



Commissioner Chloe Eudaly
City of Portland

DATE: September 9, 2019

TO: Jessica Kinard, City Budget Office Director
CC: Carmen Merlo, Deputy Chief Administrative Officer
FROM: Chloe Eudaly, Commissioner of Public Safety
SUBJECT: Commissioner of Public Safety FY 2019-20 Fall BMP Submission

Please accept the Commissioner of Public Safety Fall BMP submission for FY 2019-20.

This Fall BMP submission includes:

- F4 Budget Amendment Request Report
- Prior Year Fund Reconciliation Report
- Encumbrance Carryover Detail Spreadsheet

I have reviewed the enclosed documents and support the submission package.

Please contact Marshall Runkel from my staff, or budget liaison Ben Smith, with any questions.

Thank you,

Commissioner Chloe Eudaly

Enc:

FY 2019-20 Fall BMP Submission Packet

PS - Commissioner of Public Safety DP Type Encumbrance Carryover

Request Name: 9216 -CPS - Encumbrance Carryovers

Package Description

The Commissioner of Public Safety is requesting a total of \$18,575 for encumbrance carryovers. PO#22238512-Jen Wick-\$8575 and PO#22253149-Nicole Farup-\$10,000. The Commissioner's Office underspent their FY 2018-19 budget in excess of this request.

Service Impacts

Funding this request will allow the Commissioner's Office to continue with the design and facilitation work performed under these contracts.

Equity Impacts

This request is similar to other encumbrance carryover requests granted to Council Offices in prior years.

CBO Analysis

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
External Materials and Services	18,575	0	0

	2019-20 FALL Requested Adj	2019-20 FALL CBO Adj	2019-20 FALL Recom Total
General Fund Discretionary	18,575	0	0

Prior Year Fund Reconciliation Report

Commissioner of Public Safety

100 - General Fund

EXPENDITURES	2018-19 Revised Budget	2018-19 Actuals	Percent of Actuals to Revised
Personnel	932,680	919,673	98.61%
External Materials and Services	86,069	76,421	88.79%
Internal Materials and Services	202,274	192,217	95.03%
TOTAL EXPENDITURES	1,221,023	1,188,310	97.32%

REVENUES	2018-19 Revised Budget	2018-19 Actuals	Percent of Actuals to Revised
Charges for Services	0	517	
General Fund Discretionary	582,908	0	0%
General Fund Overhead	638,115	0	0%
TOTAL REVENUES	1,221,023	517	0.04%

Expenditure Discussion

All expense categories were within budget appropriation.

Revenue Discussion

The \$517 in unbudgeted revenue was for a reimbursement. All other revenue categories were within budget appropriation.