

MF - Office of Management & Finance DP Type Other Adjustments

Request Name: 8417 -DAM Facilities - Increase IA with City Attorney

Package Description

The purpose of this budget adjustment request is to increase the interagency agreement with the City Attorney's Office at their request.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
701000	External Materials and Services		20,000	0	20,000
		Sum:	20,000	0	20,000

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
701000	Interagency Revenue		20,000	0	20,000
		Sum:	20,000	0	20,000

CB - Office for Community Technology DP Type GF Program Carryover

Request Name: 8421 -OCT - Reduce Spring BMP Carryover to Prevent Current Year Overspending

Package Description

The OCT is requesting Council approval to increase general fund budget by \$55k in order to prevent overspending in FY 2018-19. To fund this request, the bureau is requesting that Council reduce the general resources carried over to FY 2019-20 in the Spring BMP for OCT office relocation. In retrospect, the financial analysis that informed that Spring BMP request was flawed due to inconsistency and instability in the bureau budget resulting from the re-establishment of OCT as a bureau mid-fiscal year. The most recent bureau analysis indicates the Spring BMP carryover request was greater than the bureau could afford without exceeding general fund appropriation at year-end.

Service Impacts

Equity Impacts

CBO Analysis

The Office for Community Technology (OCT) requested to carry over \$175K in the FY 2018-19 Spring BMP for costs related to physical relocation (furniture, move costs, tenant improvements, etc.). In addition to this, OCT was allocated \$262k in new General Fund resources, for a total program carryover for relocation costs of \$437k. However, during the last few months of FY 2018-19, OCT has realized that its initial year-end projections (which were utilized to size the availability of underspending for program carryover) were not highly accurate. This was primarily due to three factors: the mid-year reorganization of OCT out of the Office of Management & Finance led to complications in analyzing budget-to-actual spending and projections across two business areas, transfer and re-establishment of positions triggered some retroactive adjustments that were not completely accounted for in projections, and the transfer of open contracts between OMF and OCT created delays in materials & services spending that were not accounted for. OCT has requested to reduce the dollar amount of the \$175K program carryover that was derived from general underspending. This is not a typical action for the OEO; CBO does not typically unwind program carryovers because bureaus are expected to size/scale any program carryover request such that they can still meet their current year requirements. However, given the mid-year reorganization, there are extenuating circumstances that have complicated OCT's year-end projections. This is a unique situation, and in order to prevent over-expenditure, CBO recommends OCT's request for \$55K in new GF resources.

OCT's FY 19-20 budget was reduced by \$55K in the filed documents for the Adopted Budget, offsetting the approval of this OEO request. The full cost of relocation is not yet known, but reduced FY 2019-20 program carryover resources may force OCT to identify other internal resources to cover the full cost of relocation.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	Personnel		55,000	0	55,000
		Sum:	55,000	0	55,000
	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	General Fund Discretionary		55,000	0	55,000
		Sum:	55,000	0	55,000

MF - Office of Management & Finance DP Type Internal Transfer

Request Name: 8422 -BRFS - Clean Energy Surcharge IA

Package Description

This request increases the Revenue Division budget to allow the division to recover costs of services delivered to BPS for collection of Clean Energy Surcharge fund revenue.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	External Materials and Services		16,000	0	16,000
100000	Personnel		10,576	0	10,576
		Sum:	26,576	0	26,576

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	Interagency Revenue		26,576	0	26,576
		Sum:	26,576	0	26,576

MF - Office of Management & Finance DP Type Other Adjustments

Request Name: 8424 -P&D - Decrease IA with PBEM

Package Description

PBEM request to reduce IA with PD

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
703000	External Materials and Services		-35,000	0	-35,000
		Sum:	-35,000	0	-35,000

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
703000	Interagency Revenue		-35,000	0	-35,000
		Sum:	-35,000	0	-35,000

MF - Office of Management & Finance DP Type Other Adjustments

Request Name: 8425 -DAM Facilities - Decrease IA with City Auditor

Package Description

The purpose of this budget adjustment request is to decrease the interagency agreement with the Office of the City Auditor at their request.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
701000	External Materials and Services		-16,101	0	-16,101
701000	Internal Materials and Services		0	0	0
		Sum:	-16,101	0	-16,101

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
701000	Interagency Revenue		-16,101	0	-16,101
		Sum:	-16,101	0	-16,101

MF - Office of Management & Finance

DP Type

Other Adjustments

Request Name: 8426 -DAM Facilities - Increase IA with BPS

Package Description

The purpose of this budget adjustment request is to increase the interagency agreement with the Bureau of Planning & Sustainability at their request.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
701000	External Materials and Services		5,000	0	5,000
		Sum:	5,000	0	5,000
	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
701000	Interagency Revenue		5,000	0	5,000
		Sum:	5,000	0	5,000

OE - Office of Equity & Human Rights DP Type Internal Transfer

Request Name: 8427 -BIBS Contribution to DEEP Event

Package Description

Bureau of Internal Business Services is contributing \$500 for a Diverse and Empowered Employees Program event.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	External Materials and Services		500	0	500
		Sum:	500	0	500
	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	Interagency Revenue		500	0	500
		Sum:	500	0	500

MF - Office of Management & Finance DP Type Other Adjustments

Request Name: 8428 -DAM Facilities - Increase IA with Office of the Mayor

Package Description

The purpose of this budget adjustment request is to increase the interagency agreement with the Office of the Mayor at their request.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
701000	External Materials and Services		30,000	0	30,000
		Sum:	30,000	0	30,000

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
701000	Interagency Revenue		30,000	0	30,000
		Sum:	30,000	0	30,000

MF - Office of Management & Finance DP Type Contingency

Request Name: 8429 -HEALTH FUND OEO ADJ

Package Description

This request transfers funds from health insurance fund contingency to prevent over expenditures within personal services, external material and services (medical claim payments) and internal material and services.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
700000	Contingency		-1,150,000	0	-1,150,000
700000	External Materials and Services		1,000,000	0	1,000,000
700000	Internal Materials and Services		50,000	0	50,000
700000	Personnel		100,000	0	100,000
		Sum:	0	0	0

AT - Office of the City Attorney

DP Type

New GF Request

Request Name: 8430 -Water Main Claims Set Aside

Package Description

On March 16, 2019, a large water main burst in Northeast Portland near Northeast 23rd Avenue and Skidmore Street. At its peak, the burst water main released 40,000 gallons of water per minute into the neighborhood. This type of large water main failure is exceedingly rare, and the failure was unforeseeable. Several residents and others suffered property damage as a result of the water main break and have asserted claims against the City. While the City denies legal responsibility for any damages, the City acknowledges that it would incur costs to defend claims and the results of any litigation can be uncertain. Accordingly, given the scope of the impacts, disputed claims related to the water main break should be resolved for the benefit of the City according to the process established in the ordinance.

The Commissioner-in-Charge of the Water Bureau plans to introduce an ordinance that establishes a process to submit documented claims to the City Attorney's Office, and authorizes the City Attorney's Office to attempt to resolve the claims. The ordinance sets aside a total of \$250,000 to settle all claims, and the ordinance specifies the types of damages and costs the City Attorney's Office is authorized to pay in settlement of a claim. The ordinance requires claimants to execute a full release and an assignment of claims as part of any settlement. Claims must be submitted by July 1, 2019, and the City Attorney's Office must complete processing of the claims by September 30, 2019.

The ordinance sets aside \$250,000 to settle claims submitted to the City Attorney's Office. The ordinance directs the City Budget Office to allocate \$250,000 in current year unrestricted General Fund contingency resources to a Policy Set Aside account via the FY 2018-19 Over Expenditure Ordinance. These funds will be carried over to the FY 2019-20 budget for this purpose, and will be available for appropriation to the City Attorney's Office in the FY 2019-20 Fall Budget Monitoring Process. Currently, there is \$1 million in unrestricted General Fund contingency resources, which will be reduced by the amount transferred to the Policy Set Aside account. The City Attorney's Office may only draw funds from the Policy Set Aside account necessary to settle claims, and any excess money in the account shall remain available as unrestricted General Fund contingency.

Service Impacts

The large water main break was an unforeseeable and exceedingly rare event that had a wide scope of impacts. Several residents and others suffered property damage as a result of the water main break and have asserted claims against the City. Given the scope of the impacts, disputed claims related to the water main break should be resolved for the benefit of the City according to the process established by the ordinance. The goal of the ordinance is to resolve legitimate claims as soon as possible for the benefit of the City and affected claimants, which will allow the City to use its limited resources to efficiently handle other disputed claims, if necessary. Claims will be handled by City Attorney staff with no significant impacts to existing legal service levels.

Equity Impacts

The goal of this ordinance is to resolve legitimate claims as soon as possible for the benefit of the City and affected claimants. An efficient claims resolution process should benefit all those impacted and may reduce the costs and burdens on those making claims.

CBO Analysis

This package seeks to address an urgent and unforeseen issue, which is a criteria for CBO recommended General Fund contingency draws. However, it is not clear if General Fund resources are the most appropriate resource to fund this request. Risk claims are typically funded out of pooled risk funds, which is funded via interagency resources with the Bureau of Risk Management. CBO has concerns about potential unknown future costs or issues that may arise as a result of this action, but defers to the City Attorney's expertise around the legal risk posed by this action. Considering these factors, CBO does not recommend this item but poses it as a policy decision for Council with the guidance of their legal and risk experts. Should the related Ordinance around settling claims be approved by Council, this package would be required to be passed, or the Attorney's Office would be forced to absorb the claims costs.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	Contingency		250,000	-250,000	0
		Sum:	250,000	-250,000	0

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total

Budget Detail

Fund

		2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	General Fund Discretionary	250,000	-250,000	0
	Sum:	250,000	-250,000	0

SA - Special Appropriations

DP Type

Program Carryover

Request Name: 8431 -SA EPAP Program Carryover

Package Description

Program Carryover for the \$150,000 allocation for the EPAP competitive grant program. Funding for the competitive program transferred from the Office of Community and Civic Life in the Spring BMP. The ordinance authorizing the awards for the competitive grant program was heard and approved on Wednesday, May 29. 4 weeks does not allow sufficient time to finalize the grant agreements and encumber the funds in the current fiscal year. This request is to carry over the funds to fiscal year 2019-20 to align with the award and spending of the grants.

Service Impacts

Carryover will allow the city to award grants approved by Council on May 29 for the EPAP competitive grant program.

Equity Impacts

Funding is tied to the East Portland Action Plan

CBO Analysis

This request reduces FY 2018-19 appropriations in the Special Appropriations budget by \$150,000. CBO anticipates that Special Appropriations will request the \$150,000 in funding as a New Request in the FY 2019-20 Fall BMP. CBO recommends this request to support the timing of expenditures from the FY 2018-19 EPAP grant program, given the change in City management of the EPAP grants.

Budget Detail					
Fund					
Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total	
100000	External Materials and Services	-150,000	0	-150,000	
	Sum:	-150,000	0	-150,000	
Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total	
100000	General Fund Discretionary	-150,000	0	-150,000	
	Sum:	-150,000	0	-150,000	

MF - Office of Management & Finance DP Type Contingency

Request Name: 8432 -DAM Facilities appropriation transfers

Package Description

The purpose of this budget adjustment request is to transfer appropriation in the Facilities Services Fund from Contingency to Capital and Internal M&S accounts to prevent an over-expenditure of these major object codes. The request also transfers appropriation from External M&S to Capital.

The Portland Building project is proceeding quicker than the last estimate for the Spring BMP. In addition, costs are hitting major object codes differently than was originally forecast.

Service Impacts

Equity Impacts

CBO Analysis

Spending for the Portland Building project has accelerated and it is expected to continue through the end of the fiscal year. According to the bureau this does not increase the project's overall budget; rather it is a timing issue. OMF will make a complementary adjustment in the Fall Supplemental Budget to true up the project's budget. Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
701000	Capital Outlay		20,000,000	0	20,000,000
701000	Contingency		-17,300,000	0	-17,300,000
701000	External Materials and Services		-3,000,000	0	-3,000,000
701000	Internal Materials and Services		300,000	0	300,000
		Sum:	0	0	0

MF - Office of Management & Finance DP Type Contingency

Request Name: 8433 -BRFS Workers' Comp appropriation transfers

Package Description

The purpose of this budget adjustment request is to transfer appropriation in the Workers' Compensation Fund from Contingency to Personnel Services and External and Internal M&S accounts to prevent an over-expenditure of these major object codes.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
705000	Contingency		-397,000	0	-397,000
705000	External Materials and Services		275,000	0	275,000
705000	Internal Materials and Services		32,000	0	32,000
705000	Personnel		90,000	0	90,000
		Sum:	0	0	0

MF - Office of Management & Finance DP Type Contingency

Request Name: 8434 -BRS Insurance & Claims appropriation transfers

Package Description

The purpose of this budget adjustment request is to transfer appropriation in the Workers' Compensation Fund from Contingency to Personnel Services and Internal M&S accounts to prevent an over-expenditure of these major object codes.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
704000	Contingency		-60,000	0	-60,000
704000	Internal Materials and Services		35,000	0	35,000
704000	Personnel		25,000	0	25,000
		Sum:	0	0	0

EC - Bureau of Emergency Communications

DP Type Other Adjustments

Request Name: 8435 -Intergovernmental True Up

Package Description

Adjusting for Partner Agency True up based on current year expenditures and allows for collection of partner agency 20.63% share. This is partner agency contingency portion from Spring BMP submittal = \$146,289.00. Also adjusting for actual comp set aside = \$4,450.00

Service Impacts

Adjusting for Partner Agency True up based on current year expenditures

Equity Impacts

9-1-1 is accessible to all community

CBO Analysis

Recommended as requested. BOEC Contingency fund stores at the beginning of the fiscal year were made up entirely of the City of Portland's share (79%) of State Revenues over budget. When BOEC drew on this reserve to meet operating costs, a proportional share should have been requested from partner agencies, which is \$146,289. The same methodology was applied to the compensation set-aside amount.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
202000	Personnel		150,739	0	150,739
		Sum:	150,739	0	150,739
	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
202000	Intergovernmental		150,739	0	150,739
		Sum:	150,739	0	150,739

SA - Special Appropriations DP Type Program Carryover

Request Name: 8436 -Special Appropriations Competitive Carryover

Package Description

Carryover FY 2018-19 funding associated with the competitive grant program. Funding the competitive program will not be fully expended or encumbered in FY 2018-19. This request will carry over FY 2018-19 funds that will be expended and encumbered in FY 2019-20.

Service Impacts

Grantees will be able to finalize programs that were started in FY 2018-19

Equity Impacts

Funding awarded to various organization providing services within the City of Portland.

CBO Analysis

This request reduces FY 2018-19 appropriations in the Special Appropriations budget by \$239,985. CBO anticipates that Special Appropriations will request the funding as a New Request in the Fall BMP. CBO recommends this request to support the timing of expenditures from the FY 2018-19 City competitive grant program.

Budget Detail				
Fund				
Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	External Materials and Services	-239,985	0	-239,985
	Sum:	-239,985	0	-239,985

Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	General Fund Discretionary	-239,985	0	-239,985
	Sum:	-239,985	0	-239,985

MF - Office of Management & Finance **DP Type** **Other Adjustments**

Request Name: 8437 -BTS - I-Net Capital Improvements

Package Description

Add appropriation to project to cover anticipated expenses.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	External Materials and Services		513,400	0	513,400
		Sum:	513,400	0	513,400

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Intergovernmental		513,400	0	513,400
		Sum:	513,400	0	513,400

MF - Office of Management & Finance DP Type Contingency

Request Name: 8438 -BTS - Enterprise Network Technology

Package Description

Add appropriation to cover anticipated project expenses

Service Impacts

Equity Impacts

CBO Analysis

This request does not alter the overall budget. The bureau made adjustments in the approved stage for the upcoming budget development year that reduce the FY 2019-20 budget, offsetting this increase. Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Contingency		-201,558	0	-201,558
706000	External Materials and Services		201,558	0	201,558
		Sum:	0	0	0

MF - Office of Management & Finance DP Type Contingency

Request Name: 8439 -BTS - EAM Real Estate Implementation

Package Description

Add funds to project to cover anticipated expenses.

Service Impacts

Equity Impacts

CBO Analysis

This request does not alter the overall budget. The bureau made adjustments in the approved stage for the upcoming budget development year that reduce the FY 2019-20 budget, offsetting this increase. Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Contingency		-200,000	0	-200,000
706000	External Materials and Services		200,000	0	200,000
		Sum:	0	0	0

MF - Office of Management & Finance DP Type Contingency

Request Name: 8440 -BTS - BRFS IA Increase

Package Description

Recognize additional resources from BRFS IA adjustments.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail

Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Contingency		177,000	0	177,000
706000	External Materials and Services		2,000	0	2,000
		Sum:	179,000	0	179,000

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Interagency Revenue		179,000	0	179,000
		Sum:	179,000	0	179,000

PL - Portland Police Bureau

DP Type

Other Adjustments

Request Name: 8441 -PL Grants OE DP

Package Description

This package of adjustments increases appropriation from existing multi fiscal year grant awards to align with expenditures in those grant-funded programs. It also includes adjustments between object categories within grants to prevent over-expenditure.

Service Impacts

The changes in appropriation and adjustments between object categories are crafted to deliver the service levels associated with the grant awards that fund them. Their technical purpose is avoid over-expenditure in grant-funded programs that extend beyond a single fiscal year.

Equity Impacts

This package has no net equity impact.

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
217001	Capital Outlay		61,233	0	61,233
217001	External Materials and Services		102,657	0	102,657
217001	Personnel		185,069	0	185,069
		Sum:	348,959	0	348,959

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
217001	Intergovernmental		348,959	0	348,959
		Sum:	348,959	0	348,959

MF - Office of Management & Finance DP Type Contingency

Request Name: 8442 -BTS - Planning IA Increase

Package Description

Increase the interagency with the Planning bureau.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Contingency		7,000	0	7,000
		Sum:	7,000	0	7,000

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Interagency Revenue		7,000	0	7,000
		Sum:	7,000	0	7,000

MF - Office of Management & Finance DP Type Contingency

Request Name: 8443 -BTS - Human Resources IA Increase

Package Description

Increase interagency with HR.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Contingency		65,596	0	65,596
		Sum:	65,596	0	65,596
	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Interagency Revenue		65,596	0	65,596
		Sum:	65,596	0	65,596

MF - Office of Management & Finance DP Type Contingency

Request Name: 8444 -BTS - Health Fund IA Increase

Package Description

Increase interagency with the Health Fund.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Contingency		50,000	0	50,000
		Sum:	50,000	0	50,000

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Interagency Revenue		50,000	0	50,000
		Sum:	50,000	0	50,000

MF - Office of Management & Finance DP Type Contingency

Request Name: 8445 -BTS - DAM IA Increase

Package Description

Increase IA with DAM.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	External Materials and Services		310,000	0	310,000
		Sum:	310,000	0	310,000

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Interagency Revenue		310,000	0	310,000
		Sum:	310,000	0	310,000

MF - Office of Management & Finance DP Type Contingency

Request Name: 8446 -BTS - Increase IA with Risk

Package Description

Increase IA with Risk.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	External Materials and Services		67,000	0	67,000
		Sum:	67,000	0	67,000
	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
706000	Interagency Revenue		67,000	0	67,000
		Sum:	67,000	0	67,000

PL - Portland Police Bureau

DP Type

Other Adjustments

Request Name: 8447 -PL Cash Xfer to Tech

Package Description

The Police Mobile Data Computer (MDC) project was completed on time and under budget. Funding had been provided by cash transfer from the Technology Reserve. In the FY 2018-19 Spring BMP Council authorized the transfer of \$604,997 back to the Technology Reserve for future Police Bureau technology lifecycle replacement. This action corrects an adjustment made in the Spring BMP which inadvertently miscoded the transaction in reverse.

Service Impacts

The MDC replacement project refreshed the bureau's fleet with new machines at the obsolescence of the previous model. Return of the excess funding to the reserve will help prepare the bureau financially for the next technology refresh.

Equity Impacts

This package has no net impact on equity.

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	Fund Transfers - Expense		604,997	0	604,997
		Sum:	604,997	0	604,997

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	Fund Transfers - Revenue		604,997	0	604,997
		Sum:	604,997	0	604,997

HC - Portland Housing Bureau

DP Type

Other Adjustments

Request Name: 8448 -Over Expenditure Adjustments

Package Description

Various adjustments to appropriations, primarily to enable capital subfund closeouts and cost recovery due to new housing bond financing delivery model. Other adjustments are to cover minor potential over expenditure issues.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	External Materials and Services		0	0	0
213020	Debt Service		30,000	0	30,000
213020	External Materials and Services		-553,079	0	-553,079
213020	Fund Transfers - Expense		563,079	0	563,079
213020	Personnel		50,000	0	50,000
213030	Personnel		7,500	0	7,500
221002	External Materials and Services		0	100,000	100,000
221003	Personnel		-11,000	0	-11,000
221103	External Materials and Services		220,000	0	220,000
225010	External Materials and Services		50,000	0	50,000
225031	Personnel		3,400	0	3,400
226000	Personnel		25,000	0	25,000
226002	Contingency		-10,500	0	-10,500
226002	Internal Materials and Services		10,500	0	10,500
226007	External Materials and Services		10,000	0	10,000
226009	External Materials and Services		50,000	0	50,000
226009	Personnel		15,000	0	15,000
230000	Internal Materials and Services		200,000	0	200,000
230000	Personnel		550,000	0	550,000
404001	Internal Materials and Services		-190,000	0	-190,000
404001	Personnel		-10,000	0	-10,000
404107	Fund Transfers - Expense		10,000	0	10,000
404107	Internal Materials and Services		-20,000	0	-20,000
404107	Personnel		15,000	0	15,000
404108	Personnel		14,679	0	14,679

Budget Detail

Fund		2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
Major Object Name	Expense			
404109	External Materials and Services	2,400	0	2,400
404109	Fund Transfers - Expense	77,600	0	77,600
404110	Personnel	11,000	0	11,000
Sum:		1,120,579	100,000	1,220,579

Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	General Fund Discretionary	0	0	0
100000	Interagency Revenue	0	0	0
213020	Fund Transfers - Revenue	90,000	0	90,000
213030	Miscellaneous	7,500	0	7,500
221002	Intergovernmental	0	100,000	100,000
221003	Miscellaneous	-11,000	0	-11,000
221103	Charges for Services	220,000	0	220,000
225010	Beginning Fund Balance	50,000	0	50,000
225031	Charges for Services	3,400	0	3,400
226000	Fund Transfers - Revenue	25,000	0	25,000
226007	Fund Transfers - Revenue	10,000	0	10,000
226009	Charges for Services	65,000	0	65,000
230000	Fund Transfers - Revenue	750,000	0	750,000
404001	Bond & Note Proceeds	50,000	0	50,000
404001	Fund Transfers - Revenue	-250,000	0	-250,000
404107	Bond & Note Proceeds	5,000	0	5,000
404108	Fund Transfers - Revenue	14,679	0	14,679
404109	Bond & Note Proceeds	80,000	0	80,000
404110	Fund Transfers - Revenue	11,000	0	11,000
Sum:		1,120,579	100,000	1,220,579

PL - Portland Police Bureau

DP Type

Request Name: 8449 -Equipment Replacement Fund Center Correction

Package Description

During the Spring BMP, Police entered lines in form 1900, ID 8071 that received funds into the General Reserve Fund using PLCH000036. The correct Fund Center is within FM which CBO must enter.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail				
Fund				
Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
210007	External Materials and Services	-2,000,000	0	-2,000,000
	Sum:	-2,000,000	0	-2,000,000

Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
210007	Fund Transfers - Revenue	-2,000,000	0	-2,000,000
	Sum:	-2,000,000	0	-2,000,000

FM - Fund & Debt Management

DP Type

Other Adjustments

Request Name: 8450 -Correction for Fund Center Police Package

Package Description

In the Spring BMP, Police entered a package to move resources from their General Fund to the General Reserve fund using a police fund center. This should be a FM fund center instead.

Service Impacts

Equity Impacts

CBO Analysis

This decision package was entered by CBO.

Budget Detail				
Fund				
Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
210007	External Materials and Services	2,000,000	0	2,000,000
	Sum:	2,000,000	0	2,000,000

Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
210007	Fund Transfers - Revenue	2,000,000	0	2,000,000
	Sum:	2,000,000	0	2,000,000

HC - Portland Housing Bureau

DP Type

Other Adjustments

Request Name: 8451 -OEHR IA Increase

Package Description

Increasing OEHR interagency agreement for additional services.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as requested.

Budget Detail

Fund

	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	External Materials and Services		5,000	0	5,000
		Sum:	5,000	0	5,000

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	Interagency Revenue		5,000	0	5,000
		Sum:	5,000	0	5,000

HC - Portland Housing Bureau

DP Type

GF Program Carryover

Request Name: 8452 -Urban League Contract Carryover Adjustment

Package Description

Adjusting requested Spring BMP carryover for Urban League contract based on actual spending in FY 2018-19.

Service Impacts

Equity Impacts

CBO Analysis

In the Spring Supplemental Budget, the bureau requested to carry over \$249,000 for the Urban League contract into FY 2019-20 based on anticipated underspending in the current fiscal year. The bureau is now requesting to partially reverse that carryover based on updated information from the provider, expecting up to \$150,000 in expenditures to occur in FY 2018-19. The bureau can partially absorb this cost, but has requested to reappropriate \$50,000 in FY 2018-19 to ensure that the bureau does not overspend its FY 2018-19 General Fund budget. CBO recommends this request, and adjustments have been made in the Adopted Budget reducing the carryover total by \$50,000 so that these resources could be reappropriated in FY 2019-20.

With this adjustment, \$164,000 remains budgeted in FY 2019-20 for the Urban League contract. Depending on actual expenditures in FY 2018-19, not all of these resources may be required in FY 2019-20. CBO will factor this into recommendations for encumbrance carryovers in the Fall Supplemental Budget, recognizing that the bureau may have additional resources available to support those costs.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	External Materials and Services		50,000	0	50,000
		Sum:	50,000	0	50,000
	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	General Fund Discretionary		50,000	0	50,000
		Sum:	50,000	0	50,000

TR - Portland Bureau of Transportation

DP Type

Other Adjustments

Request Name: 8454 -IA - Services

Package Description

Housing requested PBOT survey a completed apartment complex for them (Headwaters). Housing had PBOT do this survey work because it is a service PBOT provides in a qualified and timely manner. It was also more efficient for PBOT to do this work than for Housing to go through the procurement process for an outside firm to do the same work. This decision package reflects the revenue PBOT received from Housing for providing this service.

Service Impacts

Equity Impacts

CBO Analysis

Recommended as Requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
200000	External Materials and Services		10,500	0	10,500
		Sum:	10,500	0	10,500
	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
200000	Interagency Revenue		10,500	0	10,500
		Sum:	10,500	0	10,500

PK - Portland Parks & Recreation

DP Type

GF Program Carryover

Request Name: 8455 -Parks General Fund DP

Package Description

Eastbank Esplanade - One Time carryover - PP&R requests a cash transfer of Eastbank Esplanade GF One-Time funding to the Capital Fund in the OEO, and then budget the transferred resources in the Fall BMP. This funding will be used to install the new lighting fixtures.

Reasons for the delay for spending these funds:

- No lighting fixtures had been designed or scoped for this funding allocation
- Design process started to determine the accurate fixture needs and requirements for this application • Hired On call contractor to support lighting design
- Coordination time with PBOT to determine the specific fixture (PBOT owns fixtures on the Esplanade as well). The two Bureaus wanted to make sure that the new fixtures matched each other, currently the existing fixtures do not match.
- Continued night visits to dial in the correct wattage for glare reduction with PBOT, Product Manufacturer, and PP&R staff
- Coordination with Procurement to use PBOT on-call contract with Electrical contractor
- These funds will be spent July to December 2019. Carryover of Scholarship Funds for Educational Preschool \$60,000 As part of the FY 18-19 Adopted Budget \$80,000 of GF one-time was provided to support scholarships within the bureau's Educational Preschool program. PP&R has been able to utilize higher than anticipated preschool revenue to support some scholarship need and is requesting to transfer \$60,000 of the General Fund one time to the Parks Trust Fund to utilize in FY 19-20.

Service Impacts

This will allow us to complete two projects funded with GF one-time in FY 18-19: Improvement to the Eastbank Esplanade and providing scholarships to low income youth in the preschool program.

Equity Impacts

The carryover of one time funds for scholarship will allow us to provide financial assistance to low income youth for education al preschool.

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	External Materials and Services		-333,000	0	-333,000
100000	Fund Transfers - Expense		318,000	0	318,000
100000	Internal Materials and Services		-10,000	0	-10,000
	Sum:		-25,000	0	-25,000

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	Interagency Revenue		-25,000	0	-25,000
	Sum:		-25,000	0	-25,000

PK - Portland Parks & Recreation

DP Type

Other Adjustments

Request Name: 8457 -Parks Other Funds DP

Package Description

This package includes balancing entries to allow for the transfer of one-time funds the Parks Capital Funds to complete improvements to the Eastbank Esplanade as well as transfer to the Parks Scholarship Trust Fund to continue to provide scholarships to low income youth in FY 19-20. Other changes include the following: Golf Appropriation Changes + \$200,000 • Golf – Added \$200K revenue, \$200K expenses, net zero change o Increased greens fees revenues at both Heron Lakes and Eastmoreland by \$100K each, based on projections o Increased personnel by \$100K. Having a great year, so bringing on seasonals earlier. o Increased EMS by \$100K. More revenues result in more operating expenses (extra seed, fertilizer, as well as higher food costs and cost of goods) PIR Appropriation Change + • PIR – Reduced revenue by \$205,709, reduced expenses (net) by \$205,709 o Reduced fees by \$205,709. This revenue was adjusted in the BMP, but by too much based on projections o Increased EMS by \$50K. Pump at PIR failed in spring, not able to make adjustment in BMP o Reduced bonded debt by \$242,709. SDC loan payback originally budgeted incorrectly. o Reduced bonded debt interest by \$25K. Same as previous comment. o Increased debt interest expense by \$2K. Interest rates higher than originally projected o Increased Bureau Services by \$10K. Internal labor from central services expected to be up to \$10K. (also budgeted the bureau side for both structures and irrigation, -\$5K each, balanced on their side in EMS)

Service Impacts

See prior package narrative

Equity Impacts

See prior package narrative

CBO Analysis

Recommended as requested.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
220029	External Materials and Services		60,000	0	60,000
402000	External Materials and Services		258,000	0	258,000
603000	External Materials and Services		100,000	0	100,000
603000	Personnel		100,000	0	100,000
604000	Debt Service		-265,709	0	-265,709
604000	External Materials and Services		50,000	0	50,000
604000	Internal Materials and Services		10,000	0	10,000
	Sum:		312,291	0	312,291

	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
220029	Fund Transfers - Revenue		60,000	0	60,000
402000	Fund Transfers - Revenue		258,000	0	258,000
402000	Miscellaneous		0	0	0
603000	Charges for Services		200,000	0	200,000
604000	Charges for Services		-205,709	0	-205,709
	Sum:		312,291	0	312,291

TR - Portland Bureau of Transportation

DP Type

Internal Transfer

Request Name: 8458 -Grants Loan

Package Description

In order for the City-wide Grants Fund to avoid ending the year with a negative balance, PBOT must loan the fund the portion which it is responsible for. In total, PBOT will loan up to \$11.5 million from its Transportation Operating Fund. Only the funds needed after the actual year-end will be executed after the balance has been determined.

Service Impacts

N/A

Equity Impacts

N/A

CBO Analysis

Recommended as requested. This is a routine, annual request that PBOT makes during Over-Expenditure Ordinances. \$11.5 million has been recognized in internal loan repayment revenue from the Grants Fund in the FY 2019-20 budget and offset by a decrease in beginning fund balance. Funds are being loaned in FY 2018-19 to prevent negative balances in the Grants Fund at year end.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
200000	Contingency		-11,500,000	0	-11,500,000
200000	Debt Service		11,500,000	0	11,500,000
		Sum:	0	0	0

FM - Fund & Debt Management

DP Type

Other Adjustments

Request Name: 8459 -Policy Set-Aside for Water Main Break Claim

Package Description

See AT 8430. This decision package was entered by CBO to reflect the allocation of General Fund unrestricted contingency into a policy set-aside account for the City Attorney's Office to be able to request in FY 2019-20.

Service Impacts

Equity Impacts

CBO Analysis

CBO did not recommend this request; see AT 8430 for more information. CBO entered this decision package to reflect the Mayor's Proposed Over-Expenditure Ordinance.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	Contingency		0	0	0
		Sum:	0	0	0

FM - Fund & Debt Management

DP Type

Other Adjustments

Request Name: 8460 -OEO Balancing Package

Package Description

This package represents the entries CBO makes in Fund & Debt Management to balance requests with a General Fund impact.

Service Impacts

Equity Impacts

CBO Analysis

These entries represent movement between different contingency accounts and show the net increase in General Fund resources based on funding being set aside for program carryovers in FY 2019-20.

Budget Detail					
Fund					
	Major Object Name	Expense	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	Contingency		0	0	284,985
		Sum:	0	0	284,985
	Major Object Name	Revenue	2018-19 OE Requested Adj	2018-19 OE CBO/ Council Adj	2018-19 OE Proposed Total
100000	General Fund Discretionary		0	0	284,985
		Sum:	0	0	284,985