

CITY BUDGET OFFICE

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Chloe Eudaly, Commissioner
Nick Fish, Commissioner
Amanda Fritz, Commissioner
Dan Saltzman, Commissioner
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CITY OF PORTLAND, OREGON

TO: Mayor Ted Wheeler
Commissioner Chloe Eudaly
Commissioner Nick Fish
Commissioner Amanda Fritz
Commissioner Dan Saltzman
City Auditor Mary Hull Caballero

FROM: Andrew Scott, Budget Director

DATE: May 26, 2017

SUBJECT: Adoption of the FY 2017-18 Budget for the City of Portland
- Conduct a Proposed Use Hearing on State Shared Revenue (Hearing)
- Budget Documents

With this memo, the City Budget Office conveys a package of information to aid the Council in considering changes to the Approved Budget and moving to an Adopted Budget for FY 2017-18.

The package includes one resolution, five ordinances, and six attachments. Each ordinance and the resolution are either required under local budget law or City Financial Policies.

- **Attachment A:** A step-by-step description of the process for consideration of and deliberation on all Council actions necessary to adopt the FY 2017-18 budget
- **Resolution #1:** Certifies eligibility for State Shared Revenues
- **Ordinance #1:** Accepts State Shared Revenues
- **Ordinance #2:** Updates fund statements of purpose for various funds
- **Ordinance #3:** Opens and closes various funds
- **Ordinance #4:** Adopts the budget
 - **Attachment B:** Descriptions of adjustments to the FY 2017-18 Approved Budget
 - **Attachment C:** Summary report of all adjustments by bureau and fund
 - **Attachment D:** Adopted Budget Notes
 - **Attachment E:** Appropriation Schedule
- **Ordinance #5:** Levies taxes

In order for staff to be adequately prepared for Council discussion and action, the City Budget Office would appreciate receiving any contemplated amendments in advance of June 8th. CBO will present these significant adjustments and budget note changes to be incorporated into the Adopted Budget subject to the vote of the Council on Thursday, June 8, 2017.

ATTACHMENT A
COUNCIL SESSION

Thursday, June 8, 2017
Time Certain, 2:00 p.m., Council Chambers

1. Council conducts a Proposed Use Hearing on State Shared Revenue.

Explanation: State law requires this action. ORS 221.770 requires municipalities to hold two separate hearings on State Shared Revenue. The first hearing on possible uses of State Shared Revenue was held on May 17, 2017. The second hearing, this one, is to hear testimony on the proposed uses of State Shared Revenue.

Mayor's Statement for the Record:

THIS HEARING IS BEING HELD BY THE CITY COUNCIL OF PORTLAND, OREGON IN COMPLIANCE WITH THE PROVISIONS OF THE STATE REVENUE SHARING REGULATIONS (ORS 221.770).

IT IS TO ALLOW CITIZENS TO COMMENT ON THE PROPOSED USE OF THESE FUNDS IN CONJUNCTION WITH THE ANNUAL BUDGET PROCESS. AS PROPOSED FOR COUNCIL ADOPTION, THE FISCAL YEAR 2017-18 BUDGET ANTICIPATES RECEIPTS TOTALING **\$17,485,117** FROM STATE REVENUE SHARING UNDER ORS 221.770.

AS HAS BEEN THE CASE IN PRIOR YEARS, IT IS PROPOSED THAT THIS REVENUE BE ALLOCATED IN EQUAL PARTS TO SUPPORT FIRE PREVENTION AND POLICE PATROL SERVICES.

IS THERE ANYONE HERE TODAY WHO WISHES TO BE HEARD ON THIS SUBJECT?

2. After testimony (if any), the Mayor closes the hearing to discuss proposed uses of State Revenue Sharing.

I AM NOW CLOSING THIS HEARING TO DISCUSS PROPOSED USES OF STATE REVENUE SHARING

3. Council considers Resolution to Certify that the City Meets Eligibility Requirements for State Shared Revenue.

Explanation: State law requires this action. ORS 221.760 requires municipalities in counties of over 100,000 population to certify certain services are provided to be eligible to receive State Shared Revenue. The services certified by the City of Portland are: police protection; fire protection; street construction, maintenance and lighting; sanitary sewers; storm sewers; planning, zoning and subdivision control; and water.

4. Council considers Ordinance to Accept State Shared Revenue.

Explanation: State law requires this action. ORS 221.770 states that municipalities must adopt an ordinance electing to receive State Shared Revenue for the upcoming fiscal year.

5. Council considers Ordinance to update fund statements of purpose.

Explanation: City Comprehensive Financial Management Policy 2.04 states that each fund shall have a statement of purpose. This ordinance updates those statements for various funds.

6. Council considers Ordinance to open and close various funds.

Explanation: Approve the following fund closures and creations:

- Create the Portland Police Association Health Insurance Fund
- Close the Headwaters Apartment Complex Fund
- Close the Willamette Industrial URA Debt Service Fund
- Close the Education URA Debt Service Fund

7. Council considers Ordinance to Adopt the FY 2017-18 Budget.

- The City Budget Office describes the various Adopted Budget changes as filed.
- The Mayor entertains motions from Council to amend Attachments B, C, D, and E. Each amendment should note the amount, bureau, purpose, and funding source.
- Each amendment needs to be moved and seconded for consideration and discussion. After discussion, the amendment must be voted on by Council.
- The Mayor calls for public testimony.
- At the conclusion of testimony, Council votes to adopt the budget (as amended).

8. Council considers Ordinance to Levy Taxes for the City of Portland for the fiscal year beginning July 1, 2017, and directs the City Budget Director to submit said tax levy and other certifications to the County Assessors of Multnomah, Clackamas, and Washington Counties.

Explanation: This action includes the levy amounts for property taxes accruing to the General Fund, Children's Investment Fund, and the Fire and Police Disability and Retirement Fund. It also includes property tax levies for General Obligation bonded debt and 16 urban renewal areas.

Attachment B
Significant Adjustments to Approved Budget

	General Fund Discretionary			Other Resources	
	FTE	One-Time	Ongoing	One-Time	Ongoing
Bureau of Development Services					
Development Services Fund. Increase appropriation by \$600,000 to recognize additional interest income due to larger than anticipated fund balance.	0.00	\$0	\$0	\$600,000	\$0
Development Services Fund. Reduce contingency by \$2,287,474 to fund 24 regular positions added to the bureau's budget in the FY 2016-17 Spring BMP.	24.00	\$0	\$0	\$0	\$0
Development Services Fund. Increase contingency by \$1,486 due to decreases in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
Bureau of Emergency Communications					
Emergency Communications Fund. Reduce General Fund by \$55,079 and increase local cost sharing with partners by the same amount for the cost of BOEC bargaining agreement.	0.00	(\$2,639)	(\$52,440)	\$2,639	\$52,440
Emergency Communications Fund. Increase contingency by \$726 due to decreases in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
Emergency Communications Fund. Eliminate \$400,000 in General Fund for the replacement of the uninterrupted power supply at BOEC. The bureau will fund the replacement with its contingency.	0.00	(\$400,000)	\$0	\$0	\$0
Bureau of Environmental Services					
Sewer Operating Fund. Increase charges for service by \$139,002 to fund two positions approved in the FY 2016-17 Spring BMP.	0.00	\$0	\$0	\$0	\$139,002
Sewer Operating Fund. Decrease charges for service by \$147,144 for two positions requested in the FY 2017-18 budget and approved in FY 2016-17 Spring BMP.	0.00	\$0	\$0	\$0	(\$147,144)
Sewer Operating Fund. Technical adjustment for \$58,380.	0.00	\$0	\$0	\$0	\$58,380
Sewer Operating Fund. Decrease charges for service by \$5,029 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	(\$5,029)	\$0
Environmental Remediation Fund. Increase contingency by \$101 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0

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	General Fund Discretionary			Other Resources	
	FTE	One-Time	Ongoing	One-Time	Ongoing
Bureau of Fire & Police Disability & Retirement					
Fire & Police Disability & Retirement Fund. Increase contingency by \$131 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
Fire & Police Disability & Retirement Fund. Reduce contingency by \$23,300 to fund increases in benefit costs.	0.00	\$0	\$0	\$0	\$0
Bureau of Planning & Sustainability					
General Fund. Funding for the two new positions was reduced by \$19,961 (10%) on a one-time basis to reflect anticipated vacancy savings early in the fiscal year.	0.00	(\$19,961)	\$0	\$0	\$0
Solid Waste Management Fund. Increase unappropriated fund balance by \$149 to reflect decreases in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
City Budget Office					
General Fund. Funding for contract services to comply with a budget note related to the Office of Community Technology.	0.00	\$22,868	\$0	\$27,132	\$0
Fund & Debt Management					
Grants Fund. Increase debt service by \$1,000,000 for repayment of an interfund loan to the Transportation Operating Fund. The loan will be made to avoid a negative balance at the end of FY 2016-17.	0.00	\$0	\$0	\$1,000,000	\$0
General Fund. Decrease cash transfer expense to the Emergency Communications Fund to reflect the delay in budgeting work on the Uninterruptible Power Supply and to reduce the General Fund contribution to the labor arbitration.	0.00	(\$400,000)	(\$55,079)	\$0	\$0

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	General Fund Discretionary			Other Resources	
	FTE	One-Time	Ongoing	One-Time	Ongoing
General Fund. Decrease contingency related to allocation of carryover funding for the Joint Office of Homeless Services.	0.00	(\$750,000)	\$0	\$0	\$0
General Fund. Increase contingency related to beginning fund balance associated with Joint Office of Homeless Services (\$750,000) and funding of various new costs in Adopted (\$19,485).	0.00	\$675,436	\$55,079	\$0	\$0
Office of Equity & Human Rights					
General Fund. Funding for the Disability Equity Program position was reduced by \$10,044 (10%) on a one-time basis to reflect anticipated vacancy savings early in the fiscal year.	0.00	(\$10,044)	\$0	\$0	\$0
Office of Government Relations					
General Fund. The Sovereign Government Relations position was reduced by \$7,994 (10%) on a one-time basis to reflect anticipated vacancy savings early in the fiscal year.	0.00	(\$3,656)	\$0	(\$4,338)	\$0
Office of Management & Finance					
General Fund. Funding for three new positions was reduced by \$32,067 (10%) on a one-time basis to reflect anticipated vacancy savings early in the fiscal year.	0.00	(\$25,458)	\$0	(\$6,609)	\$0
Facilities Services Operating Fund. Reduced one limited term position, offset with a \$95,070 increase to contingency.	(1.00)	\$0	\$0	\$0	\$0
Facilities Services Operating Fund. Technical adjustments to major maintenance project planning budgets totaling \$3,723,855, funded from draws on contingency.	0.00	\$0	\$0	\$0	\$0
Facilities Services Operating Fund. Technical adjustment to carry over \$830,000 for the PCC HVAC project, funded from a draw on contingency.	0.00	\$0	\$0	\$0	\$0
Technology Services Fund. Increase in interagency revenue for the ReJIN firewall replacement.	0.00	\$0	\$0	\$37,991	\$0

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Significant Adjustments to Approved Budget

	General Fund Discretionary			Other Resources	
	FTE	One-Time	Ongoing	One-Time	Ongoing
Multiple Funds. Increase contingency as follows to fund decreases in General Fund overhead payments: EBS Services Fund (\$145), Technology Services Fund (\$1,671), Workers' Compensation Self Insurance Operating Fund (\$77), Insurance and Claims Operating Fund (\$144), Printing & Distribution Services Operating Fund (\$204), CityFleet Operating Fund (\$895), Facilities Services Operating Fund (\$724), Health Insurance Operating Fund (\$251), Spectator Facilities Operating Fund (\$101), Public Safety GO Bond Fund (\$225), and BFRES Facilities GO Bond Construction Fund (\$9).	0.00	\$0	\$0	\$0	\$0
Office of the City Auditor					
General Fund. Funding for the new Senior Staff Attorney was reduced by \$17,049 (10%) on a one-time basis to reflect anticipated vacancy savings early in the fiscal year.	0.00	(\$7,798)	\$0	(\$9,251)	\$0
Local Improvement District Fund- Increase contingency by \$2 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
Office of the Mayor					
General Fund. Funding for the three new Commissioner Staff Representatives was reduced by \$31,161 (10%) on a one-time basis to reflect anticipated vacancy savings early in the fiscal year.	0.00	(\$14,252)	\$0	(\$16,909)	\$0
Portland Bureau of Emergency Management					
General Fund. Funding for two new positions in the Neighborhood Emergency Team program was reduced by \$24,334 (10%) on a one-time basis to reflect anticipated vacancy savings early in the fiscal year.	0.00	(\$11,130)	\$0	(\$13,204)	\$0
General Fund. Increase intergovernmental revenues and corresponding expenditures to reflect updated IGA with Washington and Multnomah Counties, supporting the bureau's WebEOC software.	0.00	\$0	\$0	\$14,655	\$0
Portland Bureau of Transportation					
Transportation Operating Fund. \$56,000 draw from contingency to fund document scanning and archiving software	0.00	\$0	\$0	\$0	\$0

Attachment B
Significant Adjustments to Approved Budget

	General Fund Discretionary		Other Resources		
	FTE	One-Time	Ongoing	One-Time	Ongoing
Transportation Operating Fund. Two positions added during the Fall 2016 BMP were not added to the system in time, and are being manually added using a decision package. PBOT is realigning funds from personnel services line items to fund these.	2.00	\$0	\$0	\$0	\$0
Transportation Operating Fund. Recognize an additional \$1,000,000 in internal loan repayment revenue from the Grants Fund offset by a decrease in beginning fund balance. Funds were loaned in FY 2016-17 to prevent negative balances in the Grants Fund at year end.	0.00	\$0	\$0	\$0	\$0
Transportation Operating Fund. Increase contingency by \$5,493 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
Parking Facilities Fund. Increase contingency by \$143 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
Portland Fire & Rescue					
General Fund. Increase personnel expenses and add 3.0 FTE to support three fire inspector positions to be funded by \$365,436 in fire permit revenues.	3.00	\$0	\$0	\$0	\$365,436
Portland Housing Bureau					
General Fund. Reduce funding for two new positions in the Office of Renter-Owner Services by \$20,114 (10%) on a one-time basis to reflect anticipated vacancy savings early in the fiscal year.	0.00	(\$20,114)	\$0	\$0	\$0
General Fund. Increase General Fund one-time resources by \$1,417,054 for the Joint Office of Homeless Services. \$750,000 of this funding is anticipated to be funded through a Joint Office program carryover to be processed in the Over Expenditure Ordinance.	0.00	\$1,417,054	\$0	\$0	\$0
Housing Investment Fund. Transfer to TIF Reimbursement Fund for Joyce Hotel operating costs through September.	0.00	\$0	\$0	\$80,000	\$0
Community Development Block Grant Fund. Carryover of Hill Park project funds due to wet spring weather delays.	0.00	\$0	\$0	\$900,000	\$0

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	General Fund Discretionary			Other Resources	
	FTE	One-Time	Ongoing	One-Time	Ongoing
Tax Increment Financing Reimbursement Fund. Transfer to TIF Reimbursement Fund for Joyce Hotel operating costs through September \$80,000; the remainder is overhead rebalancing.	0.00	\$0	\$0	\$107,181	\$0
Housing Investment Fund. Increase external materials and services by \$52 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
Tax Increment Financing Reimbursement Fund. Increase external materials and services by \$295 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
Portland Parks & Recreation					
General Fund. Increase General Fund discretionary resources by \$51,697 to offset a one-time reduction in new operations and maintenance funding.	0.00	\$51,697	\$0	\$0	\$0
General Fund. Reduce funding for new operations and maintenance and positions in the Health Safety and Environment program by \$61,235 (10%) on a one-time basis to reflect anticipated vacancy savings early in the fiscal year.	0.00	(\$61,235)	\$0	\$0	\$0
Capital Construction and Maintenance Fund. Decrease budgeted beginning fund balance and contingency by a net of \$1,367,314 and capital outlay by \$50,000 in order to correct the expected resources available for capital projects in FY 2016-17. Additionally, increase external revenues for a Leif Erikson Trail Culvert project by \$175,000.	0.00	\$0	\$0	(\$1,417,314)	\$0
Parks Local Option Levy. Decrease tax revenues by \$15 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	(\$15)	\$0
Parks Capital Improvement Program Fund. Increase contingency by \$300 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
Golf Fund. Increase contingency by \$328 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0

Attachment B
Significant Adjustments to Approved Budget

	General Fund Discretionary			Other Resources	
	FTE	One-Time	Ongoing	One-Time	Ongoing
Portland International Raceway Fund. Increase contingency by \$53 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
Portland Police Bureau					
General Fund. Funding for new positions associated with the Community Service Officer program was reduced by \$93,407 (10%) on a one-time basis to reflect anticipated vacancy savings early in the fiscal year.	0.00	(\$93,407)	\$0	\$0	\$0
Police Special Revenue Fund. Technical adjustments to match beginning fund balance to ending fund balance.	0.00	\$0	\$0	\$137,500	\$0
Grants Fund. Recognize additional grant funding, make technical adjustments, and reduce a grant-funded limited term position.	(0.50)	\$0	\$0	\$43,453	\$0
General Fund. Extend a limited term analyst position, funded via vacancy savings.	1.00	\$0	\$0	\$0	\$0
Portland Water Bureau					
Water Fund. Increase contingency by \$4,209 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
Hydroelectric Power Operating Fund. Increase contingency by \$21 to reflect a decrease in General Fund overhead payments.	0.00	\$0	\$0	\$0	\$0
Grand Total	28.50	\$347,361	(\$52,440)	\$1,477,882	\$468,114

Attachment C - Proposed to Approved Changes (FY 2017-18)

Bureau-Fund-Object	Approved	Variance	Adopted Budget
Bureau of Development Services	144,201,657	600,000	144,801,657
Development Services Fund	144,201,657	600,000	144,801,657
Personnel Services	42,509,184	2,287,080	44,796,264
Internal Materials and Services	12,248,005	-	12,248,005
External Materials and Services	4,952,008	-	4,952,008
Debt Service	1,270,656	-	1,270,656
Fund Transfers - Expense	2,067,402	(1,486)	2,065,916
Contingency	31,154,402	(1,685,594)	29,468,808
Unappropriated Fund Balance	50,000,000	-	50,000,000
Bureau of Emergency Communications	25,474,526	(400,000)	25,074,526
Emergency Communication Fund	25,474,526	(400,000)	25,074,526
Personnel Services	16,663,622	-	16,663,622
Internal Materials and Services	4,932,601	-	4,932,601
External Materials and Services	1,269,818	(400,000)	869,818
Debt Service	232,141	-	232,141
Fund Transfers - Expense	936,875	(726)	936,149
Contingency	1,439,469	726	1,440,195
Bureau of Environmental Services	1,219,943,558	45,108	1,219,988,666
Environmental Remediation Fund	10,034,812	(101)	10,034,711
Personnel Services	496,785	-	496,785
Internal Materials and Services	1,736,890	-	1,736,890
External Materials and Services	3,822,893	-	3,822,893
Capital Outlay	1,053,000	-	1,053,000
Debt Service	1,562	-	1,562
Fund Transfers - Expense	123,472	(101)	123,371
Contingency	2,800,210	-	2,800,210
Grants Fund	196,886	-	196,886
Personnel Services	2,600	-	2,600
External Materials and Services	194,286	-	194,286
Sewer System Construction Fund	262,250,000	-	262,250,000
Debt Service	1,500,000	-	1,500,000
Fund Transfers - Expense	114,000,000	-	114,000,000
Contingency	146,750,000	-	146,750,000
Sewer System Debt Redemption Fund	250,487,265	-	250,487,265
Debt Service	179,557,265	-	179,557,265
Unappropriated Fund Balance	70,930,000	-	70,930,000
Sewer System Operating Fund	560,574,595	45,209	560,619,804
Personnel Services	69,829,642	(8,142)	69,821,500
Internal Materials and Services	44,684,206	-	44,684,206
External Materials and Services	66,498,748	58,380	66,557,128
Capital Outlay	76,516,281	-	76,516,281
Debt Service	3,544,030	-	3,544,030
Fund Transfers - Expense	225,647,782	(5,029)	225,642,753
Contingency	73,673,906	-	73,673,906
Unappropriated Fund Balance	180,000	-	180,000
Sewer System Rate Stabilization Fund	136,400,000	-	136,400,000
Fund Transfers - Expense	5,000,000	-	5,000,000
Contingency	131,400,000	-	131,400,000
Bureau of Fire & Police Disability & Retirement	201,912,827	-	201,912,827
Fire & Police Disability & Retirement Fund	200,412,827	-	200,412,827
Personnel Services	2,119,714	23,300	2,143,014
Internal Materials and Services	14,377,143	-	14,377,143
External Materials and Services	128,012,797	-	128,012,797

Capital Outlay	46,451	-	46,451
Debt Service	44,835,166	-	44,835,166
Fund Transfers - Expense	920,509	(131)	920,378
Contingency	10,101,047	(23,169)	10,077,878
Fire & Police Disability & Retirement Res Fund	1,500,000	-	1,500,000
Fund Transfers - Expense	750,000	-	750,000
Unappropriated Fund Balance	750,000	-	750,000
Bureau of Planning & Sustainability	21,081,106	(19,961)	21,061,145
Community Solar Fund	61,756	-	61,756
External Materials and Services	61,672	-	61,672
Fund Transfers - Expense	84	-	84
General Fund	10,010,072	(19,961)	9,990,111
Personnel Services	8,805,459	(19,961)	8,785,498
Internal Materials and Services	319,706	-	319,706
External Materials and Services	884,907	-	884,907
Grants Fund	1,323,253	-	1,323,253
Personnel Services	1,078,522	-	1,078,522
Internal Materials and Services	202,231	-	202,231
External Materials and Services	42,500	-	42,500
Solid Waste Management Fund	9,686,025	-	9,686,025
Personnel Services	2,421,577	-	2,421,577
Internal Materials and Services	1,840,957	-	1,840,957
External Materials and Services	1,624,389	-	1,624,389
Debt Service	67,638	-	67,638
Fund Transfers - Expense	193,343	(149)	193,194
Contingency	68,293	-	68,293
Unappropriated Fund Balance	3,469,828	149	3,469,977
City Budget Office	3,543,114	50,000	3,593,114
General Fund	3,543,114	50,000	3,593,114
Personnel Services	2,079,215	-	2,079,215
Internal Materials and Services	232,199	-	232,199
External Materials and Services	1,231,700	50,000	1,281,700
Commissioner of Public Affairs	26,870,803	-	26,870,803
Children's Investment Fund	24,783,154	-	24,783,154
Personnel Services	590,249	-	590,249
Internal Materials and Services	56,157	-	56,157
External Materials and Services	18,295,947	-	18,295,947
Fund Transfers - Expense	25,000	-	25,000
Contingency	5,815,801	-	5,815,801
General Fund	2,087,649	-	2,087,649
Personnel Services	1,276,289	-	1,276,289
Internal Materials and Services	267,016	-	267,016
External Materials and Services	544,344	-	544,344
Commissioner of Public Safety	1,181,555	-	1,181,555
General Fund	1,181,555	-	1,181,555
Personnel Services	911,588	-	911,588
Internal Materials and Services	245,343	-	245,343
External Materials and Services	24,624	-	24,624
Commissioner of Public Utilities	1,186,931	-	1,186,931
General Fund	1,186,931	-	1,186,931
Personnel Services	814,608	-	814,608
Internal Materials and Services	234,386	-	234,386
External Materials and Services	137,937	-	137,937
Commissioner of Public Works	1,181,087	-	1,181,087
General Fund	1,181,087	-	1,181,087
Personnel Services	907,271	-	907,271

Internal Materials and Services	234,341	-	234,341
External Materials and Services	39,475	-	39,475
Fund & Debt Management	490,249,043	525,436	490,774,479
42nd Avenue NPI Debt Service Fund	92,061	-	92,061
External Materials and Services	92,061	-	92,061
82nd Ave/Division NPI Debt Service Fund	124,631	-	124,631
External Materials and Services	124,631	-	124,631
Airport Way Debt Service Fund	6,783,340	-	6,783,340
Debt Service	5,183,341	-	5,183,341
Unappropriated Fund Balance	1,599,999	-	1,599,999
Bonded Debt Interest and Sinking Fund	17,243,785	-	17,243,785
Debt Service	17,043,785	-	17,043,785
Unappropriated Fund Balance	200,000	-	200,000
Central Eastside Ind. District Debt Service Fund	10,835,418	-	10,835,418
Debt Service	8,429,555	-	8,429,555
Unappropriated Fund Balance	2,405,863	-	2,405,863
Convention Center Area Debt Service Fund	23,763,457	-	23,763,457
Debt Service	7,811,168	-	7,811,168
Unappropriated Fund Balance	15,952,289	-	15,952,289
Cully Blvd. NPI Debt Service Fund	97,226	-	97,226
External Materials and Services	97,226	-	97,226
Division-Midway NPI Debt Service Fund	93,549	-	93,549
External Materials and Services	93,549	-	93,549
Fire & Police Supplemental Retirement Res Fund	54,550	-	54,550
External Materials and Services	10,000	-	10,000
Unappropriated Fund Balance	44,550	-	44,550
Gateway URA Debt Redemption Fund	4,982,235	-	4,982,235
Debt Service	4,982,235	-	4,982,235
General Fund	69,626,693	(474,564)	69,152,129
Debt Service	10,020,013	-	10,020,013
Fund Transfers - Expense	46,532,928	(455,079)	46,077,849
Contingency	13,073,752	(19,485)	13,054,267
General Reserve Fund	60,666,106	-	60,666,106
Contingency	60,666,106	-	60,666,106
Governmental Bond Redemption Fund	3,486,133	-	3,486,133
Debt Service	3,486,133	-	3,486,133
Grants Fund	8,750,000	1,000,000	9,750,000
Debt Service	8,750,000	1,000,000	9,750,000
Interstate Corridor Debt Service Fund	36,252,622	-	36,252,622
Debt Service	30,541,274	-	30,541,274
Unappropriated Fund Balance	5,711,348	-	5,711,348
Lents Town Center URA Debt Redemption Fund	19,353,870	-	19,353,870
Debt Service	16,321,278	-	16,321,278
Unappropriated Fund Balance	3,032,592	-	3,032,592
North Macadam URA Debt Redemption Fund	20,187,535	-	20,187,535
Debt Service	15,221,885	-	15,221,885
Unappropriated Fund Balance	4,965,650	-	4,965,650
Parkrose NPI Debt Service Fund	169,227	-	169,227
External Materials and Services	169,227	-	169,227
Pension Debt Redemption Fund	6,090,542	-	6,090,542
Debt Service	5,340,542	-	5,340,542
Unappropriated Fund Balance	750,000	-	750,000
River District URA Debt Redemption Fund	43,810,313	-	43,810,313
Debt Service	36,191,455	-	36,191,455
Unappropriated Fund Balance	7,618,858	-	7,618,858
Rosewood NPI Debt Service Fund	95,828	-	95,828

External Materials and Services	95,828	-	95,828
South Park Blocks Redemption Fund	16,608,093	-	16,608,093
Debt Service	7,181,094	-	7,181,094
Unappropriated Fund Balance	9,426,999	-	9,426,999
Special Finance and Resource Fund	116,058,040	-	116,058,040
External Materials and Services	115,982,705	-	115,982,705
Debt Service	75,335	-	75,335
Special Projects Debt Service Fund	7,441,250	-	7,441,250
Debt Service	7,441,250	-	7,441,250
Waterfront Renewal Bond Sinking Fund	17,582,539	-	17,582,539
Debt Service	9,492,539	-	9,492,539
Unappropriated Fund Balance	8,090,000	-	8,090,000
Office of Equity & Human Rights	1,796,477	(10,044)	1,786,433
General Fund	1,796,477	(10,044)	1,786,433
Personnel Services	1,440,799	(10,044)	1,430,755
Internal Materials and Services	211,292	-	211,292
External Materials and Services	144,386	-	144,386
Office of Government Relations	1,822,144	(7,994)	1,814,150
General Fund	1,822,144	(7,994)	1,814,150
Personnel Services	1,287,923	(7,994)	1,279,929
Internal Materials and Services	225,921	-	225,921
External Materials and Services	308,300	-	308,300
Office of Management & Finance	584,662,794	5,924	584,668,718
Arts Education & Access Fund	16,634,436	-	16,634,436
Internal Materials and Services	974,977	-	974,977
External Materials and Services	12,155,000	-	12,155,000
Fund Transfers - Expense	25,000	-	25,000
Contingency	3,479,459	-	3,479,459
BFRES Facilities GO Bond Construction Fund	619,619	-	619,619
Internal Materials and Services	2,028	-	2,028
External Materials and Services	607,162	9	607,171
Fund Transfers - Expense	10,429	(9)	10,420
CityFleet Operating Fund	71,297,437	-	71,297,437
Personnel Services	8,157,132	-	8,157,132
Internal Materials and Services	2,668,366	-	2,668,366
External Materials and Services	13,909,705	-	13,909,705
Capital Outlay	16,731,112	-	16,731,112
Debt Service	1,793,954	-	1,793,954
Fund Transfers - Expense	1,186,970	(895)	1,186,075
Contingency	26,850,198	895	26,851,093
Convention and Tourism Fund	20,286,000	-	20,286,000
Internal Materials and Services	333,439	-	333,439
External Materials and Services	19,792,561	-	19,792,561
Fund Transfers - Expense	25,000	-	25,000
Contingency	135,000	-	135,000
EBS Services Fund	13,538,285	-	13,538,285
Personnel Services	2,460,588	-	2,460,588
Internal Materials and Services	5,513,812	-	5,513,812
External Materials and Services	2,809,035	-	2,809,035
Fund Transfers - Expense	177,435	(145)	177,290
Contingency	2,577,415	145	2,577,560
Facilities Services Operating Fund	135,045,333	-	135,045,333
Personnel Services	5,470,212	(95,070)	5,375,142
Internal Materials and Services	4,073,347	-	4,073,347
External Materials and Services	46,897,019	4,553,855	51,450,874
Capital Outlay	30,601,633	-	30,601,633

Debt Service	6,970,128	-	6,970,128
Fund Transfers - Expense	919,145	(724)	918,421
Contingency	40,113,849	(4,458,061)	35,655,788
General Fund	42,652,632	(32,067)	42,620,565
Personnel Services	31,746,832	(32,067)	31,714,765
Internal Materials and Services	5,570,844	-	5,570,844
External Materials and Services	5,334,956	-	5,334,956
Health Insurance Operating Fund	87,286,095	-	87,286,095
Personnel Services	1,808,813	-	1,808,813
Internal Materials and Services	420,107	-	420,107
External Materials and Services	61,459,174	-	61,459,174
Debt Service	40,204	-	40,204
Fund Transfers - Expense	318,408	(251)	318,157
Contingency	23,239,389	251	23,239,640
Insurance and Claims Operating Fund	41,066,163	-	41,066,163
Personnel Services	1,284,429	-	1,284,429
Internal Materials and Services	2,872,256	-	2,872,256
External Materials and Services	6,777,306	-	6,777,306
Debt Service	95,010	-	95,010
Fund Transfers - Expense	189,336	(144)	189,192
Contingency	29,847,826	144	29,847,970
Portland Police Assoc Health Insurnc Fund	24,325,691	-	24,325,691
External Materials and Services	17,148,639	-	17,148,639
Contingency	7,177,052	-	7,177,052
Printing & Distribution Services Operating Fund	8,553,378	-	8,553,378
Personnel Services	1,877,636	-	1,877,636
Internal Materials and Services	896,700	-	896,700
External Materials and Services	3,841,765	-	3,841,765
Capital Outlay	300,000	-	300,000
Debt Service	172,422	-	172,422
Fund Transfers - Expense	279,848	(204)	279,644
Contingency	1,185,007	204	1,185,211
Property Management License Fund	5,588,300	-	5,588,300
Internal Materials and Services	78,071	-	78,071
External Materials and Services	5,470,729	-	5,470,729
Fund Transfers - Expense	25,000	-	25,000
Contingency	14,500	-	14,500
Public Safety GO Bond Fund	1,090,703	-	1,090,703
Internal Materials and Services	65,156	-	65,156
Fund Transfers - Expense	1,025,547	(225)	1,025,322
Contingency	-	225	225
Recreational Marijuana Tax	593,000	-	593,000
Internal Materials and Services	12,800	-	12,800
External Materials and Services	80,200	-	80,200
Contingency	500,000	-	500,000
Spectator Venues & Visitor Activities Fund	16,087,624	-	16,087,624
Personnel Services	380,970	-	380,970
Internal Materials and Services	340,977	-	340,977
External Materials and Services	4,387,500	-	4,387,500
Capital Outlay	2,500,000	-	2,500,000
Debt Service	2,842,128	-	2,842,128
Fund Transfers - Expense	148,680	(101)	148,579
Contingency	5,487,369	101	5,487,470
Technology Services Fund	81,568,128	37,991	81,606,119
Personnel Services	29,616,949	-	29,616,949
Internal Materials and Services	3,987,015	-	3,987,015

External Materials and Services	24,520,884	-	24,520,884
Capital Outlay	1,660,000	-	1,660,000
Debt Service	604,720	-	604,720
Fund Transfers - Expense	2,152,419	(1,671)	2,150,748
Contingency	19,026,141	39,662	19,065,803
Workers' Comp. Self Insurance Operating Fund	18,429,970	-	18,429,970
Personnel Services	1,320,204	-	1,320,204
Internal Materials and Services	691,319	-	691,319
External Materials and Services	3,484,257	-	3,484,257
Debt Service	88,870	-	88,870
Fund Transfers - Expense	106,367	(77)	106,290
Contingency	12,738,953	77	12,739,030
Office of Neighborhood Involvement	11,431,769	-	11,431,769
General Fund	11,181,769	-	11,181,769
Personnel Services	5,842,431	-	5,842,431
Internal Materials and Services	909,091	-	909,091
External Materials and Services	4,430,247	-	4,430,247
Public Election Fund	250,000	-	250,000
External Materials and Services	250,000	-	250,000
Office of the City Attorney	13,025,877	-	13,025,877
General Fund	13,025,877	-	13,025,877
Personnel Services	10,804,807	-	10,804,807
Internal Materials and Services	1,376,127	-	1,376,127
External Materials and Services	844,943	-	844,943
Office of the City Auditor	48,534,617	(17,049)	48,517,568
Assessment Collection Fund	80,735	-	80,735
Contingency	80,735	-	80,735
Bancroft Bond Interest and Sinking Fund	19,843,292	-	19,843,292
Debt Service	4,989,375	-	4,989,375
Unappropriated Fund Balance	14,853,917	-	14,853,917
General Fund	10,674,077	(17,049)	10,657,028
Personnel Services	6,680,625	(17,049)	6,663,576
Internal Materials and Services	2,169,593	-	2,169,593
External Materials and Services	1,823,859	-	1,823,859
Local Improvement District Fund	17,936,513	-	17,936,513
Internal Materials and Services	1,455,673	-	1,455,673
External Materials and Services	10,000	-	10,000
Debt Service	6,184,318	-	6,184,318
Fund Transfers - Expense	7,855,584	(2)	7,855,582
Contingency	2,430,938	2	2,430,940
Office of the Mayor	3,911,221	(31,161)	3,880,060
General Fund	3,911,221	(31,161)	3,880,060
Personnel Services	2,529,499	(31,161)	2,498,338
Internal Materials and Services	666,159	-	666,159
External Materials and Services	715,563	-	715,563
Portland Bureau of Emergency Management	5,809,921	(9,679)	5,800,242
General Fund	3,475,560	(9,679)	3,465,881
Personnel Services	1,998,094	(24,334)	1,973,760
Internal Materials and Services	823,014	-	823,014
External Materials and Services	654,452	14,655	669,107
Grants Fund	2,334,361	-	2,334,361
Personnel Services	465,042	-	465,042
External Materials and Services	1,869,319	-	1,869,319
Portland Bureau of Transportation	429,845,925	-	429,845,925
Gas Tax Bond Redemption Fund	3,651,148	-	3,651,148
Debt Service	1,978,101	-	1,978,101

Unappropriated Fund Balance	1,673,047	-	1,673,047
Grants Fund	37,933,195	-	37,933,195
Personnel Services	6,605,235	-	6,605,235
Internal Materials and Services	6,032,220	-	6,032,220
External Materials and Services	2,877,178	-	2,877,178
Capital Outlay	22,418,562	-	22,418,562
Parking Facilities Fund	25,670,677	-	25,670,677
Personnel Services	358,610	-	358,610
Internal Materials and Services	3,817,859	-	3,817,859
External Materials and Services	5,414,381	-	5,414,381
Capital Outlay	6,572,449	-	6,572,449
Debt Service	1,876,200	-	1,876,200
Fund Transfers - Expense	476,868	(143)	476,725
Contingency	7,154,310	143	7,154,453
Recreational Marijuana Tax	1,590,000	-	1,590,000
Personnel Services	159,000	-	159,000
External Materials and Services	1,431,000	-	1,431,000
Transportation Operating Fund	354,334,019	-	354,334,019
Personnel Services	93,569,585	-	93,569,585
Internal Materials and Services	23,440,245	-	23,440,245
External Materials and Services	57,379,227	56,000	57,435,227
Capital Outlay	51,780,749	-	51,780,749
Debt Service	13,554,291	-	13,554,291
Fund Transfers - Expense	10,304,953	(5,493)	10,299,460
Contingency	104,304,969	(50,507)	104,254,462
Transportation Reserve Fund	6,666,886	-	6,666,886
Contingency	6,666,886	-	6,666,886
Portland Development Commission	6,021,910	-	6,021,910
General Fund	6,021,910	-	6,021,910
External Materials and Services	6,021,910	-	6,021,910
Portland Fire & Rescue	118,794,537	365,436	119,159,973
General Fund	116,894,537	365,436	117,259,973
Personnel Services	99,421,021	365,436	99,786,457
Internal Materials and Services	7,200,304	-	7,200,304
External Materials and Services	7,748,008	-	7,748,008
Capital Outlay	2,525,204	-	2,525,204
Public Safety GO Bond Fund	1,900,000	-	1,900,000
Capital Outlay	1,900,000	-	1,900,000
Portland Housing Bureau	211,626,147	2,484,121	214,110,268
Community Development Block Grant Fund	10,340,514	900,000	11,240,514
Personnel Services	1,227,350	-	1,227,350
Internal Materials and Services	212,924	-	212,924
External Materials and Services	8,165,240	900,000	9,065,240
Debt Service	735,000	-	735,000
General Fund	28,538,247	1,396,940	29,935,187
Personnel Services	685,547	(20,114)	665,433
Internal Materials and Services	(296,567)	-	(296,567)
External Materials and Services	28,149,267	1,417,054	29,566,321
Grants Fund	2,064,894	-	2,064,894
Personnel Services	181,332	-	181,332
External Materials and Services	1,883,562	-	1,883,562
HOME Grant Fund	4,200,823	-	4,200,823
Personnel Services	337,260	-	337,260
External Materials and Services	3,863,563	-	3,863,563
Housing Capital Fund	51,931,848	-	51,931,848
Personnel Services	324,989	-	324,989

Internal Materials and Services	146,259	-	146,259
External Materials and Services	30,000,000	-	30,000,000
Capital Outlay	10,510,600	-	10,510,600
Debt Service	10,950,000	-	10,950,000
Housing Investment Fund	9,119,302	80,000	9,199,302
Personnel Services	1,158,421	-	1,158,421
External Materials and Services	6,986,429	52	6,986,481
Fund Transfers - Expense	960,452	79,948	1,040,400
Contingency	14,000	-	14,000
Housing Property Fund	5,046,355	-	5,046,355
Personnel Services	152,975	-	152,975
Internal Materials and Services	77,555	-	77,555
External Materials and Services	1,793,670	-	1,793,670
Debt Service	826,374	-	826,374
Contingency	2,195,781	-	2,195,781
Inclusionary Housing Fund	5,379,309	-	5,379,309
Personnel Services	478,113	-	478,113
Internal Materials and Services	267,681	-	267,681
External Materials and Services	3,823,714	-	3,823,714
Contingency	809,801	-	809,801
Tax Increment Financing Reimbursement Fund	95,004,855	107,181	95,112,036
Personnel Services	3,281,222	-	3,281,222
Internal Materials and Services	1,212,970	-	1,212,970
External Materials and Services	89,019,026	107,476	89,126,502
Capital Outlay	1,000,000	-	1,000,000
Fund Transfers - Expense	344,243	(295)	343,948
Contingency	147,394	-	147,394
Portland Parks & Recreation	214,394,488	(1,426,867)	212,967,621
General Fund	87,144,103	(9,538)	87,134,565
Personnel Services	59,804,074	(61,235)	59,742,839
Internal Materials and Services	9,457,673	-	9,457,673
External Materials and Services	17,882,356	51,697	17,934,053
Golf Fund	9,636,133	-	9,636,133
Personnel Services	3,673,044	-	3,673,044
Internal Materials and Services	701,558	-	701,558
External Materials and Services	4,329,308	-	4,329,308
Debt Service	227,813	-	227,813
Fund Transfers - Expense	442,982	(328)	442,654
Contingency	261,428	328	261,756
Grants Fund	345,199	-	345,199
Personnel Services	222,000	-	222,000
External Materials and Services	123,199	-	123,199
Parks Capital Improvement Program Fund	102,869,080	(1,417,314)	101,451,766
Personnel Services	3,722,012	-	3,722,012
Internal Materials and Services	265,753	-	265,753
External Materials and Services	806,558	-	806,558
Capital Outlay	58,927,767	(50,000)	58,877,767
Debt Service	122,684	-	122,684
Fund Transfers - Expense	389,643	(300)	389,343
Contingency	38,634,663	(1,367,014)	37,267,649
Parks Endowment Fund	185,134	-	185,134
Personnel Services	750	-	750
Internal Materials and Services	775	-	775
External Materials and Services	20,917	-	20,917
Unappropriated Fund Balance	162,692	-	162,692
Parks Local Option Levy Fund	664,071	(15)	664,056

Fund Transfers - Expense	664,071	(15)	664,056
Portland International Raceway Fund	2,321,605	-	2,321,605
Personnel Services	785,332	-	785,332
Internal Materials and Services	116,285	-	116,285
External Materials and Services	451,176	-	451,176
Debt Service	323,201	-	323,201
Fund Transfers - Expense	67,689	(53)	67,636
Contingency	577,922	53	577,975
Portland Parks Memorial Fund	11,229,163	-	11,229,163
Personnel Services	1,279,915	-	1,279,915
Internal Materials and Services	1,446,542	-	1,446,542
External Materials and Services	7,049,225	-	7,049,225
Capital Outlay	50,000	-	50,000
Fund Transfers - Expense	181,600	-	181,600
Contingency	1,221,881	-	1,221,881
Portland Police Bureau	211,183,580	87,546	211,271,126
General Fund	202,034,083	(93,407)	201,940,676
Personnel Services	148,880,291	(211,955)	148,668,336
Internal Materials and Services	36,138,896	13,297	36,152,193
External Materials and Services	16,802,896	105,251	16,908,147
Capital Outlay	212,000	-	212,000
Grants Fund	1,458,724	43,453	1,502,177
Personnel Services	640,439	108,453	748,892
External Materials and Services	818,285	(65,000)	753,285
Police Special Revenue Fund	6,780,773	137,500	6,918,273
Personnel Services	233,430	-	233,430
Internal Materials and Services	425,758	24,694	450,452
External Materials and Services	6,121,585	112,806	6,234,391
Recreational Marijuana Tax	910,000	-	910,000
Personnel Services	618,548	-	618,548
External Materials and Services	291,452	-	291,452
Portland Water Bureau	753,872,477	-	753,872,477
Hydroelectric Power Bond Redemption Fund	15,700	-	15,700
Fund Transfers - Expense	15,700	-	15,700
Hydroelectric Power Operating Fund	2,757,200	-	2,757,200
Personnel Services	332,563	-	332,563
Internal Materials and Services	226,873	-	226,873
External Materials and Services	1,924,700	-	1,924,700
Debt Service	26,657	-	26,657
Fund Transfers - Expense	31,079	(21)	31,058
Contingency	215,328	21	215,349
Hydroelectric Power Renewal Replacement Fund	11,227,770	-	11,227,770
External Materials and Services	9,500,000	-	9,500,000
Fund Transfers - Expense	100,000	-	100,000
Contingency	1,627,770	-	1,627,770
Water Bond Sinking Fund	94,134,502	-	94,134,502
Debt Service	55,766,302	-	55,766,302
Unappropriated Fund Balance	38,368,200	-	38,368,200
Water Construction Fund	257,104,538	-	257,104,538
Fund Transfers - Expense	122,770,175	-	122,770,175
Contingency	18,415,527	-	18,415,527
Unappropriated Fund Balance	115,918,836	-	115,918,836
Water Fund	388,632,767	-	388,632,767
Personnel Services	70,363,293	-	70,363,293
Internal Materials and Services	22,556,741	-	22,556,741
External Materials and Services	33,481,466	-	33,481,466

Capital Outlay	78,124,000	-	78,124,000
Debt Service	4,255,681	-	4,255,681
Fund Transfers - Expense	100,487,502	(4,209)	100,483,293
Contingency	79,364,084	4,209	79,368,293
Special Appropriations	11,021,164	-	11,021,164
General Fund	10,521,164	-	10,521,164
Personnel Services	348,253	-	348,253
Internal Materials and Services	80,510	-	80,510
External Materials and Services	10,092,401	-	10,092,401
Recreational Marijuana Tax	500,000	-	500,000
External Materials and Services	500,000	-	500,000
Grand Total	4,764,581,255	2,240,816	4,766,822,071

ATTACHMENT D

Budget Notes including Adopted Changes

Bureau of Development Services

Funding for Code Development

Council directs the City Budget Office, Bureau of Development Services, and Bureau of Planning and Sustainability to develop a plan to provide long term funding for necessary code development and revision work using Land Use revenue as appropriate and permissible by law. Annual work plans and funding amounts for both bureaus should be included in the budget process for Council consideration.

Strengthen the Financial Advisory Committee

Council directs the Financial Advisory Committee to review the Bureau of Development Services forecasted revenues, expenditures, and underlying assumptions in order to better assist bureau staff in developing a five-year sustainable financial plan.

Bureau of Planning and Sustainability

Land Use Revenue

Council directs the City Budget Office, Bureau of Development Services, and Bureau of Planning and Sustainability to develop a plan to provide long term funding for necessary code development and revision work using Land Use revenue as appropriate and permissible by law. Annual work plans and funding amounts for both bureaus should be included in the budget process for Council consideration.

City Attorney's Office

Citywide Text Message Archiving

Council directs each City bureau to enroll all City owned phones, as well as any other City owned cellular device that uses text messaging, in the SMARSH archiving system or an approved alternative administered by the Office of the City Attorney. This enrollment should occur at the beginning of FY 2017-18. City bureaus will also work with the Office of the City Attorney and the City Archivist to properly retain those messages according to state law, including moving them into TRIM or an approved alternative for longer term archiving. The Bureau of Technology Services is directed to act as the agent for cost recovery through its cellular phone service billing platform.

City Budget Office

Build Portland

As part of the Build Portland initiative started in the FY 2017-18 Budget, the plan includes a schedule of periodic debt issuances for infrastructure repair, rehabilitation, and replacement. Council directs the City Budget Office to highlight for Council in the General Fund forecast the

future debt service costs as soon as the next proposed debt issuance falls within the five-year forecast timeframe and discuss with Council the costs and benefits of proceeding with the program. Council expresses its intent to hold a work session during the Summer of 2017 to discuss Build Portland. In the fall of 2017, the Mayor will present to Council a binding resolution to formalize the City's commitment to Build Portland.

Joint Office of Homeless Services Funding Conversation

Council directs the City Budget Office to coordinate a work session to discuss the City's role in supporting the efforts of the Joint Office of Homeless Services, which will include a discussion of current and future funding levels, including funding sustainability.

Land Use Revenue / Funding for Code Development

Council directs the City Budget Office, Bureau of Development Services, and Bureau of Planning and Sustainability to develop a plan to provide long term funding for necessary code development and revision work using Land Use revenue as appropriate and permissible by law. Annual work plans and funding amounts for both bureaus should be included in the budget process for Council consideration.

Portland Film Office

The FY 2017-18 Adopted Budget includes \$142,240 in General Fund one-time funding to continue the Portland Film Office. City Council directs the City Budget Office to provide options for funding the office outside of General Fund Discretionary funding as part of the FY 2018-19 Budget Process.

Commissioners Office Budgets

Council directs the City Budget Office to evaluate funding levels for the Commissioner's office budgets relative to the Mayor's Office and make recommendations to adjust funding levels as appropriate. This may include but is not limited to establishing an appropriate ratio of Commissioner Office budgets to the Mayor's Office budget. This evaluation should be complete and submitted to Council for consideration by November 30th, 2017 in preparation of the FY 2018-19 budget.

Open and Accountable Elections Program

The City's public matching campaign finance program is to be implemented in time for the 2020 election. Council directs the City Budget Office to conduct an analysis of the staffing and operational needs of the program and report back to Council with recommended funding levels for FY 2017-18 and beyond. CBO is also directed to make a recommendation as to the appropriate location of this function.

Office of Community Technology

The Office of Community Technology (OCT) is currently a division of the Bureau of Revenue and Financial Services. Council directs the City Budget Office to engage an external consultant that will evaluate options and make recommendations to Council on the optimal location and structure for OCT within the City's organizational framework.

Participatory Budgeting

Council directs the City Budget Office to create a proposal for developing and implementing a Participatory Budgeting pilot process. CBO shall present their recommendations to Council during the FY 2017-18 Fall Supplemental Budget process for consideration as part of FY 2018-19 Budget Development.

Office of Management and Finance

Develop Options for OMF Central Services Funding Models

OMF central service providers in the General Fund are currently funded with a combination of resources including General Fund overhead, General Fund discretionary, and interagency charges. This funding methodology does not always allow OMF to provide the level of services demanded by City bureaus. In addition, many of the administrative cuts taken by Council in recent years have hampered OMF's ability to respond to growing service demands. As a result, some additional services are funded through direct-billed interagency agreements or decentralized staff assignments, which can result in inconsistencies in service levels, policy oversight, and compliance.

Council directs OMF to work with CBO and customer bureaus to develop options and make recommendations to ensure that support services are able to meet the demands of City bureaus. The recommendations will be shared with Council with the FY 2017-18 Fall BMP, so that any changes in funding methodology can be incorporated into the FY 2018-19 budget process.

IRS Data Exchange Program

Council directs the Revenue Division to work with the IRS to develop options to acquire ongoing and/or retroactive access to IRS Data Exchange Federal Taxpayer Information, and report on these options as part of FY 2018-19 budget development. In the event that retroactive access to FTI is not an option, the Revenue Division is directed to provide information on the minimum level of resources that would preserve access to FTI on an ongoing basis.

Council further directs the Revenue Division to provide the following information during FY 2018-19 budget development, in order to inform future funding decisions:

- A return on investment (ROI) analysis for this program for FY 2016-17 and for the FY 2017-18 year-to-date period. Consistent with all past revenue-generating add packages and long-standing CBO budget analysis, the analysis should include the costs of the program as allocated by the Council in the add package, as well as a breakdown of actual collections by ongoing and one-time categories. The analysis should also show the ROI of this program relative to the Revenue Division's other revenue-generating activities.
- A projection of costs and new ongoing and one-time revenue collections for FY 2018-19.

Multnomah County Tax Collection Reimbursement

Council directs the Office of Management & Finance to renegotiate the intergovernmental agreement with Multnomah County for the collection of business income tax with the goal of

achieving full cost recovery. Full cost recovery is defined by the percent split of business income taxes received by the City and County.

Council also directs the City Budget Office to backfill the bureau's \$640,050 current appropriation level reduction on a one-time basis in FY 2017-2018 and FY 2018-19.

Integrated Tax System Implementation

The FY 2017-18 Proposed Budget allocates one-time General Fund resources for two limited term positions in the Bureau of Revenue and Financial Services to develop requirements and begin implementation of an Integrated Tax System. As the estimated length of time for this project is three years, Council directs the City Budget Office to allocate one-time General Fund resources for these positions in FY 2018-19 and FY 2019-20.

Phase-in Major Maintenance Rate Increase

Council directs OMF to work with CBO and customer bureaus to develop a plan to phase-in increases to the major maintenance component of rental rates for Facilities Services-owned buildings. The plan will be submitted with OMF's Fall BMP, so that recommendations can be considered during the FY 2018-19 budget process. The plan should include recommendations and supporting analysis for a phase-in timeline, rental rates and tenant impacts.

A robust asset management program is critical to ensuring the appropriate usage of major maintenance funding and timely execution of projects. Council further directs that OMF-Facilities Services address the following issues in the OMF FY 2018-19 Requested Budget submission:

- Service Level Definitions: OMF-Facilities Services will formalize and clarify the service levels provided to tenant customers under its major maintenance policies, and communicate these definitions to tenant customers.
- Major Maintenance Project Prioritization: OMF-Facilities will develop a robust asset management prioritization framework and all major maintenance projects will be prioritized based on a standardized analysis of cost, risk, and service level.
- Performance Management: OMF-Facilities Services will work with CBO and the Citywide Asset Managers Group to develop a suite of performance measures designed to appropriately monitor and track progress in Facilities Services.

Portland Bureau of Transportation

Funding for Youth Bus Pass

Council is funding \$967,000 in transportation services to lower-income high school students who attend the Parkrose, David Douglas, and Portland Public School Districts. Council expresses its intent to hold a work session to determine the appropriate allocation of these resources, followed by action to appropriate those funds. Furthermore, Council directs PBOT to complete an independent, objective analysis of TriMet's actual costs associated with the program, either through increased expenses or foregone revenues.

Vision Zero

The City is providing \$1,590,000 in one-time resources for PBOT's Vision Zero initiative to improve transportation safety in the city. While the funds are allocated mainly for designated infrastructure improvements, Council directs that PBOT be provided flexibility to dedicate a portion of the resources to public education purposes, particularly in East Portland.

Portland Parks & Recreation

Sustainable Funding for the Preschool Program

Council directs Portland Parks & Recreation to implement a full cost recovery plan for the Preschool Program by the end of FY 2017-18. This plan should include a scholarship component, which will be funded with an increase in program fee revenues. Outreach for the scholarship program should be targeted at communities of color and children with special needs.

Long-Term Financial Plan

Council directs Portland Parks & Recreation to develop a long-term financial plan, which specifically outlines options to address SDC-funded system expansion and long-term major maintenance needs. This plan should outline alternative funding options and possible service tradeoffs if new resources for O&M and major maintenance needs are not available. A status report shall be submitted to Council along with the bureau's FY 2018-19 requested budget. The full long-term financial plan should be submitted to Council by December 2018.

Special Appropriations

Experience PDX

Council directs the City Budget Office to set aside \$200,000 in one-time General Fund resources to fund the Experience PDX program in FY 2018-19.

Participatory Community-Driven, Inclusive Budgeting Process

The FY 2017-18 budget includes \$500,000 in Recreational Marijuana Tax revenue to be allocated via a Participatory Budgeting community-driven, inclusive process, to be managed by the City Budget Office with guidance from Commissioners Eudaly and Fritz. The project managers will implement the process using the Participatory Budgeting Project's guidelines and shall report to Council by November 30th, 2017 on their progress.

Funding allocated through this process will go toward the following: support for neighborhood small businesses, especially women-owned and minority-owned businesses, including but not limited to business incubator programs, management training, and job training opportunities; and providing economic opportunity and education to communities disproportionately-impacted by cannabis prohibition.

Portland Police Bureau

Achieve Full Cost Recovery for Police Secondary Employment

Council directs the Portland Police Bureau to implement a rate model that achieves full cost recovery for the secondary employment hours worked by police officers that provide private benefit

to a specific business, property, or individual. The cost recovery model shall include both direct and indirect costs, and full cost recovery rates shall be completely phased in by FY 2020-21.

Appropriation Schedule by Business Area

Attachment E

This table summarizes the major categories of expenditures, including fund level expenses. It does not include unappropriated ending balance.

	Bureau Program Expenses	Fund Requirements			Total Appropriation
		Contingency	Interfund Cash Transfers	Debt Service	
Bureau of Development Services					
Development Services Fund	61,996,277	29,468,808	2,065,916	1,270,656	94,801,657
Total Bureau of Development Services	61,996,277	29,468,808	2,065,916	1,270,656	94,801,657
Bureau of Emergency Communications					
Emergency Communication Fund	22,466,041	1,440,195	936,149	232,141	25,074,526
Total Bureau of Emergency Communications	22,466,041	1,440,195	936,149	232,141	25,074,526
Bureau of Environmental Services					
Environmental Remediation Fund	7,109,568	2,800,210	123,371	1,562	10,034,711
Grants Fund	196,886	0	0	0	196,886
Sewer System Construction Fund	0	146,750,000	114,000,000	1,500,000	262,250,000
Sewer System Debt Redemption Fund	0	0	0	179,557,265	179,557,265
Sewer System Operating Fund	257,579,115	73,673,906	225,642,753	3,544,030	560,439,804
Sewer System Rate Stabilization Fund	0	131,400,000	5,000,000	0	136,400,000
Total Bureau of Environmental Services	264,885,569	354,624,116	344,766,124	184,602,857	1,148,878,666
Bureau of Fire & Police Disability & Retirement					
Fire & Police Disability & Retirement Fund	144,579,405	10,077,878	920,378	44,835,166	200,412,827
Fire & Police Disability & Retirement Res Fund	0	0	750,000	0	750,000
Total Bureau of Fire & Police Disability & Retiren	144,579,405	10,077,878	1,670,378	44,835,166	201,162,827
Bureau of Planning & Sustainability					
Community Solar Fund	61,672	0	84	0	61,756
General Fund	9,990,111	0	0	0	9,990,111
Grants Fund	1,323,253	0	0	0	1,323,253
Solid Waste Management Fund	5,886,923	68,293	193,194	67,638	6,216,048
Total Bureau of Planning & Sustainability	17,261,959	68,293	193,278	67,638	17,591,168
City Budget Office					
General Fund	3,593,114	0	0	0	3,593,114
Total City Budget Office	3,593,114	0	0	0	3,593,114
Commissioner of Public Affairs					
Children's Investment Fund	18,942,353	5,815,801	25,000	0	24,783,154
General Fund	2,087,649	0	0	0	2,087,649
Total Commissioner of Public Affairs	21,030,002	5,815,801	25,000	0	26,870,803
Commissioner of Public Safety					
General Fund	1,181,555	0	0	0	1,181,555
Total Commissioner of Public Safety	1,181,555	0	0	0	1,181,555
Commissioner of Public Utilities					
General Fund	1,186,931	0	0	0	1,186,931
Total Commissioner of Public Utilities	1,186,931	0	0	0	1,186,931
Commissioner of Public Works					
General Fund	1,181,087	0	0	0	1,181,087
Total Commissioner of Public Works	1,181,087	0	0	0	1,181,087

Appropriation Schedule by Business Area

Attachment E

This table summarizes the major categories of expenditures, including fund level expenses. It does not include unappropriated ending balance.

	Bureau Program Expenses	Fund Requirements			Total Appropriation
		Contingency	Interfund Cash Transfers	Debt Service	
Fund & Debt Management					
42nd Avenue NPI Debt Service Fund	92,061	0	0	0	92,061
82nd Ave/Division NPI Debt Service Fund	124,631	0	0	0	124,631
Airport Way Debt Service Fund	0	0	0	5,183,341	5,183,341
Bonded Debt Interest and Sinking Fund	0	0	0	17,043,785	17,043,785
Central Eastside Ind. District Debt Service Fund	0	0	0	8,429,555	8,429,555
Convention Center Area Debt Service Fund	0	0	0	7,811,168	7,811,168
Cully Blvd. NPI Debt Service Fund	97,226	0	0	0	97,226
Division-Midway NPI Debt Service Fund	93,549	0	0	0	93,549
Fire & Police Supplemental Retirement Res Fund	10,000	0	0	0	10,000
Gateway URA Debt Redemption Fund	0	0	0	4,982,235	4,982,235
General Fund	0	13,054,267	46,077,849	10,020,013	69,152,129
General Reserve Fund	0	60,666,106	0	0	60,666,106
Governmental Bond Redemption Fund	0	0	0	3,486,133	3,486,133
Grants Fund	0	0	0	9,750,000	9,750,000
Interstate Corridor Debt Service Fund	0	0	0	30,541,274	30,541,274
Lents Town Center URA Debt Redemption Fund	0	0	0	16,321,278	16,321,278
North Macadam URA Debt Redemption Fund	0	0	0	15,221,885	15,221,885
Parkrose NPI Debt Service Fund	169,227	0	0	0	169,227
Pension Debt Redemption Fund	0	0	0	5,340,542	5,340,542
River District URA Debt Redemption Fund	0	0	0	36,191,455	36,191,455
Rosewood NPI Debt Service Fund	95,828	0	0	0	95,828
South Park Blocks Redemption Fund	0	0	0	7,181,094	7,181,094
Special Finance and Resource Fund	115,982,705	0	0	75,335	116,058,040
Special Projects Debt Service Fund	0	0	0	7,441,250	7,441,250
Waterfront Renewal Bond Sinking Fund	0	0	0	9,492,539	9,492,539
Total Fund & Debt Management	116,665,227	73,720,373	46,077,849	194,512,882	430,976,331
Office of Equity & Human Rights					
General Fund	1,786,433	0	0	0	1,786,433
Total Office of Equity & Human Rights	1,786,433	0	0	0	1,786,433
Office of Government Relations					
General Fund	1,814,150	0	0	0	1,814,150
Total Office of Government Relations	1,814,150	0	0	0	1,814,150
Office of Management & Finance					
Arts Education & Access Fund	13,129,977	3,479,459	25,000	0	16,634,436
BFRES Facilities GO Bond Construction Fund	609,199	0	10,420	0	619,619
CityFleet Operating Fund	41,466,315	26,851,093	1,186,075	1,793,954	71,297,437
Convention and Tourism Fund	20,126,000	135,000	25,000	0	20,286,000
EBS Services Fund	10,783,435	2,577,560	177,290	0	13,538,285
Facilities Services Operating Fund	91,500,996	35,655,788	918,421	6,970,128	135,045,333
General Fund	42,620,565	0	0	0	42,620,565
Health Insurance Operating Fund	63,688,094	23,239,640	318,157	40,204	87,286,095

Appropriation Schedule by Business Area

Attachment E

This table summarizes the major categories of expenditures, including fund level expenses. It does not include unappropriated ending balance.

	Bureau Program Expenses	Fund Requirements			Total Appropriation
		Contingency	Interfund Cash Transfers	Debt Service	
Office of Management & Finance					
Insurance and Claims Operating Fund	10,933,991	29,847,970	189,192	95,010	41,066,163
Portland Police Assoc Health Insurnc Fund	17,148,639	7,177,052	0	0	24,325,691
Printing & Distribution Services Operating Fund	6,916,101	1,185,211	279,644	172,422	8,553,378
Property Management License Fund	5,548,800	14,500	25,000	0	5,588,300
Public Safety GO Bond Fund	65,156	225	1,025,322	0	1,090,703
Recreational Marijuana Tax	93,000	500,000	0	0	593,000
Spectator Venues & Visitor Activities Fund	7,609,447	5,487,470	148,579	2,842,128	16,087,624
Technology Services Fund	59,784,848	19,065,803	2,150,748	604,720	81,606,119
Workers' Comp. Self Insurance Operating Fund	5,495,780	12,739,030	106,290	88,870	18,429,970
Total Office of Management & Finance	397,520,343	167,955,801	6,585,138	12,607,436	584,668,718
Office of Neighborhood Involvement					
General Fund	11,181,769	0	0	0	11,181,769
Public Election Fund	250,000	0	0	0	250,000
Total Office of Neighborhood Involvement	11,431,769	0	0	0	11,431,769
Office of the City Attorney					
General Fund	13,025,877	0	0	0	13,025,877
Total Office of the City Attorney	13,025,877	0	0	0	13,025,877
Office of the City Auditor					
Assessment Collection Fund	0	80,735	0	0	80,735
Bancroft Bond Interest and Sinking Fund	0	0	0	4,989,375	4,989,375
General Fund	10,657,028	0	0	0	10,657,028
Local Improvement District Fund	1,465,673	2,430,940	7,855,582	6,184,318	17,936,513
Total Office of the City Auditor	12,122,701	2,511,675	7,855,582	11,173,693	33,663,651
Office of the Mayor					
General Fund	3,880,060	0	0	0	3,880,060
Total Office of the Mayor	3,880,060	0	0	0	3,880,060
Portland Bureau of Emergency Management					
General Fund	3,465,881	0	0	0	3,465,881
Grants Fund	2,334,361	0	0	0	2,334,361
Total Portland Bureau of Emergency Management	5,800,242	0	0	0	5,800,242
Portland Bureau of Transportation					
Gas Tax Bond Redemption Fund	0	0	0	1,978,101	1,978,101
Grants Fund	37,933,195	0	0	0	37,933,195
Parking Facilities Fund	16,163,299	7,154,453	476,725	1,876,200	25,670,677
Recreational Marijuana Tax	1,590,000	0	0	0	1,590,000
Transportation Operating Fund	226,225,806	104,254,462	10,299,460	13,554,291	354,334,019
Transportation Reserve Fund	0	6,666,886	0	0	6,666,886
Total Portland Bureau of Transportation	281,912,300	118,075,801	10,776,185	17,408,592	428,172,878
Portland Development Commission					

Appropriation Schedule by Business Area

Attachment E

This table summarizes the major categories of expenditures, including fund level expenses. It does not include unappropriated ending balance.

	Bureau Program Expenses	Fund Requirements			Total Appropriation
		Contingency	Interfund Cash Transfers	Debt Service	
Portland Development Commission					
General Fund	6,021,910	0	0	0	6,021,910
Total Portland Development Commission	6,021,910	0	0	0	6,021,910
Portland Fire & Rescue					
General Fund	117,259,973	0	0	0	117,259,973
Public Safety GO Bond Fund	1,900,000	0	0	0	1,900,000
Total Portland Fire & Rescue	119,159,973	0	0	0	119,159,973
Portland Housing Bureau					
Community Development Block Grant Fund	10,505,514	0	0	735,000	11,240,514
General Fund	29,935,187	0	0	0	29,935,187
Grants Fund	2,064,894	0	0	0	2,064,894
HOME Grant Fund	4,200,823	0	0	0	4,200,823
Housing Capital Fund	40,981,848	0	0	10,950,000	51,931,848
Housing Investment Fund	8,144,902	14,000	1,040,400	0	9,199,302
Housing Property Fund	2,024,200	2,195,781	0	826,374	5,046,355
Inclusionary Housing Fund	4,569,508	809,801	0	0	5,379,309
Tax Increment Financing Reimbursement Fund	94,620,694	147,394	343,948	0	95,112,036
Total Portland Housing Bureau	197,047,570	3,166,976	1,384,348	12,511,374	214,110,268
Portland Parks & Recreation					
General Fund	87,134,565	0	0	0	87,134,565
Golf Fund	8,703,910	261,756	442,654	227,813	9,636,133
Grants Fund	345,199	0	0	0	345,199
Parks Capital Improvement Program Fund	63,672,090	37,267,649	389,343	122,684	101,451,766
Parks Endowment Fund	22,442	0	0	0	22,442
Parks Local Option Levy Fund	0	0	664,056	0	664,056
Portland International Raceway Fund	1,352,793	577,975	67,636	323,201	2,321,605
Portland Parks Memorial Fund	9,825,682	1,221,881	181,600	0	11,229,163
Total Portland Parks & Recreation	171,056,681	39,329,261	1,745,289	673,698	212,804,929
Portland Police Bureau					
General Fund	201,940,676	0	0	0	201,940,676
Grants Fund	1,502,177	0	0	0	1,502,177
Police Special Revenue Fund	6,918,273	0	0	0	6,918,273
Recreational Marijuana Tax	910,000	0	0	0	910,000
Total Portland Police Bureau	211,271,126	0	0	0	211,271,126
Portland Water Bureau					
Hydroelectric Power Bond Redemption Fund	0	0	15,700	0	15,700
Hydroelectric Power Operating Fund	2,484,136	215,349	31,058	26,657	2,757,200
Hydroelectric Power Renewal Replacement Fund	9,500,000	1,627,770	100,000	0	11,227,770
Water Bond Sinking Fund	0	0	0	55,766,302	55,766,302
Water Construction Fund	0	18,415,527	122,770,175	0	141,185,702
Water Fund	204,525,500	79,368,293	100,483,293	4,255,681	388,632,767
Total Portland Water Bureau	216,509,636	99,626,939	223,400,226	60,048,640	599,585,441

Appropriation Schedule by Business Area

Attachment E

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	Bureau Program Expenses	Fund Requirements			Total Appropriation
		Contingency	Interfund Cash Transfers	Debt Service	
Special Appropriations					
General Fund	10,521,164	0	0	0	10,521,164
Recreational Marijuana Tax	500,000	0	0	0	500,000
Total Special Appropriations	11,021,164	0	0	0	11,021,164
Total Citywide Appropriation	2,317,409,102	905,881,917	647,481,462	539,944,773	4,410,717,254

Updated Fund Statements of Purpose

Fund Name	Page Number
Recreational Marijuana Tax Fund	1
Portland Police Association Health Fund	2
Public Election Fund	3

Recreational Marijuana Tax Fund

Managing Bureau: Office of Management & Finance, Bureau of Revenue & Financial Services

Statement of Purpose: The purpose of the Fund is to receive gross revenues received from the Recreational Marijuana Tax, to provide funding for the purposes identified in Section 6.07.145 of this Code and costs related to the administration of the tax. Except for those established purposes, in no case shall revenues be transferred from the Recreational Marijuana Tax Fund to the City's General Fund, or any other fund, for any other purpose.

Sources of Revenue: The Recreational Marijuana Tax receives revenues from a three percent tax on recreational marijuana sales in the City of Portland.

Contingency Requirements: Per Financial Policy 2.04, contingency funds should be used to address reasonable but unforeseen requirements within the fiscal year. There are no minimum or maximum contingency requirements for the fund.

Reserve Requirements: There are no reserve requirements for this fund.

Disposition of Funds: If the tax is sunset at a future date, all funds will be disbursed for the purposes identified in Section 6.07.145 of this Code and costs related to the administration of the tax.

PPA Health Insurance Fund

Managing Bureau: Office of Management and Finance, Bureau of Human Resources

Statement of Purpose: The PPA Health Insurance Fund provides funding for programs and services related to healthcare and other supportive benefits offered to members of the Portland Police Association and eligible participants (i.e. dependents, retirees, and Cobra participants).

Sources of Revenue: Revenue sources for the fund include premiums collected from the Police Bureau for their employees and premiums collected from retirees. Other sources include premiums collected from employees, administrative and other fees, and interest income.

Contingency Requirements: Per Financial Policy 2.04, contingency funds should be used to address reasonable but unforeseen requirements within the fiscal year. There are no minimum or maximum contingency requirements for the fund.

Reserve Requirements: The fund maintains two reserve components.

- 1) The first component to the reserve is a restricted reserve covering the Incurred But Not Paid (IBNP) requirements. This component of the reserve is in accordance with standard industry practice and guidelines, and includes all liability components incurred but not yet paid. The recommended IBNP reserve is actuarially determined by the City's Health Fund Consultant.
- 2) In addition to the IBNP reserve, an additional Risk Based Capital reserve (RBC) has been set aside pursuant to National Association of Insurance Commissioners (NAIC) requirements. The four major components of RBC are: underwriting risk (insufficient premiums relative to expense), asset risk (default, reinsurance failure), credit risk (stop loss recoveries, fully insured medical, dental and vision premiums, ASO fees and prescription rebates), and business risk (expense overruns). Appropriate stop loss coverage will be maintained to manage large claims, and the City pays premium to its third party administrator for the coverage.
 - RBC policy sets appropriate limits regarding the use of any unallocated reserve dollars and sets a point at which recovery of fund balance needs to accrue. The Benefit Actuary sets the targets. For the PPA Fund any reserve surplus above 125% of RBC can be used as subsidy (buy-down) on future rate increases. Conversely, the policy also recommends targeting any reserve deficit below 75% of the RBC as the threshold by which the plan actuary would calculate a surcharge into future rate increases building up the RBC reserve to a fully funded level. **Disposition of Funds:** In the event the fund is closed, all remaining resources shall revert to the Health Operating Fund within a subaccount identified for PPA healthcare.

Public Election Fund

Managing Bureau: Office of Neighborhood Involvement

Statement of Purpose: The Public Election Fund provides financing of election campaigns of certified candidates for nomination or election to City Office, and the payment of administrative, enforcement, and other expenses necessary to carry out the functions and duties of Chapter 2.16.020 of City Code.

Sources of Revenue: Primary revenue sources for the fund include cash transfers from the General Fund, donations from the public, civil penalties, and interest earnings.

Contingency Requirements: Per Financial Policy 2.04, contingency funds should be used to address reasonable but unforeseen requirements within the fiscal year. There are no minimum or maximum contingency requirements for the Public Election Fund.

Reserve Requirements: There are no reserve requirements for this fund.

Disposition of Funds: In the event the fund is closed, all remaining resources shall revert to the General Fund.