

**CBO Discussion and Recommendations
 FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of the City Auditor

Type: Technical Adjustment

Request: AU_010 - Facilities IA True-Up

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	27,704	0	27,704
Internal Materials and Services	(27,704)	0	(27,704)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

OMF-Facilities is reducing its IA with the Auditor's Office to true up the budget for Archives rent. The transaction is related to the restructuring of bond debt and represents additional savings that are being realized.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: City Budget Office

Type: Technical Adjustment

Request: BO_005 - Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(16,000)	0	(16,000)
Internal Materials and Services	16,000	0	16,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This adjustment shifts budget from external materials and services to internal materials and services to cover expenses that moved from EMS to IMS (i.e. Tableau software license costs). The shortfall is also driven by facilities costs associated with the move to the temporary location and printing costs associated with an earlier than expected publication of the Adopted Budget document.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: City Budget Office

Type: New Request

Request: BO_006 - OEO-Unexpected Vacation Leave Payout

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	25,000	0	25,000
TOTAL EXPENDITURES	25,000	0	25,000
REVENUES			
General Fund Discretionary	25,000	0	25,000
TOTAL REVENUES	25,000	0	25,000

Bureau Description:

The City Budget Office requests \$25,000 to ensure that the office does not overspend at the bureau expense level due to an unexpected accrued vacation leave payout resulting from the departure of the Director. The total amount of the payout is estimated to be roughly \$33,000. CBO, as a small bureau, has very little leeway for these types of payouts, particularly when they happen at the end of the fiscal year and very little savings generated by the vacancy.

While it is CBO's expectation that this payout can be absorbed within existing budget, the additional amount is requested as a conservative measure to ensure that the bureau is not overspent in violation of Oregon state budget law. In all likelihood, the additional budget will fall to General Fund balance. Without it, however, CBO is projecting to spend 99.7% of its revised budget.

CBO Discussion and Recommendation

Recommended as requested.

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FY 2017-18 Over-Expenditure Ordinance**

Bureau: Bureau of Development Services

Type: New Request

Request: DS_018 - Adjustment to IA with Fleet

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	50,000	0	50,000
Contingency	(50,000)	0	(50,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This is an adjustment of \$50,000 to the interagency agreement with Fleet for the purchase of new vehicles. Approval of this request meets the requirements of Resolution 35960, which requires reporting to City Council all new additional vehicles to the City's Fleet.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Bureau of Development Services

Type: New Request

Request: DS_019 - Adjustment to IA with Facilities

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	210,000	0	210,000
Contingency	(210,000)	0	(210,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This is an adjustment of \$210,000 to the interagency agreement with Facilities reflecting the additional costs associated with adding electric vehicle chargers in the parking garage.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Bureau of Development Services

Type: New Request

Request: DS_020 - Adjustment to IA with BTS

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	390,000	0	390,000
Contingency	(390,000)	0	(390,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This is an adjustment of \$390,000 to the interagency agreement with BTS for additional expenditures related to the Portland Online Permitting System.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Bureau of Development Services

Type: New Request

Request: DS_021 - Adjustment for PHB Interfund Loan

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Bond Expenses	15,100,000	0	15,100,000
Contingency	(15,100,000)	0	(15,100,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This adjustment records a \$15,100,000 draw from contingency for an interfund loan in FY 2017-18 to the Portland Housing Bureau.

CBO Discussion and Recommendation

Recommended as requested. The actual authorization for the interfund loan between the Development Services Fund and the Housing Capital Fund to provide interim financing for multiple anticipated affordable housing property purchases will be addressed by City Council through resolution in June 2018. See request HC_015 for an analysis of the Portland Housing Bureau's property acquisition needs that this interfund loan seeks to address.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Bureau of Development Services

Type: New Request

Request: DS_022 - IA with Water

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	13,000	0	13,000
Contingency	(13,000)	0	(13,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This adjustment is for engineering work done for BDS by a Water Bureau employee.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Bureau of Emergency Management

Type: Technical Adjustment

Request: EM_012 - Grants IMS Expenses

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(40,877)	0	(40,877)
Internal Materials and Services	40,877	0	40,877
Capital Outlay	0	0	0
TOTAL EXPENDITURES	0	0	0

Bureau Description:

These are technical adjustments for P&D and BTS projects funded by the grants.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Bureau of Emergency Management

Type: Technical Adjustment

Request: EM_013 - RDPO Grants IMS Expenses

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(8,497)	0	(8,497)
External Materials and Services	8,497	0	8,497
Internal Materials and Services	0	0	0
TOTAL EXPENDITURES	0	0	0

Bureau Description:

These are technical adjustments to move budgeted IMS expenses from General Fund to RDPO Grants.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Bureau of Emergency Management

Type: Technical Adjustment

Request: EM_014 - BEECN BOXES

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(57,478)	0	(67,189)
Internal Materials and Services	0	0	9,711
Capital Outlay	57,478	0	57,478
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This is technical adjustment for BEECN boxes that need to be capitalized. The fixed asset number is 410706. This also includes an adjustment for the purchase of a new monitor for the conference room.

CBO Discussion and Recommendation

Recommended as requested. The BEECN boxes are a part of the Portland Loo-BEECN pilot project with Portland Parks and Recreation that was approved during the Spring BMP.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Bureau of Environmental Services

Type: New Request

Request: ES_015 - BES OEO Grant Expenditures

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	22,000	0	22,000
External Materials and Services	0	0	0
TOTAL EXPENDITURES	22,000	0	22,000
REVENUES			
Intergovernmental Revenues	22,000	0	22,000
TOTAL REVENUES	22,000	0	22,000

Bureau Description:

Personal services charges to the Bureau's Errol Heights (#ES000046), FEMA Luther Road (#ES000042), and Metro WWRP (#ES000048) grants were higher than expected. This adjustments brings the appropriation for the grants within expectations for the balance of the fiscal year.

CBO Discussion and Recommendation

CBO recommends this request.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Fund & Debt Management

Type: Technical Adjustment

Request: FM_025 - Transfer from Fire Facilities GO Bond to Debt Fn

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Unappropriated Fund Balance	160	0	160
TOTAL EXPENDITURES	160	0	160
REVENUES			
Fund Transfers - Revenue	160	0	160
TOTAL REVENUES	160	0	160

Bureau Description:

The purpose of this budget adjustment request is to transfer \$160 from Fire Facilities GO Bond to debt service fund 302000. The \$160 is all that remains of GO bond proceeds and at this point is best used on GO bond debt service.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Fire & Rescue

Type: Technical Adjustment

Request: FR_020 - Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	0	0	0
External Materials and Services	150,000	0	150,000
Capital Outlay	(150,000)	0	(150,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Transfer funds to accurately reflect expenditures and prevent potential overexpenditure.

CBO Discussion and Recommendation

PF&R is moving \$150,000 from capital outlay to external materials and services, and \$3,000,000 from regular full-time salary expenses to premium salary expenses to prevent major object category overspending and more accurately reflect anticipated personnel spending. CBO recommends this request.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Fire & Rescue

Type: Technical Adjustment

Request: FR_021 - Grants adjustment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	17,220	0	17,220
Capital Outlay	34,273	0	34,273
TOTAL EXPENDITURES	51,493	0	51,493
REVENUES			
Intergovernmental Revenues	51,493	0	51,493
TOTAL REVENUES	51,493	0	51,493

Bureau Description:

Adjusting amounts for the Hazardous Materials Emergency Preparedness Grant and the PGE Renewable Development Fund grant to reflect actual expenditures.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Housing Bureau

Type: Technical Adjustment

Request: HC_014 - PHB Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	82,106	0	82,106
External Materials and Services	241,400	0	241,400
Capital Outlay	(283,506)	0	(283,506)
Bond Expenses	0	0	0
TOTAL EXPENDITURES	40,000	0	40,000
REVENUES			
Bond and Note	40,000	0	40,000
TOTAL REVENUES	40,000	0	40,000

Bureau Description:

This package reflects a number of technical adjustments to the PHB budget in order to align appropriations with anticipated year-end expenses. These adjustments are primarily related to arranging revenue and expenses for the interim financing of the next round of Housing G.O. Bond projects.

CBO Discussion and Recommendation

Recommended as requested. The interfund loan between the Development Services Fund and Housing Capital Fund is being brought before Council for approval on June 13th (item 654).

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Housing Bureau

Type: Technical Adjustment

Request: HC_015 - PHB Overexpenditure Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	99,800	0	99,800
External Materials and Services	342,394	0	342,394
Capital Outlay	(250,000)	0	(250,000)
Fund Transfers - Expense	123,000	0	123,000
Contingency	(96,394)	0	(96,394)
TOTAL EXPENDITURES	218,800	0	218,800
REVENUES			
Budgeted Beginning Fund Balance	197,000	0	197,000
Charges for Services	59,300	0	59,300
Fund Transfers - Revenue	123,000	0	123,000
Bond and Note	(220,000)	0	(220,000)
Miscellaneous	59,500	0	59,500
TOTAL REVENUES	218,800	0	218,800

Bureau Description:

This package is a series of adjustments to cover potential year-end over expenditure issues. Many of these are in small service delivery programs (tax and fee waiver programs) that have seen higher than anticipated activity, thus slightly higher personnel costs. Also slightly adjusted were three urban renewal area funds for the same reasons. There are adjustments related to the timing of potential property acquisitions, and an adjustment to one apartment building budget based upon better information from the bureau's property management partners.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_279 - BTS - Contingency Reallocation

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	0	0	0
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request is to reallocate prior year interest earnings budgeted as contingency. The funds had been appropriated in general operating contingency for the fund but should have been budgeted in replacement contingency designated for the Public Safety Project reserves.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_280 - BTS - Office 365 Implementation

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	94,633	0	94,633
Contingency	(94,633)	0	(94,633)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request is to reverse a Spring BMP adjustment for the Office 365 Implementation project. In the Spring BMP the project manager had approved a reduction to the project's budget. Subsequent expenses indicated the appropriation was needed, so this adjustment is to put the funds back into the budget.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_281 - BTS - Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(18,000)	0	(18,000)
Capital Outlay	20,000	0	20,000
TOTAL EXPENDITURES	2,000	0	2,000
REVENUES			
Interagency Revenue	2,000	0	2,000
TOTAL REVENUES	2,000	0	2,000

Bureau Description:

This request is to move appropriation between GL accounts for three BTS projects. In two of the projects, adjustments were made in the Spring BMP reducing the budget in the wrong accounts, leaving negative appropriation. For the third project, appropriation will be moved from M&S External to Capital Outlay to cover an unbudgeted expense.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_282 - BTS - PBEM IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	18,213	0	18,213
TOTAL EXPENDITURES	18,213	0	18,213
REVENUES			
Interagency Revenue	18,213	0	18,213
TOTAL REVENUES	18,213	0	18,213

Bureau Description:

PBEM has requested an increase in their interagency with BTS to cover expenses associated with work funded by a grant.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_283 - BTS - Special Appropriations IA Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	300	0	300
Contingency	200	0	200
TOTAL EXPENDITURES	500	0	500
REVENUES			
Interagency Revenue	500	0	500
TOTAL REVENUES	500	0	500

Bureau Description:

This request is to increase the Special Appropriations interagency with BTS to cover expenses in various accounts.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_284 - Facilities - Match BDS IA Increase Request

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	210,000	0	210,000
TOTAL EXPENDITURES	210,000	0	210,000
REVENUES			
Interagency Revenue	210,000	0	210,000
TOTAL REVENUES	210,000	0	210,000

Bureau Description:

This package requests to match an IA increase for requested services from BDS.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_285 - Facilities - Net Zero Adjustment to Portland Bld

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(400,000)	0	(400,000)
Internal Materials and Services	400,000	0	400,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This decision package requests a net zero technical adjustment to the Portland Building project, by moving \$400,000 of appropriation from EMS to IMS to cover technology expenses that were originally budgeted in EMS.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_286 - BTS - Comm. of Public Affairs IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	15,000	0	15,000
TOTAL EXPENDITURES	15,000	0	15,000
REVENUES			
Interagency Revenue	15,000	0	15,000
TOTAL REVENUES	15,000	0	15,000

Bureau Description:

This request is to increase the interagency with the Commissioner of Public Affairs office for additional replacement reserves to be held in the Technology Services fund.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_287 - BTS - BDS POPS Project IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	390,000	0	390,000
TOTAL EXPENDITURES	390,000	0	390,000
REVENUES			
Interagency Revenue	390,000	0	390,000
TOTAL REVENUES	390,000	0	390,000

Bureau Description:

This request is to increase the interagency with the Bureau of Development Services to cover additional POPS project expenses.

CBO Discussion and Recommendation

Interagency revenues for BTS services will be budgeted in policy reserves. This project continues to receive oversight from the Technology Oversight Committee (TOC), and as noted in its most recent report to Council, the TOC plans to rate this project after the scope and schedule have been redefined in the revised charter. Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_288 - Health Fund OEO

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	2,282,217	0	2,282,217
TOTAL EXPENDITURES	2,282,217	0	2,282,217
REVENUES			
Charges for Services	2,282,217	0	2,282,217
TOTAL REVENUES	2,282,217	0	2,282,217

Bureau Description:

This is the first year of recognizing Kaiser revenues and expenses in the newly established sub fund 700001. This request is to recognize additional Kaiser retiree revenue contributions not accounted for in the Spring Bump to prevent over expenditure within the Health Fund.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_289 - BTS - Facilities IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	400,000	0	400,000
TOTAL EXPENDITURES	400,000	0	400,000
REVENUES			
Interagency Revenue	400,000	0	400,000
TOTAL REVENUES	400,000	0	400,000

Bureau Description:

This request is to increase the Facilities Services interagency with BTS to cover Portland Building Project expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_290 - P&D - Special Appropriations IA Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	4,060	0	4,060
TOTAL EXPENDITURES	4,060	0	4,060
REVENUES			
Interagency Revenue	4,060	0	4,060
TOTAL REVENUES	4,060	0	4,060

Bureau Description:

This request is to increase the Special Appropriations interagency with Printing and Distribution to cover expenses in various accounts.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_291 - P&D - PBEM IA Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	22,764	0	22,764
TOTAL EXPENDITURES	22,764	0	22,764
REVENUES			
Interagency Revenue	22,764	0	22,764
TOTAL REVENUES	22,764	0	22,764

Bureau Description:

PBEM has requested an increase in their interagency with Printing and Distribution to cover expenses associated with work funded by a grant.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_292 - CAO's Office-OEO Tech Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(20,000)	0	(20,000)
External Materials and Services	0	0	0
Internal Materials and Services	20,000	0	20,000
TOTAL EXPENDITURES	0	0	0
REVENUES			
General Fund Discretionary	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

Technical adjustments within the Office of the CAO to move money between Business Operations and the CAO's office as well as move budget authority between major object codes to align with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_293 - BHR GF-Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(150,000)	0	(150,000)
External Materials and Services	100,000	0	100,000
Internal Materials and Services	50,000	0	50,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request moves \$100,000 into External Materials and Services and \$50,000 into Internal Materials and Services from Personnel Services to better align budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_294 - BTS - Commissioner of Public Safety IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	5,000	0	5,000
TOTAL EXPENDITURES	5,000	0	5,000
REVENUES			
Interagency Revenue	5,000	0	5,000
TOTAL REVENUES	5,000	0	5,000

Bureau Description:

This request is to increase the interagency between the Commissioner of Public Safety and BTS to cover additional Desktop Support expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_295 - BTS - OMF Business Operations IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	20,000	0	20,000
TOTAL EXPENDITURES	20,000	0	20,000
REVENUES			
Interagency Revenue	20,000	0	20,000
TOTAL REVENUES	20,000	0	20,000

Bureau Description:

This request is to increase the interagency between OMF Business Operations and BTS to cover additional Operations Passthrough expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_296 - Facilities Net \$0 Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
REVENUES			
Interagency Revenue	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

This package requests to make net \$0 technical adjustments between GL accounts to better align budget with year end projections.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_297 - Facilities - Match BHR IA Increase Request

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	50,000	0	50,000
TOTAL EXPENDITURES	50,000	0	50,000
REVENUES			
Interagency Revenue	50,000	0	50,000
TOTAL REVENUES	50,000	0	50,000

Bureau Description:

This package requests to match BHR's IA increase request.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_298 - CityFleet – BDS IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Capital Outlay	50,000	0	50,000
TOTAL EXPENDITURES	50,000	0	50,000
REVENUES			
Interagency Revenue	50,000	0	50,000
TOTAL REVENUES	50,000	0	50,000

Bureau Description:

Bureau of Development Services has requested to increase the Interagency Agreement with CityFleet for \$50,000 to purchase new vehicles. BDS's request number is DS_018. Approval of this request meets the requirements of Resolution 35960, which requires reporting to City Council all new additional vehicles to the City's Fleet.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_299 - Facilities - True up Archives Rent with Auditor

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Bond Expenses	(27,704)	0	(27,704)
TOTAL EXPENDITURES	(27,704)	0	(27,704)
REVENUES			
Interagency Revenue	(27,704)	0	(27,704)
TOTAL REVENUES	(27,704)	0	(27,704)

Bureau Description:

In FY 2017-18 Debt Management refinanced the debt service at the Archives building, resulting in General Fund savings. This reduction was estimated in the Proposed Budget. Following the Adoption of the budget, the ultimate refinanced amount came in lower, resulting in reduced rent. This decision package trues up the Archives rent billing budget.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_300 - BTS - Facilities IA Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	100,000	0	100,000
Contingency	(100,000)	0	(100,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request is to move appropriation in the IA BTS has with Facilities Services. Charges for the HVAC project in the 911 Building were budgeted in account 651306, but the actual billing was charged to account 651301. The adjustment will line up the budget with the expense. In addition, BTS is requesting adding \$100,000 to their IA with Facilities. Property Management expenses are higher than anticipated. This also adds a little to the budget to ensure against overexpending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_301 - BTS - Comm. of Public Utilities IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	8,000	0	8,000
TOTAL EXPENDITURES	8,000	0	8,000
REVENUES			
Interagency Revenue	8,000	0	8,000
TOTAL REVENUES	8,000	0	8,000

Bureau Description:

This request is to increase the interagency with the Commissioner of Public Utilities to cover additional cellular phone expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_302 - P&D - CPU IA adjustment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	5,000	0	5,000
TOTAL EXPENDITURES	5,000	0	5,000
REVENUES			
Interagency Revenue	5,000	0	5,000
TOTAL REVENUES	5,000	0	5,000

Bureau Description:

This request is to increase the interagency with the Commissioner of Public Utilities to cover additional printing expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_303 - Facilities - Match Mayor's Office IA Reduction

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(30,000)	0	(30,000)
TOTAL EXPENDITURES	(30,000)	0	(30,000)
REVENUES			
Interagency Revenue	(30,000)	0	(30,000)
TOTAL REVENUES	(30,000)	0	(30,000)

Bureau Description:

This package requests to Match an IA increase with the Mayor's Office.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_304 - Facilities - Match CPU IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	7,000	0	7,000
TOTAL EXPENDITURES	7,000	0	7,000
REVENUES			
Interagency Revenue	7,000	0	7,000
TOTAL REVENUES	7,000	0	7,000

Bureau Description:

This package requests to match an IA increase requested by the Commissioner of Public Utilities.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_305 - Facilities - Match BTS IA Increase Request

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	100,000	0	100,000
TOTAL EXPENDITURES	100,000	0	100,000
REVENUES			
Interagency Revenue	100,000	0	100,000
TOTAL REVENUES	100,000	0	100,000

Bureau Description:

This package request to match an IA increase requested by BTS.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_306 - BTS - BRFS IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	175,000	0	175,000
TOTAL EXPENDITURES	175,000	0	175,000
REVENUES			
Interagency Revenue	175,000	0	175,000
TOTAL REVENUES	175,000	0	175,000

Bureau Description:

This request is to increase the BRFS interagency with BTS to appropriate additional funds for future software replacement.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_307 - BRFS - Technology Replacement Fund Transfer

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(95,000)	0	(95,000)
External Materials and Services	(50,000)	0	(50,000)
Internal Materials and Services	175,000	0	175,000
TOTAL EXPENDITURES	30,000	0	30,000
REVENUES			
Miscellaneous	30,000	0	30,000
TOTAL REVENUES	30,000	0	30,000

Bureau Description:

BRFS is requesting Council approval to transfer \$200,000 of budget surplus into the Technology Replacement Fund in order to proactively set aside resources for implementation and replacement of key technology systems – most notably the Integrated Tax System -- over the next five years. These savings were not identified in advance of the Spring BMP. So although this request is not necessarily in line with the specific intent of the overexpenditure ordinance, BRFS is submitting it for Council consideration given the cost and importance of these software systems. These projected savings were generated by vacancy and M&S savings (\$170,000) and by rebate revenues from the procurement card program that exceeded estimates (\$30,000). The "CBO Discussion and Recommendations" report depicts this is only a \$30,000 request, since \$170,000 is funded within existing appropriation.

CBO Discussion and Recommendation

Recommended as requested. This request is outside of the normal intent of the Over Expenditure Ordinance, but to the degree that this underspending will go toward pre-funding known, specific, and quantified technology replacement costs, CBO supports this request. CBO also requests that the Bureau of Revenue and Financial Services track total technology replacement transfers (and any related program carryover) by specific project, such that total pre-funded available resources are known in the future when technology project implementation begins.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_308 - BRFS - Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(40,000)	0	(40,000)
External Materials and Services	40,000	0	40,000
TOTAL EXPENDITURES	0	0	0
REVENUES			
General Fund Discretionary	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

BRFS is requesting Council approval for several technical adjustments to ensure divisions remain within budget at the major object level. These adjustments will result in no net change to total division budgets.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_309 - P&D - CPA Gateway IA Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	3,000	0	3,000
TOTAL EXPENDITURES	3,000	0	3,000
REVENUES			
Interagency Revenue	3,000	0	3,000
TOTAL REVENUES	3,000	0	3,000

Bureau Description:

This request is to increase the interagency with the Commissioner of Public Affairs Gateway Center for Domestic Violence to cover additional printing expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_310 - CityFleet – Hydro IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Capital Outlay	30,848	0	30,848
TOTAL EXPENDITURES	30,848	0	30,848
REVENUES			
Interagency Revenue	30,848	0	30,848
TOTAL REVENUES	30,848	0	30,848

Bureau Description:

Hydro has requested to increase the interagency by \$30,848 to cover additional fleet expenses related to the purchase of a new vehicle that was approved in the Fall BMP. This request increases the following Fall BMP requests WA_007 and MF_111.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_311 - BTS - EBSS increase BTS IA

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	0	0	0
Internal Materials and Services	100,000	0	100,000
Contingency	(100,000)	0	(100,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request is to increase Internal Agency (IA) with BTS. These funds are needed to cover costs associated with the LMS project and other additional expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_312 - P&D - BIBS Admin IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	20,000	0	20,000
Contingency	(20,000)	0	(20,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The purpose of this budget adjustment request is to transfer appropriation from contingency to the IMS account 652253 to pay for the fund's share of a one-time IA charge from BIBS Administration. The one-time charge is to cover the costs of a severance package provided to the former BIBS director as part of the dissolution of the Bureau of Internal Business Services. The amount is net of estimated vacancy savings.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_313 - BTS - EBSS Personnel Services Appropriation Incr

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	80,000	0	80,000
Contingency	(80,000)	0	(80,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

EBS is requesting an \$80,000 increase in appropriation to fund unanticipated personnel payout expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_314 - Facilities - Increase IA with BIBS Admin

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	26,670	0	26,670
Contingency	(26,670)	0	(26,670)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The purpose of this budget adjustment request is to transfer appropriation from contingency to the IMS account 652253 to pay for the fund's share of a one-time IA charge from BIBS Administration. The one-time charge is to cover the costs of a severance package provided to the former BIBS director as part of the dissolution of the Bureau of Internal Business Services. The amount is net of estimated vacancy savings.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_315 - BTS - EBS IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	100,000	0	100,000
TOTAL EXPENDITURES	100,000	0	100,000
REVENUES			
Interagency Revenue	100,000	0	100,000
TOTAL REVENUES	100,000	0	100,000

Bureau Description:

This request is to increase the EBS interagency with BTS to cover additional strategic technology billable expenses associated with the LMS project.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_316 - CityFleet - BIBS Admin IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	26,670	0	26,670
Contingency	(26,670)	0	(26,670)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The purpose of this budget adjustment request is to transfer appropriation from contingency to the IMS account 652253 to pay for the fund's share of a one-time IA charge from BIBS Administration. The one-time charge is to cover the costs of a severance package provided to the former BIBS director as part of the dissolution of the Bureau of Internal Business Services. The amount is net of estimated vacancy savings.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_317 - CityFleet – Increase EMS Budget

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	500,000	0	500,000
Contingency	(500,000)	0	(500,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

CityFleet is requesting to move \$500,000 from contingency to external materials & services for additional vended work due to vacancies and customer demands.

CBO Discussion and Recommendation

Recommended as requested. This transfer of \$500,000 from contingency to external materials & services will cover the increased costs for contracted work resulting from vacancies and increased customer demand. Total bureau expenses are not expected to exceed the current budget, as personnel services spending is anticipated to be underspent by almost \$1 million.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_318 - Risk I&C - BIBS Admin IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	13,330	0	13,330
Contingency	(13,330)	0	(13,330)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The purpose of this budget adjustment request is to transfer appropriation from contingency to the IMS account 652253 to pay for the fund's share of a one-time IA charge from BIBS Administration. The one-time charge is to cover the costs of a severance package provided to the former BIBS director as part of the dissolution of the Bureau of Internal Business Services. The amount is net of estimated vacancy savings.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_319 - Risk WC - BIBS Admin IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	13,330	0	13,330
Contingency	(13,330)	0	(13,330)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The purpose of this budget adjustment request is to transfer appropriation from contingency to the IMS account 652253 to pay for the fund's share of a one-time IA charge from BIBS Administration. The one-time charge is to cover the costs of a severance package provided to the former BIBS director as part of the dissolution of the Bureau of Internal Business Services. The amount is net of estimated vacancy savings.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_320 - BIBS Admin - One-time IA charge to funds

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	100,000	0	100,000
TOTAL EXPENDITURES	100,000	0	100,000
REVENUES			
Interagency Revenue	100,000	0	100,000
TOTAL REVENUES	100,000	0	100,000

Bureau Description:

The purpose of this budget adjustment request is to transfer appropriation from contingency to the IMS account 652253 to pay for the fund's share of a one-time IA charge from BIBS Administration. The one-time charge is to cover the costs of a severance package provided to the former BIBS director as part of the dissolution of the Bureau of Internal Business Services. The amount is net of estimated vacancy savings.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_321 - Fire Fac GO Bond-Cash transfer to Debt Srv Fund

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(160)	0	(160)
Fund Transfers - Expense	160	0	160
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The purpose of this budget adjustment request is to transfer \$160 from Fire Facilities GO Bond to debt service fund 302000. The \$160 is all that remains of GO bond proceeds and at this point is best used on GO bond debt service.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: Program Carryover Request

Request: MF_322 - OMF GF Program Carryover-Executive Recruitment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(213,307)	0	(213,307)
External Materials and Services	(60,000)	0	(60,000)
Internal Materials and Services	(15,000)	0	(15,000)
TOTAL EXPENDITURES	(288,307)	0	(288,307)
REVENUES			
General Fund Discretionary	(288,307)	0	(288,307)
TOTAL REVENUES	(288,307)	0	(288,307)

Bureau Description:

This request moves \$288,307 from FY 2017-18 into FY 2018-19 to pay for an Executive Recruitment Program within the BHR General Fund.

CBO Discussion and Recommendation

This package reduces funding in various General Fund cost centers within OMF and will be requested as carryover resources in the FY 2018-19 Fall Supplemental Budget. These resources would be used to fund an executive recruitment strategy within the Bureau of Human Resources, which will be used to recruit the current eight vacant bureau director positions. Funding will be specifically used for recruitment marketing, interview travel, consultant services for recruitments, community engagement services, and relocation fees for the selected candidates. In addition to these resources requested for carryover, recruitment costs can also be supported by vacancy savings within bureaus.

Given the need to fill these critical leadership positions within the City, this carryover request is recommended.

Based on current projections, the Bureau of Human Resources may slightly overspend its General Fund budget, but across all of the Office of Management Finance, overexpenditures are highly unlikely within its General Fund budget. As such, there is no concern for a potential CAFR finding or violation of local budget law as a result of these adjustments and potential overexpenditures. Moreover, CBO notes that reallocating General Fund resources across OMF bureaus to the organization's highest priorities provides additional flexibility, and as such, is a practice worth continuing.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_323 - BTS - Human Resources IA Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(15,000)	0	(15,000)
TOTAL EXPENDITURES	(15,000)	0	(15,000)
REVENUES			
Interagency Revenue	(15,000)	0	(15,000)
TOTAL REVENUES	(15,000)	0	(15,000)

Bureau Description:

This request is to reduce the Bureau of Human Resources interagency with BTS in the Telecom Billable account.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_324 - BTS - CBO IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	16,000	0	16,000
TOTAL EXPENDITURES	16,000	0	16,000
REVENUES			
Interagency Revenue	16,000	0	16,000
TOTAL REVENUES	16,000	0	16,000

Bureau Description:

This request is to increase the interagency between the City Budget Office and BTS to cover additional expenses recorded to the Operations Passthrough account.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_325 - Facilities - Match ONI IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	0	0	23,000
TOTAL EXPENDITURES	0	0	23,000
REVENUES			
Interagency Revenue	0	0	23,000
TOTAL REVENUES	0	0	23,000

Bureau Description:

This package requests to match an IA increase requested by the Office of Community and Civic Life, formerly known as the Office of Neighborhood Involvement.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_326 - Facilities - net zero tech adjustment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	0	0	9,359
TOTAL EXPENDITURES	0	0	9,359
REVENUES			
Interagency Revenue	0	0	9,359
TOTAL REVENUES	0	0	9,359

Bureau Description:

Net zero technical changes to correct for a negative structure. Input by CBO on behalf of OMF.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_327 - BTS - correction to Police grant entry

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	0	0	150,000
TOTAL EXPENDITURES	0	0	150,000
REVENUES			
Interagency Revenue	0	0	150,000
TOTAL REVENUES	0	0	150,000

Bureau Description:

This request corrects a Police Spring BMP entry, allocating a portion of a Police grant to BTS for technology services. This action increases the interagency agreement between BTS and Police by \$150,000 for project X00007, and adjusts BTS contingency by that amount. Input by CBO on behalf of OMF and Police.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_328 - BTS - match PBEM IA

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	0	0	9,711
TOTAL EXPENDITURES	0	0	9,711
REVENUES			
Interagency Revenue	0	0	9,711
TOTAL REVENUES	0	0	9,711

Bureau Description:

This package requests to match an IA increase requested by the Bureau of Emergency Management (PBEM).

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_329 - Fac - IA change with Mayor's Office

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	0	0	20,000
TOTAL EXPENDITURES	0	0	20,000
REVENUES			
Interagency Revenue	0	0	20,000
TOTAL REVENUES	0	0	20,000

Bureau Description:

This package requests to match an IA increase requested by the Mayor's Office.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_330 - PPA Fund adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	0	0	120,000
TOTAL EXPENDITURES	0	0	120,000
REVENUES			
Charges for Services	0	0	120,000
TOTAL REVENUES	0	0	120,000

Bureau Description:

Increase bureau expenses and revenues in the Bureau of Human Resources for Kaiser Payments in PPA Health Fund (707) by \$120,000

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Management & Finance

Type: New Request

Request: MF_331 - Adjustment to Arts Education & Access Fund

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	0	0	175,000
Contingency	0	0	(175,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Entered by CBO per OEO amendment on floor.

Motion to make the following adjustment to the supplemental budget as proposed:

Adjustment in the Bureau of Revenue and Financial Services (Fund 223) of \$175,000 to ensure the Arts Education & Access Fund is not over-expended in the external materials & services major object category. Funding is provided via transfer of existing appropriation from contingency to external materials & services. Update Exhibits 1-4 as necessary to reflect this change.

CBO Discussion and Recommendation

Entered by CBO per OEO amendment on floor.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of the Mayor

Type: Technical Adjustment

Request: MY_007 - Mayor's Office-OEO Tech Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(50,000)	0	(50,000)
External Materials and Services	80,000	0	80,000
Internal Materials and Services	(30,000)	0	(30,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request moves \$80,000 into External Materials and Services from Personnel Services and Internal Materials and Services to better align budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of the Mayor

Type: Technical Adjustment

Request: MY_008 - OEO-Enhanced Security

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	0	0	(20,000)
Internal Materials and Services	0	0	20,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request is a technical adjustment moving \$20,000 from 511100 to 651302 within the Mayor's Office. This is due to an error where the interagency provider added the budget for the enhanced City Hall security to the wrong budget account that is billed at a variable rate.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of the Mayor

Type: Program Carryover Request

Request: MY_009 - FY 2018-19 Program Carryover request

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	0	0	(23,000)
TOTAL EXPENDITURES	0	0	(23,000)
REVENUES			
General Fund Discretionary	0	0	(23,000)
TOTAL REVENUES	0	0	(23,000)

Bureau Description:

Reduce external materials and services in the Mayor's Office by \$23,000, and set aside the resources in program carryover contingency to be reallocated during the Fall Supplemental Budget Process. The \$23,000 will be used to pay for two vacation payouts that are due in FY 2018-19.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Office of Neighborhood Involvement

Type: Technical Adjustment

Request: NI_023 - Space Study Funding source

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	0	0	0
External Materials and Services	0	0	0
TOTAL EXPENDITURES	0	0	0

Bureau Description:

ONI had requested one-time funding of \$23,000 for the EPNO space study in the Spring BMP. When the new funding was denied, the Budget Office funded the study with a reduction in Personnel costs from the Alternative Shelter Housing program. However, that program is expected to expend its full budget. This request shifts the funding from Alternative Shelter to savings from other ONI personnel savings - namely GF discretionary funding allocated to the Liquor Licensing program.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Commissioner of Public Affairs

Type: Technical Adjustment

Request: PA_012 - CPA-OEO Tech Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(15,000)	0	(15,000)
External Materials and Services	0	0	0
Internal Materials and Services	15,000	0	15,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request moves \$15,000 into Internal Materials and Services from Personnel Services to better align budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
 FY 2017-18 Over-Expenditure Ordinance**

Bureau: Commissioner of Public Affairs

Type: Technical Adjustment

Request: PA_013 - CPA - Gateway Center OEO Tech Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(3,000)	0	(3,000)
Internal Materials and Services	3,000	0	3,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request moves \$3,000 into Internal Materials and Services from External Materials and Services to better align budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Parks & Recreation

Type: Technical Adjustment

Request: PK_016 - Parks Debt Issuance Costs

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Bond Expenses	75,000	0	75,000
Contingency	(75,000)	0	(75,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Technical adjustment to budget debt issuance costs for FY 2017-18 Series A Bond. Issuance costs are an administrative cost paid by the bond.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Parks & Recreation

Type: Technical Adjustment

Request: PK_017 - SDC-Golf Loan Payment Realignment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Bond Expenses	21,656	0	21,656
Contingency	(21,656)	0	(21,656)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Technical adjustment to accurately reflect the payment to SDCs in FY 2017-18 for the Colwood Loan. Prior years were interest only payment and that is how the current year was budgeted. However, per Council approved schedule the FY 2017-18 payment includes 5% towards principle. This adjusts the budget to reflect the principle payment.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Parks & Recreation

Type: Technical Adjustment

Request: PK_019 - Grants Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	51,500	0	51,500
External Materials and Services	444,617	0	444,617
Internal Materials and Services	2,100	0	2,100
TOTAL EXPENDITURES	498,217	0	498,217
REVENUES			
Intergovernmental Revenues	498,217	0	498,217
TOTAL REVENUES	498,217	0	498,217

Bureau Description:

Grants Technical Adjustments to realign funds within internal materials and services.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Parks & Recreation

Type: New Request

Request: PK_020 - Service Charge Revenue Shortfall

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
REVENUES			
Charges for Services	(1,000,000)	0	(1,000,000)
General Fund Discretionary	1,000,000	0	1,000,000
TOTAL REVENUES	0	0	0

Bureau Description:

Portland Parks & Recreation (PP&R) requests General Fund Contingency as a precaution to cover potential over expenditure in FY 2017-18. Although bureau spending is on target with budgeted expenses, under collection of budgeted revenues present a risk of a negative net position at year-end. With a potential revenue shortfall over \$2 Million, PP&R has been monitoring budget closely throughout the year, controlling spending, enhancing revenue efforts and continuing to make every effort to eliminate the need for additional General Fund to balance.

This revenue shortfall highlights the bureau's challenge of increasing revenues at a rate to keep pace with substantially increasing costs, particularly as the result of labor costs including outcomes of the Recreation Arbitration and minimum wage increases. PP&R is taking steps to evaluate future revenue projections for the Customer Service Center and Recreation programs to ensure that appropriate adjustments are made to mitigate any risk of similar issues in the next fiscal year.

CBO Discussion and Recommendation

Parks is projected to need an additional \$500,000 to \$1.0 million in General Fund resources so that revenues balance expenditures by year end. This is largely driven by an undercollection of Recreation Services revenues that were not offset by sufficient reductions in other areas of discretionary spending. Specifically, aquatics programming is projected to undercollect revenues by approximately \$780,000 by year end; permits and other revenues received by the Customer Service Center are projected to be undercollected by \$300,000; the Community Music Center is projected to be undercollected by \$90,000. In total, Parks' General Fund revenues are projected to be undercollected by \$2,200,000 by year end. A significant portion of this revenue shortfall will be offset by reductions in discretionary expenses.

CBO recommends that \$1.0 million of General Fund contingency be appropriated to Parks, and offset by a reduction in service charge revenues.

Revenues fell short last year, but have historically exceeded budget amounts. Specifically, revenues fell short last year by approximately \$800,000 whereas revenues exceeded targets between FY 2012-13 through FY 2015-16 by approximately \$400,000 per year. The FY 2018-19 budget maintains – and for certain programs, increases - these unfeasible revenues.

As such, in the near-term, Parks will need to make significant adjustments in the supplemental budget that both reduce budgeted revenues along with corresponding reductions in expenses, depending upon the final revenues by year end and the amount of General Fund discretionary that is needed to balance any overexpenditure.

Over the long term, it will be imperative that bureau continues to work towards a fiscally sustainable budget, realigning program expenses with projected revenues. A critical next step to this realignment will be concluding the current cost-recovery planning process, in which core offerings and necessary resources will be clarified.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Parks & Recreation

Type: Technical Adjustment

Request: PK_021 - Portland International Raceway Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	0	0	75,000
External Materials and Services	0	0	60,000
Internal Materials and Services	0	0	65,000
Contingency	0	0	(200,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Request to increase bureau expenses in personnel services, internal materials and services, and external materials and services in the Portland Parks & Recreation's Portland International Raceway Fund by \$200,000 to ensure that that these categories are not over-expended by year end. Funding is provided via a decrease in appropriation of fund contingency.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Police Bureau

Type: Technical Adjustment

Request: PL_021 - Police OEO Tech Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	0	0	(150,000)
External Materials and Services	(300,856)	0	(300,856)
Internal Materials and Services	0	0	150,000
Capital Outlay	300,856	0	300,856
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The Police Bureau wishes to made adjustments within and between major object categories to align budget allocations with anticipated expense.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Police Bureau

Type: New Request

Request: PL_022 - Police OEO Revenue

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	5,000	0	5,000
TOTAL EXPENDITURES	5,000	0	5,000
REVENUES			
Intergovernmental Revenues	5,000	0	5,000
TOTAL REVENUES	5,000	0	5,000

Bureau Description:

The Police Bureau wishes to recognize and increase budgeted program revenue to match actual revenue in excess of the revised budget with an offset to requirements that will support expenditures. This applies to multiple programs:

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Police Bureau

Type: New Request

Request: PL_023 - Police OEO Grants

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	0	0	0
External Materials and Services	28,787	0	28,787
Capital Outlay	7,653	0	7,653
TOTAL EXPENDITURES	36,440	0	36,440
REVENUES			
Intergovernmental Revenues	36,440	0	36,440
TOTAL REVENUES	36,440	0	36,440

Bureau Description:

The Police Bureau wishes to increase the level of resources and requirements in the Grant Fund budget to accomodate spending by grant and major object category.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Commissioner of Public Safety

Type: Program Carryover Request

Request: PS_004 - CPS-ONI Carryover

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(15,000)	0	(15,000)
TOTAL EXPENDITURES	(15,000)	0	(15,000)
REVENUES			
General Fund Discretionary	(6,861)	0	(15,000)
General Fund Overhead	(8,139)	0	0
TOTAL REVENUES	(15,000)	0	(15,000)

Bureau Description:

This request reduces the General Fund appropriation for the Commissioner of Public Safety by \$15,000 to fund a \$6861 carryover in the Office of Neighborhood Involvement. The funding will be split amongst six East Portland coalitions to mitigate some realignment costs that were approved in the FY 2018-19 budget.

CBO Discussion and Recommendation

The overhead portion of this request will be charged once the funds are carried over, during FY 2018-19. Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Commissioner of Public Safety

Type: Technical Adjustment

Request: PS_005 - CPS-OEO Tech Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(20,000)	0	(20,000)
External Materials and Services	15,000	0	15,000
Internal Materials and Services	5,000	0	5,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request moves \$15,000 into External Materials and Services and \$5,000 into Internal Materials and Services from Personnel Services to better align budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
 FY 2017-18 Over-Expenditure Ordinance**

Bureau: Commissioner of Public Utilities

Type: Technical Adjustment

Request: PU_003 - CPU - OEO Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(20,000)	0	(20,000)
Internal Materials and Services	20,000	0	20,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request moves \$20,000 into Internal Materials and Services from External Materials and Services to better align budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Special Appropriations

Type: Technical Adjustment

Request: SA_018 - SA OEO Technical Adjustments-Net 0

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	30,000	0	30,000
External Materials and Services	(34,560)	0	(34,560)
Internal Materials and Services	4,560	0	4,560
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Special Appropriations Technical Adjustments to align the budget with actuals for COCL/PCCEP, OYVP and CUB Mailer Inserts.

CBO Discussion and Recommendation

This technical adjustment also includes an increase in Personnel Services by \$30,000 for the DCTU contract increase in the administrative assistance costs associated with adminsitring the program. Recommended as requested.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Bureau of Transportation

Type: New Request

Request: TR_039 - Interfund Loan - Grants Cash Balance

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Bond Expenses	13,000,000	0	13,000,000
Contingency	(13,000,000)	0	(13,000,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

In order for the City-wide Grants Fund to avoid ending the year with a negative balance, PBOT must loan the fund the portion which it is responsible for. In total, PBOT will loan up to \$13 million from its Transportation Operating Fund. Only the funds needed after the actual year-end will be executed after the balance has been determined.

CBO Discussion and Recommendation

Recommended as requested. This is a routine, annual request that PBOT makes during Over-Expenditure Ordinances. \$13 million has been recognized in internal loan repayment revenue from the Grants Fund in the FY 2018-19 budget and offset by a decrease in beginning fund balance. Funds are being loaned in FY 2017-18 to prevent negative balances in the Grants Fund at year end.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Bureau of Transportation

Type: Technical Adjustment

Request: TR_040 - Sellwood Bridge

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	4,500,000	0	4,500,000
Contingency	(1,500,000)	0	(1,500,000)
TOTAL EXPENDITURES	3,000,000	0	3,000,000
REVENUES			
Bond and Note	3,000,000	0	3,000,000
TOTAL REVENUES	3,000,000	0	3,000,000

Bureau Description:

The appropriation adjustment is requested for the Sellwood Bridge Project. This is the City match for the project. The match is covered by bond proceed and contingency.

CBO Discussion and Recommendation

Recommended as requested. This payment will bring the City's contribution to the Sellwood Bridge to a total of \$84.8 million. The City agreed to contribute up to \$86 million in funding for the project. The City will have one more final payment as part of required match amount in FY 2019-20 not to exceed the \$86 million total match amount.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Bureau of Transportation

Type: Technical Adjustment

Request: TR_041 - CIP Project Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(600,000)	0	(600,000)
Capital Outlay	3,400,000	0	3,400,000
TOTAL EXPENDITURES	2,800,000	0	2,800,000
REVENUES			
Budgeted Beginning Fund Balance	0	0	0
Intergovernmental Revenues	2,800,000	0	2,800,000
TOTAL REVENUES	2,800,000	0	2,800,000

Bureau Description:

The appropriation adjustment is requested for various CIP. Design/construction for these projects are moving forward faster than expected in the current fiscal year.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
 FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Water Bureau

Type: Technical Adjustment

Request: WA_016 - Hydro Cash Transfer Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
Fund Transfers - Expense	0	0	0
TOTAL EXPENDITURES	0	0	0
REVENUES			
Fund Transfers - Revenue	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

Technical adjustments to align the interfund cash transfers from the Hydroelectric Bond Redemption Fund and the Hydroelectric Renewal & Replacement Fund to the Hydroelectric Operating Fund with the transfer accounts used for City-wide cash transfers.

CBO Discussion and Recommendation

CBO recommends this request.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Water Bureau

Type: Technical Adjustment

Request: WA_017 - Hydro Fleet Interagency Billing

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(30,848)	0	(30,848)
Internal Materials and Services	30,848	0	30,848
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Update the Hydroelectric fleet interagency based on the actual cost of new vehicle purchase without utilization of fleet vehicle reserves. The interagency increase is offset by reduced external materials and services spend.

CBO Discussion and Recommendation

CBO recommends this request.

**CBO Discussion and Recommendations
FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Water Bureau

Type: Technical Adjustment

Request: WA_018 - Survey Interagency Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(15,000)	0	(15,000)
Internal Materials and Services	15,000	0	15,000
Contingency	15,000	0	15,000
TOTAL EXPENDITURES	15,000	0	15,000
REVENUES			
Interagency Revenue	15,000	0	15,000
TOTAL REVENUES	15,000	0	15,000

Bureau Description:

Increase the interagency between Water and Hydroelectric division for additional survey services. The Hydroelectric interagency is offset by reduced external materials and services. The additional interagency revenue for Water increases contingency.

CBO Discussion and Recommendation

CBO recommends this request.

**CBO Discussion and Recommendations
 FY 2017-18 Over-Expenditure Ordinance**

Bureau: Portland Water Bureau

Type: Technical Adjustment

Request: WA_019 - BDS Revenue

	Overexpenditure Requested Adjustments	Overexpenditure Requested Adjustments	Overexpenditure Total Adjustments
REVENUES			
Interagency Revenue	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

This technical adjustment reduces interagency revenues by \$13,000 for engineering services from the Bureau of Environmental Services and increases interagency revenues from the Bureau of Development Services.

CBO Discussion and Recommendation

Recommended as requested.