



CITY OF
PORTLAND, OREGON

Amanda Fritz, Commissioner
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DATE: March 26, 2018

TO: Andrew Scott, City Budget Office Director

FROM: Amanda Fritz, Commissioner of Public Utilities

CC: Carmen Merlo, Deputy Chief Administrative Officer

SUBJECT: Commissioner of Public Utilities FY 2017-18 Spring BMP Submission

Please accept the Commissioner of Public Utilities Spring BMP submission for FY 2017-18.

This Spring BMP submission includes the following materials:

- Spring BMP decision package for technical adjustments
- Decision package status update
- FY 2017-18 year-end projection

I have reviewed the enclosed documents and support the submission package.

Please contact Tim Crail from my staff, or budget liaison Nicole Lara, with any questions.

Thank you,

Commissioner Amanda Fritz

Enc:
FY 2017-18 Spring BMP Submission Packet

**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Commissioner of Public Utilities

Type: Technical Adjustment

Request: PU_002 - CPU - Technical Adjustments

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
Personnel Services	55,000	0	55,000
External Materials and Services	(55,000)	0	(55,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request moves \$55,000 into Personnel Services from External Materials and Services to better align budget with projected spending.

CBO Discussion and Recommendation

Business Area Projection Report

	Spring BMP Revised Budget	FY 2017-18 YTD Actuals Thru AP8	Spring BMP Year-End Projection	% of Projected Actuals to Revised Bud
Commissioner of Public Utilities				
EXPENDITURES				
Personnel Services	\$882,208	\$563,805	\$851,086	96%
External Materials and Services	\$82,937	\$6,541	\$25,000	30%
Internal Materials and Services	\$259,628	\$165,260	\$247,226	95%
TOTAL EXPENDITURES	\$1,224,773	\$735,606	\$1,123,312	92%
REVENUES				
General Fund Discretionary	\$580,988	\$0	\$479,527	83%
General Fund Overhead	\$643,785	\$0	\$643,785	100%
TOTAL REVENUES	\$1,224,773	\$0	\$1,123,312	92%

Bureau Projection Narrative

Expenditures:

No narrative required.

Revenues:

No narrative required.

Service Area	Bureau Name	Decision Package Title	Package Description	Funded in	Year Funded:	Package Funding	Package FTE	Package Status	Package Update
Legislative, Administrative, and Support	Commissioner of Public Utilities	Facilities - Increased Security Funding	<p>This decision package requests a General Fund cash transfer for incremental increases to contracted security costs at City Hall and for the Mayor's Detail. Contracted security costs have risen at City Hall due to the upsurge of City business disruption incidents over the past 6 months (protests, vandalism, demonstrations, damage to City property). In addition, building rental rates have not kept pace, as they only increase by inflation each fiscal year.</p> <p>Enhanced needs have also been identified for the Mayor's detail. More information can be furnished to Council upon request.</p> <p>If this decision package is denied, the incremental cost will result in a reduction in major maintenance contribution to the City Hall major maintenance reserve.</p>	FY 2017-18 Fall BMP	FY 2017-18	25,242		Complete	Funding was added to the FY 2017-18 budget.
Legislative, Administrative, and Support	Commissioner of Public Utilities	Commissioner Staff Representative Reclass	This request provides one-time funding to convert two Commissioner Staff Representative positions within the Commissioner of Public Utilities to the new Senior Commissioner Staff Representative Classification. Ongoing funding for these reclasses will be requested in the FY 2018-19 budget process.	FY 2017-18 Fall BMP	FY 2017-18	12,600		Complete	2 positions were reclassified to SR CSR's.