

PBOT


PORTLAND BUREAU OF TRANSPORTATION

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Dan Saltzman Commissioner Leah Treat Director

March 26, 2018

TO: Andrew Scott
City Budget Office

FROM: Leah Treat 
Portland Bureau of Transportation

SUBJECT: Portland Bureau of Transportation
FY 17-18 Spring Budget Adjustment

Attached is the FY 17-18 Spring Budget Monitoring Report (BMP) submittal for the Bureau of Transportation (PBOT). This submittal includes the following;

- FY 17-18 Budget Amendment Request Report
- FY 17-18 Year End Projections
- FY 17-18 Budget Note Updates
- Prior FY 17-18 Decision Packages & Fall BuMP Request Status Updates
- Prior FY 17-18 Performance Measures
- Prior FY 17-18 Capital Reporting

If you have any questions, please call Ken Kinoshita in the Bureau of Transportation at 823-7140.

Attachments

c: Commissioner Saltzman
Brendan Finn, Office of Commissioner Saltzman
Matt Grumm, Office of Commissioner Saltzman
Chris Warner, Bureau of Transportation
Jeremy Patton, Bureau of Transportation
Ken Kinoshita, Bureau of Transportation
Joanne Foulkrod, Bureau of Transportation



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**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Portland Bureau of Transportation

Type: New Request

Request: TR_030 - Position Authority and Equipment from Req Budget

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
Personnel Services	106,180	0	106,180
External Materials and Services	(80,000)	0	(80,000)
Internal Materials and Services	1,191,488	0	1,191,488
Contingency	(1,628,668)	0	(1,628,668)
TOTAL EXPENDITURES	(411,000)	0	(411,000)
REVENUES			
Budgeted Beginning Fund Balance	0	0	0
Licenses & Permits	64,000	0	64,000
General Fund Discretionary	(475,000)	0	(475,000)
TOTAL REVENUES	(411,000)	0	(411,000)
FTE			
Full-Time Positions	6.75	0.00	6.75
Limited Term Positions	1.25	0.00	1.25
TOTAL FTE	8.00	0.00	8.00

**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Portland Bureau of Transportation

Type: New Request

Request: TR_030 - Position Authority and Equipment from Req Budget

Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
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Bureau Description:

This request would add position authorization for 24 positions that are funded in the FY 2018-19 PBOT Requested Budget, therefore this package is only for position authorization and results in zero funding increase in personnel costs. The position authorization being requested in the Spring Bump is to allow PBOT to begin the recruitment process promptly on these positions.

- Onboarding and Hiring Process Coordinator - Will allow PBOT to place a much greater emphasis in how we bring in candidates and new hires through new outreach strategies to people of color, and provide oversight of interview panel selection and interview questions.
- Management Analyst - Position would administer the new E-builder system and oversee capital project schedules and budgets.
- Senior Community Outreach Rep - Will be responsible for creating and implementing the media and communications strategies related to our increased street repair and traffic safety program.
- Community Outreach and Information Rep - Will be responsible for coordinating the public engagement campaigns related to new fixing our streets, Safe Routes to School and Build Portland projects.
- MWESB Program Specialist Position - Will manage the bureau's outreach and coordination efforts to increase PBOT's utilization of MWESB contractors.
- Program Specialist - Position within the Parking Enforcement Program to handle the increased workload for reserved parking and barricade enforcement.
- Maintenance Cultural Assessment Positions - To respond to suggested changes coming out of the Maintenance Cultural Assessment study, this request adds 2 Sr. Program Managers (one in the Environmental Services Division, one in the Construction and Maintenance Operations Division) to allow section supervisors to spend more time in the field, and one Business Operations Manager to work across all divisions of Maintenance with a focus on internal operations.
- 11 Engineering Positions - A majority of PBOT's Engineering Services Group work is project driven. The Group develops and approves project designs for streets, bridges and structures, paving, signals, street lighting and other capital improvement projects; provides construction management, inspection and technician services for projects; and conducts asset management of City structures within the right-of-way. The additional positions are necessary to meet the significant increase in the Group's project workload and to deliver projects consistent with the delivery obligations made by the Bureau to the public. The source of the Group's increased workload is primarily the Fixing Our Streets Program as well as other funded CIP projects.
 - 2 Sr. Engineer
 - 3 Civil Engineers
 - 1 CAD Tech III
 - 1 Engineer Tech II
 - 1 Engineer Tech III
 - 1 Sr. Public Works Inspector
 - 2 Traffic Engineers
- Creec Engineering Positions
 - 1 Sr. Engineer
 - 2 Sr. Civil Engineer Associates
 - 1 Sidewalk Inspector

This package also requests vehicle purchases to accompany these position requests. Much like the positions the vehicle request in the Spring Bump are to allow PBOT and Fleet staff to begin the spec and requisition process so once the staff is hired the equipment necessary for them to conduct their work will be available. Approval of this request meets the requirements of Resolution 35960, which requires reporting to City Council all new additional vehicles to the City's Fleet. Total fleet vehicle purchase costs detailed below increases the IA \$1,111,488 and reduces contingency (\$1,111,488)

- 1 Flatbed Truck for Parking Enforcement \$80,000 - reduced Ext M&S (\$80,000) net \$0
- 2 Pick-Up trucks for construction inspectors \$95,488
- 2 Pick-Up trucks for the Utility, Construction and Inspections Group \$64,000
- 1 Pick-Up truck for the Electrical Maintenance Group \$32,000
- 1 Digger Derrick \$300,000
- 3 Aerial Trucks for the Electrical Maintenance group \$330,000
- 1 Volumetric Truck for Sidewalk Construction \$120,000
- 1 Brush Hog Mower for Street Cleaning Crews \$170,000

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Portland Bureau of Transportation

Type: New Request

Request: TR_031 - New Positions - Internal Transfers

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
Personnel Services	64,960	0	64,960
External Materials and Services	(36,208)	0	(36,208)
Contingency	(28,752)	0	(28,752)
TOTAL EXPENDITURES	0	0	0
FTE			
Full-Time Positions	4.67	0.00	4.67
Limited Term Positions	0.08	0.00	0.08
TOTAL FTE	4.75	0.00	4.75

Bureau Description:

This package requests eleven new positions and converting four limited term positions to full time. All of the positions would be paid for with budget reallocations resulting in costs netting to zero.

A budget adjustment is requested to add a position to the Parking Operations Program. This Program Specialist position will provide parking services related to the Northwest Meter district. The position will be funded by service charges and fees. This request increases full-time staff by \$100,000 reduces part-time staff by \$100,000, and nets to zero.

A budget adjustment is requested to add a position to the Active Transportation & Safety Program. This TDM Specialist I position will provide Transportation Demand services related to meter districts. The position will be funded by service charges and fees. This request increases full-time staff by \$84,000, reduces part-time staff by \$84,000 and nets to zero.

Streetcar has a need for supervisor support across multiple shifts. Previously, a contract employee provided some system oversight services; however, the contracted employee has retired. We are continuing a transition to City supervisors, who can provide both system oversight as well as personnel management. This request increases full time staff by \$10,000 while reducing Professional Services by (\$10,000).

Due to increase permit activities, the Utility, Construction and Inspection group need an additional engineering associate position to do traffic control activities. This request increases full time staff by \$10,000 while reducing part time by (\$10,000).

This request adds 2 Utility Worker II positions and 2 Environmental Systems Maintenance Techs in the Environmental Services Division to increase capacity during the swing shift by creating two more crews to respond to sewer back-ups and spills, to increase the footage of sewer lines inspected, and to provide traffic control for swing shift operations to enhance safety during evening hours. The request increases full-time staff and reduces materials and services and nets to zero.

This request would add an Assistant Program Specialist to work in the Development, Permit and Transit (DPT) group. This position will be working on the Smart Cities program doing data analysis and reporting.

This request would add two positions within the Director's Office of PBOT. One position would be a Policy Analyst to work on legislative issues both at the City and State level while also being a liaison to City Council. The other position would be a Senior Policy Analyst who would work oversight and project delivery.

Convert three limited term electricians to full time. Necessary to meet the significant increase in the Group's project workload and to deliver projects consistent with the delivery obligations made by the Bureau to the public.

Convert one Sr. Engineering Associate - Traffic from limited term to full time. Necessary to meet the significant increase in the Group's project workload and to deliver projects consistent with the delivery obligations made by the Bureau to the public.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Portland Bureau of Transportation

Type: Technical Adjustment

Request: TR_032 - Existing Project Adjustments

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
Personnel Services	(2,615,000)	0	(2,615,000)
External Materials and Services	1,968,188	0	1,968,188
Capital Outlay	(32,606,136)	0	(32,606,136)
Contingency	9,936,812	0	9,936,812
TOTAL EXPENDITURES	(23,316,136)	0	(23,316,136)
REVENUES			
Taxes	0	0	0
Charges for Services	(3,372,000)	0	(3,372,000)
Intergovernmental Revenues	(16,644,136)	0	(16,644,136)
Bond and Note	(3,500,000)	0	(3,500,000)
General Fund Discretionary	200,000	0	200,000
TOTAL REVENUES	(23,316,136)	0	(23,316,136)

**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Portland Bureau of Transportation

Type: Technical Adjustment

Request: TR_032 - Existing Project Adjustments

Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
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Bureau Description:

A technical adjustment is requested for the below projects to add/reduce necessary appropriation to complete the purchase of equipment, design and construction of projects.

GTR Projects - Increases Projects \$212,809 and reduces contingency by (\$212,809):

- T00383 – East Portland Access to Transit (\$550,000)
- T00387 – Parking Machine (\$350,000)
- T00414 – Ctrl Cty Mlti-Md Saf (\$100,000)
- T00457 – Downtown I-405 Ped (\$200,000)
- T00591 – Niato:Harrison-Jeff \$0
- T00487 – 10th & Yamhill Garage \$1,400,000
- 9TR000002358 - SW Trails \$12,809

Fixing Our Streets Projects - Reduces projects (\$9,949,621) and increases contingency by \$9,949,621:

- T00613 – MLK: Tillamook – Ainsworth, NE \$199,724
- T00562 – Capitol Hwy/49th Road Reorganization, SW \$145,655
- T00582 – Foster: 82nd – 90th (\$2,000,000)
- T00583 – Denver Ave: Lombard St - Watts St, N \$200,000
- T00584 – Williams:Stanton-Coo (\$375,000)
- T00588 – Vermont:Oleson-Cap (\$1,875,000)
- T00590 – 50th:Div-Hawthorne (\$675,000)
- T00591 – Niato:Harrison-Jeff (\$1,700,000)
- T00592 – Main: 1st-2nd \$655,000
- T00594 – 42nd:Brazee-Wistaria (\$450,000)
- T00595 – CH Mult Vlg-W Ptlid (\$225,000)
- T00596 – 148th: Halsey-Glisan (\$1,050,000)
- T00600 – 130th Ave: Div-Stark (\$850,000)
- T00614 – Naito Pkwy Rivrfront \$100,000
- T00617 – Col Interstate Kerby (\$1,700,000)
- T00620 – Safer Shoulders (\$400,000)
- T00621 – SRTS Development \$400,000
- T00628 – Wilson HS (\$600,000)
- T00629 – East Ptlid in Motion \$250,000

Grants and Other Projects - Reduces projects (\$23,516,136) and increases contingency by \$23,516,136:

- T00359 – Street Light Efficiency Program (\$3,500,000)
- T00497 – Flander: 15th – 16th (\$300,000)
- T00539 – 47th Av Col-Cornfoot (\$3,000,000)
- T00582 – 47th Av Col-Cornfoot (\$72,000)
- T00024 – Columbia Blvd/MLK BI (\$1,250,000)
- T00274 – Red Electric Trail (\$1,350,000)
- T00333 – Barbur: 19th-26th (\$490,000)
- T00382 – Foster: 50th-84th (\$2,000,000)
- T00383 – E Ptlid AccessTransit (\$1,900,000)
- T00386 – Burgard Rd @ TimeOil \$250,000
- T00414 – Ctrl Cty Mlti-Md Saf (\$125,000)
- T00451 – Col Blvd: Cully (\$3,300,000)
- T00453 – St. Johns Truck Phll (\$2,075,000)
- T00457 – Downtown I-405 Ped (\$1,350,000)
- T00463 – HSIP (\$2,350,000)
- T00148 – NW Naito Crossing \$100,000
- T00497 – Flander: 15th – 16th (\$400,000)
- T00056 – Sellwood \$75,000
- T00461 – Bond:Gibbs-River \$2,000,000
- T00582 – Foster: 82nd-90th (\$250,000)
- T00628 – SR2S - Wilson HS (\$474,976)
- T00638 – Sullivan's Crossing (\$161,160)
- T00650 – Bond: Gibbs-Porter (\$200,000)
- T00653 – Lombard: Drummond-AI (\$1,393,000)

**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Portland Bureau of Transportation

Type: Technical Adjustment

Request: TR_032 - Existing Project Adjustments

Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
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Bureau Description:

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Portland Bureau of Transportation

Type: New Request

Request: TR_033 - New Projects

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
Personnel Services	150,000	0	150,000
External Materials and Services	275,000	0	275,000
Capital Outlay	100,000	0	100,000
TOTAL EXPENDITURES	525,000	0	525,000
REVENUES			
General Fund Discretionary	275,000	0	275,000
Miscellaneous Fund Allocations	250,000	0	250,000
TOTAL REVENUES	525,000	0	525,000

Bureau Description:

A technical adjustment to reallocate the marijuana tax revenue to the projects. Total adjustment of \$250,000.

Marijuana Tax Revenue Project Adjustments:

T00613 - MLK: Tillamook to Ainsworth, NE \$100,000

T00562 - Capitol Hwy/49th Road Reorganization, SW \$150,000

A technical adjustment is requested for the below projects to add necessary appropriation to complete the projects. Total adjustment of \$275,000.

Congestion Pricing \$125,000

Congestion Pricing Grant Match \$150,000

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Portland Bureau of Transportation

Type: New Request

Request: TR_034 - Inter-Agency Adjustments - New Request

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
Personnel Services	60,000	0	60,000
External Materials and Services	(33,000)	0	(33,000)
Internal Materials and Services	841,101	0	841,101
Capital Outlay	(305,000)	0	(305,000)
Contingency	(503,101)	0	(503,101)
TOTAL EXPENDITURES	60,000	0	60,000
REVENUES			
Budgeted Beginning Fund Balance	0	0	0
Interagency Revenue	60,000	0	60,000
General Fund Discretionary	0	0	0
TOTAL REVENUES	60,000	0	60,000

Bureau Description:

The following IA adjustments are requested to cover new or increased workloads. The requests below increase the overall IA by \$503,101 and reduces contingency by (\$503,101).

- OMF IA = \$500 - To pay for front desk reception services at Columbia Square Building.
- Facilities IA = \$9,956 - Increase Facilities IA to cover costs of new projects from the recently completed security assessment study.
- PRINTING & DISTRIBUTION IA = \$200,000 - PBOT needs to add budget to the IA to cover increased printing and copying for project work. Budget will be moved from capital outlay to cover the increased IA costs, net zero budget change.
- BHR IA = \$40,575 - This payment is to promote professional development for PTE-17 represented employees. \$40,381 will be in the Transportation Operating Fund, while \$194 will be in the Parking Facilities Fund.
- BHR IA = \$28,133 - This is to cover costs for DCTU professional development.
- PLANNING IA = \$30,000 - Is requested by BPS for work on the Smart Cities project.
- CITY AUDITOR = \$33,000 - To cover costs associated with towing appeals and refunds. PBOT will move budget from external M&S to cover the IA increase, net zero budget change.
- CITY AUDITOR = \$146,500 - PBOT needs an appropriation increase with the LID construction to pay interest cost on various LID projects.
- BES = \$105,000 - PBOT is requesting \$105,000 in services from BES to do coordinated site assessment for various PBOT capital projects, an internal transfer in budget from capital purchase to BES interagency. Net zero budget change.
- HOUSING BUREAU = \$60,000 - Portland Housing Bureau is requesting PBOT survey services for multiple projects.

- FLEET IA = \$247,437 - Payment to fleet services for equipment that will arrive in the current fiscal year. Vehicles covered by this payment include a 3/4-ton pick-up truck, 6-yard dump truck, a trailer and a pick-up truck replacement.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Portland Bureau of Transportation

Type: New Request

Request: TR_035 - Homeless Camp IA Adjustment

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
Internal Materials and Services	825,967	0	825,967
TOTAL EXPENDITURES	825,967	0	825,967
REVENUES			
Fund Transfers - Revenue	825,967	0	825,967
TOTAL REVENUES	825,967	0	825,967

Bureau Description:

One-time General Fund support in the total amount of \$825,967 is requested for PBOT's commitment to homeless camp cleanups.

The FY 2017-18 PBOT Adopted budget for homeless camp cleanup is \$755,240. Per the SLA agreement between PBOT and OMF it states that "Homeless camp cleanups are not to ever exceed budget, unless arrangements are made for PBOT to be reimbursed through the General Fund". With expenditures in the program running high through the first six months of the fiscal year, PBOT gave written notice to OMF that no authorization from PBOT was being granted to overspend the budget.

Since December when PBOT's IA with OMF for immediate response clean-ups ran out of appropriation authority OMF have withheld billing PBOT until the IA can be amended. But, at the direction of the Mayor's Office OMF have continued to perform these clean-ups to PBOT properties. Since that time, OMF have spent \$223,168 and are projected to spend another \$598,840 through fiscal year end. Total amount requested for campsite cleanups for PBOT is \$822,006 as well as \$3,961 for increased space rent to store items from campsite cleanups.

This requests the General Fund support PBOT in the full amount of these cost overruns per the SLA agreement.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Portland Bureau of Transportation

Type: New Request

Request: TR_036 - Streetcar Purchase

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
Capital Outlay	4,500,000	0	4,500,000
TOTAL EXPENDITURES	4,500,000	0	4,500,000
REVENUES			
Charges for Services	4,500,000	0	4,500,000
TOTAL REVENUES	4,500,000	0	4,500,000

Bureau Description:

The City, in partnership with TriMet and Portland Streetcar, Inc., (PSI) has identified the need to acquire two additional streetcars. Public support for increasing the Streetcar fleet has been received from the PSI Board, the Citizen Advisory Committee (CAC), neighborhood and business associations, including Northwest, Central Eastside and Lloyd District, as well as the Portland Commission on Disability and TriMet's Committee on Accessible. Please note that this purchase will expand the fleet of 17 vehicles to 19 vehicles and reduce the amount of service loss due to unavailability of vehicles; future increased operation of service is not included here as that requires the City and TriMet in partnership to agree upon service increases and their funding.

Total cost is \$4,500,000

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Portland Bureau of Transportation

Type: New Request

Request: TR_037 - Cash Transfer to Water for Snow Plows

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
Fund Transfers - Expense	20,247	0	20,247
Contingency	(20,247)	0	(20,247)
TOTAL EXPENDITURES	0	0	0
REVENUES			
Budgeted Beginning Fund Balance	0	0	0
General Fund Discretionary	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

PBOT and the Water Bureau created and interagency memorandum of understanding to outline the terms and conditions under which the Water Bureau will provide assistance to PBOT in clearing City roadways of snow and ice during emergency winter storm events. Under this agreement, PBOT will provide a limited number of snow plows to be mounted on Water Bureau vehicles and pay for the costs of up-fitting those vehicles for plow-related equipment. This request creates a cash transfer to transfer funds to Water to pay for the cost of up-fitting two of their vehicles.

Total cash transfer to Water is \$20,247.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Spring Supplemental Budget Ordinance**

Bureau: Portland Bureau of Transportation

Type: New Request

Request: TR_038 - Inter-Agency Adjustments - New Revenue

	Spring BMP Requested Adjustments	Spring BMP CBO/Council Changes	Spring BMP Total Adjustments
EXPENDITURES			
Personnel Services	49,966	0	49,966
External Materials and Services	275,000	0	275,000
TOTAL EXPENDITURES	324,966	0	324,966
REVENUES			
Interagency Revenue	324,966	0	324,966
TOTAL REVENUES	324,966	0	324,966

Bureau Description:

The following IA adjustments are requested to receive revenue from new or increased workloads being requested by other city bureaus. The requests below increase the overall IA by \$324,966 and increase contingency by \$324,966.

OMF Special Appropriations = \$1,223 - OMF Special Appropriations is requesting survey services from PBOT for the Lents projects.

OMF Facilities = \$275,000 - Revenue for work performed by PBOT on resurfacing the Police training lot.

BES = 48,743 - BES is requesting survey services from PBOT for the FEMA Luther Rd restoration and Watershed survey projects.

CBO Discussion and Recommendation

Fund Projection Report

	Spring BMP Revised Budget	FY 2017-18 YTD Actuals Thru AP8	Spring BMP Year-End Projection	% of Projected Actuals to Revised Bud
Transportation Reserve Fund				
EXPENDITURES				
Unappropriated Fund Balance	\$0	\$0	\$6,723,226	
Contingency	\$6,666,886	\$0	\$0	0%
TOTAL EXPENDITURES	\$6,666,886	\$0	\$6,723,226	101%
REVENUES				
Budgeted Beginning Fund Balance	\$5,926,886	\$0	\$5,946,526	100%
Fund Transfers - Revenue	\$700,000	\$0	\$700,000	100%
Miscellaneous	\$40,000	\$51,172	\$76,700	192%
TOTAL REVENUES	\$6,666,886	\$51,172	\$6,723,226	101%

Fund Projection Narrative

REQUIREMENTS:

Requirements are projected to be unspent. FY 16-17 Ending Fund Balance is projected to be \$6,723,226. This is \$16,700 higher than the FY 18-19 Budgeted Beginning Fund Balance. Interest earnings are more than anticipated.

RESOURCES:

Beginning Fund Balance is \$19,640 higher than budget. This higher amount has been reflected in the FY 18-19 Budget.

REVENUES:

Interest revenue is projected to be 36,700 higher than budget. Actual interest rates were much higher than those assumed for the budget

Fund Transfers - Revenue is projected to be as budgeted.

Fund Projection Report

	Spring BMP Revised Budget	FY 2017-18 YTD Actuals Thru AP8	Spring BMP Year-End Projection	% of Projected Actuals to Revised Bud
Gas Tax Bond Redemption Fund				
EXPENDITURES				
Unappropriated Fund Balance	\$1,673,047	\$0	\$1,673,047	100%
Bond Expenses	\$1,978,101	\$1,743,850	\$1,978,101	100%
TOTAL EXPENDITURES	\$3,651,148	\$1,743,850	\$3,651,148	100%
REVENUES				
Budgeted Beginning Fund Balance	\$1,673,047	\$0	\$1,676,062	100%
Fund Transfers - Revenue	\$1,978,101	\$0	\$1,978,101	100%
Miscellaneous	\$0	\$12,718	(\$3,015)	
TOTAL REVENUES	\$3,651,148	\$12,718	\$3,651,148	100%

Fund Projection Narrative

REQUIREMENTS:

Bond Expense is projected to be as budgeted.

Debt Service Reserve is projected to be \$1,673,047. This is the required amount per the Debt Management staff.

Ending Fund Balance is projected to be \$0.

RESOURCES:

Beginning Fund Balance is \$3,015 higher than budget and will offset the negative interest earnings.

Fund Transfers - Revenue are projected to be within ten percent of budget.

Miscellaneous Revenue is projected to be <\$3,015>. This will offset the higher than budgeted Beginning Fund Balance.

Fund Projection Report

	Spring BMP Revised Budget	FY 2017-18 YTD Actuals Thru AP8	Spring BMP Year-End Projection	% of Projected Actuals to Revised Bud
Parking Facilities Fund				
EXPENDITURES				
Unappropriated Fund Balance	\$0	\$0	\$14,987,929	
Personnel Services	\$508,610	\$280,001	\$472,501	93%
External Materials and Services	\$6,664,381	\$3,545,348	\$6,047,499	91%
Internal Materials and Services	\$5,799,093	\$1,470,072	\$2,205,108	38%
Capital Outlay	\$6,572,449	\$0	\$3,000,000	46%
Bond Expenses	\$1,876,200	\$225,600	\$1,876,200	100%
Fund Transfers - Expense	\$476,725	\$117,624	\$476,725	100%
Contingency	\$5,738,754	\$0	\$0	0%
TOTAL EXPENDITURES	\$27,636,212	\$5,638,644	\$29,065,962	105%
REVENUES				
Budgeted Beginning Fund Balance	\$12,052,281	\$0	\$14,128,811	117%
Charges for Services	\$14,231,363	\$8,824,058	\$13,570,000	95%
Interagency Revenue	\$1,001,568	\$421,542	\$901,568	90%
Fund Transfers - Revenue	\$250,000	\$0	\$250,000	100%
Miscellaneous	\$101,000	\$143,722	\$215,583	213%

Fund Projection Report

	Spring BMP Revised Budget	FY 2017-18 YTD Actuals Thru AP8	Spring BMP Year-End Projection	% of Projected Actuals to Revised Bud
Parking Facilities Fund				
REVENUES				
General Fund Discretionary	\$0	\$0	\$0	0%
TOTAL REVENUES	\$27,636,212	\$9,389,323	\$29,065,962	105%

Fund Projection Narrative

REQUIREMENTS:

Personnel Services are projected to be within ten percent of budget.

External Material & Services are projected to be within ten percent of budget.

Internal Material & Services are projected to be 38% of budget. This underspending either has been included in the FY 18-19 or will be re-budgeted in the FY 18-19 Fall BMP. This underspending has been happening for many years and is starting to have an impact on garage operations and costs being more expensive.

Capital Outlay is projected to be 46% of budget. The 10th & Yamhill garage improvements project had delays for this fiscal year.

Bond Expenses are projected to be within ten percent of budget.

Fund Transfers - Expense are projected to be within ten percent of budget.

Unappropriated Ending Fund Balance is projected to be \$14,987,929. This amount is \$3.5 million higher than the FY 18-19 Budgeted Beginning Fund Balance in the Budget Request. PBOT will be making adjustments as needed for major maintenance work.

REVENUES:

Beginning Fund Balance is 117% of the budget. Underspending in Internal M&S in FY 16-17 contributed to this additional balance.

Charges for Services are projected to be within ten percent of budget.

Miscellaneous Revenues are projected to be 213% of budget. Interest earnings are higher than budget due to a combination of higher interest rates and cash balances than used in budget assumptions.

Interagency Revenues are projected to be within ten percent of budget.

Business Area Projection Report

	Spring BMP Revised Budget	FY 2017-18 YTD Actuals Thru AP8	Spring BMP Year-End Projection	% of Projected Actuals to Revised Bud
Portland Bureau of Transportation				
EXPENDITURES				
Unappropriated Fund Balance	\$0	\$0	\$209,249,368	0%
Personnel Services	\$96,268,266	\$57,482,103	\$87,000,000	90%
External Materials and Services	\$62,181,991	\$31,315,380	\$55,800,000	90%
Internal Materials and Services	\$28,522,542	\$19,665,444	\$29,498,166	103%
Capital Outlay	\$52,215,552	\$4,181,808	\$18,000,000	34%
Bond Expenses	\$15,753,661	\$5,853,090	\$15,753,661	100%
Fund Transfers - Expense	\$10,319,707	\$5,047,572	\$10,319,707	100%
Contingency	\$110,137,823	\$0	\$0	0%
TOTAL EXPENDITURES	\$375,399,542	\$123,545,396	\$425,620,902	113%
REVENUES				
Budgeted Beginning Fund Balance	\$123,707,487	\$0	\$165,202,119	134%
Taxes	\$18,539,874	\$10,967,705	\$16,600,000	90%
Licenses & Permits	\$9,894,300	\$11,405,678	\$14,000,000	141%
Charges for Services	\$72,231,402	\$54,880,305	\$78,000,000	108%
Intergovernmental Revenues	\$73,547,041	\$42,767,956	\$75,200,000	102%
Interagency Revenue	\$31,422,702	\$16,883,320	\$28,200,000	90%
Fund Transfers - Revenue	\$30,618,783	\$0	\$30,618,783	100%
Bond and Note	\$13,374,506	\$8,000,000	\$12,000,000	90%
Miscellaneous	\$2,063,447	\$4,851,114	\$5,800,000	281%

Business Area Projection Report

	Spring BMP Revised Budget	FY 2017-18 YTD Actuals Thru AP8	Spring BMP Year-End Projection	% of Projected Actuals to Revised Bud
Portland Bureau of Transportation				
REVENUES				
General Fund Discretionary	\$0	\$0	\$0	0%
TOTAL REVENUES	\$375,399,542	\$149,756,077	\$425,620,902	113%

Bureau Projection Narrative

Transportation Operating Fund (200000)
Fund Projection Report for FY 17-18

REQUIREMENTS:

Total Personnel Services are projected to be within ten percent of budget.

Total External Material & Services are projected to be within ten percent of budget.

Total Internal Material & Services are projected to be 103% of budget. This projected over-expenditure is caused by the split of overhead recovery between the Transportation Operating Fund and the Grants Fund. The negative budget for the overhead recovery offset is in The Transportation Operating Fund and the positive overhead recovery budget is in the Grants Fund.

Total Capital Outlay are projected to be 34% of budget. Progress on projects are slower than planned.

Fund Transfer – Expense are projected to be within ten percent of budget.

Bond Expense is projected to be within ten percent of budget.

Unappropriated Ending Fund Balance is projected to be \$209,249,368.

REVENUES:

Beginning Fund Balance is \$41,465,243 higher than the FY 17-18 Budgeted Beginning Fund Balance. This additional balance was taken into account for the FY 18-19 Budget Request and 5-year Forecast.

Taxes revenues are projected to be within ten percent of budget.

License and Permit revenues are projected to be 141% of budget. The additional revenue comes from construction permits and Private for Hire permits. This all a product of a continuing robust economy.

Charges for Services are projected to be 108% of budget. The major sources for the additional revenue are System Development Charges and parking related revenue.

Intergovernmental revenues are projected to be 102% of budget. This is mainly due to HB 2017 revenues coming in.

Interagency revenues are projected to be within ten percent of budget.

Fund Transfers- Revenue are projected to be within ten percent of budget.

Bond and Note Proceeds are projected to be within ten percent of budget.

Miscellaneous revenues are projected to be around \$5.8 million over budget. Interest earnings from higher cash balances and higher interest rates than what was assumed is a major factor along with Energy Tax Credit revenues for Streetcar and higher than anticipated subrogation fees for Street Lighting.

Business Area Projection Report

	Spring BMP Revised Budget	FY 2017-18 YTD Actuals Thru AP8	Spring BMP Year-End Projection	% of Projected Actuals to Revised Bud
Portland Bureau of Transportation				
EXPENDITURES				
Personnel Services	\$3,647,235	\$1,582,875	\$3,000,000	82%
External Materials and Services	\$2,677,178	\$460,392	\$1,000,000	37%
Internal Materials and Services	\$6,032,220	\$1,428,140	\$2,400,000	40%
Capital Outlay	\$8,932,426	\$1,732,639	\$5,325,000	60%
TOTAL EXPENDITURES	\$21,289,059	\$5,204,047	\$11,725,000	55%
REVENUES				
Intergovernmental Revenues	\$21,289,059	\$7,106,317	\$11,700,000	55%
Miscellaneous	\$0	\$16,353	\$25,000	0%
TOTAL REVENUES	\$21,289,059	\$7,122,670	\$11,725,000	55%

Bureau Projection Narrative

Grants Fund (217) – Transportation
Fund Projection Report for FY 17-18

REQUIREMENTS:

Personnel Services are projected to be 45% of budget. Progress on projects are slower than planned.

External Material & Services are projected to be 35% of budget. Progress on projects are slower than planned.

Internal Material & Services are projected to be 40% of budget. Progress on projects are slower than planned.

Capital Outlay expenditures are projected to be 24% of budget. Progress on projects are slower than planned.

Ending Fund Balance is projected to be \$0.

REVENUES:

Grant revenues are projected to be 31% of budget. Progress on projects are slower than planned.

Miscellaneous revenues are projected to be \$25,000.

Budget Note Update

Portland Bureau of Transportation

Date of Budget Note: July 1, 2017 in Current FY 2017-18 Adopted Budget

Budget Note Title: Funding for Youth Bus Pass

Budget Note Language: Council is funding \$967,000 in transportation services to lower-income high school students who attend the Parkrose, David Douglas, and Portland Public School Districts. Council expresses its intent to hold a work session to determine the appropriate allocation of these resources, followed by action to appropriate those funds. Furthermore, Council directs PBOT to complete an independent, objective analysis of TriMet's actual costs associated with the program, either through increased expenses or foregone revenues.

Summary Status: Complete

Budget Note Update: March 26, 2018

In 2011 Tri-Met commissioned ECONorthwest to determine the annual revenue impact of the PPS student bus pass program which provides students (12,844 as of 2011) unlimited Tri-Met access during the school year. The ECONorthwest report estimated the total foregone revenue impact to be \$2.7 million in 2011 to Tri-Met. In addition, PBOT has received information from Tri-Met this year that substantiates the information used in the 2011 study.

Further, Tri-Met provides additional transit service specifically to schools during student commute times at an annual cost of \$579,000 (school trippers). When combining the additional costs with the foregone revenue the total costs of funding the Youth Bus Pass program is \$3.3 million dollars in 2011.

TR Spring BMP DP Updates (PBOT)
prepared 3/26/2018

Service Area	Bureau Name	Decision Package Title	Dec Pkg #	Package Description	Funded in	Year Funded:	Package Funding	Package FTE	Package Status	Package Update	Initial Sort
Transportation and Parking	Portland Bureau of Transportation	Signal & Street Lighting Position	TR_20	The Signals & Street Lighting Division is experiencing unprecedented workloads while having a significant number of staff retirements. This request is to create a new Engineering Tech II position to handle the workload associated with capital project and permit review work. This person would focus on the activities associated with ODOT Highway Safety Improvement Program (HSIP) grant work, school beacon projects, rectangular rapid flashing beacon projects, the Fixing Our Streets Program, the High Crash Corridor Lighting analysis, and other projects as assigned. This position would also provide support for the engineering review of private developments including addressing the high priority Housing Bureau permit reviews that often preempt the normal schedule of permit projects. These projects/programs would provide the funding for this position. The Signals & Street Lighting	FY 2017-18 Adopted Budget	FY 2017-18		1.00	Complete	Position changes have been implemented.	1
Transportation and Parking	Portland Bureau of Transportation	Convert Parking Operations Positions to Permanent	TR_12	This package converts one limited term position from limited-term to permanent. This position provides parking management services and customer support for on-street parking. The position is: 30000433 – Senior Admin Specialist – position 40026301 The City will continue to provide effective parking management services and customer support for on-street parking.	FY 2017-18 Adopted Budget	FY 2017-18			Complete	Position changes have been implemented.	2
Transportation and Parking	Portland Bureau of Transportation	Cut Vacant Parking Operations Positions	TR_17	This package cuts one part-time position and one full-time position in the Parking Operations Program, and moves appropriation to materials and services to support meter operations. Both positions are vacant. The positions are: 30000324 – Engineering Technician I – position 40022906 (vacant) 30000099 – Parking Paystation Technician – position 40021349 (vacant) The City will continue to provide effective management of on-street parking.	FY 2017-18 Adopted Budget	FY 2017-18		(1.00)	Complete	Position changes have been implemented.	3
Transportation and Parking	Portland Bureau of Transportation	Major Maintenance and Asset Replacement	TR_01	Per the Mayor's FY 2017-18 Budget Guidance, one-time requests for General Fund should focus on taking care of the City's existing assets. Council approved the following PBOT Major Maintenance and Asset Replacement projects: ADA Accessible Sidewalks \$5,000,000 Traffic Signal Reconstruction Program (additional signal infrastructure) \$950,000 Rapid Flashing Beacon Improvement Program \$100,000 Guardrail Upgrades \$500,000	FY 2017-18 Adopted Budget	FY 2017-18	7,200,000		In Progress	Projects are underway.	4
Transportation and Parking	Portland Bureau of Transportation	Snow and Ice Weather Response	TR_04	General Fund support to fund contracted services and equipment that will increase the City's ability to respond to snow and ice events in an efficient and timely manner. Adding these equipment and contracts will allow PBOT to plow more city streets. It will also provide the bureau with extra flexibility in deploying resources where they are most needed during a storm event. \$300,000 one-time dedicated to contract services for snow removal during extreme winter events, and \$30,000 one-time allocated for three snow plow blades to be outfitted on existing City vehicles.	FY 2017-18 Adopted Budget	FY 2017-18	330,000		In Progress	PBOT is using funding for contracts and equipment.	5
Transportation and Parking	Portland Bureau of Transportation	Fall BMP Positions	TR_22	This package adds two positions that were authorized by Council in the fall 2016 Budget Monitoring Process, but was inadvertently left out of the City's budget system. These positions are in PBOT's Maintenance Operations Group.	FY 2017-18 Adopted Budget	FY 2017-18		2.00	Complete	Position changes have been implemented.	6
Transportation and Parking	Portland Bureau of Transportation	Regulatory Operations Position	TR_09	Position needed to cover increased workload for the Regulatory Operations towing program. The position is job class 30000189- Regulatory Program Specialist. Continue to provide effective regulation for contract towing in the City of Portland.	FY 2017-18 Adopted Budget	FY 2017-18	82,000	1.00	Complete	Position changes have been implemented.	7
Transportation and Parking	Portland Bureau of Transportation	Convert Regulatory Operations Positions to Permanent	TR_10	This package converts five limited term positions from limited-term to permanent. These positions provide regulatory services for Private-For-Hire-Towing city-wide. The positions are: 30000462 - Assistant Program Specialist – position 40026328 30000189 – Regulatory Program Specialist – position 40025515 30000189 – Regulatory Program Specialist – position 40025516	FY 2017-18 Adopted Budget	FY 2017-18			Complete	Position changes have been implemented.	8
Transportation and Parking	Portland Bureau of Transportation	Public Works Permitting Positions	TR_07	Due to increased development permitting activities, PBOT is requesting two positions to review and inspect development construction work to meet city specification and standards. The positions are funded by permit fees. The positions are: •PW Inspector (job class 30000228) •PW Inspector, Sr (job class 30000229) The positions are needed to meet program's timeline goals and insure development constructions meet City standard.	FY 2017-18 Adopted Budget	FY 2017-18	200,000	2.00	Complete	Position changes have been implemented.	9

TR Spring BMP DP Updates (PBOT)
prepared 3/26/2018

Service Area	Bureau Name	Decision Package Title	Dec Pkg #	Package Description	Funded in	Year Funded:	Package Funding	Package FTE	Package Status	Package Update	Initial Sort
Transportation and Parking	Portland Bureau of Transportation	Traffic Investigations Positions	TR_16	Two positions are requested for Traffic Investigation Program; •Engineering Associate – this position will work on customer requests generated by calls or emails to 823-SAFE Traffic Hotline. This program takes responds to inquiries about safety concerns, including pedestrian, bicycle and vehicle safety, traffic signal, traffic sign and pavement marking requests, intersection and sign visibility concerns, and other transportation requests. •Engineering Tech I - this position will work on visibility complaints; for example, concerns about signs and signals blocked by trees, and intersection sight lines obscured by vegetation.	FY 2017-18 Adopted Budget	FY 2017-18		2.00	Complete	Position changes have been implemented.	10
Transportation and Parking	Portland Bureau of Transportation	Environmental Services Position	TR_15	This request adds a Public Works Supervisor to manage swing shift staff. The work unit will expand PBOT's routine coverage and range of services during the day and evening. Staff will be moved from day shift Sewer Cleaning to swing shift to continue routine sewer cleaning, manhole inspection and response to sewer backups. A day shift crew from Traffic Maintenance will continue to clean, replace or repair traffic signs and pavement markings. In addition, they will be available to respond to urgent safety requests such as downed stop signs and the need to close streets due to crashes, fires, etc. The Fuelers already work swing shift refueling equipment in the field, eg paving machine, as well as all equipment in Kerby, Stanton and Albina Yards thus preparing for the next day's operation more efficiently as well as having equipment staged for emergency response.The	FY 2017-18 Adopted Budget	FY 2017-18		1.00	Complete	Position changes have been implemented.	11
Transportation and Parking	Portland Bureau of Transportation	Downtown Marketing Initiative	TR_21	One-time General Fund resources are dedicated to the Downtown Marketing Initiative.	FY 2017-18 Adopted Budget	FY 2017-18	250,000		In Progress	Project is nearly completed.	12
Transportation and Parking	Portland Bureau of Transportation	Parking Operations Position	TR_14	This package adds a position that was authorized by Council in the fall 2016 Budget Monitoring Process, but was inadvertently left out of the City's budget system. This position provides parking management services and customer support for on-street parking. The position is: 30000451 – Management Analyst – position number to be assigned The City will continue to provide effective parking management services and customer support for on-street parking.	FY 2017-18 Adopted Budget	FY 2017-18		1.00	Complete	Position changes have been implemented.	13
Transportation and Parking	Portland Bureau of Transportation	Vision Zero	TR_02	A total of \$1,590,000 (\$1,464,958 in ongoing and \$125,042 one-time) from the Recreational Marijuana Tax Fund is added for projects intended to improve transportation safety and further advance the City's Vision Zero goals. Projects budgeted in FY 2017-18 include; Build capital safety improvements on two segments and five intersections in the High Crash Network; Improve safe pedestrian and bicycle access to transit stops along key bus routes, identifying and building suggested improvements at three priority transit stops; Improve street design to support safe speeds in conjunction with posted speed reduction, by implementing improvements on four to six streets; Improve data collection and analysis by hiring staff or contracting out analysis work to complete traffic studies.	FY 2017-18 Adopted Budget	FY 2017-18	1,590,000		In Progress	Projects are underway.	14
Transportation and Parking	Portland Bureau of Transportation	Smart Cities - AT&T Nodes	TR_18	One-time General Fund resources are provided to implement Smart Cities digital infrastructure in partnership with AT&T.	FY 2017-18 Adopted Budget	FY 2017-18	426,000		In Progress	Project is underway.	15
Transportation and Parking	Portland Bureau of Transportation	Convert Active Transportation Positions to Perma	TR_13	This package converts three limited term positions from limited-term to permanent. These positions provide transportation demand services for the Active Transportation & Safety program. The positions are: 30000351 - TDM Specialist I – position 40026006 30000351 - TDM Specialist I – position 40026007 30000351 - TDM Specialist I – position 40026431	FY 2017-18 Adopted Budget	FY 2017-18			Complete	Position changes have been implemented.	16
Transportation and Parking	Portland Bureau of Transportation	Convert Development Services Positions to Perman	TR_11	Due to increase in permit activities, Development Services Group is requesting the following limited term positions to be converted to permanent positions. 3 – Engineering Tech I 3 – Engineering Tech II 1 – Public Work Inspector 1 – Engineering Associate	FY 2017-18 Adopted Budget	FY 2017-18			Complete	Position changes have been implemented.	17
Transportation and Parking	Portland Bureau of Transportation	Streetcar Positions	TR_08	Two positions are requested for Streetcar Operations; •Training & Dev Analyst (job class 30000351) Position needed to address training and documentation of preventive maintenance processes for City and TriMet staff at Streetcar Maintenance, and development of federally required Transit Asset Management (TAM) Plan, performance metrics and targets. Funded by TriMet and Fare Revenue. •Streetcar Officer (job class 30001883) - Position needed for field support during peak weekday operating hours. Funded by Fare Revenue. Continue to provide effective support for Streetcar operations and maintenance.	FY 2017-18 Adopted Budget	FY 2017-18	183,000	2.00	Complete	Position changes have been implemented.	18

TR Spring BMP DP Updates (PBOT)
prepared 3/26/2018

Service Area	Bureau Name	Decision Package Title	Dec Pkg #	Package Description	Funded in	Year Funded:	Package Funding	Package FTE	Package Status	Package Update	Initial Sort
Transportation and Parking	Portland Bureau of Transportation	Vision Zero – New Positions	TR_018	PBOT is requesting two positions in the Active Transportation & Safety Section for Vision Zero. This request moves \$138,000 in existing appropriation for mid-year from part-time dollars to full-time dollars, and funded by City Council as part of the marijuana tax. Vision Zero Data Policy Analyst (Job Class Title: Policy Analyst) This position is responsible for managing the overall crash data program for the City of Portland, providing leadership, guidance, expertise to the engineering team, capitol program management and safety team. This is a new program created by the Vision Zero Action Plan and funded by City	FY 2017-18 Fall BMP	FY 2017-18		2.00	Complete	Position changes have been implemented.	19
Transportation and Parking	Portland Bureau of Transportation	Street Maint Fixing Our Streets–Equip & Position	TR_024	This request adds a position and equipment for Fixing Our Streets program work. In order to safely complete Fixing Our Streets base repair projects, a Utility Worker II position is added, mid-year cost at \$39,874, dedicated to setting up no-parking signs and traffic reader boards and performing work-zone flagging to inform and direct traffic and create a safe travel and work environment. In addition, new equipment will be purchased: a flatbed truck \$60,000 for the Utility Worker II to store and haul barricades and traffic reader boards and a vehicle \$36,000 for the FOS Sr. Program Manager position added in FY 16-17.	FY 2017-18 Fall BMP	FY 2017-18	39,874	1.00	Complete	Position changes have been implemented.	20
Transportation and Parking	Portland Bureau of Transportation	New Mobility Systems - Convert LT to Permanent	TR_021	This request is to change an existing Senior Management Analyst from limited term to permanent. This position is being reassigned from being a team member in the Legislative and Resources team to a direct report to Policy Planning and Projects Group Manager independently leading a complex array of assigned tasks and supervising the tasks of other team members in this new organizational unit. The position will have a working title of New Mobility Services Manager and will be assign to lead the agency's approach to incorporating new technology innovations into proposed mobility solutions.	FY 2017-18 Fall BMP	FY 2017-18		-	Complete	Position changes have been implemented.	21
Transportation and Parking	Portland Bureau of Transportation	Naito: Harrison – Jefferson Project	TR_013	As part of the jurisdictional transfer, the State gave PBOT funding for maintenance and paving. PBOT is drawing down on the advance to complete maintenance and paving on the Naito: Harrison – Jefferson Project. This request recognizes the revenue \$473,524 from state cost sharing.	FY 2017-18 Fall BMP	FY 2017-18	473,524		In Progress	PBOT is using state cost sharing revenue.	22
Transportation and Parking	Portland Bureau of Transportation	General Fund Carryovers	TR_014	A carryover is requested to complete projects from General Fund resources that started in prior fiscal years. This request trues up the estimates in beginning fund balance that were made for General Fund carryovers in FY 2017-18 Adopted Budget. Maintenance Operations Group: Tool Room Assessment - Innovation Grant \$70,000	FY 2017-18 Fall BMP	FY 2017-18	12,221,412		In Progress	Projects are underway.	23
Transportation and Parking	Portland Bureau of Transportation	Engineering Services Group – New Positions	TR_017	PBOT is requesting to add three permanent positions in the Engineering Services Group to address workload demands. This request moves \$183,000 in existing appropriation for mid-year from part-time dollars to full-time dollars. Signals & Streetlighting Section: Engineering Assoc, Sr This position will support current staff with Portland Housing Bureau reviews, signal timing and special projects (chargeable to TriMet and other	FY 2017-18 Fall BMP	FY 2017-18		3.00	Complete	Position changes have been implemented.	24
Transportation and Parking	Portland Bureau of Transportation	Dev Permitting and Transit Group – New Positions	TR_016	PBOT is requesting to add three permanent positions and two limited-term positions convert to permanent, funded by permit fees, in the Development Permitting and Transit Group to address workload demands. Engineering Tech II (convert LT to permanent) Converting the limited term position to permanent is required to respond to an increased volume of Temporary Street Use permit applications. LT position was created to address the increase for FY 16/17. Volume of permit applications has not decreased and is trending upwards for the current	FY 2017-18 Fall BMP	FY 2017-18	169,000	3.00	Complete	Position changes have been implemented.	25
Transportation and Parking	Portland Bureau of Transportation	Snow and Ice Response	TR_023	Electronic variable message signs (VMS) allow Maintenance to display information to advise, guide or warn motorists about road conditions and travel requirements. They aid in traffic management and increase road safety by informing motorists of traffic congestion, accidents, road closures, reduced speed limits or the need for traction devices in winter weather. This \$250,000 request provides one-time funds for installing permanent VMS boards at such locations as West Burnside, SW Barnes Road, and SW Terwilliger. Additionally, in order to incorporate the use of salt as a tool to clear roadways during winter weather events, this request adds funds to purchase six	FY 2017-18 Fall BMP	FY 2017-18			In Progress	PBOT is using funding for equipment and materials.	26
Transportation and Parking	Portland Bureau of Transportation	BPS Interagency Projects	TR_007	BPS is adjusting PBOT's services for various projects, an overall increase of \$98,838 in IA revenue to PBOT. •82nd Avenue Study \$20,768 •Multi-Dwelling Development (\$12,184) •Powell Division Bike Ped \$20,631 •Central Eastside Freight Access and Circulation Impact Assessment Study \$10,000	FY 2017-18 Fall BMP	FY 2017-18	98,838		In Progress	Projects are underway.	27

TR Spring BMP DP Updates (PBOT)
prepared 3/26/2018

Service Area	Bureau Name	Decision Package Title	Dec Pkg #	Package Description	Funded in	Year Funded:	Package Funding	Package FTE	Package Status	Package Update	Initial Sort
Transportation and Parking	Portland Bureau of Transportation	Active Trans & Safety – Convert Two LT to Perm	TR_026	<p>PBOT requests converting two limited term positions to permanent;</p> <ul style="list-style-type: none"> Transportation Demand Mgmt Asst – job class 30001183 – position 40023769. <p>PBOT has ongoing funding for this position. It is funded by service charges and fees, GTR, and some multi-year grants. Since this position was created, this position has become directly responsible for managing, implementing and coordinating PBOT's Safe Routes to School program in the David Douglas School District. The David Douglas High School is the largest high school and the most diverse high school in</p>	FY 2017-18 Fall BMP	FY 2017-18		-	Complete	Position changes have been implemented.	28
Transportation and Parking	Portland Bureau of Transportation	Parking Garages – BIBS Facilities Services IA	TR_027	<p>A carryover is requested to increase the interagency with Bureau of Internal Services (BIBS) Facilities Services, to complete major maintenance projects for City-owned parking garages. The appropriation will adjust beginning fund balance in the Parking Facilities Fund.</p>	FY 2017-18 Fall BMP	FY 2017-18	1,965,535		In Progress	Projects are underway.	29
Transportation and Parking	Portland Bureau of Transportation	GF One-Time Request-Major Maint & Infrastructure	TR_003	<p>City Financial Policy 2.03 directs Council to dedicate a minimum of 50% of excess General Fund ending balance to major maintenance and infrastructure replacement projects. In an effort to help the City allocate resources to the most critical infrastructure needs, a citywide project ranking was developed in FY 2014-15. The FY 2017-18 Fall BMP Project Ranking Process will be built off the process used during FY 2017-18 budget development. Project ranking began with the existing ranked list created as a result of the FY 2017-18 budget development process, and incorporated any new information from bureaus utilizing the project scoring tool. PBOT was given general fund support for major maintenance and infrastructure replacement projects for bridges and overpasses.</p>	FY 2017-18 Fall BMP	FY 2017-18	4,924,084		In Progress	Projects are underway.	30
Transportation and Parking	Portland Bureau of Transportation	Sidewalk Maint - Fixing Our Streets Positions	TR_025	<p>This request adds seven (7) positions to the Maintenance Sidewalks program to work on Fixing Our Streets safety projects identified by downtown PBOT: an Automotive Equipment Operator I, 3 Concrete Finishers, and 3 Utility Worker II's.</p> <p>This budget increases personnel services for mid-year \$324,972 and reduces general contingency \$324,972.</p>	FY 2017-18 Fall BMP	FY 2017-18		7.00	Complete	Position changes have been implemented.	31
Transportation and Parking	Portland Bureau of Transportation	Capital Projects Division – New Positions	TR_019	<p>PBOT is requesting two Capital Project Manager II positions in the Capital Program Division to address workload demands. This request moves \$120,000 in existing appropriation for mid-year from part-time dollars to full-time dollars.</p> <p>As the work of the Capital Program Division continues to increase from state and federal grants, the need for additional capacity to manage multiple, moderately-complex projects has and will continue to increase. Existing project managers currently have between 5-12 projects in their portfolios and have reached or are exceeding workload capacity. For the Capital Programs Division to confidently deliver high-quality project outcomes with</p>	FY 2017-18 Fall BMP	FY 2017-18		2.00	Complete	Position changes have been implemented.	32
Transportation and Parking	Portland Bureau of Transportation	Capital Program Manager Position	TR_020	<p>The goal of the Capital Program Manager would be to provide vision and direction to a team of 3-5 project managers. The Program Manager would help to ensure increased efficiency, support the development and control of scope, assist with project budget development and management, assist with addressing potential risks and provide mentorship to members of the team. Having an additional program manager in the Capital Program Division would help to improve the overall work environment, allow for the incorporation of ideas about the division structure from a diverse point of view. Additional capacity at this level of management would also help to decentralize management operations, improve overall financial management/budget tracking and provide the opportunity to have greater focus on metrics and fact-based decision making.</p>	FY 2017-18 Fall BMP	FY 2017-18		1.00	Complete	Position changes have been implemented.	33
Transportation and Parking	Portland Bureau of Transportation	Admin Services – Two Positions	TR_022	<p>PBOT is requesting two positions in the Admin Services to address workload demands, one limited-term and one permanent position.</p> <p>Sr. Admin Specialist (LT Position) This request is to add a Sr. Admin Specialist limited term position in the PBOT Administrative Services group to support the Parking Operations Group Manager, \$80,000 partial year from contingency. This limited-term position will</p> <ul style="list-style-type: none"> handle a variety of tasks that have become a priority for the bureau, most notably RV and Abandoned Auto tracking and reporting. 	FY 2017-18 Fall BMP	FY 2017-18	43,500	2.00	Complete	Position changes have been implemented.	34

Portland Bureau of Transportation

Performance Measures

Performance Measure	Type	FY 2015-16 Year-End Actuals	FY 2016-17 Year-End Actuals	FY 2017-18 Revised Budget	FY 2018-19 Performance No Dec Pkg	FY 2018-19 Performance With Dec Pkg
TR_0042 - Percentage of PBOT-owned bridges in non-distressed condition	KPM	85%	85%	85%	85%	85%
TR_0045 - Percentage of trips made by people walking and bicycling, including to transit (calendar year)	KPM	26%	25%	28%	27%	27%
TR_0049 - Percentage of public works permits completed within Portland Bureau of Transportation's set of interim timelines from beginning to end of permitting process	OUTPUT	94%	80%	85%	90%	90%
TR_0055 - On-street parking expenses as a percentage of revenues	EFFICIENCY	26%	23%	25%	23%	23%
TR_0062 - Percentage of Streetcar on-time performance	OUTPUT	82%	79%	81%	83%	83%
TR_0063 - Percentage of Streetcar fare revenue contribution to operating budget	EFFICIENCY	14%	14%	14%	15%	15%
TR_0065 - Annual streetcar ridership	KPM	4,313,571	4,720,474	5,000,000	5,200,000	5,200,000
TR_0067 - Percentage of "busy" (collector/arterial) streets in fair or better condition	KPM	53%	50%	52%	56%	56%
TR_0068 - Percentage of local streets in fair or better condition	KPM	40%	36%	35%	34%	35%
TR_0069 - Total number of traffic fatalities citywide (calendar year)	KPM	37	44	45	45	43

Performance Measure Variance Descriptions

Capital Program Status Report

Transportation

CIP Program	FY 2016-17 Adopted Budget	FY 2016-17 Revised Budget	FY 2016-17 Year-End Actuals	Variance \$	Variance %	FY 2017-18 Adopted Budget	Spring BMP Revised Budget	FY 2017-18 Year to Date Actuals	Variance \$	Variance %
	\$0	\$0	\$19,128	\$19,128		\$0	\$0	\$144,697	\$0	
Asset Management	\$17,592,371	\$21,280,287	\$15,961,523	(\$5,318,764)	(25%)	\$19,999,361	\$22,712,010	\$7,345,722	\$2,712,649	14%
Centers and Main Streets	\$0	\$93,536	\$42,996	(\$50,540)	(54%)	\$0	\$66,233	\$408	\$66,233	
Economic Vitality	\$18,526,556	\$9,046,788	\$4,331,632	(\$4,715,156)	(52%)	\$32,242,053	\$25,027,139	\$5,277,284	(\$7,214,914)	(22%)
Freight and Industrial Area	\$0	\$0	\$154	\$154		\$0	\$0	\$83	\$0	
Health & Livability	\$10,615,160	\$9,274,003	\$7,190,919	(\$2,083,084)	(22%)	\$15,473,214	\$13,573,853	\$3,616,537	(\$1,899,361)	(12%)
Local Street Design	\$1,238,001	\$1,238,001	\$52,451	(\$1,185,550)	(96%)	\$1,646,093	\$1,646,093	\$8,377	\$0	0%
Neighborhood Livability	\$0	\$156,351	\$172,889	\$16,538	11%	\$0	\$0	\$399,434	\$0	
Safety	\$38,068,510	\$38,909,060	\$19,074,649	(\$19,834,411)	(51%)	\$39,992,195	\$33,491,467	\$4,534,372	(\$6,500,728)	(16%)
Special Projects	\$0	\$221,759	\$0	(\$221,759)	(100%)	\$0	\$221,759	\$0	\$221,759	
Total	\$86,040,598	\$80,219,785	\$46,846,341	(\$33,373,444)	(42%)	\$109,352,916	\$96,738,554	\$21,326,914	(\$12,614,362)	(12%)

* Prior Year variances compare Year-End Actuals to Revised Budget

** Current Year variances compare Revised Budget to Adopted Budget

Prior Year Variance Description

- Overall, PBOT spent 42% of the CIP.
- There were a number of projects where the bid occurred late in the fiscal year. Construction shift to FY 17/18

-Bond: Gibbs-River Pkwy, SW
 -Foster: Powell - 90th, SE
 -Signal Rehab & Reconstruction
 -Halsey/Weidler: 103rd - 113th, NE

- Additionally, a \$5.7 million match contribution was supposed to be made to Multnomah County for the Sellwood Bridge reconstruction in FY 16/17. The payment is delayed until FY 17/18.

Current Year Variance Description

- PBOT reviewed its existing CIP budget and making various changes to the current year budget to adjust for revision in construction schedule. PBOT will continue to monitor the CIP project schedules and will make necessary adjustments, as needed.
- The revised budget includes \$40.1 million in one-time general fund requests for major maintenance and infrastructure replacement projects.