

Portland Utility Board - Potential Workplan Topics  
April 2019

Priority	Topic	Bureau	Source	Timeline	PUB Meetings	Notes/Next steps	PUB Action/Impact
	Lead/Corrosion control	PWB	PUB		4/2 Update 5/16 followup?	PWB scheduled for update, next steps to be determined	Update, Recommendations
	Community Engagement	BES/PWB	1-Fritz/PWB PUB	April-June 2019 (Membership) July-Sep 2019 (engagement)	4/2 Recruitment May 2019 interviews June 2019 Council July 2019 Onboarding	specifically interest in representation of Native Community on PUB  PUB interest in broadening community engagement (identified during individual check in meetings)	Decision, Recommendations
	Bill Redesign	BES/PWB	3-Fritz/PWB	Spring 2019	5/16 or 6/4?	could the bills be more accessible or contain additional/less information? Per PWB, redesign beginning soon	Recommendations
	Performance Measures – both bureaus	BES/PWB	PUB	Summer/Fall 2019	5/16 BES, 6/4 or 20 PWB Followup in August	important prep for next budget cycle	Recommendations
	Equity update	BES/PWB	PUB/BES		4/2 Introductions Addl Update July?	hiring new manager, OEHR just got new director.	Information, Updates
	Premium pay	BES/PWB	2-Fritz/PWB		Late Summer/Fall?	discussion around paying staff for bilingual capability	?
	Low income assistance program	BES/PWB	PUB	Fall 2019 eval and update?	Fall?	annual report, relation to equity and water conservation. Program evaluation planned after first year.	Update, Recommendations
	Future of Mount Tabor	BES/PWB	4-Fritz/PWB			process for budgeting, equity issues, approach, desired outcomes	?
	Disability issues	BES/PWB	5-Fritz/PWB		Summer/Fall?	information on how PWB and BES are supporting those with disabilities	Update, Recommendations
	Rate methodology, economic pressures and the 2 bureau's ratings and impacts.	BES/PWB	PUB	After July 2019, include new members	Fall/Winter?	Cost of living and where the bureaus outpace that in rate increases - have conversation about that metric or if there is a basis for "catch-up".	Update, Recommendations
	Water Efficiency intersection with Financial Assistance	PWB	Fritz/PWB		Late Summer/Fall?	introduce the Water Smart program	Information, Updates
	Trust in Tap Water	PWB	Fritz/PWB		Late Summer/Fall?	building community support among New Portlanders	Information, Updates
	Drought analysis-Bull Run	PWB	PUB/PWB		Late Summer/Fall?	impacts, communication, misconceptions	Update, Recommendations
	Stormwater auditor report	BES	PUB			director presented but never heard back follow up from consultant hired to find results. Green streets.	Information, Updates
	Comprehensive rate review	BES/PWB	PUB				Information, Recommendations
	Procurement - changes and rate impacts	BES	PUB			charge fees to manage contracts, update on status and costs to BES/PWB	Information, Updates
	BES/Tryon Creek	BES	PUB/BES			financial plan with Lake Oswego	Information, Updates
	Portland Harbor	BES	PUB	receive quarterly updates	March 2019 June 2019 Sept 2019 Dec 2019	rate impacts - how to start discussions with the community	Information, Updates

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	Water Loss	PWB	PUB		4/2/19 Public comment Followup summer?	Raised by public at 4/2 meeting, PUB requested follow up conversation	Recommendations
	Performance Dashboard/Spotlight	BES/PWB	PUB	Develop by Summer or Fall, Ongoing updates		Identify key performance measures that PUB would like to track and then update regularly to track status and impact of decisions.	Update, Recommendations
	CIP/Program progress updates - Washington Park, Willamette Crossing	PWB	PUB	Regular updates requested (Quarterly?)	TBD if needed	PUB chairs interested in updates on major capital projects. Request an update in writing, then Q&A if needed at a meeting (like Portland Harbor updates currently)	Update, Recommendations
	CIP/Program progress updates - Tryon Creek, Biogas plant, dewatering solids	BES	PUB	Regular updates requested (Quarterly?)	TBD if needed	PUB chairs interested in updates on major capital projects. Request an update in writing, then Q&A if needed at a meeting (like Portland Harbor updates currently)	Update, Recommendations
	Staff engagement in national/regional organizations and expertise	BES/PWB	PUB				Information
	Proposed Levy ready district	BES/PWB	PUB	ON HOLD - legislature dependent		Contemplating combination of all the drainage districts - would include the Port, county. Intersects with treatment plant, new authority and revenue. (Jamie - OMF has been taking the lead, includes BES/Parks)	TBD

**Ongoing or Annual topics**

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High	Requested Budget	BES/PWB	PUB	November-May	various	Annual process begins in Fall/Winter through Spring	Recommendations
High	Budget Monitoring	BES/PWB	PUB	Fall - Oct/Nov, Spring - April/May	April 18, 2019	Review of budget submittals, CBO reviews, and may include composing a letter of support/concern	Update, Recommendations
High	Recruitment	BES/PWB	PUB	Winter/Spring	March 2019 April 2, 2019-Update May 2019 - recommendations June 2019 - Council	Turnover annually with recruitment of 3-4 members, include outreach, subcommittee review and recommendations, Council appointment by June	Recommendations
High	Annual Report	BES/PWB	PUB	Fall	September 2019		Update, Recommendations
High	Onboarding	BES/PWB	PUB	July-August	July 2019	Co-chair appointment in July 2019, Onboarding to bureaus and PUB content in first couple months for new members, coordinated by CBO staff and bureaus	Decision, Information
High	Code and Bylaws updates	BES/PWB	PUB	As needed		To be determined as needed	Recommendations