FY 2017-18 with \$71,432 in Noise Program revenues.

Interagency Agreement Balancing

The Proposed Budget includes \$2,814 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

City Hall Exterior Masonry Project

The Mayor's Proposed Budget allocates \$1,272,331 in General Fund resources for a City Hall exterior masonry repair project. The project is funded via one-time increases to interagency agreements between Facilities Services and tenant offices, allocated based on square footage. As a City Hall tenant office, ONI is allocated \$96,495 in one-time General Fund discretionary resources and \$2,209 in General Fund overhead resources in the Mayor's Proposed Budget to match the Facilities Services interagency agreement.

Changes in the Number of Positions

The Mayor's Proposed Budget for ONI includes an additional 3.00 FTEs, an increase of 5.74% above the base budget, for a total of 55.22 FTEs.

Office of Neighborhood Involvement

Summary of Bureau Budget

Community Development Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|--|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Charges for Services | 393,202 | 788,698 | 1,219,869 | 1,322,042 | 1,322,042 |
| Intergovernmental | 272,072 | 280,804 | 286,191 | 300,807 | 300,807 |
| Miscellaneous | 47,405 | 35,130 | 3,000 | 0 | 0 |
| Total External Revenues | 712,679 | 1,104,632 | 1,509,060 | 1,622,849 | 1,622,849 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 6,718,224 | 7,575,961 | 8,858,995 | 8,405,759 | 9,080,027 |
| General Fund Overhead | 361,398 | 209,744 | 282,340 | 363,869 | 230,432 |
| Interagency Revenue | 17,426 | 18,791 | 18,261 | 18,461 | 18,461 |
| Total Internal Revenues | 7,097,048 | 7,804,496 | 9,159,596 | 8,788,089 | 9,328,920 |
| Beginning Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Resources | \$7,809,727 | \$8,909,128 | \$10,668,656 | \$10,410,938 | \$10,951,769 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 4,064,326 | 4,632,461 | 5,314,118 | 5,486,977 | 5,630,295 |
| External Materials and Services | 3,095,810 | 3,510,150 | 4,577,509 | 4,126,445 | 4,412,383 |
| Internal Materials and Services | 649,591 | 816,517 | 777,029 | 797,516 | 909,091 |
| Total Bureau Expenditures | 7,809,727 | 8,959,128 | 10,668,656 | 10,410,938 | 10,951,769 |
| Fund Expenditures | | | | | |
| Total Fund Expenditures | 0 | 0 | 0 | 0 | 0 |
| Ending Fund Balance | 0 | (50,000) | 0 | 0 | 0 |
| Total Requirements | \$7,809,727 | \$8,909,128 | \$10,668,656 | \$10,410,938 | \$10,951,769 |
| Programs | | | | | |
| Administration & Support | 479,122 | 507,080 | 696,094 | 737,341 | 737,341 |
| Community and Neighborhood Involvement Center | 4,025,525 | 4,872,617 | 5,617,098 | 5,576,508 | 5,325,656 |
| Neighborhood Livability Services | 1,356,853 | 1,486,470 | 2,168,604 | 1,892,898 | 2,684,581 |
| Information & Referral | 560,009 | 569,119 | 596,685 | 601,614 | 601,614 |
| Assessments & Improvements | 19 | 0 | 0 | 0 | 0 |
| Crime Prevention | 1,388,199 | 1,523,842 | 1,590,175 | 1,602,577 | 1,602,577 |
| Total Programs | 7,809,727 | \$8,959,128 | \$10,668,656 | \$10,410,938 | \$10,951,769 |

Portland Development Commission

Mayor Ted Wheeler, Commissioner-in-Charge

Kimberly Branam, Executive Director

Summary of Budget Decisions

Small Business Growth

The Mayor's Proposed Budget includes \$87,500 in one-time resources to support a new cohort of business owners enrolling in the Portland Development Commission's (PDC) Increase Project. This project was funded on a one-time basis in FY 2015-16, and the ten participants have shown measurable results in terms of revenue and employment growth. This first cohort has already demonstrated increased sales, employment, and expansion into new markets.

Portland Film Office/Healthcare Industry Cluster

The Mayor's Proposed Budget includes one-time funding to continue the operation of the Portland Film Office. PDC realigned funding from this office in their requested budget in order to fund a new industry cluster related to healthcare. The office helps to coordinate permitting and facilitate production in the city. As part of this one-time funding, the City anticipates looking for non-General Fund sources for future funding of this office (see Budget Note below).

Venture Portland Catalytic Investment Initiative

The Mayor's Proposed Budget includes \$100,000 in one-time resources to support Venture Portland's effort to expand its Catalytic Investment Initiative for East and North Portland business districts. This initiative attempts to increase membership in neighborhood business district associations, increase volunteerism for the districts, and increase revenue for district influence and expansion.

Budget Reductions Included in Mayor's Proposed Budget:

- \$50,000 reduction for entrepreneurship support. Reducing the funding for this program will decrease direct assistance for startups. The remaining budget for this program will be \$516,420.
- \$20,000 reduction to the materials and services budget for international support for the Traded Sectors budget.

Budget Note

Portland Film Office

The FY 2017-18 Adopted Budget includes \$142,240 in General Fund one-time funding to continue the Portland Film Office. City Council directs the Portland Development Commission to provide options for funding the office outside of General Fund Discretionary funding as part of its FY 2018-19 Requested Budget.

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|------------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Intergovernmental | 449,092 | 48,221 | 0 | 0 | 0 |
| Total External Revenues | 449,092 | 48,221 | 0 | 0 | 0 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 5,297,524 | 6,975,474 | 5,872,465 | 5,949,951 | 5,768,410 |
| Total Internal Revenues | 5,297,524 | 6,975,474 | 5,872,465 | 5,949,951 | 5,768,410 |
| Beginning Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Resources | \$5,746,616 | \$7,023,695 | \$5,872,465 | \$5,949,951 | \$5,768,410 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| External Materials and Services | 5,746,616 | 7,023,695 | 5,872,465 | 5,949,951 | 5,768,410 |
| Total Bureau Expenditures | 5,746,616 | 7,023,695 | 5,872,465 | 5,949,951 | 5,768,410 |
| Fund Expenditures | | | | | |
| Total Fund Expenditures | 0 | 0 | 0 | 0 | 0 |
| Ending Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Requirements | \$5,746,616 | \$7,023,695 | \$5,872,465 | \$5,949,951 | \$5,768,410 |
| Programs | | | | | |
| Neighborhood Economic Development | 3,383,484 | 4,646,193 | 4,067,814 | 2,264,078 | 1,989,078 |
| Economic Opportunity | 226,144 | 0 | 0 | 1,694,995 | 1,528,794 |
| Accounting | 449,092 | 48,221 | 0 | 0 | 0 |
| Traded Sector Economic Development | 1,687,896 | 2,329,281 | 1,804,651 | 1,990,878 | 2,250,538 |
| Total Programs | 5,746,616 | \$7,023,695 | \$5,872,465 | \$5,949,951 | \$5,768,410 |

Office of Equity & Human Rights

Mayor Ted Wheeler, Commissioner-in-Charge

Dante James, Director

Summary of Budget Decisions

Create City Disability Program

The Proposed Budget adds \$110,440 in General Fund resources and one FTE to enhance the City's ability to respond to and report on public accommodations. The Office of Equity & Human Rights (OEHR) coordinates Citywide efforts to comply with the Americans with Disabilities Act Title II requirements, and this expanded capacity will help OEHR provide additional training, guidance, and technical support to individual bureaus.

Equitable Contracting & Purchasing Commission (ECPC)

The Proposed Budget merges ECPC with the Fair Contracting Forum in the Office of Management and Finance due to the significant overlap in scope and mission between these two entities. This merger is expected to facilitate better alignment between the ECPC's mission and procurement staff, data, and leadership. The transition reduces the bureau's budget by \$25,000 in ongoing General Fund resources.

Interagency Agreement Balancing

The Proposed Budget includes \$408 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

Changes in the Number of Positions.

The Mayor's Proposed Budget for BPS includes an additional 1.00 FTE, an increase of 9.2% over the base budget, for a total of 11.90 FTEs.

Office of Equity & Human Rights

Summary of Bureau Budget

Community Development Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Charges for Services | 2,912 | 4,300 | 0 | 0 | 0 |
| Intergovernmental | 0 | 750 | 5,000 | 0 | 0 |
| Miscellaneous | 0 | 47,506 | 0 | 0 | 0 |
| Total External Revenues | 2,912 | 52,556 | 5,000 | 0 | 0 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 842,839 | 1,260,328 | 1,135,489 | 1,444,750 | 1,114,869 |
| General Fund Overhead | 718,275 | 516,088 | 575,741 | 913,676 | 631,491 |
| Fund Transfers - Revenue | 22,740 | 0 | 0 | 0 | 0 |
| Interagency Revenue | 30,076 | 5,823 | 5,126 | 5,689 | 5,689 |
| Total Internal Revenues | 1,613,930 | 1,782,239 | 1,716,356 | 2,364,115 | 1,752,049 |
| Beginning Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Resources | \$1,616,842 | \$1,834,795 | \$1,721,356 | \$2,364,115 | \$1,752,049 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 1,273,386 | 1,530,004 | 1,365,011 | 1,982,273 | 1,440,799 |
| External Materials and Services | 194,042 | 170,843 | 172,320 | 181,886 | 110,886 |
| Internal Materials and Services | 149,414 | 133,198 | 184,025 | 199,956 | 200,364 |
| Total Bureau Expenditures | 1,616,842 | 1,834,045 | 1,721,356 | 2,364,115 | 1,752,049 |
| Fund Expenditures | | | | | |
| Total Fund Expenditures | 0 | 0 | 0 | 0 | 0 |
| Ending Fund Balance | 0 | 750 | 0 | 0 | 0 |
| Total Requirements | \$1,616,842 | \$1,834,795 | \$1,721,356 | \$2,364,115 | \$1,752,049 |
| Programs | | | | | |
| Administration & Support | 231,784 | 132,615 | 171,707 | 362,735 | 292,687 |
| COCL Support | 0 | 77,515 | 0 | 0 | 0 |
| Citywide Equity Program | 666,417 | 725,624 | 861,835 | 1,251,186 | 684,999 |
| Civil Rights Program | 309,695 | 293,741 | 149,053 | 219,768 | 224,956 |
| Govern. For Racial Equity | 5,336 | 25 | 0 | 0 | 0 |
| Comm Equity & Engagement | 403,610 | 604,525 | 538,761 | 530,426 | 549,407 |
| Total Programs | 1,616,842 | \$1,834,045 | \$1,721,356 | \$2,364,115 | \$1,752,049 |

Portland Bureau of Transportation

Dan Saltzman, Commissioner-in-Charge

Leah Treat, Director

Summary of Budget Decisions

The Mayor's Proposed Budget includes a \$2.0 million reduction in ongoing General Fund resources, an additional \$12.4 million in one-time General Fund resources, and \$590,042 of new funding from other sources.

Snow and Ice Weather Response

\$300,000 in one-time General Fund resources are dedicated to contract services for snow removal during extreme winter events. An additional \$30,000 is allocated for three snow plow blades to be outfitted on existing City vehicles.

Major Maintenance & Infrastructure Replacement Projects

\$7,200,000 in one-time General Fund resources from the Capital Set-Aside is provided for the following projects:

- The replacement of corners with ADA-accessible curb ramps totaling 1,000 ramps (\$5.0 million)
- The repair and improvement of 26 Rectangular Rapid Flashing Beacons, mostly in outer East Portland (\$100,000)
- The rebuilding or replacement of up to five traffic signals subject to failure (\$950,000)
- The upgrade or replacement of the 20 most deficient guardrail sites in the city (\$500,000)
- The construction of a multi-use pathway on N. Greeley Avenue to enable safe usage by bicyclists and pedestrians (\$650,000)

Youth Bus Pass

The Proposed Budget includes \$967,000 in one-time General Fund resources for one-third of the total costs of the Youth Bus Pass program for high school students in the Portland Public School District. See the budget note below on the City's direction for future funding of the program.

Vision Zero

A total of \$1,590,000 in one-time resources (\$1,464,958 in General Fund discretionary and \$125,042 from the Recreational Marijuana Tax Fund) is added for four projects intended to improve transportation safety in the city and further the bureau's Vision Zero goals:

- \$650,000 to improve safety at the top five most dangerous intersections in Portland and construct improvements on two High Crash Corridors

- \$320,000 to improve access to transit stops along key bus routes by identifying locations and building suggested improvements at three priority transit stops
- \$500,000 to change street design to support reductions in speed limits by implementing improvements on four to six streets
- \$120,000 to eliminate deficiencies in PBOT's understanding of street safety through improved data collection and analysis by contracting out analysis work or hiring a limited term position to complete studies.

Smart Cities – AT&T Nodes

The Proposed Budget includes \$426,000 of one-time General Fund resources to implement Smart Cities digital infrastructure in partnership with AT&T. \$176,000 of the amount will be matched with \$379,000 of System Development Charge revenues to purchase 200 node platforms; \$250,000 of the allocated amount will be dedicated to evaluation. AT&T will pay for programming and data transport services for the first 18 months of the initiative.

Realignment of Utility License Fee (ULF) Allocation to the Build Portland Initiative

PBOT's annual allocation of \$1.98 million of utility license fees from ongoing General Fund resources is realigned in order to fund Build Portland debt service starting in FY 2018-19. One-time resources are maintained in FY 2017-18, and Build Portland will provide a significant infusion of resources to PBOT for major maintenance and replacement activities in future years.

Public Works Permitting Positions

Two positions funded by \$200,000 in permit fees are added to review and inspect construction work due to increased development permitting activities.

Streetcar Positions

Two Streetcar positions totaling \$183,000 are added, one to address training and documentation of preventive maintenance processes and the other for field support. These are funded by additional fare revenues and funds from TriMet.

Regulatory Operations Position

A Regulatory Program Specialist funded by \$82,000 in penalty fees is added in response to an increase in workload. The position would review applications and provide investigations and audits of towing contractors.

Realignments Converting Positions to Permanent

17.8 FTEs in limited term positions are converted to permanent status because the needs are ongoing and the various revenue sources funding the positions will continue to be robust in the near future.

- Five positions (4.80 FTEs) funded by Private-for-Hire fees in the Private-for-Hire Towing program to provide regulatory services due to dramatic growth in the Transportation Networking Companies industry (\$227,976)
- Nine positions created to address increases in permitting activities due to the continuing uptrend in workload related to permit applications and inspections (\$535,708)
- One position to provide parking management services and customer support for on-street parking (\$73,932);
- Three positions funded by traffic fines and General Transportation Revenues that provide transportation demand services (\$257,976)

Other Realignments

These realignments not requiring additional resources affect various positions:

- Add a Public Works Supervisor to manage swing shift staff (\$95,334)
- Add two positions in the Traffic Investigation program to respond to inquiries about safety concerns and work on visibility complaints (\$163,700)
- Eliminate 1.50 FTE in the Parking Operations program and move the funding to materials and services to support meter operations (\$114,100)

Interagency Agreement Balancing

The Proposed Budget includes \$614,002 in increased interagency costs to fund OMF services, including services to reduce the impact of homelessness, technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician.

Changes in the Number of Positions

The Mayor's Proposed Budget for PBOT includes an addition of 7.50 FTEs, an increase of 0.86% above the base budget, for a total of 877.82 FTEs.

Budget Notes

Funding for Youth Bus Pass

The City is funding one-third of the costs of the Youth Bus Pass for all Portland Public Schools (PPS) high school students again in FY 2017-18, even though providing transportation to high school students is not a core City function. Council declares its belief that the program should only be available to high school students who qualify for free or reduced-price lunch, and if the program continues it should be expanded to other school districts in Portland. Furthermore, Council directs PBOT to complete an independent, objective analysis of TriMet's actual costs associated with the program, either through increased expenses or foregone revenues.

Portland Bureau of Transportation

Summary of Bureau Budget

Transportation & Parking Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Taxes | 0 | 0 | 13,250,000 | 18,500,000 | 18,500,000 |
| Miscellaneous Fund Allocations | 0 | 0 | 0 | 0 | 125,042 |
| Licenses & Permits | 6,848,288 | 8,375,150 | 7,831,200 | 9,763,300 | 9,763,300 |
| Charges for Services | 67,077,574 | 76,710,729 | 80,935,478 | 85,132,519 | 85,132,519 |
| Intergovernmental | 78,077,550 | 85,775,985 | 106,368,552 | 111,006,712 | 111,006,712 |
| Bond & Note | 26,196,709 | 13,824,403 | 31,000,000 | 7,124,506 | 7,124,506 |
| Miscellaneous | 6,105,550 | 6,343,354 | 4,173,430 | 2,204,447 | 2,204,447 |
| Total External Revenues | 184,305,671 | 191,029,621 | 243,558,660 | 233,731,484 | 233,856,526 |
| Internal Revenues | | | | | |
| Fund Transfers - Revenue | 19,061,630 | 36,184,106 | 25,917,431 | 76,672,622 | 29,978,791 |
| Interagency Revenue | 30,128,942 | 28,569,343 | 33,073,766 | 31,916,212 | 31,987,212 |
| Total Internal Revenues | 49,190,572 | 64,753,449 | 58,991,197 | 108,588,834 | 61,966,003 |
| Beginning Fund Balance | 35,771,530 | 80,846,171 | 89,742,548 | 133,550,379 | 133,550,379 |
| Total Resources | \$269,267,773 | \$336,629,241 | \$392,292,405 | \$475,870,697 | \$429,372,908 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 70,823,239 | 77,146,270 | 96,359,904 | 105,495,552 | 100,529,462 |
| External Materials and Services | 72,644,202 | 52,582,351 | 76,935,112 | 72,211,921 | 66,696,737 |
| Internal Materials and Services | 25,840,483 | 26,487,883 | 34,496,310 | 32,646,322 | 33,290,324 |
| Capital Outlay | 19,129,847 | 11,702,549 | 56,462,937 | 116,883,595 | 80,771,760 |
| Total Bureau Expenditures | 188,437,771 | 167,919,053 | 264,254,263 | 327,237,390 | 281,288,283 |
| Fund Expenditures | | | | | |
| Debt Service | 22,383,564 | 27,609,207 | 14,873,775 | 15,980,592 | 17,408,592 |
| Contingency | 0 | 0 | 98,658,998 | 120,798,729 | 118,514,272 |
| Fund Transfers - Expense | 14,200,082 | 13,277,430 | 12,832,322 | 10,180,939 | 10,488,714 |
| Debt Service Reserves | 0 | 0 | 1,673,047 | 1,673,047 | 1,673,047 |
| Total Fund Expenditures | 36,583,646 | 40,886,637 | 128,038,142 | 148,633,307 | 148,084,625 |
| Ending Fund Balance | 44,246,356 | 127,823,551 | 0 | 0 | 0 |
| Total Requirements | \$269,267,773 | \$336,629,241 | \$392,292,405 | \$475,870,697 | \$429,372,908 |
| Programs | | | | | |
| Administration & Support | 10,178,233 | 6,833,128 | 9,449,542 | 6,199,928 | 6,839,610 |
| Operations | 60,321,892 | 67,466,360 | 83,698,626 | 90,264,661 | 88,047,707 |
| Capital Improvements | 65,810,064 | 37,933,709 | 110,177,220 | 166,896,568 | 122,524,733 |
| Maintenance | 52,127,582 | 55,685,856 | 60,928,875 | 63,876,233 | 63,876,233 |
| Total Programs | 188,437,771 | \$167,919,053 | \$264,254,263 | \$327,237,390 | \$281,288,283 |

Office of the City Auditor

Mary Hull Caballero, City Auditor

Summary of Budget Decisions

IPR Asst. Program Manager to Full Time

The Mayor's Proposed Budget includes an additional \$69,870 in ongoing General Fund resources to increase the IPR assistant program manager from part-time to full-time. The additional personnel resources are expected to assist in addressing increased workload from the Department of Justice Settlement.

Senior Staff Attorney

The Mayor's Proposed Budget includes \$131,234 in ongoing General Fund resources to pay a portion of a senior staff attorney for the Auditor's Office. The remainder of the cost for this position will be realigned from the Auditor's external materials and services budget.

External Materials and Services Reduction

The Mayor's Proposed Budget includes an \$88,448 reduction in ongoing General Fund resources previously appropriated for external materials and services. The funds were allocated for contract services, the Annual Community Survey, and miscellaneous office expenses. The reduction is not expected to impact performance; however, the Auditor's Office has stated that this reduction will eliminate the Annual Community Survey and increase the number of annual audits by one. The total number of reports output will net to zero.

Archive Space Debt Service Refund

The Mayor's Proposed Budget includes a \$100,000 reduction in ongoing General Fund resources previously allocated for debt service payments for new archive space at Portland State University. In the spring of 2017, the debt was re-financed and the annual savings are approximately \$100,000 per year. The debt service was included in the Auditor's rent payment to facilities for the space and this interagency agreement has been reduced by \$100,000 per year.

Interagency Agreement Balancing

The Proposed Budget includes \$4,209 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

City Hall Exterior Masonry Project

The Mayor's Proposed Budget allocates \$1,272,331 in General Fund resources for a City Hall exterior masonry repair project. The project is funded via one-time increases to interagency agreements between Facilities Services and tenant offices, allocated based on square footage. As a City Hall tenant, the Auditor's Office is allocated \$183,325 in one-time General Fund discretionary resources and \$133,591 in General Fund overhead resources in the Mayor's Proposed Budget to match the Facilities Services interagency agreement.

Changes in the Number of Positions

The Mayor's Proposed Budget for the Auditor's Office includes an additional 1.5 FTEs, an increase of 3% above the base budget, for a total of 53.70 FTEs.

Elected Officials Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|------------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Charges for Services | 1,319,553 | 1,458,386 | 1,171,045 | 1,139,417 | 1,139,417 |
| Bond & Note | 0 | 2,329,971 | 9,027,599 | 13,629,814 | 13,629,814 |
| Miscellaneous | 10,127,372 | 10,441,519 | 8,487,937 | 6,502,603 | 6,502,603 |
| Total External Revenues | 11,446,925 | 14,229,876 | 18,686,581 | 21,271,834 | 21,271,834 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 3,617,190 | 3,514,658 | 4,369,984 | 5,545,481 | 5,732,987 |
| General Fund Overhead | 4,654,012 | 4,742,122 | 5,183,821 | 4,349,130 | 4,382,749 |
| Fund Transfers - Revenue | 64,414 | 0 | 500,000 | 0 | 0 |
| Interagency Revenue | 139,333 | 67,521 | 165,000 | 158,904 | 158,904 |
| Total Internal Revenues | 8,474,949 | 8,324,301 | 10,218,805 | 10,053,515 | 10,274,640 |
| Beginning Fund Balance | 17,993,650 | 17,297,763 | 16,688,763 | 16,691,143 | 16,691,143 |
| Total Resources | \$37,915,524 | \$39,851,940 | \$45,594,149 | \$48,016,492 | \$48,237,617 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 5,653,086 | 5,753,671 | 6,239,753 | 6,680,625 | 6,680,625 |
| External Materials and Services | 1,351,601 | 1,266,950 | 1,658,032 | 1,546,859 | 1,546,859 |
| Internal Materials and Services | 3,279,976 | 3,213,855 | 3,415,436 | 3,394,141 | 3,615,266 |
| Total Bureau Expenditures | 10,284,663 | 10,234,476 | 11,313,221 | 11,621,625 | 11,842,750 |
| Fund Expenditures | | | | | |
| Debt Service | 10,319,764 | 11,147,448 | 12,375,028 | 11,173,693 | 11,173,693 |
| Contingency | 0 | 0 | 2,786,682 | 2,511,683 | 2,511,678 |
| Fund Transfers - Expense | 13,334 | 544,515 | 5,487,264 | 7,855,574 | 7,855,579 |
| Debt Service Reserves | 0 | 0 | 13,631,954 | 0 | 0 |
| Total Fund Expenditures | 10,333,098 | 11,691,963 | 34,280,928 | 21,540,950 | 21,540,950 |
| Ending Fund Balance | 17,297,763 | 17,925,501 | 0 | 14,853,917 | 14,853,917 |
| Total Requirements | \$37,915,524 | \$39,851,940 | \$45,594,149 | \$48,016,492 | \$48,237,617 |
| Programs | | | | | |
| City Recorder | 3,336,147 | 3,460,086 | 3,504,416 | 3,578,328 | 3,478,328 |
| Administration & Support | 668,157 | 666,360 | 1,155,624 | 1,155,252 | 1,476,377 |
| Operations and Strategic Support | 0 | 25 | 0 | 0 | 0 |
| Progress Board | 25 | 0 | 0 | 0 | 0 |
| Independent Police Review | 1,522,715 | 1,660,447 | 1,852,025 | 2,095,887 | 2,095,887 |
| Ombudsman Office | 205,790 | 323,234 | 380,270 | 361,296 | 361,296 |
| Assessments & Improvements | 1,600,471 | 1,664,892 | 1,470,351 | 1,465,673 | 1,465,673 |
| Audit Services | 2,120,043 | 1,885,220 | 2,280,781 | 2,318,124 | 2,318,124 |
| Assessments, Finance & Foreclosure | 249,997 | 2 | 0 | 0 | 0 |
| Hearings Office | 581,318 | 574,210 | 669,754 | 647,065 | 647,065 |
| Total Programs | 10,284,663 | \$10,234,476 | \$11,313,221 | \$11,621,625 | \$11,842,750 |

Office of the Mayor

Ted Wheeler, Mayor

Summary of Budget Decisions

SummerWorks- Workforce Development

The Mayor's Proposed Budget includes an additional \$360,000 in ongoing General Fund resources to augment the \$190,000 in ongoing General Fund resources that is currently appropriated for SummerWorks. The additional funding will allow the City to continue to sponsor 220 internships.

Mayor's Office CSR Positions

The Mayor's Proposed Budget includes \$390,110 in on-going General Fund resources for 3.00 FTE Commissioner Staff Representatives (CSR) at mid-range salary. These positions will support new initiatives and balance the workload in the Mayor's Office.

Sovereign Government Relations Position/Tribal Liaison

The Mayor's Proposed budget includes a \$112,000 transfer of ongoing General Fund resources for the Tribal Liaison Position from the Mayor's Office to Government Relations. The title of the position has changed from Tribal Liaison to Sovereign Government Relations position.

DOJ Sr. Policy Advisor

The Mayor's Proposed Budget includes \$130,000 in one-time resources for a Senior Policy Advisor. The position is funded on a one-time basis with General Fund resources previously appropriated to COCL/COAB.

Additional External Materials and Services

The Mayor's Proposed Budget includes \$60,000 in ongoing General Fund resources for external materials and services. The Mayor's Office currently funds SummerWorks from the external materials and services budget and anticipates greater need for resources in the future.

Interagency Agreement Balancing

The Proposed Budget includes \$1,485 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

City Hall Exterior Masonry Project

The Mayor's Proposed Budget allocates \$1,272,331 in General Fund resources for a City Hall exterior masonry repair project. The project is funded via one-time increases to interagency agreements between Facilities Services and tenant offices, allocated based on square footage. As a City Hall tenant, the Mayor's Office is allocated \$81,413 in one-time General Fund discretionary resources and \$74,440 in General Fund overhead resources in the Mayor's Proposed Budget to match the Facilities Services interagency agreement.

Changes in the Number of Positions

The Mayor's Proposed Budget for the Mayor's Office includes an additional 3.0 FTEs, an increase of 18% above the base budget, for a total of 20.0 FTEs.

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Charges for Services | 0 | 286 | 0 | 0 | 0 |
| Intergovernmental | 11,797 | 47,189 | 0 | 0 | 0 |
| Miscellaneous | 0 | 1,210 | 0 | 0 | 0 |
| Total External Revenues | 11,797 | 48,685 | 0 | 0 | 0 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 1,371,853 | 1,973,321 | 1,590,725 | 1,562,331 | 2,019,961 |
| General Fund Overhead | 1,145,021 | 1,216,131 | 1,545,962 | 1,853,590 | 1,791,260 |
| Total Internal Revenues | 2,516,874 | 3,189,452 | 3,136,687 | 3,415,921 | 3,811,221 |
| Beginning Fund Balance | (4,381) | (35,391) | 0 | 0 | 0 |
| Total Resources | \$2,524,290 | \$3,202,746 | \$3,136,687 | \$3,415,921 | \$3,811,221 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 1,639,381 | 1,735,938 | 1,865,190 | 2,099,537 | 2,429,499 |
| External Materials and Services | 625,214 | 954,632 | 791,833 | 807,563 | 715,563 |
| Internal Materials and Services | 295,086 | 395,378 | 479,664 | 508,821 | 666,159 |
| Total Bureau Expenditures | 2,559,681 | 3,085,948 | 3,136,687 | 3,415,921 | 3,811,221 |
| Fund Expenditures | | | | | |
| Fund Transfers - Expense | 0 | 105,000 | 0 | 0 | 0 |
| Total Fund Expenditures | 0 | 105,000 | 0 | 0 | 0 |
| Ending Fund Balance | (35,391) | 11,798 | 0 | 0 | 0 |
| Total Requirements | \$2,524,290 | \$3,202,746 | \$3,136,687 | \$3,415,921 | \$3,811,221 |
| Programs | | | | | |
| Mayor's Office | 2,516,499 | 3,086,118 | 3,136,687 | 3,415,921 | 3,681,221 |
| Policy, Research & Innovation | 0 | 0 | 0 | 0 | 130,000 |
| Mayor's Office - Public Safety | 43,182 | (170) | 0 | 0 | 0 |
| Total Programs | 2,559,681 | \$3,085,948 | \$3,136,687 | \$3,415,921 | \$3,811,221 |

Commissioner of Public Affairs

Dan Saltzman, Commissioner

Summary of Budget Decisions

Eviction Prevention Services for Gateway Center for Domestic Violence

The Mayor's Proposed Budget includes an additional \$60,000 in one-time General Fund resources to provide eviction prevention services to an estimated 45 to 50 households through the Gateway Center for Domestic Violence. These funds cover rent assistance totaling on average \$1,200 to \$1,500 per household to support households facing imminent evictions.

Interagency Agreement Balancing

The Proposed Budget includes \$916 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

City Hall Exterior Masonry Project

The Mayor's Proposed Budget allocates \$1,272,331 in General Fund resources for a City Hall exterior masonry repair project. The project is funded via one-time increases to interagency agreements between Facilities Services and tenant offices, allocated based on square footage. As a City Hall tenant office, the Commissioner of Public Affairs is allocated \$56,131 in one-time General Fund discretionary resources and \$23,939 in General Fund overhead resources in the Mayor's Proposed Budget to match the Facilities Services interagency agreement.

Changes in the Number of Positions

The Mayor's Proposed Budget for the Commissioner of Public Affairs includes no additional FTEs, for a total of 14.88 FTEs.

Commissioner of Public Affairs

Summary of Bureau Budget

Elected Officials Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Taxes | 12,525,091 | 15,275,571 | 17,230,629 | 18,983,154 | 18,983,154 |
| Intergovernmental | 27,000 | 0 | 27,000 | 27,000 | 27,000 |
| Miscellaneous | 44,404 | 91,106 | 20,890 | 24,733 | 24,733 |
| Total External Revenues | 12,596,495 | 15,366,677 | 17,278,519 | 19,034,887 | 19,034,887 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 993,774 | 1,139,352 | 1,451,502 | 1,288,686 | 1,410,921 |
| General Fund Overhead | 511,761 | 538,812 | 587,213 | 569,397 | 624,995 |
| Total Internal Revenues | 1,505,535 | 1,678,164 | 2,038,715 | 1,858,083 | 2,035,916 |
| Beginning Fund Balance | 2,274,275 | 3,970,954 | 3,850,000 | 5,800,000 | 5,800,000 |
| Total Resources | \$16,376,305 | \$21,015,795 | \$23,167,234 | \$26,692,970 | \$26,870,803 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 1,570,640 | 1,714,289 | 1,781,919 | 1,809,100 | 1,866,538 |
| External Materials and Services | 10,643,721 | 14,682,686 | 18,775,901 | 18,800,882 | 18,840,291 |
| Internal Materials and Services | 165,990 | 193,306 | 251,711 | 242,187 | 323,173 |
| Total Bureau Expenditures | 12,380,351 | 16,590,281 | 20,809,531 | 20,852,169 | 21,030,002 |
| Fund Expenditures | | | | | |
| Contingency | 0 | 0 | 2,332,703 | 5,815,801 | 5,815,801 |
| Fund Transfers - Expense | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Total Fund Expenditures | 25,000 | 25,000 | 2,357,703 | 5,840,801 | 5,840,801 |
| Ending Fund Balance | 3,970,954 | 4,400,514 | 0 | 0 | 0 |
| Total Requirements | \$16,376,305 | \$21,015,795 | \$23,167,234 | \$26,692,970 | \$26,870,803 |
| Programs | | | | | |
| Portland Children's Levy | 10,839,572 | 14,886,356 | 18,722,926 | 18,942,353 | 18,942,353 |
| Commissioner's Office | 1,540,779 | 1,703,925 | 2,086,605 | 1,909,816 | 2,087,649 |
| Total Programs | 12,380,351 | \$16,590,281 | \$20,809,531 | \$20,852,169 | \$21,030,002 |

Commissioner of Public Safety

Chloe Eudaly, Commissioner

Summary of Budget Decisions

Interagency Agreement Balancing

The Proposed Budget includes \$654 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

City Hall Exterior Masonry Project

The Mayor's Proposed Budget allocates \$1,272,331 in General Fund resources for a City Hall exterior masonry repair project. The project is funded via one-time increases to interagency agreements between Facilities Services and tenant offices, allocated based on square footage. As a City Hall tenant, the Commissioner of Public Safety is allocated \$34,380 in one-time General Fund discretionary resources and \$40,480 in General Fund overhead resources in the Mayor's Proposed Budget to match the Facilities Services interagency agreement.

Changes in the Number of Positions

The Mayor's Proposed Budget for the Commissioner of Public Safety includes no additional FTEs, for a total of 8.0 FTEs.

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Charges for Services | 188 | 69 | 0 | 0 | 0 |
| Miscellaneous | 0 | 29 | 0 | 0 | 0 |
| Total External Revenues | 188 | 98 | 0 | 0 | 0 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 392,183 | 425,582 | 490,208 | 479,925 | 540,549 |
| General Fund Overhead | 511,998 | 538,812 | 586,197 | 569,397 | 641,006 |
| Total Internal Revenues | 904,181 | 964,394 | 1,076,405 | 1,049,322 | 1,181,555 |
| Beginning Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Resources | \$904,369 | \$964,492 | \$1,076,405 | \$1,049,322 | \$1,181,555 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 763,541 | 838,012 | 859,061 | 868,102 | 931,588 |
| External Materials and Services | 30,968 | 12,251 | 41,380 | 21,391 | 14,624 |
| Internal Materials and Services | 109,860 | 114,229 | 175,964 | 159,829 | 235,343 |
| Total Bureau Expenditures | 904,369 | 964,492 | 1,076,405 | 1,049,322 | 1,181,555 |
| Fund Expenditures | | | | | |
| Total Fund Expenditures | 0 | 0 | 0 | 0 | 0 |
| Ending Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Requirements | \$904,369 | \$964,492 | \$1,076,405 | \$1,049,322 | \$1,181,555 |
| Programs | | | | | |
| Commissioner's Office | 904,369 | 964,492 | 1,076,405 | 1,049,322 | 1,181,555 |
| Total Programs | 904,369 | \$964,492 | \$1,076,405 | \$1,049,322 | \$1,181,555 |

Commissioner of Public Utilities

Amanda Fritz, Commissioner

Summary of Budget Decisions

Interagency Agreement Balancing

The Proposed Budget includes \$639 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

City Hall Exterior Masonry Project

The Mayor's Proposed Budget allocates \$1,272,331 in General Fund resources for a City Hall exterior masonry repair project. The project is funded via one-time increases to interagency agreements between Facilities Services and tenant offices, allocated based on square footage. As a City Hall tenant office, the Commissioner of Public Utilities is allocated \$36,984 in one-time General Fund discretionary resources and \$43,267 in General Fund overhead resources in the Mayor's Proposed Budget to match the Facilities Services interagency agreement.

Changes in the Number of Positions

The Mayor's Proposed Budget for the Commissioner of Public Utilities includes no additional FTEs, for a total of 8.0 FTEs.

Commissioner of Public Utilities

Summary of Bureau Budget

Elected Officials Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Charges for Services | 78 | 0 | 0 | 0 | 0 |
| Total External Revenues | 78 | 0 | 0 | 0 | 0 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 379,093 | 373,421 | 506,820 | 479,925 | 543,146 |
| General Fund Overhead | 511,961 | 538,812 | 588,156 | 569,397 | 643,785 |
| Total Internal Revenues | 891,054 | 912,233 | 1,094,976 | 1,049,322 | 1,186,931 |
| Beginning Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Resources | \$891,132 | \$912,233 | \$1,094,976 | \$1,049,322 | \$1,186,931 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 756,047 | 686,327 | 822,546 | 813,116 | 814,608 |
| External Materials and Services | 22,407 | 100,384 | 94,572 | 82,710 | 137,937 |
| Internal Materials and Services | 112,678 | 125,522 | 177,858 | 153,496 | 234,386 |
| Total Bureau Expenditures | 891,132 | 912,233 | 1,094,976 | 1,049,322 | 1,186,931 |
| Fund Expenditures | | | | | |
| Total Fund Expenditures | 0 | 0 | 0 | 0 | 0 |
| Ending Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Requirements | \$891,132 | \$912,233 | \$1,094,976 | \$1,049,322 | \$1,186,931 |
| Programs | | | | | |
| Commissioner's Office | 891,132 | 912,233 | 1,094,976 | 1,049,322 | 1,186,931 |
| Total Programs | 891,132 | \$912,233 | \$1,094,976 | \$1,049,322 | \$1,186,931 |

Commissioner of Public Works

Nick Fish, Commissioner

Summary of Budget Decisions

Interagency Agreement Balancing

The Proposed Budget includes \$638 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

City Hall Exterior Masonry Project

The Mayor's Proposed Budget allocates \$1,272,331 in General Fund resources for a City Hall exterior masonry repair project. The project is funded via one-time increases to interagency agreements between Facilities Services and tenant offices, allocated based on square footage. As a City Hall tenant office, the Commissioner of Public Works is allocated \$34,316 in one-time General Fund discretionary resources and \$40,092 in General Fund overhead resources in the Mayor's Proposed Budget to match the Facilities Services interagency agreement.

Changes in the Number of Positions

The Mayor's Proposed Budget for the Commissioner of Public Works includes no additional FTEs, for a total of 8.0 FTEs.

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Charges for Services | 0 | 846 | 0 | 0 | 0 |
| Miscellaneous | 57 | 0 | 0 | 0 | 0 |
| Total External Revenues | 57 | 846 | 0 | 0 | 0 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 393,005 | 409,114 | 490,080 | 479,925 | 540,478 |
| General Fund Overhead | 511,940 | 538,812 | 586,044 | 569,397 | 640,609 |
| Total Internal Revenues | 904,945 | 947,926 | 1,076,124 | 1,049,322 | 1,181,087 |
| Beginning Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Resources | \$905,002 | \$948,772 | \$1,076,124 | \$1,049,322 | \$1,181,087 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 767,417 | 776,170 | 863,489 | 861,598 | 907,271 |
| External Materials and Services | 14,634 | 18,842 | 34,780 | 28,429 | 39,475 |
| Internal Materials and Services | 122,951 | 153,760 | 177,855 | 159,295 | 234,341 |
| Total Bureau Expenditures | 905,002 | 948,772 | 1,076,124 | 1,049,322 | 1,181,087 |
| Fund Expenditures | | | | | |
| Total Fund Expenditures | 0 | 0 | 0 | 0 | 0 |
| Ending Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Requirements | \$905,002 | \$948,772 | \$1,076,124 | \$1,049,322 | \$1,181,087 |
| Programs | | | | | |
| Commissioner's Office | 905,002 | 948,772 | 1,076,124 | 1,049,322 | 1,181,087 |
| Total Programs | 905,002 | \$948,772 | \$1,076,124 | \$1,049,322 | \$1,181,087 |

City Attorney

Mayor Ted Wheeler, Commissioner-in-Charge

Tracy Reeve, City Attorney

Summary of Budget Decisions

Legal Services to PPB for DOJ work

The Mayor's Proposed budget includes \$165,250 is one-time funding for an intergovernmental agreement between the Portland Police Bureau (PPB) and the City Attorney's Office for the City Attorney to provide a dedicated resource to work on directives pertaining to the Department of Justice settlement agreement.

Vacant/Abandoned Houses Attorney

The Mayor's Proposed budget includes \$165,250 in ongoing funding for a position to work on the Zombie Homes initiative. This position is funded with an Intergovernmental Agreement between Building Development Services (BDS) and the City Attorney's Office.

DOJ Sr. Policy Advisor

The Mayor's Proposed budget includes \$130,000 one-time funding for a Senior Policy Advisor to coordinate the Department of Justice Settlement across all bureaus in the City. The position will be located in the Mayor's office and is funded on a limited term basis using General Fund resources previously appropriated to COCL/COAB.

City Hall Exterior Masonry Project

The Mayor's Proposed Budget allocates \$1,272,331 in General Fund resources for a City Hall exterior masonry repair project. The project is funded via one-time increases to interagency agreements between Facilities Services and tenant offices, allocated based on square footage. As a City Hall tenant, City Attorney was allocated \$254,480 in one-time General Fund discretionary resources and \$95,379 in General Fund overhead resources in the Mayor's Proposed Budget to match the Facilities Services interagency agreement.

Interagency Agreement Balancing

The Proposed Budget includes \$4,080 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

Changes in the Number of Positions

The Mayor's Proposed Budget for the City Attorney includes an additional 1.0 FTEs, an increase of 2% above the base budget, for a total of 67.3 FTEs.

Budget Notes

Citywide Text Message Archiving

Council directs each City bureau to enroll all City owned phones, as well as any other City owned cellular device that uses text messaging, in the SMARSH archiving system or an approved alternative administered by the Office of the City Attorney. This enrollment should occur at the beginning of FY 2017-18. City bureaus will also work with the Office of the City Attorney and the City Archivist to properly retain those messages according to state law, including moving them into TRIM or an approved alternative for longer term archiving. The Bureau of Technology Services is directed to act as the agent for cost recovery through its cellular phone service billing platform.

City Support Services Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Charges for Services | 22,507 | 85,709 | 106,000 | 30,000 | 30,000 |
| Miscellaneous | 1,979 | 0 | 0 | 0 | 0 |
| Total External Revenues | 24,486 | 85,709 | 106,000 | 30,000 | 30,000 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 2,762,205 | 1,881,809 | 3,037,182 | 2,778,559 | 3,038,999 |
| General Fund Overhead | 2,892,929 | 3,174,964 | 3,524,279 | 3,296,562 | 3,399,015 |
| Interagency Revenue | 5,172,877 | 5,625,426 | 5,997,491 | 5,959,612 | 6,124,862 |
| Total Internal Revenues | 10,828,011 | 10,682,199 | 12,558,952 | 12,034,733 | 12,562,876 |
| Beginning Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Resources | \$10,852,497 | \$10,767,908 | \$12,664,952 | \$12,064,733 | \$12,592,876 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 9,194,166 | 9,336,197 | 10,706,979 | 10,600,751 | 10,704,807 |
| External Materials and Services | 775,265 | 457,209 | 874,757 | 441,794 | 511,942 |
| Internal Materials and Services | 883,066 | 974,502 | 1,083,216 | 1,022,188 | 1,376,127 |
| Total Bureau Expenditures | 10,852,497 | 10,767,908 | 12,664,952 | 12,064,733 | 12,592,876 |
| Fund Expenditures | | | | | |
| Total Fund Expenditures | 0 | 0 | 0 | 0 | 0 |
| Ending Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Requirements | \$10,852,497 | \$10,767,908 | \$12,664,952 | \$12,064,733 | \$12,592,876 |
| Programs | | | | | |
| Administration & Support | (100) | 0 | 0 | 0 | 0 |
| Facilities Services | 4 | 0 | 0 | 0 | 0 |
| Legal Services | 10,852,593 | 10,767,908 | 12,664,952 | 12,064,733 | 12,592,876 |
| Total Programs | 10,852,497 | \$10,767,908 | \$12,664,952 | \$12,064,733 | \$12,592,876 |

Office of Government Relations

Mayor Ted Wheeler, Commissioner-in-Charge

Elizabeth Edwards, Interim Director

Summary of Budget Decisions

Sovereign Government Relations Position/Tribal Liaison

The FY 2017-18 Proposed Budget includes \$112,000 for the Office of Government Relations to fund a Commissioner's Staff Representative position transferred from the Mayor's Office to add capacity for intergovernmental coordination and specifically tribal relations.

OMF Interagency Agreement Balancing

The Proposed Budget includes \$629 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

City Hall Exterior Masonry Project

The FY 2017-18 Proposed Budget allocates \$1,272,331 in General Fund resources for a City Hall exterior masonry repair project. The project is funded via one-time increases to interagency agreements between Facilities Services and tenant offices, allocated based on square footage. As a City Hall tenant, the Office of Government Relations is allocated \$22,025 in one-time General Fund discretionary resources and \$19,385 in General Fund overhead resources in the Mayor's Proposed Budget to match the Facilities Services interagency agreement.

Changes in the Number of Positions

The Mayor's Proposed Budget for the Office of Government Relations includes an additional 1.00 FTE, an increase of 11.1% above the base budget, for a total of 10.00 FTEs.

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Intergovernmental | 0 | 35,000 | 35,000 | 35,000 | 35,000 |
| Total External Revenues | 0 | 35,000 | 35,000 | 35,000 | 35,000 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 542,110 | 590,897 | 640,888 | 652,940 | 733,884 |
| General Fund Overhead | 692,445 | 740,153 | 766,383 | 774,670 | 863,955 |
| Interagency Revenue | 137,833 | 142,386 | 187,361 | 245,305 | 189,305 |
| Total Internal Revenues | 1,372,388 | 1,473,436 | 1,594,632 | 1,672,915 | 1,787,144 |
| Beginning Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Resources | \$1,372,388 | \$1,508,436 | \$1,629,632 | \$1,707,915 | \$1,822,144 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 926,329 | 1,033,816 | 1,098,238 | 1,287,923 | 1,287,923 |
| External Materials and Services | 288,284 | 309,078 | 325,267 | 236,110 | 308,300 |
| Internal Materials and Services | 157,775 | 165,542 | 206,127 | 183,882 | 225,921 |
| Total Bureau Expenditures | 1,372,388 | 1,508,436 | 1,629,632 | 1,707,915 | 1,822,144 |
| Fund Expenditures | | | | | |
| Total Fund Expenditures | 0 | 0 | 0 | 0 | 0 |
| Ending Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Requirements | \$1,372,388 | \$1,508,436 | \$1,629,632 | \$1,707,915 | \$1,822,144 |
| Programs | | | | | |
| Government Relations | 1,372,388 | 1,508,436 | 1,629,632 | 1,707,915 | 1,822,144 |
| Total Programs | 1,372,388 | \$1,508,436 | \$1,629,632 | \$1,707,915 | \$1,822,144 |

Office of Management & Finance

Mayor Ted Wheeler, Commissioner-in-Charge

Tom Rinehart, Chief Administrative Officer

Summary of Budget Decisions

Revenue Collection Packages

The Mayor's Proposed Budget includes funding for several packages in the Bureau of Revenue and Financial Services that are expected to increase or maintain revenue collections and improve tax compliance. One-time General Fund resources totaling \$526,111 will be used to continue to fund two limited term positions and programmatic expenses within the IRS Data Exchange Program. One-time General Fund resources totaling \$248,336 will be used to fund two limited term positions to develop requirements and begin implementation of an integrated tax system. Ongoing General Fund resources of \$113,500 are allocated to convert a limited term Utility Franchise Auditor position to permanent. Finally, the Mayor's Proposed Budget includes \$640,050 in one-time General Fund resources to backfill the current appropriation level reduction associated with the City-County IGA for business income tax collection.

City Hall Exterior Masonry

The Mayor's Proposed Budget includes \$1,272,331 in one-time resources to fund major maintenance repairs to the exterior masonry at City Hall. The project funding is structured via interagency agreements between Facilities Services and City Hall tenants; tenants will receive \$799,551 in General Fund Discretionary resources from the General Fund Capital Set-Aside and \$472,780 in General Fund Overhead resources to fund the interagency agreements.

Accommodations Coordinator and Model Employer Implementation

The Mayor's Proposed Budget includes \$123,834 in ongoing General Fund resources to fund an Accommodations Coordinator in the Bureau of Human Resources (BHR). The position will be responsible for coordinating and centralizing the City's response to requests for accommodation from City employees, as well as for furthering the implementation of the Model Employer program.

Facilities Services Positions

The Mayor's Proposed Budget includes authorization for two additional positions in Facilities Services that are funded via increases to interagency agreements. The increases total \$192,956 for a Utility II Worker and a Facilities Services Specialist that will replace two existing limited term positions in the current year. The Proposed Budget also authorizes increased rates of \$116,653 for the conversion of two limited term positions, a Building Systems Engineer and an Asset Management Program Coordinator, to permanent.

Homelessness Impact Reduction

The Mayor's Proposed Budget includes \$1,051,472, funded via interagency agreements with property-owning bureaus, to expand programming in Facilities Services to reduce the impacts of homelessness. The funding converts to permanent an existing limited term position responsible for internal coordination of One Point of Contact to manage ongoing campsite cleanups (\$99,363), authorizes a contract with Central City Concern for three rapid response clean-up crews (\$360,000), authorizes a new position to collect data and manage external public customer service relationships (\$91,808), and provides a reserve for fast turnaround campsite clean-ups that do not require initiation by the property-owning bureaus (\$500,301).

Assistant Claims Technician

The Mayor's Proposed Budget authorizes the conversion of an Assistant Claims Technician in the Risk Management Division from limited term to permanent. The position is funded via increases to interagency rates and will provide administrative support to Workers' Compensation and Tort/Liability claims adjusters.

Chief Administrative Officer Positions

The Mayor's Proposed Budget authorizes the realignment of two positions from OMF-Facilities to a Strategic Projects and Policy team within the office of the Chief Administrative Officer (CAO).

Bureau of Technology Services Public Safety Position Transfers

The Mayor's Proposed Budget authorizes the creation of a new Technology Business Consultant (TBC) to serve all the public safety bureaus, budgeted at \$140,230 and funded via the Bureau of Technology Services (BTS) Corporate Services rate. The Proposed Budget also authorizes the transfer of \$3,926,451 in remaining Public Safety System Revitalization Program (PSSRP) funds to the Technology Services Fund. Of the transfer, \$3,569,003 is added to a contingency dedicated to public safety technology projects. The remaining \$357,448 would support two Technology Capital Project Manager positions to work on public safety projects identified by the Executive Oversight Committee.

Technology Disaster Planning Analyst

The Mayor's Proposed Budget includes \$131,719, funded via increases to interagency agreements with BTS customers, to convert a temporary appointment to a regular Senior Business Systems Analyst position. The position works to mitigate threats to the City's information and technology systems in the case of a natural or human-caused disaster. The position will also be responsible for the creation and monitoring of a technology continuity plan.

311 Project Management and Implementation Plan

The Mayor's Proposed Budget allocates \$350,000 in General Fund resources to the Chief Administrator's Office to begin scoping and planning the Citywide implementation of a 311 centralized customer service system.

Interagency Agreement Balancing

The Proposed Budget includes \$24,397 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs on behalf of the General Fund-funded portions of OMF.

Reductions and Other Adjustments

The budget includes the following reductions and adjustments:

- **BHR Reclassification of Position:** A Human Resources Coordinator is reclassified as a Human Resources Tech position and budget is reduced for some part-time services and personnel services expenditures. Total cost savings are \$40,400 in the General Fund and \$47,932 for General Fund overhead paying bureaus.
- **BHR PERS Realignment of Resources:** Costs associated with a position dedicated to PERS administration are realigned from General Fund overhead funding to the Health Fund administrative fee. General Fund savings are reflected as administrative fee revenue.
- **BHR Site Team Manager Reduction:** A vacant Site Team Manager position is eliminated.
- **Portland Community Media (Open Signal):** The Office of Community Technology-managed grant to Portland Community Media is reduced by \$44,819 from the base amount.
- **Business Operations Staff Support for Citywide Projects:** A net reduction of \$82,615 is made to Business Operations, comprised of personnel services and materials and services reductions which are partially offset by interagency increases with BTS and Mt. Hood Cable and Regulatory Commission.
- **Procurement Budget Reduction:** A \$36,448 reduction in materials and services spending.
- **Accounting Budget Reduction:** A \$20,000 reduction in materials and services spending.
- **Utility Franchise Legal Support:** A \$20,000 reduction in materials and services spending.
- **Facilities Strategic Projects and Policy Team Realignment:** Matching Chief Administrative Officer changes above, two positions are realigned from Facilities Services to the Office of the CAO. Interagency agreements with bureau customers are reduced by \$148,165 and \$148,164 is returned to contingency in the Facilities Services Operating Fund.
- **Process Improvement in Procurement:** One-time General Fund resources of \$50,000 is allocated for a process improvement effort in Procurement.

Changes in the Number of Positions

The Mayor's Proposed Budget for OMF includes an additional 19.0 FTEs, an increase of 3% above the base budget, for a total of 659.48 FTEs.

Budget Notes

Office of Management & Finance – Develop Options for OMF Central Services Funding Models

OMF central service providers in the General Fund are currently funded with a combination of resources including General Fund overhead, General Fund discretionary, and interagency charges. This funding methodology does not always allow OMF to provide the level of services demanded by City bureaus. In addition, many of the administrative cuts taken by Council in recent years have hampered OMF's ability to respond to growing service demands. As a result, some additional services are funded through direct-billed interagency agreements or decentralized staff assignments, which can result in inconsistencies in service levels, policy oversight, and compliance.

Council directs OMF to work with CBO and customer bureaus to develop options and make recommendations to ensure that support services are able to meet the demands of City bureaus. The recommendations will be shared with Council with the FY 2017-18 Fall BMP, so that any changes in funding methodology can be incorporated into the FY 2018-19 budget process.

Office of Management & Finance - IRS Data Exchange Program

Council directs the Revenue Division to work with the IRS to develop options to acquire ongoing and/or retroactive access to IRS Data Exchange Federal Taxpayer Information, and report on these options as part of FY 2018-19 budget development. In the event that retroactive access to FTI is not an option, the Revenue Division is directed to provide information on the minimum level of resources that would preserve access to FTI on an ongoing basis.

Council further directs the Revenue Division to provide the following information during FY 2018-19 budget development, in order to inform future funding decisions:

- A return on investment (ROI) analysis for this program for FY 2016-17 and for the FY 2017-18 year-to-date period. Consistent with all past revenue-generating add packages and long-standing CBO budget analysis, the analysis should include the costs of the program as allocated by the Council in the add package, as well as a breakdown of actual collections by ongoing and one-time categories. The analysis should also show the ROI of this program relative to the Revenue Division's other revenue-generating activities.
- A projection of costs and new ongoing and one-time revenue collections for FY 2018-19.

Office of Management & Finance – Multnomah County Tax Collection Reimbursement

Council directs the Office of Management & Finance to renegotiate the intergovernmental agreement with Multnomah County for the collection of business income tax with the goal of achieving full cost recovery. Full cost recovery is defined by the percent split of business income taxes received by the City and County.

Council also directs the City Budget Office to backfill the bureau's \$640,050 current appropriation level reduction on a one-time basis in FY 2017-2018 and FY 2018-19.

Office of Management & Finance – Integrated Tax System Implementation

The FY 2017-18 Proposed Budget allocates one-time General Fund resources for two limited term positions in the Bureau of Revenue and Financial Services to develop requirements and begin implementation of an Integrated Tax System. As the estimated length of time for this project is three years, Council directs the City Budget Office to allocate one-time General Fund resources for these positions in FY 2018-19 and FY 2019-20.

Office of Management & Finance – Phase-in Major Maintenance Rate Increase

Council directs OMF to work with CBO and customer bureaus to develop a plan to phase-in increases to the major maintenance component of rental rates for Facilities Services-owned buildings. The plan will be submitted with OMF's Fall BMP, so that recommendations can be considered during the FY 2018-19 budget process. The plan should include recommendations and supporting analysis for a phase-in timeline, rental rates and tenant impacts.

A robust asset management program is critical to ensuring the appropriate usage of major maintenance funding and timely execution of projects. Council further directs that OMF-Facilities Services address the following issues in the OMF FY 2018-19 Requested Budget submission:

- Service Level Definitions: OMF-Facilities Services will formalize and clarify the service levels provided to tenant customers under its major maintenance policies, and communicate these definitions to tenant customers.
- Major Maintenance Project Prioritization: OMF-Facilities will develop a robust asset management prioritization framework and all major maintenance projects will be prioritized based on a standardized analysis of cost, risk, and service level.
- Performance Management: OMF-Facilities Services will work with CBO and the Citywide Asset Managers Group to develop a suite of performance measures designed to appropriately monitor and track progress in Facilities Services.

City Support Services Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|--|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Taxes | 25,287,806 | 27,718,679 | 29,763,000 | 33,500,000 | 33,500,000 |
| Miscellaneous Fund Allocations | 0 | 0 | 0 | 0 | (3,000,000) |
| Licenses & Permits | 5,288,533 | 5,337,129 | 5,643,450 | 5,717,500 | 5,717,500 |
| Charges for Services | 67,937,124 | 73,112,416 | 71,000,191 | 71,136,237 | 71,226,021 |
| Intergovernmental | 12,173,507 | 11,136,962 | 10,866,637 | 11,478,854 | 11,478,854 |
| Bond & Note | 25,770,356 | 4,500,000 | 21,574,814 | 69,992,147 | 69,992,147 |
| Miscellaneous | 5,674,389 | 7,706,540 | 5,128,750 | 5,528,870 | 5,513,400 |
| Total External Revenues | 142,131,715 | 129,511,726 | 143,976,842 | 197,353,608 | 194,427,922 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 14,153,369 | 15,170,590 | 15,990,966 | 16,017,347 | 16,272,190 |
| General Fund Overhead | 10,289,892 | 10,810,909 | 10,661,968 | 10,947,298 | 10,992,935 |
| Fund Transfers - Revenue | 12,333,342 | 6,968,186 | 5,651,168 | 6,962,782 | 2,454,058 |
| Interagency Revenue | 135,401,309 | 140,216,070 | 156,178,955 | 162,834,566 | 165,553,014 |
| Total Internal Revenues | 172,177,912 | 173,165,755 | 188,483,057 | 196,761,993 | 195,272,197 |
| Beginning Fund Balance | 172,048,508 | 179,320,245 | 187,485,919 | 171,904,465 | 163,726,291 |
| Total Resources | \$486,358,135 | \$481,997,726 | \$519,945,818 | \$566,020,066 | \$553,426,410 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 72,313,557 | 75,668,931 | 81,962,053 | 84,800,514 | 83,845,094 |
| External Materials and Services | 153,614,010 | 153,367,344 | 208,544,736 | 212,574,271 | 210,889,494 |
| Internal Materials and Services | 24,440,516 | 25,444,299 | 26,223,536 | 28,282,088 | 28,396,050 |
| Capital Outlay | 12,728,510 | 12,034,169 | 31,369,222 | 60,713,026 | 56,048,106 |
| Total Bureau Expenditures | 263,096,593 | 266,514,743 | 348,099,547 | 386,369,899 | 379,178,744 |
| Fund Expenditures | | | | | |
| Debt Service | 25,251,061 | 19,980,624 | 15,615,807 | 12,703,536 | 12,607,436 |
| Contingency | 0 | 0 | 150,149,714 | 161,579,207 | 155,270,194 |
| Fund Transfers - Expense | 8,819,988 | 5,243,904 | 6,080,750 | 5,367,424 | 6,370,036 |
| Total Fund Expenditures | 34,071,049 | 25,224,528 | 171,846,271 | 179,650,167 | 174,247,666 |
| Ending Fund Balance | 189,190,493 | 190,258,455 | 0 | 0 | 0 |
| Total Requirements | \$486,358,135 | \$481,997,726 | \$519,945,818 | \$566,020,066 | \$553,426,410 |
| Divisions | | | | | |
| Citywide Projects | 18,647,995 | 9,681,935 | 19,661,286 | 53,809,056 | 53,803,564 |
| Office of the Chief Administrative Officer | 6,853,199 | 8,756,969 | 13,448,576 | 13,269,672 | 13,338,102 |
| Human Resources | 63,296,988 | 67,063,530 | 77,084,513 | 73,174,800 | 73,025,315 |
| Internal Business Services | 71,119,464 | 70,016,286 | 103,809,636 | 107,609,018 | 103,766,212 |
| Bureau of Revenue & Financial Services | 51,331,229 | 55,630,172 | 63,119,930 | 67,892,818 | 65,264,697 |
| Technology Services | 51,847,718 | 55,365,851 | 70,975,606 | 70,614,535 | 69,980,854 |
| Total Divisions | \$263,096,593 | \$266,514,743 | \$348,099,547 | \$386,369,899 | \$379,178,744 |

Special Appropriations

Ted Wheeler, Commissioner-in-Charge

Ken Rust, Director

Summary of Budget Decisions

Levee Ready

The FY 2017-18 Proposed Budget includes \$275,000 in one-time General Fund resources to support the Columbia River Levee project. The levee system along the Columbia River extends from Sauvie Island to Troutdale, and it is currently under the federal recertification process. The above amount provides funding for the City's share of the costs related to program support, analysis, and development of governance alternatives for long-term operations and management of the Levee Ready Project.

Competitive Grants

The FY 2017-18 Proposed Budget includes \$1,000,000 in one-time General Fund resources to provide funding for the Special Appropriations competitive grants. This includes funding for the Portlanders United Against Hate proposal put forward in the Office of Neighborhood Involvement's budget request.

Last Thursday

The FY 2017-18 Proposed Budget includes \$82,000 in one-time General Fund resources to provide additional funding to support the Last Thursday Event. The additional funding will support three events on the last Thursdays of June, July, and August. These events are considered a showcase of grassroots art and food in a family-friendly environment.

Gang Impacted Family Team

The FY 2017-18 Proposed Budget includes \$60,000 in one-time General Fund resources to provide funding for the Gang Impacted Family Team program to implement gang suppression, intervention, prevention, and reentry for youth and adults impacted by gang involvement and violence.

Participatory Budgeting - Marijuana Tax

The FY 2017-18 Proposed Budget includes a participatory budgeting process to allocate \$500,000 in Recreational Marijuana Tax Revenue as allowable by City policy.

Experience PDX

Council directs the City Budget Office to set aside \$200,000 in one-time General Fund resources to fund the Experience PDX program in FY 2018-19. This program works to demonstrate the positive impact of connecting elders and youth to improve youth success and healthy aging within our City.

RACC 5% Reduction

The FY 2017-18 Proposed Budget includes an ongoing reduction of \$212,658 to the Regional Arts & Culture Council.

COCL/COAB 5% Reduction

The FY 2017-18 Proposed Budget includes an ongoing reduction of \$40,721 to the Compliance Officer and Community Liaison/Community Oversight Advisory Board. Sufficient funding remains to cover the current costs of the COCL/COAB.

Fund DOJ Position with COCL/COAB Dollars

The FY 2017-18 Proposed Budget includes a one-time reduction of \$130,000 to the Compliance Officer and Community Liaison/Community Oversight Advisory Board funding in Special Appropriations to fund a limited-term position in the Department of Justice in the Mayor's Office. This Senior Policy Analyst will work to coordinate Citywide activity related to the Settlement Agreement.

Changes in the Number of Positions

The Mayor's Proposed Budget for Special Appropriations includes a total of 3.00 FTEs. There is no change from the base budget.

Summary of Bureau Budget

Special Appropriations
 City Support Services Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|--|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Miscellaneous Fund Allocations | 0 | 0 | 0 | 0 | 500,000 |
| Intergovernmental | 22,512 | 113,084 | 65,024 | 0 | 0 |
| Miscellaneous | 12,217 | 0 | 0 | 0 | 0 |
| Total External Revenues | 34,729 | 113,084 | 65,024 | 0 | 500,000 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 8,559,421 | 9,975,881 | 12,213,232 | 8,879,487 | 9,905,374 |
| General Fund Overhead | 156,333 | 173,235 | 171,149 | 166,221 | 174,969 |
| Interagency Revenue | 127,842 | 132,138 | 134,572 | 134,492 | 134,492 |
| Total Internal Revenues | 8,843,596 | 10,281,254 | 12,518,953 | 9,180,200 | 10,214,835 |
| Beginning Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Resources | \$8,878,325 | \$10,394,338 | \$12,583,977 | \$9,180,200 | \$10,714,835 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 255,647 | 260,171 | 464,349 | 348,253 | 348,253 |
| External Materials and Services | 8,620,269 | 9,277,380 | 11,952,823 | 8,751,437 | 10,286,072 |
| Internal Materials and Services | 2,409 | 116,674 | 166,805 | 80,510 | 80,510 |
| Capital Outlay | 0 | 85,364 | 0 | 0 | 0 |
| Total Bureau Expenditures | 8,878,325 | 9,739,589 | 12,583,977 | 9,180,200 | 10,714,835 |
| Fund Expenditures | | | | | |
| Fund Transfers - Expense | 0 | 654,749 | 0 | 0 | 0 |
| Total Fund Expenditures | 0 | 654,749 | 0 | 0 | 0 |
| Ending Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Requirements | \$8,878,325 | \$10,394,338 | \$12,583,977 | \$9,180,200 | \$10,714,835 |
| Programs | | | | | |
| Mayor's Office | 0 | 850 | 0 | 0 | 0 |
| Special Appropriation - Public Utilities | 26,740 | 0 | 0 | 9,747 | 10,260 |
| Special Appropriation - Public Safety | 0 | 0 | 938,851 | 924,676 | 980,518 |
| Special Appropriations - Community Development | 8,005,542 | 8,390,051 | 8,980,924 | 2,142,846 | 3,770,257 |
| Special Appropriation - Parks, Rec & Culture | (239,738) | 347,681 | 0 | 5,029,332 | 4,929,332 |
| Special Appropriation - City Support Services | 1,085,781 | 1,001,007 | 2,664,202 | 1,073,599 | 1,024,468 |
| Total Programs | 8,878,325 | \$9,739,589 | \$12,583,977 | \$9,180,200 | \$10,714,835 |

City Budget Office

Mayor Ted Wheeler, Commissioner-in-Charge

Andrew Scott, Budget Director

Summary of Budget Decisions

Interagency Agreement Balancing

The Proposed Budget includes \$760 in increased interagency costs to fund OMF services, including technology disaster planning, enhanced property management, expansion of the Technology Business Consultant program, and the conversion of an Assistant Claims Technician. General Fund resources have been added to fund these increased costs.

Budget Notes

City Budget Office – Build Portland

As part of the Build Portland initiative started in the FY 2017-18 Budget, the plan includes a schedule of periodic debt issuances for infrastructure repair, rehabilitation, and replacement beginning in FY 2024-25. Council directs the City Budget Office to include in the General Fund forecast the future debt service costs as soon as the next issuance falls within the five-year forecast timeframe. The cost estimate will be based on input from the Build Portland oversight committee and the City's Debt Manager.

City Support Services Service Area

| | Actual FY 2014-15 | Actual FY 2015-16 | Revised FY 2016-17 | Requested FY 2017-18 | Proposed FY 2017-18 |
|----------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Resources | | | | | |
| External Revenues | | | | | |
| Total External Revenues | 0 | 0 | 0 | 0 | 0 |
| Internal Revenues | | | | | |
| General Fund Discretionary | 857,469 | 919,490 | 2,044,452 | 1,003,668 | 1,056,841 |
| General Fund Overhead | 1,058,455 | 1,140,700 | 1,248,967 | 1,190,783 | 1,253,867 |
| Interagency Revenue | 0 | 107,676 | 200,286 | 204,906 | 204,906 |
| Total Internal Revenues | 1,915,924 | 2,167,866 | 3,493,705 | 2,399,357 | 2,515,614 |
| Beginning Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Resources | \$1,915,924 | \$2,167,866 | \$3,493,705 | \$2,399,357 | \$2,515,614 |
| Requirements | | | | | |
| Bureau Expenditures | | | | | |
| Personnel Services | 1,547,751 | 1,756,442 | 2,099,333 | 1,971,456 | 2,079,215 |
| External Materials and Services | 175,548 | 215,024 | 1,192,260 | 198,173 | 204,200 |
| Internal Materials and Services | 192,625 | 196,400 | 202,112 | 229,728 | 232,199 |
| Total Bureau Expenditures | 1,915,924 | 2,167,866 | 3,493,705 | 2,399,357 | 2,515,614 |
| Fund Expenditures | | | | | |
| Total Fund Expenditures | 0 | 0 | 0 | 0 | 0 |
| Ending Fund Balance | 0 | 0 | 0 | 0 | 0 |
| Total Requirements | \$1,915,924 | \$2,167,866 | \$3,493,705 | \$2,399,357 | \$2,515,614 |
| Programs | | | | | |
| Budget & Economics | 1,915,924 | 2,167,866 | 3,493,705 | 2,399,357 | 2,515,614 |
| Total Programs | 1,915,924 | \$2,167,866 | \$3,493,705 | \$2,399,357 | \$2,515,614 |