



Commissioner Nick Fish
City of Portland

DATE: March 26, 2018
TO: Andrew Scott, City Budget Office Director
FROM: Nick Fish, Commissioner of Public Works *NT*
CC: Carmen Merlo, Deputy Chief Administrative Officer
SUBJECT: Commissioner of Public Works FY 2017-18 Spring BMP Submission

Please accept the Commissioner of Public Works Spring BMP submission for FY 2017-18.

This Spring BMP submission includes the following materials:

- Spring BMP decision package for technical adjustments
- Decision package status update
- FY 2017-18 year-end projection

I have reviewed the enclosed documents and support the submission package.

Please contact Sonia Schmanski from my staff, or budget liaison Nicole Lara, with any questions.

Thank you,

Commissioner Nick Fish

Enc:
FY 2017-18 Spring BMP Submission Packet

CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance

Bureau: Commissioner of Public Works

Type: Technical Adjustment

Request: PW_003 - CPW - Technical Adjustments

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
Personnel Services	2,000	0	2,000
External Materials and Services	(14,400)	0	(14,400)
Internal Materials and Services	12,400	0	12,400
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request moves \$12,400 into Internal Materials and Services and \$2,000 into Personnel Services from External Materials and Services to better align budget with projected spending.

CBO Discussion and Recommendation

Business Area Projection Report

	Spring BMP Revised Budget	FY 2017-18 YTD Actuals Thru AP8	Spring BMP Year-End Projection	% of Projected Actuals to Revised Bud
Commissioner of Public Works				
EXPENDITURES				
Personnel Services	\$921,871	\$600,037	\$911,899	99%
External Materials and Services	\$25,075	\$9,056	\$15,000	60%
Internal Materials and Services	\$270,198	\$154,931	\$260,625	96%
TOTAL EXPENDITURES	\$1,217,144	\$764,025	\$1,187,524	98%
REVENUES				
General Fund Discretionary	\$576,535	\$0	\$546,915	95%
General Fund Overhead	\$640,609	\$0	\$640,609	100%
TOTAL REVENUES	\$1,217,144	\$0	\$1,187,524	98%

Bureau Projection Narrative

Expenditures:

No narrative required.

Revenues:

No narrative required.

Service Area	Bureau Name	Decision Package Title	Package Description	Funded in	Year Funded:	Package Funding	Package FTE	Package Status	Package Update
Legislative, Administrative, and Support	Commissioner of Public Works	CPW - Create regular CASS Position	This request creates a regular ongoing Commissioner Admin Support Specialist position within the Commissioner of Public Works. No additional funds are requested for this action. The Commissioner's Office has the existing resources to pay for the new position.	FY 2017-18 Fall BMP	FY 2017-18		1.00	Complete	The permanent CASS position was created after adoption of the Fall Bump and it is currently filled
Legislative, Administrative, and Support	Commissioner of Public Works	Commissioner Staff Representative Reclass	This request provides one-time funding to convert two Commissioner Staff Representative positions within the Commissioner of Public Utilities to the new Senior Commissioner Staff Representative Classification. Ongoing funding for these reclassifications will be requested in the FY 2018-19 budget process.	FY 2017-18 Fall BMP	FY 2017-18	12,600		Complete	2 positions were reclassified to SR CSI's.
Legislative, Administrative, and Support	Commissioner of Public Works	Facilities - Increased Security Funding	This decision package requests a General Fund cash transfer for incremental increases to contracted security costs at City Hall and for the Mayor's Detail. Contracted security costs have risen at City Hall due to the upsurge of City business disruption incidents over the past 6 months (protests, vandalism, demonstrations, damage to City property). In addition, building rental rates have not kept pace, as they only increase by inflation each fiscal year. Enhanced needs have also been identified for the Mayor's detail. More information can be furnished to Council upon request. If this decision package is denied, the incremental cost will result in a reduction in major maintenance contribution to the City Hall major maintenance reserve.	FY 2017-18 Fall BMP	FY 2017-18	23,457		Complete	Funding was added to the FY 2017-18 budget.