



CITY OF
PORTLAND, OREGON

Amanda Fritz, Commissioner
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DATE: September 12, 2018
TO: Claudio Campuzano, Interim City Budget Office Director
CC: Carmen Merlo, Deputy Chief Administrative Officer
FROM: Amanda Fritz, Commissioner of Public Utilities
SUBJECT: Commissioner of Public Utilities FY 2018-19 Fall BMP Submission

Please accept the Commissioner of Public Utilities Fall BMP submission for FY 2018-19.

This Fall BMP submission includes:

- A technical adjustment for the Occupational Health Program interagency charges.
- The prior year business area reconciliation.

The Commissioner of Public Utilities does not have any encumbrance carryovers requests.

I have reviewed the enclosed documents and support the submission package.

Please contact Tim Crail from my staff, or budget liaison Nicole Lara, with any questions.

Thank you,

Commissioner Amanda Fritz

Enc:
FY 2018-19 Fall BMP Submission Packet

**CBO Discussion and Recommendations
FY 2018-19 Fall Supplemental Budget Ordinance**

Bureau: Commissioner of Public Utilities

Type: Technical Adjustment

Request: PU_001 - CPU - Technical Adjustments

	Fall BMP Requested Adjustments	Fall BMP CBO/Council Changes	Fall BMP Total Adjustments
EXPENDITURES			
Internal Materials and Services	0	0	0
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The City's Flu Shot Program moves from Risk Management to the Bureau of Human Resources. This request moves \$47 from Risk Management IA to BHR.

CBO Discussion and Recommendation

Prior Year Business Area Reconciliation Report

	FY 2017-18 Revised Budget	FY 2017-18 Year-End Actuals	Percent of Actuals to Revised
Commissioner of Public Utilities			
EXPENDITURES			
Personnel Services	\$882,208	\$852,093	97%
External Materials and Services	\$62,937	\$10,814	17%
Internal Materials and Services	\$279,628	\$271,947	97%
TOTAL EXPENDITURES	\$1,224,773	\$1,134,853	93%
REVENUES			
General Fund Discretionary	\$580,988	\$0	0%
General Fund Overhead	\$643,785	\$0	0%
TOTAL REVENUES	\$1,224,773	\$0	0%

Bureau Reconciliation Narrative

Expenditures:

External Materials and Services were 83 percent below budget due to the Office not having any major expenses out of this category during the fiscal year. The \$10,814 in actual expenses represent the routine items that each Council Office pays for such as office supplies, software licenses, etc.

Revenues:

No narrative required