
Kinard, Jessica Calendar

Jessica.Kinard@portlandoregon.gov

Wednesday, April 01, 2020 – Tuesday, June 30, 2020

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

April 2020

Su Mo Tu We Th Fr Sa

[1](#) [2](#) [3](#) [4](#)
[5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#)
[12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#)
[19](#) [20](#) [21](#) [22](#) [23](#) [24](#) [25](#)
[26](#) [27](#) [28](#) [29](#) [30](#)

May 2020

Su Mo Tu We Th Fr Sa

[1](#) [2](#)
[3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#)
[10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#)
[17](#) [18](#) [19](#) [20](#) [21](#) [22](#) [23](#)
[24](#) [25](#) [26](#) [27](#) [28](#) [29](#) [30](#)
[31](#)

June 2020

Su Mo Tu We Th Fr Sa

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#)
[7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#)
[14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#)
[21](#) [22](#) [23](#) [24](#) [25](#) [26](#) [27](#)
[28](#) [29](#) [30](#)

 Busy

 Tentative

 Free

 Out of Office

 Working Elsewhere

 Outside of Working Hours

April 2020

- 10:00 AM – 11:00 AM [Updated invitation: 📞 Multnomah County/City of Portland Budget Check-in @ Wed Apr 1, 2020 10am - 11am \(PDT\) \(jessica.kinard@portlandoregon.gov\)](#)
 - ▨ 2:00 PM – 3:00 PM [Performance Advisory Committee Meeting](#)
Skype call-in info below
Butel, Angela
 - ▨ 3:00 PM – 4:00 PM [SAP Navigation Webinar](#)
Skype Meeting
Owen, Christina
-

▲ Thu, Apr 2

- 11:30 AM – 12:30 PM [Bureau Directors Monthly Meeting](#)
Zoom Meeting
Rinehart, Tom
 - ▨ 1:00 PM – 4:00 PM [\(Re\)Balancing Meeting](#)
Martin, Alexandra
 - ▨ 1:00 PM – 4:00 PM [FY 2020-21 \(Re\) Balancing Meeting](#)
Skype Meeting
Ford, Jane Marie
 - ▨ 3:00 PM – 3:30 PM [CARES Act Planning](#)
Schmanski, Sonia
 - 4:30 PM – 5:00 PM [Call: KD/SS/TR/CB](#)
Dennis, Kristin
-

▲ Fri, Apr 3

- ▨ 9:00 AM – 11:00 AM [Economic Impact & Intervention Task Force](#)
Zoom Meeting - open for details
Branam, Kimberly

- 10:00 AM – 10:30 AM [Call: Budget Office / Com. Eudaly](#)
Skype Meeting
Martin, Alexandra
 - 11:30 AM – 12:00 PM [Bureau performance reviews - discuss next steps](#)
Skype call
Carney, Shannon
 - 2:30 PM – 5:00 PM [CBO | Budget Planning \(Kristin\) - Zoom Meeting](#)
Martin, Alexandra
 - ▨ 5:00 PM – 5:30 PM [\(By Phone\) Jessica Kinard, City Budget Office \(CBO\) Director \(Tim\) *new time](#)
Fritz, Amanda
-

▲ Sat, Apr 4

- 11:00 AM – 11:40 AM [CONFERENCE CALL: County & City Leadership on COVID-19 Peak Modelling \(Sonia\)](#)
Zoom information in appointment
Wheeler, Ted
-

▲ Sun, Apr 5

- ▨ 10:45 AM – 11:15 AM [Lindsay Nadrich's Zoom Meeting](#)
Nadrich, Lindsay
 - 1:30 PM – 2:30 PM [CBO Management Meeting](#)
Skype Meeting
Martin, Alexandra
-

▲ Mon, Apr 6

- 9:00 AM – 9:30 AM [Line of Credit Communic./Questions \(time sensitive\)](#)
Skype Meeting
Kirby, Michelle
- ▨ 9:30 AM – 10:30 AM [CBO Staff Meeting](#)
Martin, Alexandra

- ▨ 10:30 AM – 11:00 AM [PBOT / CBO Leadership RE: Budget](#)
Microsoft Teams Meeting
Warner, Chris
 - 12:00 PM – 1:30 PM [MEET: CBO | Budget Planning \(Kristin\)](#)
Martin, Alexandra
 - ▨ 2:00 PM – 3:00 PM [City Disaster Financial Recovery Taskforce](#)
Skype Meeting
Shiplet, Diana
 - 4:15 PM – 4:30 PM [mgmt check in](#)
Kinard, Jessica
-

▲ Tue, Apr 7

- 10:30 AM – 11:00 AM
AM [PUB staff check-in](#)
Jessica's office
Archer-Masters, Amy
 - 11:00 AM – 12:00 PM [PP&R/CBO Monthly Check-in](#)
Microsoft Teams Meeting
Long, Adena
 - ▨ 1:30 PM – 1:45 PM [Jessica/Josh/Tom Quick Check-in](#)
Via Zoom
Rinehart, Tom
 - 4:00 PM – 4:15 PM [City Directors Check-in Opportunity](#)
Zoom meeting
Rinehart, Tom
 - 4:30 PM – 5:00 PM [Management Team Check-In](#)
Skype Meeting
Martin, Alexandra
 - 5:00 PM – 5:30 PM [CBO-ECC Finance check-in](#)
Katie to call Sheila
Shifley, Katie
-

▲ Wed, Apr 8

- 9:00 AM – 9:15 AM [Check in](#)
Callahan, Shannon
 - ▨ 11:00 AM – 11:30 AM [Admin meeting](#)
Martin, Alexandra
 - ▨ 11:00 AM – 12:00 PM [Economic Impact Action Committee](#)
Conference Call-Open for details
Branam, Kimberly
 - ▨ 11:30 AM – 12:00 PM [April 15 cut-off](#)
I will call you
Bless, Cathy
 - 12:00 PM – 12:45 PM [Business Operations Leadership Team - COVID Response](#)
Skype Meeting
Merlo, Carmen
 - 2:00 PM – 2:30 PM [Check-in \(Jessica/Michelle\)](#)
Skype Meeting
Kirby, Michelle
 - 3:00 PM – 4:00 PM [CONFERENCE CALL: Labor Meeting around City Budget \(Kristin\)](#)
Zoom meeting in appointment
Wheeler, Ted
-

▲ Thu, Apr 9

- ▨ 9:30 AM – 10:00 AM [HOLD for WaPo reporter](#)
Microsoft Teams Meeting
Rivera, Dylan
- 10:00 AM – 10:30 AM [CBO/BPS Budget Check-in](#)
Skype Meeting
Martin, Alexandra
- ▨ 11:30 AM – 12:00 PM [Performance Check in](#)
Skype Meeting
Carney, Shannon
- 2:00 PM – 2:30 PM [Tom/ Jessica Monthly Check-in](#)
By phone, Tom to call Jessica
Rinehart, Tom

■ 3:30 PM – 4:00 PM [Proposed Public Hearing Planning](#)
Skype Meeting
Martin, Alexandra

▨ 5:00 PM – 6:00 PM [Cheney performance evaluation](#)
Skype Meeting
Shifley, Katie

▲ **Fri, Apr 10**

▨ 8:15 AM – 8:45 AM [Management Team](#)
Skype Meeting
Ford, Jane Marie

▨ 9:00 AM – 10:00 AM [Management Team - budget planning meeting prep](#)
Skype Meeting
Martin, Alexandra

▨ 10:00 AM – 11:00 AM [Urban Renewal Areas](#)
Skype Meeting
Kirby, Michelle

■ 11:30 AM – 12:00 PM [Utilities rates](#)
Microsoft Teams Meeting
Huynh, Cecelia

■ 1:00 PM – 3:30 PM [Meeting w/ CBO \(No Mayor\)](#)
Dennis, Kristin

▨ 4:00 PM – 4:30 PM [Bargaining Touch Base](#)
Microsoft Teams Meeting
Zito, Ronald

▲ **Sat, Apr 11 – Sun, Apr 12**

▲ **Mon, Apr 13**

- ▨ 9:30 AM – 10:30 AM [Management Meeting](#)
Skype Meeting
Martin, Alexandra
 - ▨ 12:00 PM – 12:30 PM [Business Operations Leadership Team - COVID Response](#)
Skype Meeting
Merlo, Carmen
 - ▨ 1:00 PM – 2:00 PM [CBO Virtual Staff Meeting](#)
Skype Meeting
Martin, Alexandra
 - 2:30 PM – 3:30 PM [MEET: CBO | Budget Planning \(Kristin\)](#)
Zoom information in appointment
Wheeler, Ted
-

▲ Tue, Apr 14

- ▨ 9:30 AM – 10:00 AM [Collective Bargaining Updates](#)
Via Zoom
Rinehart, Tom
 - 11:00 AM – 11:30 AM [benefit pick up](#)
Kinard, Jessica
 - ▨ 11:30 AM – 12:00 PM [Directors meeting: community/economic development \(via skype\)](#)
Callahan, Shannon
 - ▨ 3:00 PM – 3:30 PM [Admin meeting](#)
AM to call JK
Martin, Alexandra
 - ▨ 3:30 PM – 4:00 PM [Shannon Callahan / Jessica Kinard \(via MS Teams\)](#)
Callahan, Shannon
-

▲ Wed, Apr 15

- 12:30 PM – 1:00 PM [Econ Briefing after talking to Colleagues](#)
Skype Meeting
Harwood, Josh

- ▨ 2:00 PM – 3:00 PM [Performance Advisory Committee Meeting](#)
PB LG 20 ppl AV - Rm 1000 | Skype call-in info below
Butel, Angela
 - 4:00 PM – 5:00 PM [Virtual Meet: CBO | Proposed Budget \(Kristin\)](#)
Zoom info in appointment
Wheeler, Ted
 - ▨ 5:00 PM – 5:30 PM [Management Team Check-In](#)
Skype Meeting
Martin, Alexandra
-

▲ Thu, Apr 16

- ▨ 9:30 AM – 12:00 PM [VIRTUAL MEET: CBO | Budget Planning \(Kristin\)](#)
Zoom information in Appointment
Martin, Alexandra
 - ▨ 3:00 PM – 4:00 PM [Virtual Meeting: Public Safety Labor Partners | City Budget Meeting](#)
Zoom information in the appointment
Wheeler, Ted
-

▲ Fri, Apr 17

- ▨ 9:00 AM – 11:00 AM [Economic Impact & Intervention Task Force](#)
Zoom Meeting - open for details
Branam, Kimberly
- ▨ 11:30 AM – 12:00 PM [Performance Check in](#)
Skype Meeting
Carney, Shannon
- ▨ 12:30 PM – 1:00 PM [Touch base on FY 20-21 OMF DPs](#)
Skype Meeting
Fairchild, Shannon
- ▨ 1:00 PM – 2:00 PM [ECC Finance-CBO check in](#)
Skype Meeting
Shifley, Katie

- 1:30 PM – 2:00 PM [Jessica Kinard Interim Director Budget Office - Check-In c-alexandra martin x-6925](#)
Hardesty, Jo Ann
 - ▨ 3:30 PM – 4:00 PM [Check-in for Next Week's Work Session](#)
Skype Meeting
Harwood, Josh
 - ▨ 4:00 PM – 4:30 PM [Management Team Check-In](#)
Skype Meeting
Martin, Alexandra
-

▲ **Sat, Apr 18**

▲ **Sun, Apr 19**

▲ **Mon, Apr 20**

- ▨ 9:00 AM – 10:00 AM [Management Meeting](#)
Skype Meeting
Martin, Alexandra
 - 11:30 AM – 1:30 PM [MEET: CBO | Budget Planning \(Kristin\)](#)
<https://zoom.us/j/96021005146>
Martin, Alexandra
 - 1:00 PM – 2:00 PM [Meeting: CARES Act Coordination](#)
Conference Dial-In Details in Message
Edwards, Elizabeth
 - 3:20 PM – 4:20 PM [CBO Staff Meeting](#)
Skype Meeting
Martin, Alexandra
-

▲ **Tue, Apr 21**







- 9:30 AM – 11:30 AM [CARES and forecast work session](#)
Kinard, Jessica
 - 1:30 PM – 2:00 PM [PUB staff check-in](#)
Jessica's office
Archer-Masters, Amy
 - 1:40 PM – 2:00 PM [furlough decisions](#)
Skype Meeting
Shifley, Katie
 - 3:00 PM – 3:20 PM [CBO-ECC Finance check-in](#)
Katie to call Sheila
Shifley, Katie
 - ▨ 3:30 PM – 4:00 PM [Walk-through technical elements of proposed](#)
Skype Meeting
Owen, Christina
 - ▨ 4:30 PM – 5:30 PM [Confirmed: Virtual Female Bureau Director Meeting \(via Zoom/Not Teams\) Link Below](#)
Durbin, Andrea
-

▲ Wed, Apr 22





- ▨ 12:00 PM – 12:30 PM [Business Operations Leadership Team - COVID Response](#)
Skype Meeting
Merlo, Carmen
 - ▨ 1:30 PM – 3:30 PM [Spring BMP Briefing Prep](#)
Ford, Jane Marie
 - 4:30 PM – 5:00 PM [Management Team Check-In](#)
Skype Meeting
Martin, Alexandra
-

▲ Thu, Apr 23

- ▨ 8:30 AM – 9:15 AM [Hold for Spring BMP Discussion](#)
Skype Meeting
Ford, Jane Marie

-  9:30 AM – 11:30 AM [BHR Executive Session w/ Mayor Wheeler and Commissioners](#)
Zoom info in appointment
Wheeler, Ted
 -  11:30 AM – 12:00 PM [BPS / CBO check-in](#)
Microsoft Teams Meeting
Durbin, Andrea
 -  12:00 PM – 12:30 PM [CBO / PBOT - PBOT Fiscal Situation](#)
Skype Meeting
Martin, Alexandra
 -  1:00 PM – 1:30 PM [Performance Check in](#)
Skype Meeting
Carney, Shannon
 -  1:30 PM – 2:00 PM [Proposed Budget items](#)
Skype Meeting
Owen, Christina
 -  5:00 PM – 5:30 PM [Management Team Check-In](#)
Skype Meeting
Martin, Alexandra
-

▲ **Fri, Apr 24**

-  8:30 AM – 9:30 AM [VIRTUAL MEET: Proposed Budget Planning](#)
<https://zoom.us/j/91576816314>
Martin, Alexandra
-  12:00 PM – 12:30 PM [Business Operations Leadership Team - COVID Response](#)
Skype Meeting
Merlo, Carmen
-  2:30 PM – 3:15 PM [Walk through Proposed Items for Next 1.5 weeks](#)
Skype Meeting
Owen, Christina
-  3:00 PM – 3:30 PM [Meeting: CARES Act Coordination](#)
Conference Dial-In Details in Message
Edwards, Elizabeth

▨ 3:30 PM – 4:30 PM [Annual Evaluation](#)
Skype Meeting
Ford, Jane Marie

■ 4:00 PM – 4:30 PM [20/21 shelter system funding](#)
Microsoft Teams Meeting
Schmanski, Sonia

▲ **Sat, Apr 25**

▲ **Sun, Apr 26**

▲ **Mon, Apr 27**

▨ 8:30 AM – 9:30 AM [VIRTUAL MEET: CBO Proposed Budget Planning Meeting \(Kristin\)](#)
Zoom information in invite
Martin, Alexandra

■ 11:45 AM – 12:15 PM [PBOT / CBO RE: FTE in Budget](#)
Microsoft Teams Meeting
Warner, Chris

■ 12:00 PM – 1:00 PM [CBO-MO check in](#)
Kinard, Jessica

▨ 2:00 PM – 2:30 PM [go over citywide cost containment entry](#)
Skype Meeting
Shifley, Katie

■ 4:15 PM – 5:15 PM [VIRTUAL MEET: Budget Wrap-up](#)
Zoom info in invite
Martin, Alexandra

■ 5:00 PM – 5:30 PM [Proposed Budget Decision Packages finalized in BFM](#)
Owen, Christina

■ 5:15 PM – 5:45 PM [Management Team Check-In](#)
Skype Meeting
Martin, Alexandra

▲ **Tue, Apr 28**

- 2:00 PM – 2:30 PM [Budget 101 Planning with Mayor's Office](#)
Zoom
Park, Eileen
- 2:30 PM – 3:00 PM [Updating Furlough Modeling](#)
via Zoom
Rinehart, Tom
- ▨ 3:00 PM – 4:00 PM [CAMG Meeting](#)
Skype Meeting
Merlo, Carmen
- ▨ 3:00 PM – 4:00 PM [PF&R/CBO](#)
Microsoft Teams Meeting
Whitaker, Mark
-

▲ **Wed, Apr 29**

- 12:45 PM – 1:45 PM [VIRTUAL MEET: Budget | Mayor's Office](#)
Zoom info in invite
Martin, Alexandra
- 3:00 PM – 3:30 PM [Performance Check in](#)
Skype Meeting
Carney, Shannon
-

▲ **Thu, Apr 30**

- ▨ 10:00 AM – 10:30 AM [Check-in \(Jessica/Michelle\)](#)
Skype Meeting
Kirby, Michelle

- ▣ 10:30 AM – 11:00 AM [OAE](#)
Skype Meeting
Eden, Jess
 - ▣ 11:00 AM – 11:30 AM [Budget Office / Com. Eudaly - Budget Planning Updates](#)
Microsoft Teams Meeting
Martin, Alexandra
-

May 2020




▲ Fri, May 1

- ▣ All Day [Final Tech Checks for Proposed](#)
Eden, Jess
 - ▣ 9:00 AM – 11:00 AM [Economic Impact & Intervention Task Force](#)
Zoom Meeting - open for details
Branam, Kimberly
 - 3:00 PM – 4:30 PM [Disaster Policy Council](#)
PBEM Executive Conf Rm
ECC Manager
-






▲ Sat, May 2 – Sun, May 3

▲ Mon, May 4



- 1:00 PM – 2:00 PM [Budget 101 Press Conference](#)
ZOOM
Park, Eileen
- 3:00 PM – 4:00 PM [CARES Prioritization Work Session Planning](#)
Microsoft Teams Meeting
Schmanski, Sonia

-  3:00 PM – 4:00 PM [Reconnect on LOA](#)
Microsoft Teams Meeting
Zito, Ronald
 -  4:00 PM – 4:30 PM [Spring BMP Work Session prep](#)
Skype Meeting
Ford, Jane Marie
 -  5:00 PM – 5:30 PM [Fact Sheets due in Patternstream](#)
Owen, Christina
-

▲ Tue, May 5

-  9:30 AM – 10:00 AM [Zoom Work Session info](#)
Ford, Jane Marie
 -  9:30 AM – 12:00 PM [WORK SESSION: Spring BuMP](#)
Zoom info in appointment
Wheeler, Ted
 -  2:00 PM – 2:30 PM [Targets run-through](#)
Skype Meeting
Kinard, Jessica
 -  4:30 PM – 5:30 PM [VIRTUAL MEET: Proposed budget](#)
Zoom info in invite
Martin, Alexandra
 -  5:30 PM – 6:00 PM [Management Team Check-In](#)
Skype Meeting
Martin, Alexandra
-

▲ Wed, May 6

-  9:00 AM – 9:30 AM [PP&R Financial Sustainability Plan](#)
via Zoom
Rinehart, Tom
-  12:30 PM – 1:00 PM [CBO-ECC Finance check-in](#)
Katie to call Sheila
Shifley, Katie

- 1:00 PM – 2:00 PM [PREP: Budget Press Conference](#)
Zoom info in appointment
Wheeler, Ted
 - ▨ 4:00 PM – 4:30 PM [Management Team Check-In - moving 5/6 meeting to 4pm](#)
Skype Meeting
Martin, Alexandra
-

▲ Thu, May 7

- 11:30 AM – 12:30 PM [SPEAK: BUDGET PRESS CONFERENCE \(Kristin/Eileen\)](#)
Wheeler, Ted
 - ▨ 12:00 PM – 1:00 PM [aBureau Directors Monthly Meeting](#)
via Zoom
Rinehart, Tom
 - ▨ 2:30 PM – 3:00 PM [Budget Office / Com. Eudaly - Budget Planning Updates](#)
Microsoft Teams Meeting
Martin, Alexandra
-

▲ Fri, May 8

- ▨ 9:00 AM – 9:45 AM [MEET: BHR, CBO, City Attorney \(Kristin\)](#)
zoom info in appointment
Wheeler, Ted
- 10:30 AM – 11:00 AM [Performance Check in](#)
Skype Meeting
Carney, Shannon
- 11:00 AM – 11:30 AM [JK-JE check in](#)
Skype Meeting
Kinard, Jessica
- 1:00 PM – 1:30 PM [Collective Bargaining Updates](#)
via Zoom
Rinehart, Tom
- 2:00 PM – 2:30 PM [\(By Phone\) Jessica Kinard, City Budget Office \(CBO\) Director, re: Mayor's Proposed Budget \(Tim\)](#)

Cmr. Fritz's conference line, 503-865-0089
Fritz, Amanda

- 3:00 PM – 3:30 PM [CBO/Com. Hardesty Proposed Budget Briefing/QA](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 4:00 PM – 4:30 PM [Work session planning](#)
Skype Meeting
Owen, Christina
-

▲ **Sat, May 9 – Sun, May 10**

▲ **Mon, May 11**

- 8:30 AM – 9:30 AM [VIRTUAL MEET: Labor Discussion Briefing w/ City Bureaus](#)
Zoom info in appointment
Wheeler, Ted
 - 9:30 AM – 10:30 AM [Virtual Management Meeting](#)
Skype Meeting
Martin, Alexandra
 - ▨ 2:00 PM – 3:00 PM [City Disaster Financial Recovery Taskforce](#)
Skype
Kirby, Michelle
 - ▨ 2:30 PM – 3:00 PM [MEET: CARES Act Briefing \(Kristin, Sonia, Jamal\)](#)
zoom info in appointment
Wheeler, Ted
-

▲ **Tue, May 12**

- ▨ 9:30 AM – 11:30 AM [Work Session- Proposed Budget](#)
Council Chambers
Owen, Christina

- ▨ 9:30 AM – 11:30 AM [WORK SESSION: Proposed Budget Work Session](#)
Virtual
Wheeler, Ted
 - ▨ 1:00 PM – 2:00 PM [FY 2020-21 Adopted Budget Book contents](#)
Skype Meeting
Owen, Christina
 - ▨ 2:30 PM – 3:00 PM [Proposed Hearing Run-of-Show](#)
Skype Meeting
Martin, Alexandra
 - 3:30 PM – 4:30 PM [JOHS COVID-19 Response Funding](#)
Microsoft Teams Meeting
Schmanski, Sonia
 - ▨ 6:30 PM – 9:00 PM [ATTEND: Budget Committee Meeting](#)
Virtual
Wheeler, Ted
-

▲ Wed, May 13

- ▨ 2:00 PM – 3:00 PM [PFFA Contract](#)
Skype Meeting
Guo, Jay
 - ▨ 4:00 PM – 4:30 PM [Performance Check in](#)
Skype Meeting
Carney, Shannon
-

▲ Thu, May 14

- ▨ 10:30 AM – 12:00 PM [May P&D Directors Meeting](#)
<https://zoom.us/j/96374641917?pwd=emkvchISUTJ0RW1iYIMwUjVDYktlQT09>
Lamb, Tony
 - 2:30 PM – 3:00 PM [Tom/ Jessica Monthly Check-in](#)
via Zoom
Rinehart, Tom
-

▲ **Fri, May 15**

- ▨ 9:00 AM – 11:00 AM [Economic Recovery Task Force](#)
Zoom - open for details
Branam, Kimberly
 - 10:30 AM – 11:00 AM [\(By Phone\) Jessica Kinard, City Budget Office \(CBO\) Director, monthly \(Tim\)](#)
Cmr. Fritz's conference line, 503-865-0089
Fritz, Amanda
 - ▨ 12:00 PM – 12:30 PM [Business Operations Leadership Team - COVID Response](#)
Skype Meeting
Merlo, Carmen
 - 2:00 PM – 2:30 PM [Budget/HR Check-In](#)
Lane, Anita
 - ▨ 2:30 PM – 3:00 PM [Bureau Labor Expenses & CARES](#)
Skype Meeting
Ford, Jane Marie
-

▲ **Sat, May 16 – Sun, May 17**

▲ **Mon, May 18**

- 9:00 AM – 10:00 AM [Virtual Management Meeting - moving to JK meeting with commissioner](#)
Skype Meeting
Martin, Alexandra
- 10:00 AM – 10:30 AM [CBO/Com. Hardesty Check-in](#)
Skype Meeting
Martin, Alexandra
- 2:00 PM – 3:00 PM [City Disaster Financial Recovery Taskforce](#)
Skype
Kirby, Michelle

- 2:00 PM – 3:00 PM [PCL Proposal Review and Discussion](#)
Microsoft Teams Meeting
Gaddis, Jerrell
 - 3:00 PM – 3:30 PM [PF&R Budget](#)
Microsoft Teams Meeting
Whitaker, Mark
 - 4:00 PM – 4:30 PM [RC-JK Check In](#)
Skype Meeting
Kinard, Jessica
 - 5:00 PM – 6:00 PM [Budget Discussion](#)
Microsoft Teams Meeting
Schmanski, Sonia
 - 5:30 PM – 7:00 PM [Updated invitation: Budget Town Hall with Commissioner Jo Ann Hardesty \(Faceb... @ Mon May 18, 2020 5:30pm - 7:30pm \(PDT\) \(matt.mcnally@portlandoregon.gov\)](#)
-

▲ Tue, May 19

- 9:30 AM – 10:30 AM [BHR Executive Session w/ Mayor Wheeler and Commissioners](#)
Virtual
Wheeler, Ted
 - 11:30 AM – 12:00 PM [Daily Chiefs Check-in](#)
Schmanski, Sonia
 - 3:00 PM – 4:00 PM [PROTEC-17 Proposal Review](#)
Microsoft Teams Meeting
Gaddis, Jerrell
 - ▨ 4:00 PM – 4:20 PM [CBO-ECC Finance check-in](#)
Katie to call Sheila
Shifley, Katie
 - 4:30 PM – 5:30 PM [Budget amendment check-in](#)
Microsoft Teams Meeting
Schmanski, Sonia
-

▲ Wed, May 20

- ▧ 12:00 PM – 12:30 PM [Business Operations Leadership Team - COVID Response](#)
Skype Meeting
Merlo, Carmen
 - ▧ 2:00 PM – 4:30 PM [Council Approved hearing](#)
Unknown
Owen, Christina
 - ▧ 3:30 PM – 4:00 PM [Public Works/Infrastructure Bureau Directors Weekly Check-in](#)
Microsoft Teams Meeting (Online link or call-in details enclosed)
Stringfield, Sierra
-

▲ Thu, May 21

- 9:00 AM – 10:00 AM [DCTU Proposal Discussion](#)
Microsoft Teams Meeting
Gaddis, Jerrell
 - ▧ 9:30 AM – 10:30 AM [overhead model](#)
Skype Meeting
Eden, Jess
 - ▧ 1:10 PM – 1:40 PM [Performance Check in](#)
Skype Meeting
Carney, Shannon
 - 2:30 PM – 3:30 PM [Utility Rate hearing](#)
 - 3:30 PM – 4:00 PM [Workshare and Unemployment](#)
Microsoft Teams Meeting
Zito, Ronald
-

▲ Fri, May 22

- ▧ 10:00 AM – 11:00 AM [check-in - supposals](#)
Microsoft Teams Meeting
Bless, Cathy

- 11:00 AM – 12:00 PM [Execs](#)
Schmanski, Sonia
 - 2:00 PM – 3:00 PM [PPB Performance Measures Discussion](#)
<https://zoom.us/j/93593759565?pwd=ZlcxSXJBK0p3ajhuUDJuaTUxM1hKZz09>
Lee, Ken (Police)
 - 3:30 PM – 4:00 PM [Quarterly Performance Dashboard](#)
Zoom
Rinehart, Tom
 - 4:00 PM – 4:30 PM [Management Team Check-In](#)
Skype Meeting
Martin, Alexandra
 - 5:00 PM – 5:30 PM [Check-in - supposals afternoon meeting](#)
Microsoft Teams Meeting
Bless, Cathy
-

▲ **Sat, May 23**

- ▨ 10:00 AM – 11:00 AM [City's Proposals Review](#)
Microsoft Teams Meeting
Gaddis, Jerrell
-

▲ **Sun, May 24**

▲ **Mon, May 25**

- All Day [Memorial Day - holiday](#)
Martin, Alexandra
-

▲ **Tue, May 26**

- 9:00 AM – 9:20 AM [BOEC - PPA Concessions](#)
Kraut, Lory
 - 9:30 AM – 11:30 AM [Work Session: CARES Act Local Relief Funds](#)
Kim, Giyen
 - ▨ 10:00 AM – 11:00 AM [City's Counter Proposal for DCTU](#)
Microsoft Teams Meeting
Gaddis, Jerrell
 - 3:00 PM – 4:00 PM [City Counter Proposal to PROTEC -17](#)
Microsoft Teams Meeting
Gaddis, Jerrell
 - 4:00 PM – 5:00 PM [City's Counter Proposal Review to PCL](#)
Microsoft Teams Meeting
Gaddis, Jerrell
 - ▨ 5:30 PM – 5:45 PM [Virtual check-in: Cathy Bless, Ron Zito, Jessica Kinard & Heidi Brown](#)
zoom info in appointment
Wheeler, Ted
-

▲ **Wed, May 27**

- ▨ 12:00 PM – 12:30 PM [Business Operations Leadership Team - COVID Response](#)
Skype Meeting
Merlo, Carmen
- 2:00 PM – 3:00 PM [Performance Advisory Committee Meeting](#)
PB LG 20 ppl AV - Rm 1000 | Skype call-in info below
Butel, Angela
- 2:00 PM – 3:00 PM [PROTEC-17 Follow Up Meeting Proposal Topics](#)
Microsoft Teams Meeting
Gaddis, Jerrell
- 3:00 PM – 4:00 PM [Budget](#)
Microsoft Teams Meeting
Schmanski, Sonia
- ▨ 3:00 PM – 4:00 PM [PCL- Follow Up Proposal Meeting](#)
Microsoft Teams Meeting
Gaddis, Jerrell

- ▨ 4:45 PM – 5:15 PM [Management Team Check-In - moving start to 4:45, may start at 5pm](#)
Skype Meeting
Martin, Alexandra
-

▲ Thu, May 28

- 9:00 AM – 9:30 AM [Check in on bargaining](#)
Brown, Heidi
 - 2:30 PM – 3:00 PM [Performance Check in](#)
Skype Meeting
Carney, Shannon
 - ▨ 3:00 PM – 3:20 PM [CBO-ECC Finance check-in](#)
Katie to call Sheila
Shifley, Katie
-

▲ Fri, May 29

- 10:30 AM – 11:00 AM [PPA costing overview](#)
Skype Meeting
Kinard, Jessica
 - 11:00 AM – 12:00 PM [CBO Website Review](#)
Zoom Meeting
Martin, Alexandra
 - ▨ 2:00 PM – 2:30 PM [Adopted Change Memo entries due](#)
Owen, Christina
 - ▨ 3:30 PM – 4:00 PM [Management Team Check-In](#)
Skype Meeting
Martin, Alexandra
-

▲ Sat, May 30 – Sun, May 31

▲ **Mon, Jun 1**

- All Day [OEO Submission due EOD](#)
Ford, Jane Marie
 - 9:30 AM – 10:30 AM [Skype version - Management Team](#)
Skype Meeting
Ford, Jane Marie
 - 11:00 AM – 11:30 AM [Admin meeting](#)
Martin, Alexandra
 - 2:00 PM – 3:00 PM [City Disaster Financial Recovery Taskforce](#)
Microsoft Teams Meeting
Kirby, Michelle
 - 3:00 PM – 4:00 PM [CBO Tribal Relations Overview](#)

Martin, Alexandra
-

▲ **Tue, Jun 2**

- 10:00 AM – 11:00 AM [Racial-Equity Roadmap](#)
Skype Meeting
Martin, Alexandra
 - 11:00 AM – 12:30 PM [LRF Task Force \(Local Relief Fund Task Force\)](#)
via Zoom
Rinehart, Tom
 - 3:00 PM – 3:20 PM [CBO-ECC Finance check-in](#)
Katie to call Sheila
Shifley, Katie
-



▲ **Wed, Jun 3**

- ▨ 9:30 AM – 10:00 AM [PUB staff check-in](#)
Jessica's office
Archer-Masters, Amy
 - 12:00 PM – 12:30 PM [Business Operations Leadership Team - COVID Response](#)
Skype Meeting
Merlo, Carmen
 - 12:30 PM – 1:00 PM [Management Leave](#)
Unknown
Owen, Christina
 - 1:00 PM – 2:00 PM [OEO Briefing](#)
Microsoft Teams Meeting
Ford, Jane Marie
 - ▨ 3:00 PM – 5:00 PM [Complete OEO Briefing Doc](#)
Ford, Jane Marie
-

▲ Thu, Jun 4


- 8:30 AM – 10:00 AM [LRF Task Force #2](#)
via Zoom
Rinehart, Tom
 - 11:00 AM – 11:30 AM [Pay Equity for FA1s](#)
Skype Meeting
Kinard, Jessica
 - ▨ 1:30 PM – 2:00 PM [Collective Bargaining Updates](#)
Zoom
Rinehart, Tom
 - ▨ 3:00 PM – 3:20 PM [CBO-ECC Finance check-in](#)
Katie to call Sheila
Shifley, Katie
-

▲ Fri, Jun 5



-  8:00 AM – 9:30 AM [LRF Task Force #3](#)
via Zoom
Rinehart, Tom
 -  11:30 AM – 12:00 PM [Performance Check in](#)
Skype Meeting
Carney, Shannon
 -  1:30 PM – 2:30 PM [OEO Briefing](#)
Microsoft Teams Meeting
Kinard, Jessica
 -  2:30 PM – 3:00 PM [PPB Budget Meeting](#)
Microsoft Teams Meeting
Holloway, Hannah
 -  3:00 PM – 3:30 PM [Check - In](#)
Skype Meeting
Johnson, Kristin
-

▲ **Sat, Jun 6**

▲ **Sun, Jun 7**

-  10:00 AM – 11:00 AM [Mayor's Office/CBO](#)
Williams, Tia
-

▲ **Mon, Jun 8**

-  9:30 AM – 10:30 AM [Management Meeting](#)
Microsoft Teams Meeting
Martin, Alexandra
-  11:00 AM – 11:45 AM [Virtual Meeting with CBO \(Nic\)](#)
Zoom info in appointment
Wheeler, Ted

- 2:00 PM – 2:30 PM [CBO and Commissioner Staff Check-in](#)
Microsoft Teams Meeting
Owen, Christina
 - 2:00 PM – 3:00 PM [City Disaster Financial Recovery Taskforce](#)
Skype
Kirby, Michelle
 - 3:30 PM – 4:30 PM [Virtual Meet: Policy team re: Action Steps](#)
Zoom info in appointment
Wheeler, Ted
-

▲ Tue, Jun 9

- ▨ 9:30 AM – 10:30 AM [Tax Supervising & Conservation Commissioner Hearing on Approved Budget](#)
Zoom
Wheeler, Mayor
 - 11:00 AM – 12:00 PM [Centering Racial Equity - small group check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 12:00 PM – 12:45 PM [Hatfield Fellowship interview](#)
Skype Meeting
Carney, Shannon
 - 1:30 PM – 3:00 PM [LRF Task Force #4](#)
via Zoom
Rinehart, Tom
-

▲ Wed, Jun 10

- 9:30 AM – 10:00 AM [check-in on Adopted amendments](#)
Microsoft Teams Meeting
Shifley, Katie
- ▨ 10:00 AM – 12:00 PM [Budget Discussion - Procedure and Amendments; Daily Chiefs Call](#)
Schmanski, Sonia

- ▨ 2:00 PM – 4:00 PM [Adopt Budget- first read](#)
Microsoft Teams Meeting
Owen, Christina
 - ▨ 3:30 PM – 4:00 PM [Public Works/Infrastructure Bureau Directors Weekly Check-in](#)
Microsoft Teams Meeting (Online link or call-in details enclosed)
Stringfield, Sierra
-

▲ Thu, Jun 11

- 11:00 AM – 12:00 PM [Execs](#)
Microsoft Teams Meeting
Schmanski, Sonia
 - 12:00 PM – 12:30 PM [Jessica/Carmen - public safety check-in](#)
I'll call you
Merlo, Carmen
 - ▨ 12:30 PM – 1:00 PM [Juneteenth Proposal](#)
Microsoft Teams Meeting
Grundy, Ashlie
 - 2:00 PM – 5:00 PM [Adopted Budget hearing, part 2](#)
Kinard, Jessica
 - ▨ 5:30 PM – 5:45 PM [Post-Council Huddle](#)
Microsoft Teams Meeting
Ford, Jane Marie
 - 5:30 PM – 6:10 PM [Hatfield Fellowship interview](#)
Skype Meeting
Carney, Shannon
-

▲ Fri, Jun 12

- 10:00 AM – 11:00 AM [DCTU, ProTec17 and LiUNA LOA Overview Session](#)
<https://us02web.zoom.us/j/87824542091>
Zito, Ronald

- 10:45 AM – 11:00 AM [ECC reimbursement check in](#)
Microsoft Teams Meeting
Kinard, Jessica
 - 11:00 AM – 11:30 AM [Performance Check in](#)
Skype Meeting
Carney, Shannon
 - 11:30 AM – 12:15 PM [Hatfield Fellowship Interview](#)
Skype Meeting
Carney, Shannon
 - 1:00 PM – 1:30 PM [Tom/ Jessica Monthly Check-in](#)
Tom's Huddle, Portland Building, FI 9
Rinehart, Tom
 - 2:30 PM – 3:00 PM [management leave](#)
Microsoft Teams Meeting
Kinard, Jessica
-

▲ **Sat, Jun 13 – Sun, Jun 14**

▲ **Mon, Jun 15**

- 2:00 PM – 3:00 PM [DCTU, ProTec17 and LiUNA LOA Overview Session](#)
<https://us02web.zoom.us/j/81819663806?pwd=NzdMR3FmMGVQamtFa1M5U3JSMWVhkdz09>
Zito, Ronald
-

▲ **Tue, Jun 16**

- 8:00 AM – 9:15 AM [MEET: Public Safety \(Sonia\)](#)
Zoom info in appointment
Wheeler, Ted
- 9:15 AM – 10:00 AM [Hatfield Interview](#)
Skype Meeting
Carney, Shannon

- 11:30 AM – 12:30 PM [Review Hatfield Candidates](#)
Skype Meeting
Carney, Shannon
 - 1:00 PM – 2:00 PM [Racial Equity check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 2:00 PM – 3:00 PM [Analyst assignments](#)
Microsoft Teams Meeting
Owen, Christina
 - ▨ 3:00 PM – 4:00 PM [CBO-ECC Finance check-in](#)
Katie to call Sheila
Shifley, Katie
-

▲ **Wed, Jun 17**

- 8:00 AM – 8:30 AM [Follow-up on CBO pay equity questions](#)
Microsoft Teams Meeting
Bless, Cathy
- 9:45 AM – 10:15 AM [Over-Expenditure Ordinance Hearing - Time Certain](#)
Council Chambers
Ford, Jane Marie
- 11:00 AM – 12:30 PM [HOLD - Adopted Budget 2nd Reading](#)
- 12:00 PM – 12:45 PM [Business Operations Leadership Team - COVID Response](#)
Skype Meeting
Merlo, Carmen
- 1:30 PM – 2:00 PM [discuss analyst portfolio](#)
Microsoft Teams Meeting
Owen, Christina
- 2:30 PM – 3:30 PM [Review Quarterly Report + Mayor's Office Prep](#)
Skype Meeting
Carney, Shannon
- ▨ 3:00 PM – 4:00 PM [DCTU, ProTec17 and LiUNA LOA Overview Session](#)
<https://us02web.zoom.us/j/85734728925>
Zito, Ronald

■ 4:00 PM – 5:00 PM [Asha exit interview](#)
Microsoft Teams Meeting
Shifley, Katie

▲ **Thu, Jun 18**

■ 11:00 AM – 12:30 PM [Portland Utility Board - full Board meeting](#)
Zoom
Lindsay, Eliza

▨ 12:00 PM – 1:30 PM [LRF Task Force #8](#)
via Zoom
Rinehart, Tom

■ 1:00 PM – 1:30 PM [Phased Hiring and Pay Actions - Ideation Session](#)
Microsoft Teams Meeting
Zito, Ronald

■ 2:00 PM – 3:00 PM [earlier management team](#)
Microsoft Teams Meeting
Owen, Christina

▲ **Fri, Jun 19**

□ All Day [Juneteenth holiday](#)
CBO Vacation Calendar

▲ **Sat, Jun 20**

▲ **Sun, Jun 21**

▨ 1:00 PM – 2:00 PM [Mayor's office/CBO check in](#)
Zoom
Williams, Tia

▲ **Mon, Jun 22**





- 8:45 AM – 9:00 AM [CBO Daily Huddle](#)
Microsoft Teams Meeting
Martin, Alexandra
 - ▨ 9:00 AM – 9:30 AM [Admin meeting](#)
Martin, Alexandra
 - 9:30 AM – 10:30 AM [Management Meeting](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 2:00 PM – 3:00 PM [City Disaster Financial Recovery Taskforce](#)
Skype
Kirby, Michelle
 - 3:30 PM – 4:00 PM [\(Conference line\) Jessica Kinard, City Budget Office \(CBO\) Director, monthly \(Tim\) *Rescheduled from 6/19](#)
Cmr. Fritz's conference line, 503-865-0089
Fritz, Amanda
 - 4:00 PM – 4:30 PM [Hiring and Pay Action Phasing](#)
Microsoft Teams Meeting
Zito, Ronald
-

▲ **Tue, Jun 23**





- ▨ 3:00 PM – 4:30 PM [Full CAMG Quarterly Meeting](#)
Microsoft Teams Meeting
Silkie, Chris
 - ▨ 3:30 PM – 4:00 PM [Management Check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
-

▲ **Wed, Jun 24**


- ▨ 9:30 AM – 10:30 AM [Data from BFM to SAP](#)
Microsoft Teams Meeting
Eden, Jess

-  12:00 PM – 12:30 PM [Business Operations Leadership Team - COVID Response](#)
Skype Meeting
Merlo, Carmen
 -  2:00 PM – 2:30 PM [check in](#)
Microsoft Teams Meeting
Eden, Jess
 -  3:00 PM – 3:30 PM [Performance Check in](#)
Skype Meeting
Carney, Shannon
 -  4:30 PM – 5:00 PM [check-in](#)
Microsoft Teams Meeting
Shifley, Katie
-

▲ Thu, Jun 25

-  11:00 AM – 12:00 PM [Execs](#)
Microsoft Teams Meeting
Schmanski, Sonia
 -  1:30 PM – 2:00 PM [Check-In](#)
Microsoft Teams Meeting
Ford, Jane Marie
 -  2:00 PM – 3:00 PM [Review Quarterly Performance Report](#)
Skype Meeting
Carney, Shannon
 -  4:30 PM – 5:00 PM [Management Check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
-

▲ Fri, Jun 26

-  9:00 AM – 10:00 AM [Fiscal year-end Coordination \(BRFS/CBO\)](#)
Skype Meeting
Kirby, Michelle

- 10:00 AM – 11:00 AM [Exit Interview](#)
Microsoft Teams Meeting
Ford, Jane Marie
 - 11:00 AM – 12:00 PM [Josh-JK Check In](#)
Microsoft Teams Meeting
Kinard, Jessica
 - 2:00 PM – 2:30 PM [Budget/HR Check-In](#)
Lane, Anita
 - 2:30 PM – 3:30 PM [pre-furlough check-in](#)
Microsoft Teams Meeting
Owen, Christina
-

▲ **Sat, Jun 27 – Sun, Jun 28**

▲ **Mon, Jun 29**

- 9:00 AM – 9:30 AM [Quarterly Reporting preview](#)
Microsoft Teams Meeting
Kinard, Jessica
 - 11:00 AM – 12:00 PM [Racial Equity Small Group](#)
Zoom
Rinehart, Tom
-

▲ **Tue, Jun 30**

- All Day [JK Furlough](#)
-