



**Bureau of Planning and Sustainability**

Innovation. Collaboration. Practical Solutions.

**M E M O**

**September 9, 2019**

**To: City Budget Office**

**From: Andrea Durbin** 

**Subject: Fall BuMP – Bureau of Planning and Sustainability**

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With this cover memo I am conveying the FY19-20 Fall BuMP submittal for the Bureau of Planning and Sustainability, the Solid Waste Management Fund, the Community Solar Fund, and the Portland Community Energy Fund.

The bureau requests \$120,000 from the General Fund for the City's first Anti-Displacement Action Plan. The BuMP also includes \$101,000 in encumbrance carryover, \$447,000 in Solid Waste Management Fund carryover for public trash cans, \$347,889 in additional revenue from multiple bureaus, and \$434,882 in grants carryover.

Also, the Portland Clean Energy Community Benefit Fund has a beginning fund balance to reflect tax revenue from FY 2018-19.

Thank you.



**PN - Bureau of Planning & Sustainability      DP Type      New Revenue**

**Request Name:** 9217 -BPS Grants

**Package Description**

- Unspent grants fund to spend in FY19-20.
- PN000060 Powell-Division – BHCC \$50,869
  - PN000062 Metro: Multi-Dwelling Development Code \$17,256
  - PN000076 Affordable Housing and Faith Communities \$79,903
  - PN000077 Rossi Farms Develop Plan \$26,288
  - PN000078 State Historic Preservation Grant FY 2017-18 \$980
  - PN000080 SW Corridor Equitable Housing Strategy \$5,123
  - PN000082 Community Collection Events 2019 – METRO \$12,722
  - SD000008 Climate Trust 2002 \$42,000
- New grant funds accepted by council to spend in FY19-20
- PN000084 Metro Streetcar TOD \$81,500
  - PN000086 Bullitt - Resilient Cities \$50,000
  - TR0000284 (X00018.CAP) Powell Division\_Trimet \$22,241

**Service Impacts**

N/A

**Equity Impacts**

N/A

**CBO Analysis**

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
External Materials and Services	111,980	0	0
Internal Materials and Services	0	0	0
Personnel	38,741	0	0
External Materials and Services	234,061	0	0
Internal Materials and Services	3,377	0	0
Personnel	46,723	0	0

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
Intergovernmental	150,721	0	0
Intergovernmental	284,161	0	0

**PN - Bureau of Planning & Sustainability      DP Type      New Revenue**

**Request Name:** 9236 -BPS IAA

**Package Description**

- BDS IA\_Online Permitting System \$72,000 – BDS will cover 50% of the cost of BPS’s full time Business Systems Analyst to assist with testing and improving A7 System, training and documentation.
- OMF IA\_Floodplain Management Update Program \$200,000 – OMF will support 1.0 FTE of BPS’s Planner II position to complete regulatory, administrative and engagement work needed to advance the Floodplain Management Update Program work plan.
- PBOT IA\_PUDL Pilots \$75,889 – This project started for a total of \$175,000 in FY17-18 for BPS to support data management of emerging Smart Cities system, and to develop a communications and community engagement strategy for Smart Cities projects and data applications. \$75,889 is the remaining balance to spend on this project for FY19-20.

**Service Impacts**

**Equity Impacts**

**CBO Analysis**

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
External Materials and Services	75,889	0	0
Personnel	272,000	0	0
Internal Materials and Services	0	0	0

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
Interagency Revenue	347,889	0	0

**PN - Bureau of Planning & Sustainability      DP Type      Technical Adjustments**

**Request Name:** 9308 -BPS Technical Adjustments

**Package Description**

- Technical adjustments to reallocate budget to appropriate programs and GL expenses for General Fund
- Overhead for OMF IA Floodplain Management and Powell Division\_Trimet Grant
- Increase IA amount with Civic Life to support neighborhood cleanup and reduce EMS
- Appropriate IA amount with OMF for DCTU professional development and reduce EMS

**Service Impacts**

**Equity Impacts**

**CBO Analysis**

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total	
External Materials and Services	102,792		0	0
Internal Materials and Services	40		0	0
Personnel	-102,832		0	0
External Materials and Services	-3,494		0	0
Internal Materials and Services	3,494		0	0

**PN - Bureau of Planning & Sustainability**

**DP Type**

**Other Adjustments**

**Request Name:** 9343 -PCEF Debt Services

**Package Description**

Include IAA w/ OMF Debt Services for the interfund loan service provided.

**Service Impacts**

**Equity Impacts**

**CBO Analysis**

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
Internal Materials and Services	10,761	0	0

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
Beginning Fund Balance	0	0	0
Bond & Note Proceeds	10,761	0	0

**PN - Bureau of Planning & Sustainability      DP Type      Encumbrance Carryover**

**Request Name:** 9370 -BPS Encumbrance Carryover

**Package Description**

- Encumbrance carryover from the General Fund to pay for contracts committed in 2018-19, \$101,106.
- Encumbrance carryover from the Solid Waste Management Fund to pay for contracts committed in 2018-19, \$15,000.
- Adjustment to beginning fund balance for the Solid Waste Management Fund to new sidewalk trash containers, \$412,000.
- Carryover recycle rebates received from prior years in the Solid Waste Management Fund to use for green team or other sustainability projects, \$20,000.

**Service Impacts**

**Equity Impacts**

**CBO Analysis**

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
External Materials and Services	101,106	0	0
External Materials and Services	447,000	0	0

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
General Fund Discretionary	101,106	0	0
Beginning Fund Balance	447,000	0	0

**PN - Bureau of Planning & Sustainability      DP Type      New Revenue**

**Request Name:** 9372 -PCEF Coordinator II Position

**Package Description**

Currently in design and development mode, this additional two-year limited term FTE will focus on communications as we prepare to disperse large funds in the near future.

**Service Impacts**

**Equity Impacts**

**CBO Analysis**

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
Personnel	80,000	0	0

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
Beginning Fund Balance	0	0	0
Bond & Note Proceeds	80,000	0	0

Position Detail						
Job Class - Name	FTE	Salary	Supplemental	Statutory	Benefit	Total
30003028 - Coordinator II	1.00	52,679	0	4,030	23,127	79,836
<b>Total</b>	<b>1.00</b>	<b>52,679</b>	<b>0</b>		<b>23,127</b>	<b>79,836</b>

**PN - Bureau of Planning & Sustainability      DP Type      New Revenue**

**Request Name:** 9382 -PCEF Beg Fund Balance

**Package Description**

Appropriate beginning fund balance to include tax revenue invoiced in FY 2018-19.

**Service Impacts**

**Equity Impacts**

**CBO Analysis**

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
Contingency	6,382,669	0	0

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
Beginning Fund Balance	6,382,669	0	0

**PN - Bureau of Planning & Sustainability      DP Type      New GF Request****Request Name: 9383 -Anti-Displacement Action Plan****Package Description**

As part of the FY19-20 budget, City Council allocated \$270,000 from one-time General Fund for staffing and community engagement for development of the City's first Anti-Displacement Action Plan. Additional General Fund is requested for this project to fund "urgent or unforeseen expenses that cannot be absorbed through existing resources". Specifically, \$120,000 in one-time General Fund is requested to increase support for the Anti-Displacement PDX Coalition's capacity to co-lead the task force and work and for the project to deliver the results the city needs. The Anti-Displacement PDX Coalition plans to raise an additional \$30,000 in funds to support their work from sources other than the City.

There are almost 34,000 households at risk of being displaced in Portland. These are low-income renter households living in a gentrifying area that pay more than 30% of their income on rent. Regulated affordable housing units are not available or planned in areas that are most at risk. Even small increases in rents may push these households out of the city to places where they are better able to afford to live.

The 2035 Comprehensive Plan includes a set of anti-displacement policies intended to address the displacement of vulnerable tenants and property owners that can be unintentionally impacted by City actions. These policies are implemented through actions and programs of several different bureaus, but there is no coordinated tracking or planning for the implementation of these policies or a review of the most effective approaches for specific situations. The Anti-Displacement Action Plan project is intended to address this. The project has three core elements focused on residents in Portland:

1. Development of an anti-displacement strategy and monitoring tools for accountability: Build a toolkit of prioritized strategies and actions to address the root causes of displacement in Portland; develop a unified set of results-based performance metrics.
2. Organization and management of a shared leadership group for this work: Create a co-designed and co-convened task force of community groups from the Anti-Displacement PDX Coalition (ADPDX) and leadership of relevant City bureaus (i.e. PHB, Prosper Portland, BPS) to oversee the development, prioritization of residents targeted and strategies deployed, implementation, and continued refinement of the anti-displacement strategy.
3. On-going coordination and growth of the effort: Better coordinate and build relationships within and across City bureaus, community organizations, regional partners, and philanthropic institutions to be more effective, responsive, and creative in pursuit of anti-displacement outcomes for residents, businesses, and cultural areas. Create and approve a formal agreement among City bureaus and with community partners at the Council level.

BPS has been working with the core group from ADPDX to develop a charter for the project and task force. We will complete this phase of work by December. To achieve the outcomes desired and have genuine co-leadership with community for this effort, additional resources are needed to support the ADPDX coalition's effective and continual participation in this work. Specifically, support is needed for the coalition to have a full-time coordinator to lead this work with City staff for the anti-displacement task force and action plan work. Additionally, financial support is needed to compensate for the participation of community organization-based experts and stakeholders from organizations that lack existing resources to meaningfully participate in this joint City-community led process.

**Service Impacts**

The is the first year of a multi-year effort. The first-year tasks are project design, organization and staff work to compile, document and track inputs and outcomes for the City’s current anti-displacement programs. The expected outcomes are the establishment of a regularly-convened task force group charged with coordination and accountability functions; identification of priorities for the anti-displacement strategy, completion of the strategy tracking tools; and the initial work program for additional program development.

In FY19-20, staffing is provided for two FTE at BPS and approximately \$60,000 in funding for support of community organization participation in the project. We are requesting an additional \$120,000 in one-time General Fund to support the coalition’s capacity to co-lead the task force and work. Specifically, a community-based coordinator is needed to support the activities and leadership of grassroots groups committed to mitigating the effects of historic gentrification and displacement, as well as addressing or preventing current impacts as Portland continues to grow. While many community-based organizations are at the epicenter of housing instability and displacement every day, a coordinator creates opportunities for collective impact that would otherwise not be possible given the variable capacity and limited funding of different groups.

From small and burgeoning all-volunteer groups to established non-profits, communities are committed to contributing to a collective model that strategically leverages people power, talent, expertise, and resources. In addition, it is essential that resources are also granted to groups and organizations that commit time to take on significant roles and responsibilities, ensuring that critical community perspectives keep implementation on track to meet equitable outcomes and goals.

BPS has not been able to identify the additional funds from existing resources. If additional funds are not available, ADPDX members have made it clear that they will not be able to participate at the level needed to accomplish FY19-20 outcomes and the desired attention to addressing and reducing City Council’s displacement concerns. At best, the project would become a City staff-driven technical exercise of documenting current City activities; this would not meet the expectations in City Council’s directive to develop to BPS in the FY19-20 budget process.

The project/program could be postponed to next fiscal year, but with that would be the delay of the City’s anti-displacement action plan. The project/program already will be multi-year and done in phases. Postponement of the work by one year would likely delay decisions on new zoning code provisions proposed to increase housing production and options in response to the housing emergency declared by City Council. It also will make it difficult to proceed with major infrastructure, transportation, and transit investments that have the potential to increase gentrification and displacement risks.

The need for support of community participation was anticipated during budget development. However, the community coalition has made it clear that additional resources are needed to support their level of participation needed to undertake this work.

**Equity Impacts**

With long-standing racial and economic disparities, some of which stem from racialized land-use and mortgage-lending practices, gentrification and displacement of communities is one of the most important issues to address in ensuring equity. Tracking and monitoring the impacts of collective City policies on displacement is inherently a racial equity strategy. Approximately half of Portlanders live in an area that was identified as at risk of gentrification and displacement. These areas have a much higher share of people of color than other parts of the city.

About 40% of people who live in a Displacement Risk Area (DRA) identify as a person of color, compared to about 20% for other parts of the city. Those who live in areas experiencing early- or mid-stage gentrification have even higher shares of people of color.

Racial composition of Displacement Risk Areas (DRA) by risk stage, compared to other parts of the city.

**CBO Analysis**

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
External Materials and Services	120,000	0	0

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
General Fund Discretionary	120,000	0	0

## Prior Year Fund Reconciliation Report

Bureau of Planning & Sustainability

### 100 - General Fund

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<b>EXPENDITURES</b>	<b>2018-19 Revised Budget</b>	<b>2018-19 Actuals</b>	<b>Percent of Actuals to Revised</b>
Personnel	9,319,190	9,315,631	99.96%
External Materials and Services	1,112,399	978,649	87.98%
Internal Materials and Services	34,869	32,138	92.17%
<b>TOTAL EXPENDITURES</b>	<b>10,466,458</b>	<b>10,326,419</b>	<b>98.66%</b>

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<b>REVENUES</b>	<b>2018-19 Revised Budget</b>	<b>2018-19 Actuals</b>	<b>Percent of Actuals to Revised</b>
Charges for Services	0	0	
Miscellaneous	0	5,175	
General Fund Discretionary	7,845,431	0	0%
Interagency Revenue	1,822,418	1,778,311	97.58%
General Fund Overhead	798,609	0	0%
<b>TOTAL REVENUES</b>	<b>10,466,458</b>	<b>1,783,486</b>	<b>17.04%</b>

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#### Expenditure Discussion

BPS requests about \$101,000 in one-time General Fund thru encumbrance carryover to pay for purchase orders committed in FY18-19 to continue technical work and communication needs for the Planning and Smart Cities programs.

#### Revenue Discussion

BPS requests encumbrance carryover about \$101,000 from the General Fund discretionary resource to support work on Planning and Smart Cities. In addition, the IAA shows about \$44,000 in IAA revenue which BPS isn't billed due to position vacancies in the bureau.

## Prior Year Fund Reconciliation Report

Bureau of Planning & Sustainability

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### 217 - Grants Fund

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<b>EXPENDITURES</b>	<b>2018-19 Revised Budget</b>	<b>2018-19 Actuals</b>	<b>Percent of Actuals to Revised</b>
Personnel	1,065,073	816,263	76.64%
External Materials and Services	646,313	445,637	68.95%
Internal Materials and Services	228,866	204,492	89.35%
<b>TOTAL EXPENDITURES</b>	<b>1,940,252</b>	<b>1,466,392</b>	<b>75.58%</b>

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<b>REVENUES</b>	<b>2018-19 Revised Budget</b>	<b>2018-19 Actuals</b>	<b>Percent of Actuals to Revised</b>
Intergovernmental	1,940,252	1,377,251	70.98%
<b>TOTAL REVENUES</b>	<b>1,940,252</b>	<b>1,377,251</b>	<b>70.98%</b>

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#### Expenditure Discussion

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The variances are due to continuation of Metro and other grant projects. The remaining balances of these multi-year grants are requested to be carried over into FY19-20 and are included in this Fall BuMP. The total grants carryover amount is about \$265,000.

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#### Revenue Discussion

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All grants ending in FY18-19 are fully billed except those that are multi-year grants, for which the remaining balance will be carried over into FY19-20 through this Fall BuMP. Most of the grant revenue is on a reimbursable basis.

## Prior Year Fund Reconciliation Report

Bureau of Planning & Sustainability

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### 224 - Community Solar Fund

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<b>EXPENDITURES</b>	<b>2018-19 Revised Budget</b>	<b>2018-19 Actuals</b>	<b>Percent of Actuals to Revised</b>
External Materials and Services	47	0	0%
Fund Transfers - Expense	78	78	100%
Ending Fund Balance	71,893	0	0%
<b>TOTAL EXPENDITURES</b>	<b>72,018</b>	<b>78</b>	<b>0.11%</b>

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<b>REVENUES</b>	<b>2018-19 Revised Budget</b>	<b>2018-19 Actuals</b>	<b>Percent of Actuals to Revised</b>
Miscellaneous	9,520	9,720	102.1%
Beginning Fund Balance	62,498	0	0%
<b>TOTAL REVENUES</b>	<b>72,018</b>	<b>9,720</b>	<b>13.50%</b>

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#### Expenditure Discussion

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None.

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#### Revenue Discussion

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None.

## Prior Year Fund Reconciliation Report

Bureau of Planning & Sustainability

### 229 - PDX Clean Energy Community Benefits Fund

<b>EXPENDITURES</b>	<b>2018-19 Revised Budget</b>	<b>2018-19 Actuals</b>	<b>Percent of Actuals to Revised</b>
Personnel	191,790	16,641	8.68%
External Materials and Services	79,424	17,413	21.92%
Internal Materials and Services	26,576	5,990	22.54%
<b>TOTAL EXPENDITURES</b>	<b>297,790</b>	<b>40,044</b>	<b>13.45%</b>

<b>REVENUES</b>	<b>2018-19 Revised Budget</b>	<b>2018-19 Actuals</b>	<b>Percent of Actuals to Revised</b>
Taxes	0	6,382,669	
Bond & Note Proceeds	297,790	0	0%
Miscellaneous	0	-12	
<b>TOTAL REVENUES</b>	<b>297,790</b>	<b>6,382,657</b>	<b>2,143.34%</b>

#### Expenditure Discussion

BPS budgeted \$297,790 for the initial phase of the Portland Clean Energy Fund implementation in the FY18-19 Spring BuMP. Personal services were underspent as the budget projection assumed hiring the Program Manager in addition to the three Coordinator IIs for the team earlier in the year. However, the Program Manager position was filled for only 3 weeks at the end FY18-19, while only one Coordinator II position was filled for 1.5 weeks in FY18-19. In addition, there was significant budget for other BPS staff time to be billed to PCEF which did not in fact happen. Materials and Services were underspent as most staff hires were delayed until FY19-20.

#### Revenue Discussion

The Portland Clean Energy Community Benefits Initiative is the result of Ballot Measure 26-201 that was passed by Portland voters in November 2018. The Portland Clean Energy Community Benefits Fund represents an estimated \$54 million to \$71 million in new annual revenue for clean energy and clean energy jobs in Portland, with a focus on benefitting low-income residents and communities of color. The initiative will provide grants from the fund to qualified nonprofit organizations carrying out programs to deliver on the goals of the measure.

BPS requested an interfund loan from the Solid Waste Management Fund for \$297,790 to support the initial phase of program implementation in FY18-19. All reasonably-necessary program-related expenses covered by the Solid Waste Management Fund in FY18-19 and FY19-20 will be reimbursed from the Portland Clean Energy Fund in FY19-20.

## Prior Year Fund Reconciliation Report

Bureau of Planning & Sustainability

### 605 - Solid Waste Management Fund

EXPENDITURES	2018-19 Revised Budget	2018-19 Actuals	Percent of Actuals to Revised
Personnel	2,546,831	2,348,636	92.22%
External Materials and Services	2,176,059	1,360,142	62.5%
Internal Materials and Services	1,679,643	1,566,898	93.29%
Debt Service	370,209	72,001	19.45%
Contingency	112,593	0	0%
Fund Transfers - Expense	1,202,422	1,202,422	100%
Ending Fund Balance	4,504,097	0	0%
<b>TOTAL EXPENDITURES</b>	<b>12,591,854</b>	<b>6,550,100</b>	<b>52.02%</b>

REVENUES	2018-19 Revised Budget	2018-19 Actuals	Percent of Actuals to Revised
Licenses & Permits	3,110,704	3,283,389	105.55%
Charges for Services	4,372,595	4,120,802	94.24%
Miscellaneous	108,624	141,752	130.5%
Interagency Revenue	5,000	5,000	100%
Beginning Fund Balance	4,994,931	0	0%
<b>TOTAL REVENUES</b>	<b>12,591,854</b>	<b>7,550,942</b>	<b>59.97%</b>

#### Expenditure Discussion

BPS is requesting \$412,000 in SWMF program carryover for the continuation of the Public Trash Can Expansion project, which was budgeted to fund the public trash can expansion efforts. Some of the contracts associated with the project expired in FY18-19. The delay in the contract renewal is due in part to a creation of a new procurement exemption that allows a limited number of vendors, comprised solely of COBID certified contractors, to bid for City waste collection contracts. The program budget includes a combination of both commercial and residential solid waste funds based on public trash cans serving both commercial and residential customers. This also explains the variance in EMS.

#### Revenue Discussion

BPS collected the residential franchise and commercial tonnage fees as planned.

Service Area	Bureau Name	Decision Package Title	Package Description	Funded in	Year Funded:	Package Funding	Package FTE	Package Status	Package Update
Community Development	Bureau of Planning & Sustainability	Portland Clean Energy Community Benefits	The Portland Clean Energy Community Benefits Fund is the result of a ballot initiative pass by Portland voters in November 2018 (Measure 26-201) that places a 1% business licensing surcharge on certain large retailers. Once at scale, the Fund represents an estimated \$50-70 million in new annual revenue for clean energy and clean energy jobs in Portland. Non-profit organizations, alone or in partnership with for-profit companies, schools and/or other government agencies, can apply for grants from this revenue to weatherize homes, install solar and other renewable energy projects, provide job and contractor training, expand local food production and build green infrastructure.	FY2019 Spring BMP	FY 2019	221254		Complete	Three program staff have been hired to support the implementation of PCEF. Additional recruitments are currently underway, with another position offer recently accepted and another pending acceptance. The PCEF Committee recruitment and selection process is underway, with the first 5 committee members anticipated to be appointed in September 2019. A "PCEF Resource Potluck" Kickoff event is planned and scheduled for September 18, 2019 to inform, connect and inspire potential grant applicants.
Community Development	Bureau of Planning & Sustainability	5% GFOG reduction	To meet the requested 5 percent cut, BPS would need to cut three positions and contract funding as follows.  These cuts eliminate or significantly reduce the bureau's ability to undertake three projects related to addressing the current housing emergency. These projects were identified as those to be affected by cut because they depend on a level of staffing that matches the cut positions and/or they depend on professional service funding that would not be available with the cut. Also, they were selected because, while they are priorities, the bureau has more discretion to postpone or cut these projects compared to other comparable workplan items.  a. Addressing barriers to Shelter for Extremely Low-Income Households and Individuals This project will work on ways to expand housing options for extremely low-income and homeless households. The options include a range of types of shelter and housing such as mass shelters, tent campgrounds, villages of shelter pods, single-room-occupancy buildings, tiny houses on wheels and RVs, and smaller manufactured homes or ADUs.  BPS will work with the Joint Office on Homeless Services and other City bureaus to identify, evaluate, and pursue zoning and other City code changes, and programmatic actions that could be taken to advance the most promising of these options.  b. Preservation of Middle Housing in SE Portland This is the first part of an 18-month long project to recommend zoning code or map changes to preserve older market-rate affordable housing and historic structures in the inner-most single-dwelling neighborhoods surrounding the Central City. In FY 18-19 the project team will inventory and assess the supply of existing apartments and duplexes and update the historic resources inventory in the study area.	FY 2018-19 Adopted Budget	FY 2018-19	(436,241)	-3.0	Complete	5% CUT taken. Work on the preservation of middle housing in SE Portland has been deferred indefinitely. The bureau sought grant funding for the Macadam Plan District project but was unsuccessful. A grant was received from DLCD to support initial consultant research on Group Living codes, which was one component of the project to address barriers to shelter and housing for extremely low-income households. One-time funds were requested in the FY 19/20 budget to continue this housing-related work.
Community Development	Bureau of Planning & Sustainability	FY 2017-18 Carryover	Request GF Carryover to reprogram 1-time salary savings to cover analysis contracts for implementation of projects to increase housing supply and options and advance equitable development in East Portland (\$200,000); and complete the Portland Urban Data Lake (PUDL) pilots (\$68,500).0	FY 2018-19 Adopted Budget	FY 2018-19	268,500		Complete	The planning programs have either spent or encumbered most of the carryover funds.
Community Development	Bureau of Planning & Sustainability	Solid Waste transfer to HUCIRP	BPS has an interagency agreement of \$1,000,000 with the Office of Management and Finance to undertake solid waste cleanup activities and dispose of waste on public properties and rights-of-way. Solid waste related costs, such as cleanup crew costs and disposal fees, are eligible for funding from the Solid Waste Management Fund.	FY 2018-19 Adopted Budget	FY 2018-19	1,000,000		Complete	Fully billed by OMF by year end based on invoices received they are billing for solid waste related activities. BPS will continue to fund this effort.
Community Development	Bureau of Planning & Sustainability	\$50,000 for SW Corridor and SW Equitable	\$50,000 one-time funding request is to support the creation of a formal SW Corridor "Collaborative" organization to carry on the work of the SW Equitable Development Strategy. The Collaborative will be organized with nonprofits in the SW corridor, including housing providers, philanthropy, and some rental/tenant services groups.  In other regions such as Denver, Chicago, and the Bay Area, public/private collaboratives like proposed here have proven to be a best practice in creating broad buy-in to major transit and affordable housing investments.  The funds would build a foundation for this collaborative by organizing community interests and supporting the work of community-based organizations currently working together and with the City of Portland on anti-displacement strategies. Metro has already committed an additional \$50,000 as part of a larger grant to BPS. The funds would be competitively awarded in a grant to a non-governmental organization working in the SW Corridor. We anticipate another round of funding in in FY 19-20, after which the Collaborative would be in a position to seek private funding.	FY 2018-19 Fall BMP	FY 2018-19	50,000		Complete	These funds are being paired with funds from Metro (\$50,000), and the City of Tigard (\$20,000). Funds have been disbursed.
Community Development	Bureau of Planning & Sustainability	Misc. Revenue_SWMF	Request misc. revenue carryover from the Solid Waste Management Fund to continue work. • Fix-It Fair sponsorship received from Energy Trust of Oregon in FY 2017-18 to be expensed in 2018-19, \$1,500. • Recycling Rebates received from garbage haulers from past years to be expensed by bureaus, \$20,000.	FY 2018-19 Fall BMP	FY 2018-19	21,500		Complete	Fix-It Fair carryover helped pay for extra mailings and the increased cost of postage. The events were a success with over 1,500 attendees. Recycling rebates received from haulers will be expensed by city bureaus.
Community Development	Bureau of Planning & Sustainability	Inter-Agency Agreements	1. IAA with PBOT for Streetcar System Extension: \$77,000 IAA from PBOT to BPS for Streetcar System Extension, which BPS helps the project team on land use policy, employment and housing impacts, equity analysis and community involvement.  2. IAA with OMF and BES for Floodplain Management Update funded the following new positions: • 0.75 FTE GIS Technician II funded by OMF special appropriations for \$26,491 and by BES for \$50,000. GIS analyses to determine the impact of existing and proposed regulations on natural floodplain function and storage and floodplain habitat; creates new maps as needed and correct existing GIS layers. • 1 FTE City Planner II-Environmental funded by OMF special appropriations for \$143,067. City Planner II conducts review to identify river-dependent and river-related development along the Willamette River, and analyses Portland regulations and development to support the work of FMUP.  3. City's Title 13 Specified Animals Code: Special Appropriation of \$60,636 from OMF to BPS for Title 13 Specified Animals code, which involves a customer helpline, issuing permits and enforcement activities.	FY 2018-19 Fall BMP	FY 2018-19	357,194	1.8	Complete	Work under way on all three IAAs. The streetcar-related IA with PBOT is largely complete and a report will be available by June. BPS, PSI, and Metro were awarded a grant from the FTA to expand this project and develop a larger work plan. Floodplain work with BES and OMF is in progress. BPS continues to implement the Title 13 Specified Animals (chicken/rooster) code.
Community Development	Bureau of Planning & Sustainability	Encumbrance Carryover_SWMF	Request encumbrance carryover from the Solid Waste Management Fund to pay for contracts committed in 2017-18, total \$364,000. • Daisy Cloud Contract No. 31001189, DPO No. 22235630, \$11,500 • Community Energy Project Contract No. 31001191, DPO No. 22229774, \$15,000 • Public Trash Cans Expansion, Spring BuMP program carryover approved by City Council, \$337,500	FY 2018-19 Fall BMP	FY 2018-19	364,000		Complete	Community Energy Project Contract No. 31001191, DPO No. 22229774, \$15,000 is complete. Going forward, will no longer be funded from SWMF. Daisy Cloud Contract task order was completed. Public Trash Can Expansion was significantly delayed due to development and execution of a new special procurement program.

Community Development	Bureau of Planning & Sustainability	\$188,000 One-Time Request for DOZA Project	Total \$188,000 one-time request to complete DOZA project •\$118,000 is to develop schematic designs to test staff's proposals which occurs in FY18-19 and being performed under an already signed contract with DECA Architects. Funding from GF is needed because the original source of funding - an IA w/ BDS - is no longer available due to permit fee shortfalls. •\$70,000 is needed to continue a currently filled Planning Assistant position we have working on DOZA. Funding from GF is needed because the original source of funding - an IA w/ BDS - is no longer available due to permit fee shortfalls.	FY 2018-19 Fall BMP	FY 2018-19	118,000		In Progress	A Discussion Draft of the DOZA proposal has been published. A Proposed Draft will be released later this year and will be the subject of hearings with the Design Commission and Planning and Sustainability Commission. Proposals will reach Council for their consideration in early 2020.
Community Development	Bureau of Planning & Sustainability	convert limited-term to regular positions	BPS is requesting the positions funded by Metro, Solid Waste Management Fund, General Fund, and BDS IAA to be converted from Limited Term to Regular/Permanent positions. These positions have been funded by these resources for 3+ years and expect the funding to be continued in future years.	FY 2017-18 Fall BMP	FY 2017-18	-	-	Complete	Limited-Term positions are converted to Regular thru P4 except one, which BPS is working with BHR to convert the position from LT to Regular and determine the appropriate classification.
Community Development	Bureau of Planning & Sustainability	End of Metro Funds	This cut reflects the conclusion of Metro grant funding for BPS planning projects addressing multi-dwelling code and the Powell-Division transit corridor. This cut affects the bureau's ability to complete the Better Housing by Design and Powell-Division transit corridor projects. These projects were initiated with Metro grant funds which will be exhausted before project completion.	FY 2017-18 Adopted Budget	FY 2017-18	(61,806)	(0.50)	Complete	This cut reflects the conclusion of Metro grant funding for BPS planning projects addressing multi-dwelling code and the Powell-Division transit corridor.
Community Development	Bureau of Planning & Sustainability	FY 2016-17 Carryover: Beach Access	The City completed its planned work on the Eastbank Riverfront Plan and the Central City Potential Swimming Beach Sites Study (Swimming Study) in fall 2016. The final Eastbank Riverfront Plan (March 2017) recommends a riverfront that includes habitat restoration with compatible public recreation enhancements including a swimming beach and a dock. The Swimming Study researched river swimming programs elsewhere to help develop site and safety criteria that were used to evaluate and rank five potential beach site locations in the Central City. Both of these plans are currently scheduled for City Council hearings on May 31, 2017, and acceptance by resolution. This work has generated considerable interest in creating pop up beaches in summer 2017 and 2018 and perhaps future years. We also anticipate that there may be even more work identified at, or following, the May 31 hearing. Therefore, we request program carry over of \$13,000. The bureau will present the final Eastbank Riverfront Plan and Central City Potential Swimming Beach Sites Study to Council in May 2017. It is expected that this hearing will result in further planning workload for the bureau, and interest has been expressed in creating "pop up beaches" in Summer 2017 and beyond. At this time, the immediate resources required by BPS are not clear, and expenses related to implementing these sites will likely fall primarily to other bureaus. CBO recommends the carryover request, but given the uncertainty around expenses, suggests this issue be revisited in the Fall supplemental budget to make any necessary realignments between bureaus for costs related to this project.	FY 2017-18 Adopted Budget	FY 2017-18	13,000		Complete	Project was presented to City Council September 2018.
Community Development	Bureau of Planning & Sustainability	FY 2016-17 Carryover: Floodplain Regulation	In 2016, NOAA Fisheries issued a biological opinion that concluded that development in the floodplain jeopardizes the continued existence of salmon, steelhead and other species listed as threatened or endangered under the Endangered Species Act. FEMA is responsible for addressing the issues raised in the biological opinion and providing direction to local communities on how to regulate development in the floodplain. FEMA indicated that guidance will likely not be ready until 2018. The bureau carried over approximately \$16,000 from FY 2015-16 in the Fall supplemental budget for a contract related to this project. The Federal Emergency Management Agency (FEMA) has signaled that it will not release local guidance for regulating floodplain development until 2018. Accordingly, the bureau has requested to carry over the remaining \$10,000 to the next fiscal year, which CBO recommends.	FY 2017-18 Adopted Budget	FY 2017-18	10,000		Complete	Tasks funded by this adjustment are complete.  In 2016, NOAA Fisheries issued a biological opinion that concluded that development in the floodplain jeopardizes the continued existence of salmon, steelhead and other species listed as threatened or endangered under the Endangered Species Act. The Federal Emergency Management Agency (FEMA) is responsible for addressing the issues raised in the biological opinion and providing direction to local communities on how to regulate development in the floodplain.  On March 5, 2018, FEMA released a summary of their proposed implementation strategy for a one-month review period. Once they receive and consider comments, the implementation strategy will undergo National Environmental Policy Act (NEPA) review. Once that process is complete they will issue their final guidance for regulating floodplain development. BPS expects to need to use these funds in 2019 to prepare for an anticipated compliance date of approximately January 2020.
Community Development	Bureau of Planning & Sustainability	FY 2016-17 Carryover: Historic Resource Inventor	In process of contracting consultant (Convergence Architecture - MWBE). The project timeline takes them through August 31, 2017, so we expect to carryover \$15,000 of the \$49,000 to FY 2017-18. The bureau is in the process of contracting out the final project work, to be completed in Summer 2017. BPS does not expect to encumber these funds before the end of the fiscal year. CBO recommends carrying over the remaining funds (\$15,000) into FY 2017-18 to complete the project.	FY 2017-18 Adopted Budget	FY 2017-18	15,000		Complete	Consultant report complete
Community Development	Bureau of Planning & Sustainability	FY 2016-17 Carryover: Off-Road Cycling	BPS anticipates that the final consultant work for ~\$15k will take place in July and August 2017. In the FY 2016-17 Fall supplemental budget, the bureau received an additional \$40,000 in one-time resources for an extended public process around this project. The bureau requests to carry forward the remaining \$15,000 for the final consultant work to take place in Summer 2017, which CBO recommends.	FY 2017-18 Adopted Budget	FY 2017-18	15,000		Complete	The tasks related to this stage of the project have been completed with the public review of the discussion draft. City Council hearings on the final report have been delayed but are expected in 2019.
Community Development	Bureau of Planning & Sustainability	Home Energy Scores	The requirement that all houses listed for sale in Portland have Home Energy Scores takes effect January 1, 2018. To ensure that this requirement does not create barriers for low-income sellers, Council directed BPS to establish a mechanism to assist those sellers. Until the requirement takes effect, it is difficult to estimate the possible volume of sellers who will request assistance; the funding requested here is a conservative estimate that we believe is more than sufficient and should provide ample assurance to Council and stakeholders that these resources are available if necessary.	FY 2017-18 Fall BMP	FY 2017-18	150,000		Complete	Home Energy Score is still funding policy compliance for income qualified home sellers, but at a much lower amount (\$15,000). For FY 18-19, this was funded from SWMF. For FY 19-20, low-income policy compliance will be funded from a combination of GF and grant carryover.
Community Development	Bureau of Planning & Sustainability	Housing	This Decision Package will allow BPS to initiate or complete three projects that address aspects of the current housing crisis and the ability to meet Portland's long-range housing needs. The three projects are: 1. Complete the Residential Infill Project (\$387k, one-time GF) 2. Complete the Better Housing by Design Project (\$197k, one-time GF) 3. Initiate the SW Corridor Equitable Housing Strategy (\$172k, on-going GF)  1. Complete Residential Infill Project This project responds to the housing emergency and to community concerns about the scale of in-fill housing in single-dwelling zones. The project is designed to result in additional smaller housing options in single family neighborhoods. In December 2016 City Council directed BPS to develop code and map amendments that implement the recommendations in the Concept Report with amendments. BPS has begun this work, which will take 18 months to complete. The work plan includes development of zoning code and map amendments, an extensive public review process, and a formal legislative process involving the Planning and Sustainability Commission and City Council.  2. Complete the "Better Housing by Design" (BHBD) Project The Better Housing by Design project will revise development and design standards for Portland's multi-dwelling residential zones outside the Central City. Between now and 2035, 80% of Portland's housing growth will be in multi-family buildings and other compact housing types. A large portion of this new housing will be located in Portland's multi-dwelling zones. The Better Housing by Design project is updating Zoning Code, street connectivity and other regulations to ensure new construction better meets the needs of current and future residents.  The project will help meet Portland housing needs by improving multi-dwelling building design and development to: • Help meet Portland's diverse housing needs, e.g., housing that is affordable	FY 2017-18 Adopted Budget	FY 2017-18	584,350	3.50	In Progress	The Residential Infill Project and Better Housing by Design have been combined into the Housing Opportunity Initiative on which City Council begins deliberation in September 2019. Better Housing by Design is expected to be complete by Nov 2019. Residential Infill will be complete Feb 2020.  The SW Corridor Equitable Development Strategy is complete and was adopted by City Council October 2018.
Community Development	Bureau of Planning & Sustainability	Ongoing General Fund Reduction	This cut eliminates funds for contracts that provide analysis of transportation, economic, and environmental issues related to code amendments. It also cuts part of a Management Analyst position that has provided demographic and housing analysis. Without these contracts and position, policymakers will have less information on which to base their decisions and the City may be more vulnerable to appeal.	FY 2017-18 Adopted Budget	FY 2017-18	(81,038)	(0.25)	Complete	This cut eliminated funds for contracts to analyze transportation, economic, and environmental issues related to code amendments. The bureau has been able to partially off-set this through savings in other programs and reprogramming of grant funds.

Community Development	Bureau of Planning & Sustainability	Planning & Smart Cities carryover	Request GF carryover to • reprogram 1-time salary savings to cover analysis contracts for implementation of projects to increase housing supply and options and advance equitable development in East Portland, \$200,000 • complete the Portland Urban Dat	FY 2017-18 Spring BMP	FY 2017-18	(268,500)		Complete	
Community Development	Bureau of Planning & Sustainability	Public Trash and Energy Score carryover	Public Trash and Energy Score Carryover, funded by SWMF • Request carryover to fund committed Public Trash Can contracts, \$337,500 • Request carryover to fund committed Home Energy Score contracts, \$75,000	FY 2017-18 Spring BMP	FY 2017-18	-			
Community Development	Bureau of Planning & Sustainability	reallocate budget between major expenses	To reallocate budget appropriations between major expense categories. • Request \$50,000 for grant to Zero Net Cities project and reduce personnel services, funded by Grant SD000008. • Reduce EMS by \$70,000 and increase personnel services to support the Mandatory Food Scrap Rollout, funded by SWMF. • Reallocate \$40,000 in Personnel Services (due to delays in hiring) to Consultants for the Smart Cities project, funded by GF.	FY 2017-18 Fall BMP	FY 2017-18	-		Complete	The Zero Net Cities project has not commenced nor will any positions be hired in the future. The eventual project manager, a current City employee (Vinh Mason), is working closely with the grant recipient to draft the agreement so the City's goals are clearly stated. The Ordinance for the grant agreement will go to City Council in early April and funds will be spent before the end of the current fiscal year. No money has been spent on this project and we do not anticipate any delays or changes to the grantees nor to the scope of the project.  To prepare for the launch of a business food scrap requirement, we needed an additional position to focus on PR, messaging and collateral. We filled the position and expect to fully spend the \$70,000 allotted.  Smart Cities: As a result of delay, and a decision to extend the pilots from 6 months to 1 year to give us time to more thoroughly test and evaluate the Funding for the Portland Urban Data Lake (PUDL) pilot platforms, we are asking to carryover \$68,500 of BPS Smart Cities Program funds to FY18/19 to be able to fully scope and fund a year long pilot, and to allow sufficient time for contract negotiations with the various vendors involved in the project.
Community Development	Bureau of Planning & Sustainability	Smart Cities	Emerging technologies are creating new ways to use the wealth of urban data to inform key policy decisions, improve delivery of city services, and address city goals. Transportation, equity, public health, economic opportunity, community engagement and carbon emissions are all areas in which we can anticipate improvements through leveraging urban data. Multiple bureaus, including the Bureaus of Planning and Sustainability, Transportation, and Technology Services, the City Budget Office, the Office of Community Technology and PDC have been involved in initial "smart city" projects applying emerging technologies to long-standing city priorities. Private-sector firms, ranging from large tech firms to local startups, have approached the city about potential partnerships, and Portland State University is actively developing opportunities connected to city functions and priorities.  Urban data and emerging technologies are currently being applied to serve city needs in a range of application areas including green infrastructure, transportation, disaster preparedness, public Wi-Fi, human services, and commercial and residential energy. City staff participate in a wide variety of national smart city initiatives, including the MetroLab Network, Transportation for America, the Global City Team Challenge, and Bloomberg's What Works Cities.  To coordinate effectively across bureaus and build partnerships among public, private, and academic institutions requires dedicated staffing. This Decision Package will help coordinate and manage citywide, cross-agency smart cities strategy and projects. The two requested positions will enable the city to make the most of our existing partnerships, build on work already done by BPS, PBOT and others, and ensure the long-term sustainability of related projects.  Establishing a smart city strategy and structure in coordination with other bureaus, regional agencies, Portland State University and private-sector partners will ensure that Portland smart city projects advance the city's goals around equity, resiliency, and affordability. Successful implementation of this	FY 2017-18 Adopted Budget	FY 2017-18	236,039	2.00	Complete	Tasks funded by this adjustment are complete.  This Decision Package supports management of a citywide, cross-agency smart cities strategy and projects.  The funding supports two new positions will enable the city to make the most of our existing partnerships, build on work already done by BPS, PBOT and others, and ensure the long-term sustainability of related projects. These two, new regular management analyst positions have been filled.  So far the project has: • Established a shared vision, strategic priorities and implementation projects for the city in partnership with PBOT, CBO, BTS and other internal and external agencies. • Established 3-5 regional smart cities priorities through participation in the Regional Smart Cities Action Plan, a regional effort led by PSU. • An adopted open data policy, open data program and system of governance. • Coordinate of at least three pilot projects in partnership with other bureaus. Pilot projects already underway are a network of connected, low-cost air quality sensors, the deployment of ~300 AT&T Spotlight Node sensors on street lights in East Portland. Both are in coordination with PBOT, BTS, PSU and others.
Community Development	Bureau of Planning & Sustainability	Complete Single-Dwelling Development Code Project	In FY15-16, the bureau started a project to respond to three issues related to recent concerns about the scale of in-fill housing in single-dwelling zones. This often is from infill development that involves demolition of existing houses or development on previously undeveloped lots created by property ine adjustments and historically platted narrow/small lots.  When begun, the project was intended to be complete in the first quarter of 2017. The project has now been broken into two phases.  Phase One will be complete by December 2016 and will include adoption of code changes related to Topic #1 above.  Phase Two will be complete by December 2017 and will cover the other two Topics.	FY 2016-17 Adopted Budget	FY 2016-17	361,380	2.40	In Progress	The Residential Infill Project and Better Housing by Design have been combined into the Housing Opportunity Initiative on which City Council begins deliberation in September 2019. Better Housing by Design is expected to be complete by Nov 2019. Residential Infill will be complete Feb 2020.
Community Development	Bureau of Planning & Sustainability	Transit Corridor Development and CC2035 Planning	To meet the requested 5% cut, the bureau believes it must cut a Program Coordinator position that was intended for a new dedicated bureau lead for coordination among land use, development, transportation and transit planning.  Specifically, this position would guide the work of other line staff on new transit corridors such as Powell/Division and SW Barbur and redevelopment along civic corridors such as 82nd Avenue.  The elimination of this position will reduce the amount and depth of this work. The responsibilities will no longer have a lead staff and will be divided among other project staff. This package also cuts a City Planner I position that is important for completion of the Central City 2035 (CC2035) Plan and for continued Central City planning after CC2035.	FY 2016-17 Adopted Budget	FY 2016-17	(209,232)	(2.00)	Complete	To meet the requested General Fund cut, BPS cut a Program Coordinator position whose function was to coordinate among land use, development, transportation and transit planning; and cut a City Planner I position in the Central City 2035 (CC2035) Plan and for continued Central City planning after CC2035.  As a result of these cuts, a. BPS support for PBOT planning projects has been reduced to a minimum; b. Tasks have been dropped or shifted to positions funded by Metro grants; c. CC2035 schedule has been delayed, and d. Funds were found to extend by six months a limited-term position that was set to expire.
Community Development	Bureau of Planning & Sustainability	Design Overlay Zone Assessment — Implementation	Starting in FY15-16, the bureau with BDS is undertaking an assessment of the City design review system.  The assessment will be performed by an independent consultant team. Contract and project management will be provided by BPS. Work on the assessment is expected to be complete in December 2016.  Following the assessment, BPS needs to undertake several projects to implement the assessment's recommendations and to otherwise improve the design review system.	FY 2016-17 Adopted Budget	FY 2016-17	115,110	1.25	Complete	The Design Overlay Zone Assessment (DOZA) is a joint BPS-BDS project. BDS provided BPS with \$115,110 to hire a consultant to assess the City's Design Overlay Zone. The consultant was hired and the funds will be spent by May 2017.  This package funds essential project staff.  The Assessment was complete and draft recommendations were presented to the Commissions and the public in January 2017. The consultant's final recommendations will be presented to City Council in April 2017. Staff will spend the rest of this fiscal year (May-June 2017) developing a workplan with BDS to implement the recommendations.
Community Development	Bureau of Planning & Sustainability	Public Trash Can Expansion	BPS currently provides public place garbage collection for 600 garbage cans in seven business districts at an annual cost of about \$400,000. This decision package would extend public place garbage collection to 24 additional business districts throughout the city. In FY16-17, service would expand to five new areas, with a similar phased expansion in each of the following four years. The total expansion will add approximately 825 additional garbage cans in 24 new service districts.	FY 2016-17 Adopted Budget	FY 2016-17	380,020	1.00	Complete	Carryover request of \$337,500 was made in the 18/19 Fall Bump. Program under spent due to delays cause by the development and execution of a new procurement process.
Community Development	Bureau of Planning & Sustainability	Salmon Safe	Salmon-Safe is a 501(c)3 nonprofit organization based in Portland whose mission is to transform land management practices so Pacific salmon can thrive in West Coast watersheds. Salmon-Safe has become one of the region's leading ecolabels with more than 95,000 acres of farm and urban lands certified in Oregon, Washington, California, and British Columbia. In 2004, Portland Parks & Recreation became the first parks organization in the country to earn the Salmon-Safe certification, and Parks was recertified in 2012. In 2013, in his address at World Environment Day, Mayor Hales challenged all City operations to obtain Salmon-Safe certification, making Portland the nation's first Salmon-Safe certified city.	FY 2016-17 Adopted Budget	FY 2016-17	48,000		Complete	In October 2016 City Council formally accepted Salmon-Safe certification for the major City operational bureaus with resolution 37244. The \$48,000 appropriated in the 16-17 add package was disbursed to Salmon-Safe by the end of 2016, and the bureaus of Environmental Services, Water, Transportation, Fire and Rescue, and Office of Management are now proceeding to carry out the recommendations in the Salmon-Safe certification report.

Community Development	Bureau of Planning & Sustainability	Completion of New Comprehensive Plan	City Council adopted the new 2035 Comprehensive Plan in December 2016, including land use map, capital project list and supporting documents. This package was submitted to the State Department of Land Conservation and Development.  Also later in FY16-17, City Council is expected to approve the first set of code and zoning map changes needed to implement the new Comprehensive Plan. With submittal of these deliverables, the City will have completed its submissions to satisfy State Periodic Review requirements.	FY 2016-17 Adopted Budget	FY 2016-17	175,664	0.55	Complete	The tasks related to this decision package are complete. The new Comprehensive Plan was adopted by City Council in 2016 and placed into effect by Ord. No. 188695 on May 24, 2018.
Community Development	Bureau of Planning & Sustainability	Sustainability	This package reduces staffing for BPS sustainability programs, slowing the implementation of the Climate Action Plan and Climate Change Preparation Strategy and reducing capacity to respond to new opportunities, such as grant solicitations. The cut also shifts some core program management staff (0.1 FTE) to grants, delaying immediate impacts but creating the potential for future volatility.	FY 2016-17 Adopted Budget	FY 2016-17	(63,132)	(0.50)	Complete	This cut package has been implemented, with a full-time position in the bureau's Climate Plan team reduced to half-time. This has slowed implementation of the City's Electric Vehicle Strategy and reduced staff time available to coordinate across bureaus on the City's Climate Change Preparation Strategy.
Community Development	Bureau of Planning & Sustainability	FY 2015-16 Carryover: BPS one-time GF projects	See update.	FY 2016-17 Adopted Budget	FY 2016-17	341,300		Complete	Inclusionary Housing, \$35,000 BuMP Update: In December 2016, the City Council adopted changes to Title 33 (Zoning) and Title 30 (Housing) to implement the Inclusionary Housing program. The program became effective on February 1, 2017. BPS continues to work on Title 33 (Zoning) code amendments to codify the program.  BPS used this funding to hire an intern to assist with public outreach (event logistics) and public testimony organization related to the Title 33 (Zoning) code amendments. The funding also covered additional expenses related to BPS staff overtime to meet the demands and deadlines of the legislative process with the Planning and Sustainability Commission and City Council to complete this project by December 2017.  BPS contracted with EcoNorthwest for a series of meetings and presentations to the Planning and Sustainability Commission (PSC) to assist with the discussion about the relationship between the Inclusionary Housing Program and the research and findings from EcoNorthwest's Economics of Inclusionary Development Report for the Urban Land Institute.  BPS continues to work on Title 33 (Zoning) code amendments to fine tune the Inclusionary Housing requirements, specifically the density bonuses, in the Central City Plan District and the new Mixed Use zones that will be presented to City Council in 2017.  Salmon Safe, \$10,000 BuMP Update: In Fall 2016, City Council passed a resolution that certified Portland as a Salmon Safe City, contingent on the City meeting the conditions of approval over the next five years. BPS coordinated the work of five city bureaus (Fire and Rescue, PBOT, Water, OMF and BES) and the Salmon-Safe organization to get to that milestone. Since adoption, the partner bureaus began completing tasks to meet these conditions including developing a new Fire and Rescue bureau policy on pesticide use, a water management plan for Mt. Tabor, and PBOT's consideration of using NaCl as a de-icing agent, among other things. In addition, several bureaus are continuing their work on integrated pest management plans and preparing landscape management policies for various facilities. Post certification publicity focused on Tri Met advertising on buses proclaiming Portland and the first Salmon-Safe City. BPS fully expended the allocated funding.
Community Development	Bureau of Planning & Sustainability	IAA w/ BUREAUS	To appropriate bureau to bureau IAA's for services provided by BPS. Services include DOZA with BDS, Mapping Application and Street Car Analysis with PBOT, and Business Outreach with Water.	FY 2016-17 Fall BMP	FY 2016-17	211,002	0.33	In Progress	Tasks funded by this adjustment are complete.
Community Development	Bureau of Planning & Sustainability	OFF-ROAD CYCLING	Off Road Cycling project is proving to be more complex and taking more time to work through issues with Bureau staff and Project Advisory Committee (and eventually public). Schedule is expected to extend to June 2017. BPS has some funds in reserve that could cover any needed additional technical consultant work, but we need additional funds for facilitation of 3-4 additional Project Advisory Committee meetings and a half-time CSA to support the public engagement process.	FY 2016-17 Fall BMP	FY 2016-17	40,000		In Progress	Project report is complete. Awaiting discussion by City Council.
Community Development	Bureau of Planning & Sustainability	Bureau to Bureau IAA	Request bureau to bureau IAA. • \$10,000 to PBOT to provide Central Eastside Freight Access and Circulation Impact Assessment Study. • \$32,300 to PBOT to survey three sample top of bank sites along the Willamette River to compare and align the automated LIDAR mapping method with an on-the-ground mapping protocol used by Portland Bureau of Transportation (PBOT) survey crews. • \$10,000 to PBOT to support a Regional Smart Cities Implementation Plan in coordination with PSU, TriMet, and others. PBOT is providing funding to PSU for the City's share of the costs, and BPS will contribute \$10k to supplement PBOT's own resources for this. • Additional \$3,500 to ONI from \$7,811 to \$11,311 to support the Neighborhood Cleanup efforts.	FY 2016-17 Spring BMP	FY 2016-17	20,000		Complete	Tasks funded by this adjustment are complete.  Projects are included in the FY2017-18 Fall BuMP. • \$10,000 to PBOT to provide Central Eastside Freight Access and Circulation Impact Assessment Study. • \$29,790 to PBOT to survey three sample top of bank sites along the Willamette River to compare and align the automated LIDAR mapping method with an on-the-ground mapping protocol used by Portland Bureau of Transportation (PBOT) survey crews. • \$10,000 to PBOT to support a Regional Smart Cities Implementation Plan in coordination with PSU, TriMet, and others. PBOT is providing funding to PSU for the City's share of the costs, and BPS will contribute \$10k to supplement PBOT's own resources for this.
Community Development	Bureau of Planning & Sustainability	program carryover	Request budget appropriation to be carried over into FY 2017-18. • Off-Road Cycling Plan, \$15,000 • Historic Resource Inventory, \$15,000 • Federally Mandated Floodplain Regulation Update, \$10,000 • Beach Access, \$13,000.	FY 2016-17 Spring BMP	FY 2016-17	(53,000)		Complete	Tasks funded by this adjustment are complete.  <u>Off-Road Cycling Plan</u> , \$15,000. See above (Row 23)  <u>Historic Resources Inventory</u> , \$15,000. - Final report is due September 2017. Based on recommendations, in early 2018 BPS will develop a historic resources database and mapping application that must be augmented by data entry and field testing to ensure inventory procedures and database systems are reliable prior to public launch.
Community Development	Bureau of Planning & Sustainability	appropriate additional funds	Request additional funds to support deconstructions activities and 100% Renewable Energy for City Operations. • \$17,000 from Solid Waste Management Fund to continue supporting deconstruction activities authorized/committed in 2014-15. • BPS is contracting with an outside firm to analyze the City's options to buy 100% renewable energy directly from a supplier, \$12,500.	FY 2016-17 Spring BMP	FY 2016-17	29,500		Complete	BPS contract with 3Degrees to analyze City options for getting to 100% renewables has been completed and this PO is closed.
Community Development	Bureau of Planning & Sustainability	Bureau to Bureau IAs	Appropriate bureau to bureau IA's \$4K w/ BDS to sponsor landlord trainings, provided by BDS \$14,500 w/ PBOT to support growing transit communities, provided by BPS Reduce \$28995 in IA w/PBOT for the SW Corridor project, provided by BPS \$2K w/ Water to support Business Sustainable activities, provided by BPS \$10,741 w/ Housing to support Central City Bonus and Transfer Study, provided by BPS	FY 2015-16 Fall BMP	FY 2015-16	\$ (1,754)		Complete	IA w/ PBOT for growing transit communities - BPS contribution to the match for a grant application to ODOT. The Growing Transit Communities Plan will identify and prioritize improvements that would make getting to the bus and using the bus, a safer and more convenient option along sections of bus lines 87, 77, and 20. Work will be complete by October 2016.  IA w/ PBOT for SW Corridor - The budget was adjusted, in year two of a multiyear IA, to reflect higher than anticipated spending in the previous year. The work from that IA is complete. BPS provided public involvement assistance, land use analysis, and project management. The work resulted in a series of decisions by the project steering committee in 2015.
Community Development	Bureau of Planning & Sustainability	Deconstruction Incentive	\$4K w/ BDS	FY 2015-16 Fall BMP	FY 2015-16	\$ 50,000		Complete	In July 2016, Council adopted a new deconstruction requirement that took effect October 31, 2016. Prior to the ordinance, BPS expended all the remaining incentive funds to 25 project and concluded the grant program.
Community Development	Bureau of Planning & Sustainability	Inclusionary Housing Code	\$14,500 w/ PBOT to support growing transit communities, provided by BPS	FY 2015-16 Spring BMP	FY 2015-16	\$ 40,000		Complete	Work was related to CC2035 plan. Results were accepted by City Council and incorporated into proposed zoning code changes.
Community Development	Bureau of Planning & Sustainability	Innovation Grant	Reduce \$28995 in IA w/PBOT for the SW Corridor project, provided by BPS	FY 2015-16 Fall BMP	FY 2015-16	\$ 10,000		Complete	The innovation micro-grant project includes: • Actual census counts conducted - one at the convention center and the other in the mosque (on Stark); • Interviews conducted with the census gatherers, who are young men from the East African All Star League - to validate the count strategy and the count itself; • Final report.

Community Development	Bureau of Planning & Sustainability	Planning Realignment	\$2K w/ Water to support Business Sustainable activities, provided by BPS	FY 2015-16 Adopted Budget	FY 2015-16	\$ (66,500)	(1.20)	Complete	Final invoice submitted 6/16
Community Development	Bureau of Planning & Sustainability	FY 2014-15 Carryover: Single-Dwelling Development	\$10,741 w/ Housing to support Central City Bonus and Transfer Study, provided by BPS	FY 2015-16 Adopted Budget	FY 2015-16	\$ 150,000		Complete	Report was made to City Council in November 2016. Code amendments were developed. These were later replaced by code for the Inclusionary Housing Program.
Community Development	Bureau of Planning & Sustainability	Zenger Farms	This \$30,000 General Fund one-time appropriation will be granted to Friends of Zenger Farm to support the organization's Nutrition Education and Food Access Project, which seeks to improve access to healthy food and increase nutrition, food budgeting, gardening and food preparation knowledge.	FY 2015-16 Adopted Budget	FY 2015-16	\$ 30,000		Complete	City Council authorized a \$30,000 grant agreement with Friends of Zenger Farm in January 2016 to support Zenger's Nutrition Education and Food Access Project. BPS subsequently provided the grant funds to Zenger to support cooking workshops for over 2,000 youth and adults and help pilot the area's first Prescription Community Supported Agriculture program that enables health clinic staff to prescribe fresh produce to low-income residents.
Community Development	Bureau of Planning & Sustainability	FY 2014-15 Carryover: Off-Road Cycling	The Off-Road Cycling Plan project will develop a citywide master plan for mountain biking trails and facilities. The plan will provide a vision for the system, assess community needs, evaluate site feasibility, and identify recommendations for the future	FY 2015-16 Adopted Budget	FY 2015-16	\$ 300,000		Complete	Tasks funded by this adjustment are complete.  The Portland Off-road Cycling Master Plan project will develop a citywide plan for a system of off-road cycling facilities for a variety of users, including children, adults and families.  The project is led by BPS in collaboration with Portland Parks & Recreation, the Bureau of Environmental Services, Bureau of Transportation, the Portland Water Bureau and other local government and community partners.  The project published recommendations for public comment in Fall 2017. In 2018, the Project Advisory Committee and the Portland Parks Board made comments on the proposed master plan, which need to be reconciled with
Community Development	Bureau of Planning & Sustainability	Beach Access Master Plan	BPS will coordinate a multi-bureau/multi-stakeholder process to develop a beach and habitat restoration area on the Willamette River. Work is funded with \$150,000 of General Fund one-time resources and \$150,000 from PDC and half of an FTE.  The priority site is on the east side of the river between the Marquam and Hawthorne bridges. By the end of FY 2015-16, it is anticipated that we will have conducted a feasibility study to ensure that no fatal flaws exist on the chosen site, developed a preliminary design for the beach, dock and restoration site, developed recommendations for the operating of a riverine swimming beach, and developed initial cost estimates and an implementation timeline.	FY 2015-16 Adopted Budget	FY 2015-16	\$ 300,000	0.50	Complete	Report was presented to City Council in October 2016. BPS coordinated a multi-bureau/multi-stakeholder process that led to development of the Eastbank Crescent Riverfront Plan (March 2017) and the Central City Potential Swimming Beach Sites Study (October 2016), which informed the Eastbank Crescent plan. The Eastbank Crescent plan developed preliminary concepts for habitat restoration and public access/recreation. The swimming sites study ranked 5 potential beach sites on site and safety characteristics including the beach at Eastbank Crescent. City Council accepted the Eastbank Crescent plan (Resolution 37294) and the swimming study (Resolution 37293) at a public hearing on June 7, 2017. City Council directed staff to seek funds to coordinate with OMSI and other property owners and to develop a refined Eastbank Crescent riverfront concept that integrates habitat restoration with public recreation elements including facilities for non-motorized boaters and implements plan elements concurrently. City Council directed Portland Parks and Recreation to implement a pilot swimming beach program in the summer 2017.
Community Development	Bureau of Planning & Sustainability	Single-family Development Regulations	This package funds 2.6 FTE totaling \$265,212 and \$67,000 in materials and supplies from General Fund one-time resources, and the bureau will also allocate another 2 FTE to the project.  The project will affect approximately 140,000 residential properties and almost all neighborhoods, which requires extensive public outreach and engagement. This project prepares the city for successful growth, implements the Comprehensive Plan and responds to the healthy connected neighborhoods priority by reporting on recent infill housing, evaluating options, recommending approaches and implementing code changes.	FY 2015-16 Adopted Budget	FY 2015-16	\$ 332,212	2.60	Complete	Report to City Council on results of the concept development phase in November 2016. This will be followed by a code development and legislative process phase that will be complete in December 2017.
Community Development	Bureau of Planning & Sustainability	Completion of Central City Plan update - CC2035	The bureau will receive \$284,200 of General Fund one-time resources to add 2.0 FTEs to the team working to complete the update of the Central City Plan by the end of FY 2015-16. This includes completion of the policy plan as well as implementing code updates. The add package also funds consultant analysis to analyze feasibility and options for the alignment and design of the Green Loop.	FY 2015-16 Adopted Budget	FY 2015-16	\$ 284,200	2.00	Complete	The project schedule was delayed due to the PHB's Inclusionary Zoning project. Central City code re: bonuses was dependent on the final decisions re: IZ. Changes were made based on the IZ project to the CC2035 Plan Proposed Draft. After two public hearings in July and August 2016 and 9 worksessions from September 2016-May 2017, the Planning and Sustainability Commission voted to recommend the CC2035 Plan to City Council for final adoption. Current schedule has the CC2035 Plan Recommended Draft before City Council at public hearings in September 2017. Then City Council worksessions with staff on public testimony in the fall and early winter will lead to City Council amendments and final action on the Plan, which is anticipated to happen in January 2018.

**Bureau Performance Narrative**

Key Performance Measures	Measure Type Name	FY 2016-17 Actuals	FY 2017-18 Actuals	FY 2018-19 Target	FY 2018-19 Actuals	FY 2019-20 Target	Strategic Target	Details
PN_0021	Percentage of Portlanders Living in a Complete Neighborhood	65%	63%	67%	67%	66%	80%	<p>As we add new housing units to the city, most have occurred in Complete Neighborhoods (about 67% last year). However, many housing units are still not in a Complete Neighborhood. Further, we have not updated the Complete Neighborhood geography in a few years, so it does not account for changes in commercial services or infrastructure investments that have occurred that would mark a neighborhood as "complete."</p> <p>Many factors, including a strong construction industry and poor recycling markets that result in marginal paper and plastics heading to the landfill, have combined to bring Portland's recovery rate to its lowest in a decade. Portland continues to reach out to residents and businesses to ensure Portland's recycling is clean and marketable, work with regional and state partners and work to find new markets for materials Portlanders want and expect to recycle.</p>
PN_0022	Percentage of waste recycled or composted	63%	54%	54%	54%	56%	90%	

**Bureau of Planning & Sustainability**

Prior Year Performance Reporting

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SD_0008	Percentage reduction in per person carbon emissions from 1990 levels	OUTCOME	41%	41%	41%	39%	42%	90%	Communitywide emissions are calculated annually using a variety of sources of data. Carbon emission reductions have plateaued in recent years due to a variety of factors including weather, growth and increased emissions from the transportation sector.
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Other Performance Measures	Measure Type Name	FY 2016-17 Actuals	FY 2017-18 Actuals	FY 2018-19 Target	FY 2018-19 Actuals	FY 2019-20 Target	Strategic Target	Details
PN_0014	Percentage of significant natural resources protected through non-regulatory and/or regulatory measures	83%	84%	83%	84%	85%	90%	The CC2035 adoption added protections to the Central City which boosted the actual to about 84%. Adoption of the River Plan / South Reach will increase coverage to 85%. The remaining 5% will be accomplished through the Ezone Map Correction Project and the floodplain work.
PN_0024	Levels of Employee Engagement	4.02	4.02	4.02	N/A	4.10	4.40	This measurement is based on the Gallup Q12 Poll that BPS has historically done on a biannual basis. Due to leadership and major staffing changes, we did not conduct this survey in FY18-19.

Bureau of Planning & Sustainability

Prior Year Performance Reporting

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Other Performance Measures	Measure Type Name	FY 2016-17 Actuals	FY 2017-18 Actuals	FY 2018-19 Target	FY 2018-19 Actuals	FY 2019-20 Target	Strategic Target	Details
PN_0025 Amount of public testimony received by the Planning and Sustainability Commission (in person, via the MapApp or otherwise in writing)	OUTCOME	979	2,721	2,721	116	2,700	2,700	The amount of public testimony the PSC receives each year is based on the number of projects that are presented to them for which they make a recommendation to City Council. This number can vary greatly year-to-year depending on the work and project type from the bureaus that require recommendations on their projects.
PN_0026 Percent of employees that attended at least one equity-related training per year	WORKLOAD	N/A	98%	98%	98%	100%	100%	Percent of employees who have attended an equity or diversity training, conference, program, etc in FY18-19 remained consistent.
PN_0027 Total amount of outside funding or in-kind support for the Smart Cities program secured through grants, partnerships or other funding mechanisms.	OUTPUT	N/A	\$200,000	\$100,000	\$170,000	\$200,000	\$500,000	This is total outside or other agency funding or in-kind received by the Smart City PDX program in FY19/20 as of 8/27/19. Funding to date includes Azure cloud credits from Microsoft, Azure infrastructure support funding from BTS, and funding for data visualization and analytics from AT&T.
PN_0028 Number of datasets available for download on the City of Portland's Open Data portal(s)	OUTCOME	100	150	300	320	500	500	Total number of datasets available for download on the PortlandMaps Open Data website, with a slight increase in FY18-19 from the original target.

Bureau of Planning & Sustainability

Prior Year Performance Reporting

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Other Performance Measures	Measure Type Name	FY 2016-17 Actuals	FY 2017-18 Actuals	FY 2018-19 Target	FY 2018-19 Actuals	FY 2019-20 Target	Strategic Target	Details
PN_0030	Percentage of new housing units that are in Centers and Corridors	89%	91%	89%	89%	89%	80%	<p>Similar to the Complete Neighborhoods metric, we want new housing units to be built along Centers and Corridors (including the Central City) so that we can plan for more efficient use of transit systems and so that households can meet their daily commercial needs that Centers and Corridors provide. A large majority of new housing units permitted last year were within a quarter-mile of a Corridor or located within a Center.</p> <p>As housing production around the region begins to slow down, Portland still has a backlog of permits to work through, particularly after a rush of permit activity intended to get ahead of the Inclusionary Housing rules that went into effect in February 2017.</p>
PN_0031	Percentage of seven-county region's new housing that is in Portland.	36%	36%	47%	40%	25%	25%	

Bureau of Planning & Sustainability

Prior Year Performance Reporting

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Other Performance Measures	Measure Type Name	FY 2016-17 Actuals	FY 2017-18 Actuals	FY 2018-19 Target	FY 2018-19 Actuals	FY 2019-20 Target	Strategic Target	Details
PN_0032	Representation of typically under-represented groups in decision-making processes	22%	26%	32%	21%	30%	30%	We receive public testimony when projects are at key active stages. Some of the variability in this metric from year to year is due to 1) contentious, place-specific issues; 2) unequally applied land use proposals that affect some areas more than others; 3) the Public Testimony Database coming fully online only within the past year or two, where staff have started to consistently enter all testimony into the database.
PN_0033	Level of community diversity retained or achieved as neighborhoods change and grow	N/A	N/A	29%	40%	29%	29%	The result posted for FY18-19 actuals seems inaccurate and inconsistent w/ trend. We are checking the data and method.  The metric for this performance measure is reported in acres.
PN_0034	Acres of ecoroofs in the Central City	20	20	20	20	25	408	While there has been no change in the total acres of ecoroof in the Central City, there were roughly 11,800 square feet of ecoroof area added in FY18-19.

Bureau of Planning & Sustainability

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Other Performance Measures	Measure Type Name	FY 2016-17 Actuals	FY 2017-18 Actuals	FY 2018-19 Target	FY 2018-19 Actuals	FY 2019-20 Target	Strategic Target	Details
PN_0035	Middle housing production	14%	11%	16%	16%	18%	25%	Looking at the share of housing units that are middle housing is difficult because it is prone to being distorted by both the boom/bust cycle of development as well as large-scale development dwarfing its magnitude. Production of detached single-family units decreases as land becomes more scarce and expensive. Simultaneously, as larger-scale development slows down due to rising construction costs (labor, materials, financing), developers start to chase smaller-scale development, including middle housing options.
PN_0036	Typical curbside residential bill as a percent of median income.	.62%	.60%	.60%	.62%	.60%	.60%	This measure is intended to track affordability of residential garbage and recycling rates. The recent, longer-term trend for this metric is downward. Job growth is starting to slow down, but it's slowed faster in Portland than in other parts of the region, which has led to the decrease in the job growth capture rate for Portland.
PN_0037	Percentage of seven-county region's new employment growth that is in Portland	N/A	N/A	29%	29%	31%	31%	New data for FY18-19 updates is not yet available, so FY18-19 actual shows the same as the FY18-19 target until data is released.

Bureau of Planning & Sustainability

Prior Year Performance Reporting

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Other Performance Measures	Measure Type Name	FY 2016-17 Actuals	FY 2017-18 Actuals	FY 2018-19 Target	FY 2018-19 Actuals	FY 2019-20 Target	Strategic Target	Details
SD_0003 Residents reached sustainability outreach/training	WORKLOAD	203,232	212,655	200,000	207,500	215,000	215,000	BPS has several major program offerings that reach residents. The Bureau's recent focus on implementing the Home Energy Score program continues to increase the bureau's reach.
SD_0019 Number of businesses reached by sustainability outreach and training	WORKLOAD	2,736	4,097	3,500	2,103	2,000	3,000	BPS has several major program offerings that reach businesses. Several years into implementing the Energy Performance Reporting Policy for Commercial Buildings, businesses are requiring less direct assistance and support.
SD_0020 Number of multifamily units provided with waste education	WORKLOAD	16,035	10,516	15,000	5,923	25,000	25,000	Number of multifamily units provided with waste education actuals where significantly smaller in 18-19 for two reasons. The lead staff departed the program in July and the bureau prioritized the development of a new vision and strategy for reaching climate, equity and quality service goals for the multifamily sector.
SD_0025 Per person residential energy use (million BTUs)	OUTPUT	26.00	24.40	23.00	15.00	23.00	20.90	Communitywide emissions are calculated annually using a variety of sources of data. Carbon emission reductions have plateaued in recent years due to a variety of factors including weather, growth and increased emissions from the transportation sector.

**Bureau of Planning & Sustainability**

Prior Year Performance Reporting

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Other Performance Measures	Measure Type Name	FY 2016-17 Actuals	FY 2017-18 Actuals	FY 2018-19 Target	FY 2018-19 Actuals	FY 2019-20 Target	Strategic Target	Details	
SD_0027	Utility savings to City from energy-efficiency projects (million dollars)	OUTCOME	\$7.70	\$7.22	\$6.50	\$99,999.00	\$6.50	\$6.00	City does not receive energy use data from the utilities until October of each year.
SD_0028	Percentage of City electricity use from renewable resources	OUTPUT	100%	100%	100%	100%	100%	100%	City bureaus continue to utilize 100% renewable energy from both on-site generation, as well as green power purchases.
SD_0036	Number of Fix-It Fair participants	WORKLOAD	814	1,600	1,300	3,223	1,800	2,000	The Fix-It Fairs continue to be a popular, well attended winter-time events happening in three different locations throughout Portland.
SD_0037	Cost per-Fix-It Fair participant	EFFICIENCY	\$73	\$75	\$90	\$163	\$75	\$70	Cost per Fix-It Fair participants includes the coordinators time and material and services budget. Fix It Fair participants get access to informational exhibits, hourly workshops, free professional child care and lunch.

FY 2019  
Outstanding PO List with GR Date

PO No. & Line	PO Date	Vendor No.	Vendor Name	Contract No.	Line Item Text	CO Type	CO Number	CO Name	Fund No.	Bus Area	Funds Centers No.	Commitment Item No.	Functional Area No.	Grant No.	Pur Grp	Buyer	Matri Grp No. & Name	Remaining Encumbrance	Accrual JE Number	Accrual Actual Invoice	Fall BMP Encumbrance Carryover Request
20008377 - 0010	5/30/2019	101294	Eco Northwest		Housing Dev Feasibility Analysis	O	9PN000000072	Policy & Research	100000	PN00	PNCP000001	521100	CDCPPR00000000GC	Not Relevant	P99	KDAVIS	91800 Consulting Services	18,210.00	N/A		16,446.00
22229715 - 0020	2/20/2018	113834	Deca Architecture Inc	30006184	Doza Dev Test. To 9pn-69	O	9PN000000069	Code Development	100000	PN00	PNCP000001	521100	CDPNC00000000GC	Not Relevant	P99	OLE	91800 Consulting Services	5,992.59	N/A		5,993.00
22236717 - 0010	6/5/2018	114636	Flowing Solutions Lc	30005922	Task Order 53018db Carryover Fy 18-19	C	PNCP000001	Planning&urban Desig	100000	PN00	PNCP000001	521100	CDAPEN00000000GC	Not Relevant	P99	AMENDOZACALD	91800 Consulting Services	3,500.00	N/A		3,500.00
22238040 - 0010	6/25/2018	101298	Metro	30006379	Sw Corridor Equitable Carryover Fy18-19	O	9PN000000071	General Planning	100000	PN00	PNCP000001	521100	CDPN0000000000GC	Not Relevant	X99	AMENDOZACALD	IGA Inter-gov Agreement	9,250.00	N/A		
22239365 - 0010	7/12/2018	101330	Portland State University		Fy18-19 Parking Pass For Psc	O	9PN000000025	Planning Sust. Commission	100000	PN00	PND0000001	542000	CDASD0000000000GC	Not Relevant	G99	AMENDOZACALD	96300 Fees, Contrib., Dues	474.50	N/A		
22251076 - 0010	2/6/2019	118883	Cascata Group	31001493	Task Order #12519jt Plan.	C	PNCP000001	Planning&urban Desig	100000	PN00	PNCP000001	521100	CDPCM0000000000GC	Not Relevant	P99	OLE	91800 Consulting Services	1,812.50	N/A		
22253625 - 0020	3/22/2019	120622	Clairvoyant Llc	30006516	Pudl Project Fy 18-19	C	PNOP000002	Tech Support	100000	PN00	PNOP000002	521100	CDASTS0000000000GC	Not Relevant	P99	OLE	91800 Consulting Services	42,000.00	N/A		42,000.00
22253625 - 0030	3/22/2019	120622	Clairvoyant Llc	30006516	Pudl Project - Smart Cities	O	9PN000000001	Smart Cities Coordination	100000	PN00	PNOP000002	521100	CDTSSM0000000000GC	Not Relevant	P99	OLE	91800 Consulting Services	10,000.00	N/A		10,000.00
22255147 - 0010	4/19/2019	110389	Angelo Planning Group Inc	30005003	Task Order #40119ere	C	PNCP000001	Planning&urban Desig	100000	PN00	PNCP000001	521100	CDPCM0000000000GC	Not Relevant	S99	OLE	91800 Consulting Services	11,561.00	2200008084	11,196.00	
22255148 - 0010	4/19/2019	118883	Cascata Group	31001493	Task Order #41119dap	C	PNSD000001	Communications	100000	PN00	PNSD000001	521100	CDTECO0000000000GC	Not Relevant	S99	OLE	91800 Consulting Services	7,500.00	N/A		
22256642 - 0010	5/14/2019	109745	Barney & Worth Inc	30005763	Task Order #050819mb/db	O	9PN000000068	Environmental & River Planning	100000	PN00	PNCP000001	521100	CDAPEN0000000000GC	Not Relevant	S99	OLE	91800 Consulting Services	10,000.00	N/A		10,000.00
22258395 - 0010	6/13/2019	121180	Cascadia Partners Llc	30006861	Sw Corridor Area & Site Planning	C	PNCP000001	Planning&urban Desig	100000	PN00	PNCP000001	521100	CDPCM0000000000GC	Not Relevant	S99	OLE	91800 Consulting Services	1,001.25	N/A		
22258395 - 0020	6/13/2019	121180	Cascadia Partners Llc	30006861	Sw Corridor Area & Site Plan. Match	O	9PN000000115	Sw Corridor Strategy - Match Comp & Stra	100000	PN00	PNCP000001	521100	CDPCM0000000000GC	Not Relevant	S99	OLE	91800 Consulting Services	25,000.00	N/A		
22258705 - 0010	6/18/2019	119708	Jeremy Hays	31001559	To #190612ck - Smart Cities	O	9PN000000001	Smart Cities Coordination	100000	PN00	PNOP000002	521100	CDTSSM0000000000GC	Not Relevant	S99	OLE	91800 Consulting Services	20,000.00	N/A		13,167.00
22258705 - 0030	6/18/2019	119708	Jeremy Hays	31001559	To #190612ck - Smart Cities Add Funds	O	9PN000000001	Smart Cities Coordination	100000	PN00	PNOP000002	521100	CDTSSM0000000000GC	Not Relevant	S99	OLE	91800 Consulting Services	10,000.00	N/A		
		105928	Center for Intercultural Organizing		4/27 event - translation and Interpretation	C	PNCP000001	Planning&urban Desig	100000	PN00	PNCP000001	529100					96200 Misc Services		2200008084	760.00	

## FY18-19 Budget Note Update

### Bureau of Planning and Sustainability

**Date of Budget Note:** July 1, 2018 in the FY18-19 Adopted Budget

**Budget Note Title:** Light Pollution

**Budget Note Language:** Based on the Central City 2035 Plan, Council directs the Bureau of Planning and Sustainability to present a project timeline related to mitigating light pollution to Council as part of the Fall 2018 Budget Monitoring Process. This project timeline should include the following components: identification of lead staff with BPS; estimates for an analysis of best practices related to a "dark skies" initiative; an outline of next steps needed for implementation within five years, including options for expedited implementation based on budget allocation.

**Summary Status:** Underway

**Budget Note Update:** September 9, 2019

BPS responded to this budget note by submitting a project timeline related to mitigating light pollution to Council as part of the Fall 2018 Budget Monitoring Process. Then, Per the Mayor and Commissioner Fish's direction, BPS submitted a Direction to Develop and then a Program Offer for the Light Pollution/Dark Skies initiative.

City Council approved \$100,000 in funding for a light pollution project for FY19-20. BPS assigned this part time work to Shannon Buono, a Senior City Planner. Project scoping and research are underway.