



Bureau of Planning and Sustainability
Innovation. Collaboration. Practical Solutions.

MEMO

September 11, 2017

To: City Budget Office

From: Susan Anderson 

Subject: Fall BuMP - Bureau of Planning and Sustainability

With this cover memo I am conveying the FY17-18 Fall BuMP submittal for the Bureau of Planning and Sustainability, the Solid Waste Management Fund, and the Community Solar Fund.

The Bureau requests an additional \$150,000 from the Solid Waste Management Fund to support assistance for low-income seller as part of the Home Energy Score program, \$332,618 in encumbrance carryover and interagency agreement from the General Fund which were committed in FY 2016-17, \$883,105 in grants and rebate carryover and bureau to bureau interagency agreements (IAA), and \$152,000 in IAA revenues for services provided by BPS.

Thank you.



**CBO Discussion and Recommendations
FY 2017-18 Fall Supplemental Budget Ordinance**

Bureau: Bureau of Planning & Sustainability

Type: Program Carryover Request

Request: PN_001 - Grants Carryover

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
Personnel Services	40,042	0	40,042
External Materials and Services	731,768	0	731,768
Internal Materials and Services	49,048	0	49,048
TOTAL EXPENDITURES	820,858	0	820,858
REVENUES			
Intergovernmental Revenues	820,858	0	820,858
TOTAL REVENUES	820,858	0	820,858

Bureau Description:

To true up grants balances.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Fall Supplemental Budget Ordinance**

Bureau: Bureau of Planning & Sustainability

Type: Program Carryover Request

Request: PN_002 - Deconstruction & Recycling Rebates Carryover

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
External Materials and Services	62,247	0	62,247
TOTAL EXPENDITURES	62,247	0	62,247
REVENUES			
Budgeted Beginning Fund Balance	62,247	0	62,247
TOTAL REVENUES	62,247	0	62,247

Bureau Description:

To (1) carryover funding commitment from SWMF to support deconstruction activities and (2) re-appropriate balance remaining for recycling rebates received from haulers and funds will be distributed when City bureaus expense.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Fall Supplemental Budget Ordinance**

Bureau: Bureau of Planning & Sustainability

Type: Technical Adjustment

Request: PN_003 - reallocate budget between major expenses

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
Personnel Services	(20,000)	0	(20,000)
External Materials and Services	20,000	0	20,000
TOTAL EXPENDITURES	0	0	0
REVENUES			
Intergovernmental Revenues	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

To reallocate budget appropriations between major expense categories.

- Request \$50,000 for grant to Zero Net Cities project and reduce personnel services, funded by Grant SD000008.
- Reduce EMS by \$70,000 and increase personnel services to support the Mandatory Food Scrap Rollout, funded by SWMF.
- Reallocate \$40,000 in Personnel Services (due to delays in hiring) to Consultants for the Smart Cities project, funded by GF.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Fall Supplemental Budget Ordinance**

Bureau: Bureau of Planning & Sustainability

Type: Technical Adjustment

Request: PN_004 - convert limited-term to regular positions

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
Personnel Services	0	0	0
TOTAL EXPENDITURES	0	0	0
FTE			
Full-Time Positions	7.90	0.00	7.90
Limited Term Positions	-7.90	0.00	-7.90
TOTAL FTE	0.00	0.00	-0.00

Bureau Description:

BPS is requesting the positions funded by Metro, Solid Waste Management Fund, General Fund, and BDS IAA to be converted from Limited Term to Regular/Permanent positions. These positions have been funded by these resources for 3+ years and expect the funding to be continued in future years.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Fall Supplemental Budget Ordinance**

Bureau: Bureau of Planning & Sustainability

Type: New Request

Request: PN_005 - Home Energy Scores

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
External Materials and Services	150,000	0	150,000
TOTAL EXPENDITURES	150,000	0	150,000
REVENUES			
Budgeted Beginning Fund Balance	150,000	0	150,000
TOTAL REVENUES	150,000	0	150,000

Bureau Description:

The requirement that all houses listed for sale in Portland have Home Energy Scores takes effect January 1, 2018. To ensure that this requirement does not create barriers for low-income sellers, Council directed BPS to establish a mechanism to assist those sellers. Until the requirement takes effect, it is difficult to estimate the possible volume of sellers who will request assistance; the funding requested here is a conservative estimate that we believe is more than sufficient and should provide ample assurance to Council and stakeholders that these resources are available if necessary.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Fall Supplemental Budget Ordinance**

Bureau: Bureau of Planning & Sustainability

Type: Program Carryover Request

Request: PN_006 - Encumbrance and IAA carryover

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
External Materials and Services	302,828	0	302,828
Internal Materials and Services	29,790	0	29,790
TOTAL EXPENDITURES	332,618	0	332,618
REVENUES			
General Fund Discretionary	332,618	0	332,618
TOTAL REVENUES	332,618	0	332,618

Bureau Description:

To request GF support to continue contracts and interagency agreements committed in FY 2016-17. Payments are expected in FY 2017-18.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Fall Supplemental Budget Ordinance**

Bureau: Bureau of Planning & Sustainability

Type: New Request

Request: PN_007 - IAA Revenues

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
Personnel Services	32,000	0	32,000
External Materials and Services	120,000	0	120,000
TOTAL EXPENDITURES	152,000	0	152,000
REVENUES			
Interagency Revenue	152,000	0	152,000
TOTAL REVENUES	152,000	0	152,000

Bureau Description:

To appropriate bureau to bureau interagency revenues for services provided by BPS. The IAA's are (1) \$5K w/ OMF to provide GIS support, (2) \$95,000 w/ BDS to continue Residential Infill, (3) \$25,000 w/ BDS to support DOZA II, (4) \$12,000 w/ PBOT for the Bike Parking Code project, and (5) \$15,000 w/ PBOT for the SW Corridor Transit project.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Fall Supplemental Budget Ordinance**

Bureau: Bureau of Planning & Sustainability

Type: Technical Adjustment

Request: PN_008 - IAA Expenses

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
Personnel Services	(20,000)	0	(20,000)
External Materials and Services	0	0	0
Internal Materials and Services	20,000	0	20,000
TOTAL EXPENDITURES	0	0	0
REVENUES			
Intergovernmental Revenues	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

BPS requests interagency services provided by PBOT to support (1) Reginal Smart Cities Action Plan in the amount of \$10,000 and (2) Central Eastside Freight Access and Circulation Impact Assessment Study in the amount of \$10,000.

CBO Discussion and Recommendation

**Prior Year Business Area Reconciliation Report
General Fund**

	FY 2016-17 Revised Budget	FY 2016-17 Year-End Actuals	Percent of Actuals to Revised
Bureau of Planning & Sustainability			
EXPENDITURES			
Personnel Services	\$8,070,867	\$7,934,738	98%
External Materials and Services	\$1,060,193	\$778,422	73%
Internal Materials and Services	\$616,694	\$438,791	71%
TOTAL EXPENDITURES	\$9,747,754	\$9,151,951	94%
REVENUES			
Interagency Revenue	\$1,074,942	\$808,836	75%
Miscellaneous	\$0	\$2,921	0%
General Fund Discretionary	\$7,878,022	\$0	0%
General Fund Overhead	\$794,790	\$0	0%
TOTAL REVENUES	\$9,747,754	\$811,757	8%

Bureau Reconciliation Narrative

General Fund 100000

External and Internal M&S – BPS requests \$332,618 in one-time General Fund to pay for purchase orders (\$302,828) committed in FY 2016-17 to continue technical work and communication needs for the Comprehensive Plan and \$29,790 in IAA balance with PBOT for Top of Bank Surveying. Payments are expected in FY 2017-18.

Interagency Revenue – BPS requests \$95,000 funded by the interagency agreement with BDS to be carried over to support the Residential Infill project.

**Prior Year Business Area Reconciliation Report
Grants Fund**

	FY 2016-17 Revised Budget	FY 2016-17 Year-End Actuals	Percent of Actuals to Revised
Bureau of Planning & Sustainability			
EXPENDITURES			
Personnel Services	\$1,304,616	\$1,006,467	77%
External Materials and Services	\$1,152,081	\$588,521	51%
Internal Materials and Services	\$266,830	\$168,657	63%
TOTAL EXPENDITURES	\$2,723,527	\$1,763,645	65%
REVENUES			
Intergovernmental Revenues	\$2,723,527	\$1,373,147	50%
TOTAL REVENUES	\$2,723,527	\$1,373,147	50%

Bureau Reconciliation Narrative

Grants Fund 217000-217007

Personnel Services, External and Internal M&S – The variances are due to continuation of Metro and other grant projects through FY 2017-18. The balances of these multi-year grants are requested to be carried over into FY 2017-18 and are included in the Fall BuMP. The total grants carryover amounts are \$820,858.

Prior Year Fund Reconciliation Report

	FY 2016-17 Revised Budget	FY 2016-17 Year-End Actuals	Percent of Actuals to Revised
224 - Community Solar Fund			
EXPENDITURES			
External Materials and Services	12,484	8	0.06
Fund Transfers - Expense	116	116	100.00
TOTAL EXPENDITURES	12,600	124	0.98
REVENUES			
Miscellaneous	12,600	9,416	74.73
TOTAL REVENUES	12,600	9,416	74.73

Fund Reconciliation Narrative

Community Solar Fund 224000

The Community Solar Fund was established and began receiving revenue in FY2013-14. The first solar installations were paid from the fund in Fall 2014, mostly funded by a Clean Energy Grant from the Oregon Community Foundation. Three solar electric systems were installed in total from this fund; the solar electric systems continue to generate revenue based on solar production (on a cents-per-kilowatt basis), which accrues to the Community Solar Fund. The systems will generate revenue until 2029.

The state of Oregon passed community solar legislation in 2016, and BPS expects a program to be up and running in FY 18-19. Our funds likely will accumulate until they can be deployed in service of community solar efforts in Portland, in partnership with the private sector.

Prior Year Fund Reconciliation Report

	FY 2016-17 Revised Budget	FY 2016-17 Year-End Actuals	Percent of Actuals to Revised
605 - Solid Waste Management Fund			
EXPENDITURES			
Unappropriated Fund Balance	2,709,457	0	0.00
Personnel Services	2,489,895	2,228,642	89.51
External Materials and Services	1,512,757	1,170,121	77.35
Internal Materials and Services	1,669,970	1,606,093	96.17
Bond Expenses	62,016	60,721	97.91
Fund Transfers - Expense	192,583	192,583	100.00
Contingency	80,361	0	0.00
TOTAL EXPENDITURES	8,717,039	5,258,160	60.32
REVENUES			
Budgeted Beginning Fund Balance	2,849,313	0	0.00
Licenses & Permits	2,957,729	2,883,600	97.49
Charges for Services	2,806,284	3,055,968	108.90
Intergovernmental Revenues	26,000	0	0.00
Interagency Revenue	7,000	7,000	100.00
Miscellaneous	70,713	64,202	90.79
TOTAL REVENUES	8,717,039	6,010,770	68.95

Fund Reconciliation Narrative

Solid Waste Management Fund 605000

Personnel Services –The Personnel wasn't fully spent as anticipated due to a vacant position which isn't filled.

External M&S –The expansion of the public trash can program did not spend the budgeted fund as anticipated. In FY 2017-18, BPS will expand the program into more business districts and is anticipated to spend budgeted amounts. BPS also requests \$57,000 of recycling rebates collected to be carried over to fund expenses requested by City bureaus to support their recycling efforts and expenses in FY 2017-18.

Package Status Options

Complete

In Progress

Not Started

N/A

Service Area	Bureau	Package Name
Community Development	Bureau of Planning & Sustainability	Complete Single-Dwelling Development Code Project
Community Development	Bureau of Planning & Sustainability	Transit Corridor Development and CC2035 Planning
Community Development	Bureau of Planning & Sustainability	Design Overlay Zone Assessment — Implementation ²

Community Development	Bureau of Planning & Sustainability	Public Trash Can Expansion
Community Development	Bureau of Planning & Sustainability	Salmon Safe
Community Development	Bureau of Planning & Sustainability	Completion of New Comprehensive Plan
Community Development	Bureau of Planning & Sustainability	Sustainability

Community Development	Bureau of Planning & Sustainability	FY 2015-16 Carryover: BPS one-time GF projects
Community Development	Bureau of Planning & Sustainability	Bureau to Bureau IAs
Community Development	Bureau of Planning & Sustainability	Deconstruction Incentive

Community Development	Bureau of Planning & Sustainability	Inclusionary Housing Code
Community Development	Bureau of Planning & Sustainability	Innovation Grant
Community Development	Bureau of Planning & Sustainability	Planning Realignment
Community Development	Bureau of Planning & Sustainability	FY 2014-15 Carryover:Single-Dwelling Development
Community Development	Bureau of Planning & Sustainability	Zenger Farms
Community Development	Bureau of Planning & Sustainability	FY 2014-15 Carryover: Off-Road Cycling
Community Development	Bureau of Planning & Sustainability	Beach Access Master Plan

Community Development	Bureau of Planning & Sustainability	Single-family Development Regulations
Community Development	Bureau of Planning & Sustainability	Salmon Safe
Community Development	Bureau of Planning & Sustainability	Completion of Central City Plan update - CC2035
Community Development	Bureau of Planning & Sustainability	IAA W/ BUREAUS

Community Development	Bureau of Planning & Sustainability	OFF-ROAD CYCLING
Community Development	Bureau of Planning & Sustainability	Bureau to Bureau IAA
Community Development	Bureau of Planning & Sustainability	program carryover
Community Development	Bureau of Planning & Sustainability	appropriate addtional funds

Package Description	Budget Process Funded in:	Year Funded:
<p>In FY15-16, the bureau started a project to respond to three issues related to recent concerns about the scale of in-fill housing in single-dwelling zones. This often is from infill development that involves demolition of existing houses or development on previously undeveloped lots created by property line adjustments and historically platted narrow/small lots.</p> <p>When begun, the project was intended to be complete in the first quarter of 2017. The project has now been broken into two phases.</p> <p>Phase One will be complete by December 2016 and will include adoption of code changes related to Topic #1 above.</p> <p>Phase Two will be complete by December 2017 and will cover the other two Topics.</p>	FY 2016-17 Adopted Budget	FY 2016-17
<p>To meet the requested 5% cut, the bureau believes it must cut a Program Coordinator position that was intended for a new dedicated bureau lead for coordination among land use, development, transportation and transit planning.</p> <p>Specifically, this position would guide the work of other line staff on new transit corridors such as Powell/Division and SW Barbur and redevelopment along civic corridors such as 82nd Avenue.</p> <p>The elimination of this position will reduce the amount and depth of this work. The responsibilities will no longer have a lead staff and will be divided among other project staff. This package also cuts a City Planner I position that is important for completion of the Central City 2035 (CC2035) Plan and for continued Central City planning after CC2035.</p>	FY 2016-17 Adopted Budget	FY 2016-17
<p>Starting in FY15-16, the bureau with BDS is undertaking an assessment of the City design review system.</p> <p>The assessment will be performed by an independent consultant team. Contract and project management will be provided by BPS. Work on the assessment is expected to be complete in December 2016.</p> <p>Following the assessment, BPS needs to undertake several projects to implement the assessment's recommendations and to otherwise improve the design review system.</p>	FY 2016-17 Adopted Budget	FY 2016-17

<p>BPS currently provides public place garbage collection for 600 garbage cans in seven business districts at an annual cost of about \$400,000. This decision package would extend public place garbage collection to 24 additional business districts throughout the city. In FY16-17, service would expand to five new areas, with a similar phased expansion in each of the following four years. The total expansion will add approximately 825 additional garbage cans in 24 new service districts.</p>	<p>FY 2016-17 Adopted Budget</p>	<p>FY 2016-17</p>
<p>Salmon-Safe is a 501(c)3 nonprofit organization based in Portland whose mission is to transform land management practices so Pacific salmon can thrive in West Coast watersheds. Salmon-Safe has become one of the region's leading ecolabels with more than 95,000 acres of farm and urban lands certified in Oregon, Washington, California, and British Columbia. In 2004, Portland Parks & Recreation became the first parks organization in the country to earn the Salmon-Safe certification, and Parks was recertified in 2012. In 2013, in his address at World Environment Day, Mayor Hales challenged all City operations to obtain Salmon-Safe certification, making Portland the nation's first Salmon-Safe certified city.</p>	<p>FY 2016-17 Adopted Budget</p>	<p>FY 2016-17</p>
<p>City Council adopted the new 2035 Comprehensive Plan in December 2016, including land use map, capital project list and supporting documents. This package was submitted to the State Department of Land Conservation and Development.</p> <p>Also later in FY16-17, City Council is expected to approve the first set of code and zoning map changes needed to implement the new Comprehensive Plan. With submittal of these deliverables, the City will have completed its submissions to satisfy State Periodic Review requirements.</p>	<p>FY 2016-17 Adopted Budget</p>	<p>FY 2016-17</p>
<p>This package reduces staffing for BPS sustainability programs, slowing the implementation of the Climate Action Plan and Climate Change Preparation Strategy and reducing capacity to respond to new opportunities, such as grant solicitations. The cut also shifts some core program management staff (0.1 FTE) to grants, delaying immediate impacts but creating the potential for future volatility.</p>	<p>FY 2016-17 Adopted Budget</p>	<p>FY 2016-17</p>

See update.	FY 2016-17 Adopted Budget	FY 2016-17
<p>Appropriate bureau to bureau IA's</p> <p>\$4K w/ BDS to sponsor landlord trainings, provided by BDS</p> <p>\$14,500 w/ PBOT to support growing transit communities, provided by BPS</p> <p>Reduce \$28995 in IA w/PBOT for the SW Corridor project, provided by BPS</p> <p>\$2K w/ Water to support Business Sustainable activities, provided by BPS</p> <p>\$10,741 w/ Housing to support Central City Bonus and Transfer Study, provided by BPS</p>	FY 2015-16 Fall BMP	FY 2015-16
\$4K w/ BDS to sponsor landlord trainings, provided by BDS	FY 2015-16 Fall BMP	FY 2015-16

\$14,500 w/ PBOT to support growing transit communities, provided by BPS	FY 2015-16 Spring BMP	FY 2015-16
Reduce \$28995 in IA w/PBOT for the SW Corridor project, provided by BPS	FY 2015-16 Fall BMP	FY 2015-16
\$2K w/ Water to support Business Sustainable activities, provided by BPS	FY 2015-16 Adopted Budget	FY 2015-16
\$10,741 w/ Housing to support Central City Bonus and Transfer Study, provided by BPS	FY 2015-16 Adopted Budget	FY 2015-16
This \$30,000 General Fund one-time appropriation will be granted to Friends of Zenger Farm to support the organization's Nutrition Education and Food Access Project, which seeks to improve access to healthy food and increase nutrition, food budgeting, gardening and food preparation knowledge.	FY 2015-16 Adopted Budget	FY 2015-16
The Off-Road Cycling Plan project will develop a citywide master plan for mountain biking trails and facilities. The plan will provide a vision for the system, assess community needs, evaluate site feasibility, and identify recommendations for the future	FY 2015-16 Adopted Budget	FY 2015-16
<p>BPS will coordinate a multi-bureau/multi-stakeholder process to develop a beach and habitat restoration area on the Willamette River. Work is funded with \$150,000 of General Fund one-time resources and \$150,000 from PDC and half of an FTE.</p> <p>The priority site is on the east side of the river between the Marquam and Hawthorne bridges. By the end of FY 2015-16, it is anticipated that we will have conducted a feasibility study to ensure that no fatal flaws exist on the chosen site, developed a preliminary design for the beach, dock and restoration site, developed recommendations for the operating of a riverine swimming beach, and developed initial cost estimates and an implementation timeline.</p>	FY 2015-16 Adopted Budget	FY 2015-16

<p>This package funds 2.6 FTE totaling \$265,212 and \$67,000 in materials and supplies from General Fund one-time resources, and the bureau will also allocate another 2 FTE to the project.</p> <p>The project will affect approximately 140,000 residential properties and almost all neighborhoods, which requires extensive public outreach and engagement. This project prepares the city for successful growth, implements the Comprehensive Plan and responds to the healthy connected neighborhoods priority by reporting on recent infill housing, evaluating options, recommending approaches and implementing code changes.</p>	<p>FY 2015-16 Adopted Budget</p>	<p>FY 2015-16</p>
<p>BPS will coordinate the second year of a what is expected to be a 30-month process to secure Salmon-Safe Certification for all City operational bureaus with \$100,000 of General Fund one-time resources. By the end of FY 2015-16, it is anticipated that the Bureau of Environmental Services, Water Bureau, and Bureau of Transportation will have joined Parks & Recreation as Salmon-Safe certified, and the review and certification process for the remaining major operational City bureaus will be underway.</p>	<p>FY 2015-16 Adopted Budget</p>	<p>FY 2015-16</p>
<p>The bureau will receive \$284,200 of General Fund one-time resources to add 2.0 FTEs to the team working to complete the update of the Central City Plan by the end of FY 2015-16. This includes completion of the policy plan as well as implementing code updates. The add package also funds consultant analysis to analyze feasibility and options for the alignment and design of the Green Loop.</p>	<p>FY 2015-16 Adopted Budget</p>	<p>FY 2015-16</p>
<p>To appropriate bureau to bureau IAA's for services provided by BPS. Services include DOZA with BDS, Mapping Application and Street Car Analysis with PBOT, and Business Outreach with Water.</p>	<p>FY 2016-17 Fall BMP</p>	<p>FY 2016-17</p>

<p>Off Road Cycling project is proving to be more complex and taking more time to work through issues with Bureau staff and Project Advisory Committee (and eventually public). Schedule is expected to extend to June 2017. BPS has some funds in reserve that could cover any needed additional technical consultant work, but we need additional funds for facilitation of 3-4 additional Project Advisory Committee meetings and a half-time CSA to support the public engagement process.</p>	<p>FY 2016-17 Fall BMP</p>	<p>FY 2016-17</p>
<p>Request bureau to bureau IAA.</p> <ul style="list-style-type: none"> • \$10,000 to PBOT to provide Central Eastside Freight Access and Circulation Impact Assessment Study. • \$32,300 to PBOT to survey three sample top of bank sites along the Willamette River to compare and align the automated LiDAR mapping method with an on-the-ground mapping protocol used by Portland Bureau of Transportation (PBOT) survey crews. • \$10,000 to PBOT to support a Regional Smart Cities Implementation Plan in coordination with PSU, TriMet, and others. PBOT is providing funding to PSU for the City's share of the costs, and BPS will contribute \$10k to supplement PBOT's own resources for this. • Additional \$3,500 to ONI from \$7,811 to \$11,311 to support the Neighborhood Cleanup efforts. 	<p>FY 2016-17 Spring BMP</p>	<p>FY 2016-17</p>
<p>Request budget appropriation to be carried over into FY 2017-18.</p> <ul style="list-style-type: none"> • Off-Road Cycling Plan, \$15,000 • Historic Resource Inventory, \$15,000 • Federally Mandated Floodplain Regulation Update, \$10,000 • Beach Access, \$13,000. 	<p>FY 2016-17 Spring BMP</p>	<p>FY 2016-17</p>
<p>Request additional funds to support deconstructions activities and 100% Renewable Energy for City Operations.</p> <ul style="list-style-type: none"> • \$17,000 from Solid Waste Management Fund to continue supporting deconstruction activities authorized/committed in 2014-15. • BPS is contracting with an outside firm to analyze the City's options to buy 100% renewable energy directly from a supplier, \$12,500. 	<p>FY 2016-17 Spring BMP</p>	<p>FY 2016-17</p>

Added/ (Reduced) Funds	Added/ (Reduced) FTE	Package Status
361,380	2.40	In Progress
(209,232)	(2.00)	Complete
115,110	1.25	Complete

380,020	1.00	In Progress
48,000		Complete
175,664	0.55	In Progress
(63,132)	(0.50)	Complete

341,300		Complete
\$ (1,754)		Complete
\$ 50,000		In Progress

\$ 40,000		Complete
\$ 10,000		Complete
\$ (66,500)	(1.20)	Complete
\$ 150,000		Complete
\$ 30,000		Complete
\$ 300,000		In Progress
\$ 300,000	0.50	Complete

\$ 332,212	2.60	Complete
\$ 100,000		Complete
\$ 284,200	2.00	In Progress
211,002	0.33	In Progress

40,000		In Progress
20,000		In Progress
(53,000)		
29,500		In Progress

Package Update

The Residential Infill Project is on target for completion in mid-2018.

In 2016 staff developed a proposal and which City Council adopted by resolution. This gave BPS direction on the concepts and instructed BPS to undertake the process to amend single-dwelling zoning code.

A draft of these amendments will be released in Fall 2017 and followed by a public input process then hearings and decisions by Planning and Sustainability Commission and City Council.

Three contracts have been funded by this package and all are encumbered and nearly spent. The services provided were for facilitation services (EnviroIssues), urban design services (DECA Architects), and economic analysis (Johnson Economics).

To meet the requested General Fund cut, BPS cut a Program Coordinator position whose function was to coordinate among land use, development, transportation and transit planning; and cut a City Planner I position in the Central City 2035 (CC2035) Plan and for continued Central City planning after CC2035.

As a result of these cuts,

- a. BPS support for PBOT planning projects has been reduced to a minimum;
- b. Tasks have been dropped or shifted to positions funded by Metro grants;
- c. CC2035 schedule has been delayed, and
- d. Funds were found to extend by six months a limited-term position that was set to expire.

The Design Overlay Zone Assessment (DOZA) is a joint BPS-BDS project. BDS provided BPS with \$115,110 to hire a consultant to assess the City's Design Overlay Zone. The consultant was hired and the funds will be spent by May 2017.

This package funds essential project staff.

The Assessment was complete and draft recommendations were presented to the Commissions and the public in January 2017. The consultant's final recommendations will be presented to City Council in April 2017. Staff will spend the rest of this fiscal year (May-June 2017) developing a workplan with BDS to implement the recommendations.

BPS is undertaking an expansion of the public place garbage collection program to 24 additional business districts throughout the city over the next five years. Initial work on this project in 16-17 has identified underserved areas to expand the program and tested new public trash cans for improved design and collection. The expansion will begin with a pilot project placing public trash cans in spring 2017 in the Jade District along SE 82nd Avenue and Division Street.

BPS is currently working with Purchasing to finalize contracts for the purchase of new cans, installation of those cans and collection services provided by commercial solid waste permittees. The anticipated costs for FY 16-17 are approximately \$150,000 to expand the program to the Jade District. BPS is undertaking the expansion with existing staff and will re-evaluate the need to add staff pending the progress of the expansion.

In FY 2017-18, it is expected that expenses for the expansion will be approximately \$400,000, which will increase the total public trash can budget to \$825,000. After evaluating the Jade District pilot, cans will be installed eastward from Jade District along the Powell-Division corridor through the Midway center and then outward to cover business areas east of I-205 and south of I-84. The expansion will also take over the collection service of existing cans in Alberta Main Street, N Mississippi Ave, and the Pearl District that are provided by local business organizations.

In October 2016 City Council formally accepted Salmon-Safe certification for the major City operational bureaus with resolution 37244. The \$48,000 appropriated in the 16-17 add package was disbursed to Salmon-Safe by the end of 2016, and the bureaus of Environmental Services, Water, Transportation, Fire and Rescue, and Office of Management are now proceeding to carry out the recommendations in the Salmon-Safe certification report.

The new Comprehensive Plan is complete. In December 2016 a package of early implementation actions (primarily zoning code and map changes) was also adopted.

BPS staff are now working with DLCD to ensure the plan is acknowledged by the state, and working with BDS to train staff in the new plan and regulations. The adopted plan goes into effect on January 1, 2018.

This cut package has been implemented, with a full-time position in the bureau's Climate Plan team reduced to half-time. This has slowed implementation of the City's Electric Vehicle Strategy and reduced staff time available to coordinate across bureaus on the City's Climate Change Preparation Strategy.

Inclusionary Housing, \$35,000

BuMP Update:

In December 2016, the City Council adopted changes to Title 33 (Zoning) and Title 30 (Housing) to implement the Inclusionary Housing program. The program became effective on February 1, 2017. BPS continues to work on Title 33 (Zoning) code amendments to codify the program.

BPS used this funding to hire an intern to assist with public outreach (event logistics) and public testimony organization related to the Title 33 (Zoning) code amendments. The funding also covered additional expenses related to BPS staff overtime to meet the demands and deadlines of the legislative process with the Planning and Sustainability Commission and City Council to complete this project by December 2017.

BPS contracted with EcoNorthwest for a series of meetings and presentations to the Planning and Sustainability Commission (PSC) to assist with the discussion about the relationship between the Inclusionary Housing Program and the research and findings from EcoNorthwest's Economics of Inclusionary Development Report for the Urban Land Institute.

BPS continues to work on Title 33 (Zoning) code amendments to fine tune the Inclusionary Housing requirements, specifically the density bonuses, in the Central City Plan District and the new Mixed Use zones that will be presented to City Council in 2017.

Salmon Safe, \$10,000

BuMP Update:

In Fall 2016, City Council passed a resolution that certified Portland as a Salmon Safe City, contingent on the City meeting the conditions of approval over the next five years. BPS coordinated the work of five city bureaus (Fire and Rescue, PBOT,

IA w/ PBOT for growing transit communities - BPS contribution to the match for a grant application to ODOT. The Growing Transit Communities Plan will identify and prioritize improvements that would make getting to the bus and using the bus, a safer and more convenient option along sections of bus lines 87, 77, and 20. Work will be complete by October 2016.

IA w/ PBOT for SW Corridor - The budget was adjusted, in year two of a multiyear IA, to reflect higher than anticipated spending in the previous year. The work from that IA is complete. BPS provided public involvement assistance, land use analysis, and project management. The work resulted in a series of decisions by the project steering committee in 2015.

BPS launched an incentive program for deconstruction of houses in place of demolition in September 2015, and deconstruction incentives were paid to seven projects in 15-16 with expenditures totaling \$18k. In July 2016, Council adopted a new deconstruction requirement that will take effect October 31, 2016, which is expected to increase the number of deconstruction projects eligible for grants. BPS estimates that the remaining incentive funds will likely be expended by spring 2017, at which point the incentive program will be concluded.

Work was related to CC2035 plan. Results were accepted by City Council and incorporated into proposed zoning code changes.

The innovation micro-grant project includes:

- Actual census counts conducted - one at the convention center and the other in the mosque (on Stark);
- Interviews conducted with the census gatherers, who are young men from the East African All Star League - to validate the count strategy and the count itself;
- Final report.

Final invoice submitted 6/16

Report was made to City Council in November 2016. Code amendments were developed. These were later replaced by code for the Inclusionary Housing Program.

City Council authorized a \$30,000 grant agreement with Friends of Zenger Farm in January 2016 to support Zenger's Nutrition Education and Food Access Project. BPS subsequently provided the grant funds to Zenger to support cooking workshops for over 2,000 youth and adults and help pilot the area's first Prescription Community Supported Agriculture program that enables health clinic staff to prescribe fresh produce to low-income residents.

The Portland Off-road Cycling Master Plan project will develop a citywide plan for a system of off-road cycling facilities for a variety of users, including children, adults and families.

The project is led by BPS in collaboration with Portland Parks & Recreation, the Bureau of Environmental Services, Bureau of Transportation, the Portland Water Bureau and other local government and community partners.

The project publish recommendations for public comment in Fall 2017, with City Council consideration in Winter 2018.

Report was presented to City Council in October 2016. BPS coordinated a multi-bureau/multi-stakeholder process that led to development of the Eastbank Crescent Riverfront Plan (March 2017) and the Central City Potential Swimming Beach Sites Study (October 2016), which informed the Eastbank Crescent plan. The Eastbank Crescent plan developed preliminary concepts for habitat restoration and public access/recreation. The swimming sites study ranked 5 potential beach sites on site and safety characteristics including the beach at Eastbank Crescent. City Council accepted the Eastbank Crescent plan (Resolution 37294) and the swimming study (Resolution 37293) at a public hearing on June 7, 2017. City Council directed staff to seek funds to coordinate with OMSI and other property owners and to develop a refined Eastbank Crescent riverfront concept that integrates habitat restoration with public recreation elements including facilities for non-motorized boaters and implements plan elements concurrently. City Council directed Portland Parks and Recreation to implement a pilot swimming beach program in the summer 2017.

Report to City Council on results of the concept development phase in November 2016. This will be followed by a code development and legislative process phase that will be complete in December 2017.

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The project schedule was delayed due to the PHB's Inclusionary Zoning project. Central City code re: bonuses was dependent on the final decisions re: IZ. Changes were made based on the IZ project to the CC2035 Plan Proposed Draft. After two public hearings in July and August 2016 and 9 worksessions from September 2016-May 2017, the Planning and Sustainability Commission voted to recommend the CC2035 Plan to City Council for final adoption. Current schedule has the CC2035 Plan Recommended Draft before City Council at public hearings in September 2017. Then City Council worksessions with staff on public testimony in the fall and early winter will lead to City Council amendments and final action on the Plan, which is anticipated to happen in January 2018.

DOZA with BDS, \$184,002

BuMP Update:

The Design Overlay Zone Assessment (DOZA) is a joint BPS-BDS project. BDS provided BPS with \$150,000 to hire a consultant to assess the City's Design Overlay Zone. The consultant was hired in FY15-16, but the majority of the work has been conducted in this fiscal year. The funds will be spent by May 2017. The remainder of this carryover is for staff time to coordinate between the bureaus, manage the consultant, interface with the Design Commission, the Planning and Sustainability Commission, and the public. The Assessment was complete and draft recommendations were presented to the Commissions and the public in January 2017. The consultant's final recommendations will be presented to City Council in April 2017. Staff will spend the rest of this fiscal year (May-June 2017) developing a workplan with BDS to implement the recommendations.

The funding was used for facilitation of 4 additional Project Advisory Committee meetings to formulate recommendations (\$20,000) and a half-time CSA to support public outreach process (\$20,000).

BPS hired a CSA and held two community events and four open houses in April to review draft opportunity sites and a conceptual system plan. Over 500 Portlanders attended an event or open house. BPS also created an online open house, including an interactive map and questionnaire, which received over 2,500 comments. BPS also met with individual community groups and worked with the City's Community Engagement Liaison Program and the Community Cycling Center to engage traditionally underrepresented communities to comment on these opportunities.

The Project Advisory Committee will meet in September and October to help BPS finalize the recommendations to City Council due January 2018.

Projects are included in the FY2017-18 Fall BuMP.

- \$10,000 to PBOT to provide Central Eastside Freight Access and Circulation Impact Assessment Study.
- \$29,790 to PBOT to survey three sample top of bank sites along the Willamette River to compare and align the automated LiDAR mapping method with an on-the-ground mapping protocol used by Portland Bureau of Transportation (PBOT) survey crews.
- \$10,000 to PBOT to support a Regional Smart Cities Implementation Plan in coordination with PSU, TriMet, and others. PBOT is providing funding to PSU for the City's share of the costs, and BPS will contribute \$10k to supplement PBOT's own resources for this.

Off-Road Cycling Plan, \$15,000. See above (Row 23)

Historic Resources Inventory, \$15,000. - Final report is due September 2017. Based on recommendations, in early 2018 BPS will develop a historic resources database and mapping application that must be augmented by data entry and field testing to ensure inventory procedures and database systems are reliable prior to public launch.

The 2017-18 Fall BuMP includes \$5,000 to finish the committed desocnstruction activities.

Bureau of Planning & Sustainability

Performance Measures

Performance Measure	Type	FY 2014-15 Year-End Actuals	FY 2015-16 Year-End Actuals	FY 2016-17 Adopted Budget	FY 2016-17 Year-End Actuals	FY 2017-18 Adopted Budget
PN_0006 - Overall city livability: percentage of respondents rating "good" or "very good"	EFFECTIVE	74%	63%	82%	63%	65%
PN_0013 - Planning for future land use: percentage of respondents rating "good" or "very good"	EFFECTIVE	31%	24%	40%	24%	25%
PN_0014 - Percentage of significant natural resources protected through non-regulatory and/or regulatory measures	EFFECTIVE	82%	82%	83%	83%	83%
PN_0015 - Percentage of residents rating neighborhood livability "good" or "very good"	EFFECTIVE	86%	85%	88%	85%	86%
PN_0016 - Percentage of residents rating access to shopping and other services "good" or "very good"	EFFECTIVE	75%	75%	80%	75%	75%
PN_0019 - Percentage of residents rating the attractiveness of new residential development "good" or "very good"	EFFECTIVE	46%	41%	52%	40%	43%
PN_0020 - Percentage of new housing units in the four-county region that are within the City of Portland	KPM	37%	37%	37%	48%	40%
PN_0021 - Percentage of Portlanders living in complete neighborhoods	KPM	64%	63%	66%	65%	65%
PN_0022 - Percentage of waste recycled or composted	KPM	69%	64%	68%	63%	65%
SD_0001 - Percentage of residential material diverted from wastestream	EFFECTIVE	63%	63%	64%	62%	64%
SD_0002 - Percentage of commercial material diverted from wastestream	EFFECTIVE	71%	64%	70%	63%	65%
SD_0003 - Number of residents reached by sustainability training and outreach	WORKLOAD	190,238	193,464	180,000	203,232	204,000
SD_0007 - Value of grants and contracts awarded	WORKLOAD	\$2,039,160	\$951,990	\$1,800,000	\$1,763,144	\$1,500,000
SD_0008 - Percentage reduction in per person carbon emissions from 1990 levels	KPM	41%	41%	42%	41%	42%
SD_0014 - Pounds of solid waste generated per household	WORKLOAD	816	802	817	814	780
SD_0015 - Tons of solid waste generated by businesses	WORKLOAD	277,975	257,748	285,000	288,402	255,000
SD_0016 - Typical residential garbage and recycling monthly bill, adjusted for inflation (in year 2000 dollars)	EFFICIENCY	\$29.35	\$29.15	\$29.15	\$29.25	\$29.15
SD_0018 - Citizen satisfaction with solid waste and recycling programs (percentage of respondents rating "good" or "very good")	EFFECTIVE	74%	76%	75%	77%	76%
SD_0019 - Number of businesses reached by sustainability outreach and training	WORKLOAD	1,112	2,313	1,400	2,736	2,850
SD_0020 - Number of multifamily units provided with waste reduction assistance	WORKLOAD	12,870	21,300	25,000	16,035	25,000
SD_0023 - Number of development projects provided with green building assistance	WORKLOAD	4	4	15	5	6
SD_0024 - Number of design and construction industry professionals trained in green building practices	WORKLOAD	1,057	1,212	1,000	619	1,200

Bureau of Planning & Sustainability

Performance Measures

Performance Measure	Type	FY 2014-15 Year-End Actuals	FY 2015-16 Year-End Actuals	FY 2016-17 Adopted Budget	FY 2016-17 Year-End Actuals	FY 2017-18 Adopted Budget
SD_0025 - Per capita residential energy use (million BTUs)	EFFECTIVE	27.70	26.70	26.00	26.00	26.00
SD_0026 - Number of certified green buildings in Portland	EFFECTIVE	2,362	2,573	2,600	2,766	2,800
SD_0027 - Utility savings to City from energy- and water-efficiency projects and waste and toxics reduction (million dollars)	EFFECTIVE	\$7.27	\$7.66	\$6.20	\$7.70	\$6.35
SD_0028 - Percentage of City electricity use from renewable resources	EFFECTIVE	68.8%	100.0%	100.0%	100.0%	100.0%
SD_0032 - City staff receiving sustainability training or train-the-trainer assistance	WORKLOAD	69	61	60	186	30
SD_0036 - Number of citizens participating in workshops	WORKLOAD	1,484	1,223	1,900	814	1,300
SD_0037 - Cost per-Fix-It Fair workshop participant	EFFICIENCY	\$66.14	\$87.73	\$68.00	\$73.15	\$71.00
SD_0041 - Number of residential and commercial solar energy systems installed in Portland since 2006	EFFECTIVE	3,163	3,748	4,000	4,200	4,300

Performance Measure Variance Descriptions

PN_0020_KPM_Percent of new housing units in the four-county region that are within the City of Portland
The higher than expected share is partly due to the increased development applications the City received as developers tried to vest projects before the Inclusionary Housing requirements became effective on Feb 1, 2017.

PN_0021_KPM_Percent of Portlanders living in complete neighborhoods
In FY 16-17, 80% of development permits were in complete neighborhoods, compared to 71% in FY 15-16

PN_0022_KPM_Percent of waste recycled or composted
The solid waste recovery rate calculation methodology has changed resulting in a 6 percent reduction in reported recycling. In actual terms, the percentage of recycling has stayed about the same. In 2016, the State discontinued the recovery rate calculation methodology that included adding a 6% credit based demonstrated reuse, waste prevention and backyard composting activities for each wasteshed.

SD_0003_Residents provided with sustainability assistance and resources
Increased engagement around climate action and the launching of the home energy score initiative.

SD_0019_Businesses reached by sustainability outreach and training
The 2017 implementation of the Home Energy Score initiative will cause the bureau to engage an increased number of businesses (realtors, home inspectors, appraisers).

SD_0020_Number of multifamily units provided with waste reduction assistance
It has grown increasingly difficult to reach tenants through property managers. The Bureau is in the process of developing a proactive, in the field assistance program that will increase the number of units educated on waste reduction and recycling.

SD_0023_Number of development projects provided with green building assistance
In 15-16, the Green Building Program focused on implementing the new Commercial Energy Benchmarking Policy, and its outreach and assistance focused on building owners complying with that policy (as reflected in SD_0019 above).

SD_0032_City staff receiving sustainability training or train-the-trainer assistance
This number is very high due to the 150 staff we spoke to at the recycling event that the Green Team hosted in the Fall. We don't anticipate another event like this one for next FY, hence the lower goal.

SD_0037_Cost per Fix-It Fair participant
Fix-It Fair attendance was lower, resulting in a higher cost per participant.
\$73.15 per attendee from General Fund
\$79.82 per attendee including sponsorship

FundNo.	100000
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Row Labels	Sum of FY 2018 Begin
AT00	\$ 12,428.74
AU00	\$ 217,218.25
BO00	\$ 20,500.72
EM00	\$ 65,874.92
FR00	\$ 2,590,872.89
HC00	\$ 4,943,892.95
MF00	\$ 2,285,243.96
MY00	\$ 46,530.05
NI00	\$ 692,937.48
OE00	\$ 8,670.56
PA00	\$ 212,937.61
PK00	\$ 1,173,071.27
PL00	\$ 6,380,741.37
PN00	\$ 326,867.98
PS00	\$ 200.00
PU00	\$ 600.00
ZD00	\$ 1,735,777.62
Grand Total	\$ 20,714,366.37

PO #	Vendor No.	Vendor Name	Contract No.	Line Item Text	Cost Object No.	FY 2018 Begin Encumbrances	x	Accrual JE Number	Accrual Actual Invoice	Fall BMP Encumbrance Carryover Request
22195742	118066	Toole Design Group Llc	30004882	Add Funds To Dpo#22195742 To Carryover	PNCP000001	7,898.48				7,898
22205494	101108	Portland Community Media	31000919	2016-17 2017/18 Psc Video	PNDO000001	42,223.27		2200006540	4,556.00	19,489
22207059	100915	Latte No Sugar Co		Captioning For Psc Carryover 17/18	PNDO000001	3,359.20		2200006540	1,305.53	2,054
22209758	110389	Angelo Planning Group Inc	30005003	2017/18 Task Order #040417ere	PNCP000001	47,772.00				47,772
22213122	117559	Convergence Architecture Inc	30005798	2016/17-2017/18 Carryover	PNCP000001	665.03				665
22213224	107215	Communitas Llc	30004627	Fy17-18 Task Order #51917bsh	PNCP000001	15,000.00				15,000
22213233	100642	Davis Hibbitts & Midghall Inc	30005842	Fy17-18 Dpo Carryover	PNCP000001	44,000.00				44,000
22214236	118005	Economic And Planning Systems Inc	30004873	Task Order 060217tb -carryover To Fy17-1	PNCP000001	18,000.00				18,000
22214473	114725	Maul Foster & Alongi Inc	30005926	Carryover To Fy17-18 - Brownfield	PNCP000001	15,000.00				15,000
22215055	118542	St Johns Center For Opportunity	32001524	Comunity Group 2017-18 Carryover	PNCP000001	5,000.00				5,000
22215089	114636	Flowing Solutions Llc	30005922	9pn-79 _task Order # 06062017db	PNCP000001	4,700.00				4,700
22215089	114636	Flowing Solutions Llc	30005922	9pn-68 _task Order # 06062017db	PNCP000001	1,250.00				1,250
22215089	114636	Flowing Solutions Llc	30005922	9pn-33 _task Order # 06062017db	PNCP000001	2,200.00				2,200
22215249	112103	Opal	32001611	Grant For Sw Corridor Equitable Strategy	PNCP000001	3,000.00				3,000
22215508	119464	Muslim Educational Trust	32001616	Sw Corridor Equitable Housing Grant	PNCP000001	3,000.00				3,000
22215514	100601	Community Partners Aff House	32001621	Grant - Sw Corridor Eq. Housing Strategy	PNCP000001	3,000.00				3,000
22215520	116726	Mayer Reed Inc	30005917	Carryover To Fy17-18	PNCP000001	50,000.00				50,000
22215522	119588	Msh Strategy Llc	30005941	Carryover To Fy17-18	PNCP000001	5,000.00				5,000
22215523	118418	Pks International Llc	31000864	Cels Service To Carryover To Fy17-18	PNCP000001	4,800.00				4,800
22215652	105928	Center For Intercultural Organizing	32001617	Sw Corridor Equitable Housing Grant	PNCP000001	3,000.00				3,000
22215760	105376	Community Alliance Of Tenants	32001525	Grant - Sw Corridor Eq. Housing Strategy	PNCP000001	45,000.00				45,000
22215762	105376	Community Alliance Of Tenants	32001615	Grant For Sw Corridor Equitable Housing	PNCP000001	3,000.00				3,000