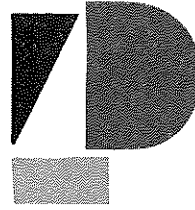


# portland children's levy



Investing in our future

## MEMORANDUM

To: City Budget Office  
Commissioner Chloe Eudaly  
Commissioner Amanda Fritz  
Commissioner Jo Ann Hardesty  
Mayor Ted Wheeler  
Auditor Mary Hull Caballero

From: Director Lisa Pellegrino

Date: April 20, 2020

Subject: FY 2019-20 Spring BMP Submission of the Portland Children's Levy

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Enclosed for your consideration is the FY 2019-20 Spring BMP submission for the Portland Children's Levy.

The Children's Levy Spring BMP submission includes all required reports.

The Children's Levy is requesting two decision packages in the Spring BMP:

- The first decision package adjusts available resources to align with actuals and current revenue projections; the net effect is to add \$966,446 to available resources.
- The second decision package adds \$3,163 to the internal services budget from the external services budget to cover higher than anticipated costs for technology services.

We anticipate total resources to meet budget amounts for the fiscal year. We anticipate expenditures to be less than budgeted amounts for the fiscal year.

Thank you for your consideration.



**CL - Portland Children's Levy**                      **DP Type**                      **New Revenue**

**Request Name:** 9851 -Children's Levy Adjust resources

**Package Description**

Adjust beginning fund balance, tax revenue & interest revenue to align with actuals and projections. Net addition of \$966,446 in resources. Offset with contingency.

**Service Impacts**

none

**Equity Impacts**

none

Account Name		2019-20 SPRING Requested Adj
Expense	Contingency	966,446
	External Materials and Services	0
<b>Expense</b>	<b>Sum:</b>	<b>966,446</b>

Account Name		2019-20 SPRING Requested Adj
Revenue	Beginning Fund Balance	1,083,857
	Miscellaneous	353,346
	Taxes	-470,757
<b>Revenue</b>	<b>Sum:</b>	<b>966,446</b>

**CL - Portland Children's Levy**

**DP Type**

**Technical Adjustments**

**Request Name:** 9854 -Adjust BTS ISA

**Package Description**

Add to BTS ISA to cover projected expenditures. Offset with EMS miscellaneous.

**Service Impacts**

none

**Equity Impacts**

none

Account Name		2019-20 SPRING Requested Adj
Expense	External Materials and Services	-3,163
	Internal Materials and Services	3,163
Expense	Sum:	0

## Business Area Projection Report

### Portland Children's Levy - Fund 216

Major Object	2019-20 SPRING Revised Total	2019-20 February Actuals YTD	2019-20 SPRING Projection	% of Projected Actuals to Revised Budget
Contingency	7,067,144	0	0	
External Materials and Services	23,603,572	7,867,546.83	19,890,753	84.27%
Fund Transfers - Expense	25,000	16,664	25,000	100.00%
Internal Materials and Services	53,242	33,123.76	53,242	100.00%
Personnel	902,324	579,373.49	893,331	99.00%
<b>Sum:</b>	<b>31,651,282</b>	<b>8,496,708.08</b>	<b>20,862,326</b>	

Major Object	2019-20 SPRING Revised Total	2019-20 February Actuals YTD	2019-20 SPRING Projection	% of Projected Actuals to Revised Budget
Beginning Fund Balance	9,649,722	0	10,733,579	111.23%
Miscellaneous	0	235,564.09	353,346	#DIV/0
Taxes	22,001,560	20,067,410.36	21,530,803	97.86%
<b>Sum:</b>	<b>31,651,282</b>	<b>20,302,974.45</b>	<b>32,617,728</b>	

<b>Sum:</b>	<b>63,302,564</b>	<b>28,799,682.53</b>	<b>53,480,054</b>	
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#### Revenue Discussion

Portland Children's Levy received new property tax revenue estimates from City Economist in January 2020 which show reduction from original budget estimate of \$470,757 total. Those projections have been included in Spring BMP revenue projection. Actual beginning fund balance from CAFR was entered; this amount exceeds original budget by \$1,083,857. Interest income estimates of \$353,346 based on actuals through AP8 plus estimates of AP's 9-12 were added. Total resources likely to be \$966,446 more than original budget.

#### Revenue Risks

Historically, City Economist projections have been conservative. Taxes have already been imposed and actual revenue has tracked historical trends through AP8. It seems unlikely that current health and economic crisis will impact tax revenues in the current year.

#### Expenditure Discussion

Grant contract balances have been used to project expenditures for the current year. Historically, grant budgets are underspent by 3% or more. Using the full budget amounts provides a conservative estimate of expenditures. Other EMS expenditures have been estimated based on YTD spending through AP8 and likely upcoming costs.

#### Expenditure Risks

There is no risk that grant expenditures could exceed contract amounts. Grant expenditures are cost reimbursement basis and amounts are limited to grant contract amounts or less.

#### Other Notes

Children's Levy is seeking to support grantee nonprofits by offering flexibility in grant budgets to allow response to current health crisis.