



**OFFICE of EQUITY  
and HUMAN RIGHTS**  
CITY OF PORTLAND

Realizing Equity. Enhancing the City of Portland.

**Commissioner in Charge:**  
Amanda Fritz

**Bureau Director:**  
Markisha Smith, Ed.D



Date: June 1, 2020

To: City Council

From: Markisha Smith, Director

Subject: Office of Equity and Human Rights Spring BMP Submission

The Office of Equity & Human Rights (OEHR) is pleased to offer its Over Expenditure Ordinance Budget Monitoring Process (BMP) submittal. The following represents the key highlights:

**BUDGET ADJUSTMENT REQUESTS:**

**1. Technical Adjustment (\$0)** - OEHR requests to reduce External Materials and services in the Black Male Achievement program by \$5,000 to cover increased BTS Operations Passthrough expenses to better align the budget with actuals. The additional costs were associated with ensuring employees could work remotely through the COVID-19 pandemic. This request represents no net change to the overall budget.

Should you have any questions about the OEHR BMP submittal, please contact Markisha Smith at (503) 823-5142.

*In compliance with Civil Rights laws, it is the policy of the City of Portland that no person shall be excluded from participation in, denied the benefits of, or be subjected to discrimination in any City program, service, or activity on the grounds of race, color, national origin, or disability. To request accommodations, translation and/or interpretation, to file complaints, or for additional information or services, please contact us at 503-823-4433, City TTY 503-823-6868, or Oregon Relay Service: 711.*

---

**OE - Office of Equity & Human Rights      DP Type      Internal Transfer**

**Request Name:** 10262 -Technical Adjustment

**Package Description**

OEHR requests to reduce External Materials and services in the Black Male Achievement program by \$5,000 to cover increased BTS Operations Passthrough expenses to better align the budget with actuals. The additional costs were associated with ensuring employees could work remotely through the COVID-19 pandemic. This request represents no net change to the overall budget.

**Service Impacts**

N/A

**Equity Impacts**

Account Name		2019-20 OE Requested Adj
Expense	External Materials and Services	-5,000
	Internal Materials and Services	5,000
<b>Expense</b>	<b>Sum:</b>	<b>0</b>