



Bureau of Planning and Sustainability

Innovation. Collaboration. Practical Solutions.

M E M O

September 9, 2020

To: City Budget Office

From: Andrea Durbin 

Subject: Fall BuMP – Bureau of Planning and Sustainability

With this cover memo, I am conveying the FY 2020-21 Fall BuMP submittal for the Bureau of Planning and Sustainability (BPS), the Solid Waste Management Fund, the Community Solar Fund, and the Portland Community Energy Fund.

In response to the FY 2020-21 Adopted Budget Note, BPS is requesting \$260,000 in one-time funding to continue implementation of the floodplain workplan to ensure compliance with Federal Emergency Management Agency guidelines. The next year of work is critical to ensure compliance.

BPS is also requesting \$200,000 carryover for the Portland Clean Energy Fund to complete implementation of the Application Support Grants to ensure grantees are addressing core needs. The funds will allow BPS to award grants to 43 community organizations to provide technical assistance.

In addition, the bureau requests \$285,689 and \$161,561 from General Fund and Solid Waste Management Fund respectively in encumbrance carryover and contracts which were committed in FY 2019-20, and \$354,723 in grants carryover.

COVID-19 Risks and Mitigation Planning

Long-term effects from the COVID-19 emergency are still being assessed from a revenue perspective. We continue to look to the Office of Management and Finance for General Fund forecasting to determine revenue impacts to our planning and climate work.



Early analysis on impacts to our Solid Waste Management Revenue Fund are concerning, with projections in revenue loss as high as 25%. We will be updating our 5-year forecast during the FY 2021-22 budget development process once we have more certainty on revenue loss and at that time will assess mitigation strategies. The pandemic's potential impact on the Portland Clean Energy Fund won't be fully appreciated until early 2021.

Overall, COVID-19 and the resulting emergency response and impacts are still reshaping the bureau's current capacity as we simultaneously wait for clarity on potential revenue shortfalls from funding sources. BPS has been able to adjust to reduced funding by eliminating position vacancies, but this is creating a burden on an already overleveraged staff. BPS continues to evaluate programmatic scale-back or elimination if additional funding reduction is realized across the city.

Thank you.

PN - Bureau of Planning & Sustainability

DP Type

New Revenue

Request Name: 10864 -Grants Carryover

Package Description

Carryover unspent grants fund from FY19-20, \$354,723

- TR000300 SW Corridor Light Rail w/Trimet \$55,675 –A multi-bureau grant led by PBOT from Trimet would construct a new light rail line from downtown Portland to Tigard and Bridgeport Village in Tualatin, along with other roadway, bicycle, and pedestrian transportation improvements. This budget is for BPS to assist in the development of transit-oriented development concepts, station area planning and conceptual station designs and review plan documents.
- TR000284 Division Transit w/Trimet \$7,779 – A multi-bureaus grant led by PBOT from Trimet would improve a 15-mile transit service in the Division Street corridor, consisting of Bus Rapid Transit(BRT) and up to forty enhanced BRT stations between Union Station in downtown Portland and Gresham. This budget is for BPS to assist in reviewing plan documents.
- TR000281 Burnside Bridge Earthquake Ready \$11,087 - A multi-bureau grant led by PBOT from Multnomah County is to conduct a public planning process required under the National Environmental Policy Act rules with respect to the proposed Earthquake Ready Burnside Bridge Project. This is a carryover amount for BPS to assist in the development of urban design concepts, bridgehead area planning, and conceptual bridge designs and review plan documents.
- PN000084 Metro Streetcar for \$202,814 – A multi-bureaus federal grant passed through Metro is to identify the land use and urban design, affordable housing, economic development and business stabilization opportunities along a proposed 2.3-mile streetcar extension to Montgomery Park. This is a carryover amount for BPS to conduct community engagement, housing and equitable community development needs analysis, land use existing conditions and analysis, urban design analysis and concept planning, opportunity site analysis, City legislative process.
- PN000089 Marine Industrial Land Analysis \$49,715 – This grant is awarded by Department of Land Conservation and Development to analyze and forecast the market demand for growth of marine terminal and other marine industrial facilities in Portland to 2040. This is a carryover amount to be spent by February 1, 2021.
- PN000080 SW Corridor Equitable Housing Strategy \$25,153 – A multi-year grant from Metro is to commit early financial resources to address the near-term housing crisis and long-term needs, prevent residential and cultural displacement and increase choices for new homes. This is a carryover amount to be spent by December 30, 2020.
- PN000076 Affordable Housing in Faith Communities \$2,500 - A multi-year grant from Metro is to work with faith communities to consider developing affordable housing on their properties. This is a carryover amount spent in July 2020. This grant is closed as of July 30, 2020

Service Impacts

N/A

Equity Impacts

N/A

2020-21 FALL Requested Adj	
External Materials and Services	120,548
Internal Materials and Services	20,998
Personnel	124,722
External Materials and Services	49,715
External Materials and Services	27,653
Internal Materials and Services	3,285
Personnel	7,802

2020-21 FALL Requested Adj	
Intergovernmental	266,268
Intergovernmental	49,715
Intergovernmental	38,740

PN - Bureau of Planning & Sustainability

DP Type

New Revenue

Request Name: 10949 -New Grants

Package Description

- PN000087 PDX Air Sensors from PGE \$15,000 – This grant is awarded by PGE to continue the sensor install and maintenance, data collection, validation and analysis.
- PN000092 Recycling Partnership \$100,000 – This grant is from Recycling Partnership which will support the City of Portland's investment in community-led engagement. The City of Portland is partnering with three organizations including United Oregon, Trash for Peach and Rose CDC well positioned to lead this work
- PN000093 State Historic Preservation Office \$12,000 – This grant is awarded by Oregon Parks and Recreation Department to adopt design guidelines for the South Portland National Register Historic District.

Service Impacts

N/A

Equity Impacts

N/A

2020-21 FALL Requested Adj	
External Materials and Services	12,000
External Materials and Services	0
Personnel	0
External Materials and Services	115,000

2020-21 FALL Requested Adj	
Intergovernmental	12,000
Intergovernmental	0
Intergovernmental	115,000

PN - Bureau of Planning & Sustainability DP Type Encumbrance Carryover

Request Name: 10953 -FY 2019-20 GF Furlough Savings True-Up

Package Description

This request is a technical adjustment to true-up the furloughs taken in the prior budget year with the estimate for furloughs in the current budget year.

Service Impacts

Equity Impacts

2020-21 FALL Requested Adj	
Personnel	74,276

2020-21 FALL Requested Adj	
General Fund Discretionary	74,276

PN - Bureau of Planning & Sustainability DP Type New GF Request**Request Name: 11042 -FEMA Floodplain Regulations Update****Package Description**

In FY 2018-19, the City began funding a multi-year effort to ensure the National Flood Insurance Program (NFIP) in Oregon complies with the Endangered Species Act, per Federal Emergency Management Agency (FEMA) regulations. Portland, as an NFIP-participating city, is required to update local development practices in regulated floodplains to protect salmon and steelhead habitat in a way that accounts for the effects of climate change or otherwise risk exclusion from the NFIP. The NFIP makes federally-backed flood insurance available to Portland residents and businesses.

The project is expected to result in:

1. New regulations to protect floodplain habitat, improve flood storage capacity, and reduce flood risks;
2. Continued participation in the NFIP and access to insurance rate discounts; and
3. Creation of programs to address housing and job vulnerability in the floodplain.

In FY 2020-21, the requested resources would support the 2.0 FTE needed to move forward with the required amendments to Title 33 through the following work and deliverables:

- Finalize and publish the Discussion Draft of proposed code changes;
- Send notices to approximately 11,000 affected property owners;
- Conduct outreach in multiple languages
- Publish the Proposed Draft, and
- Possibly hold a public hearing at the Planning and Sustainability Commission, depending on the length of the hiring and public engagement process.

This phase includes amendments to Title 33 (primarily 33.430, Environmental Chapter) and Title 24.50, Flood Hazards, including:

- Increased tree replacement ratios within Environmental overlay zones;
- Mitigation requirements to achieve functional value replacement (no net loss) in the floodplain;
- Mapped riparian buffer area (RBA) in the Central Reach, with the application of increased mitigation requirements in the RBA for non-river-dependent/river-related development;
- Mapped High Hazard Area (HHA) (the greater of the floodway or 10-year flood interval) on Fanno Creek, the Willamette River, and the Columbia River;
- Limitations on land divisions in the floodplain;
- Limitations on new impervious surfaces in the floodplain;
- Mapped full extent of the 1996 flood;
- Modified cut/fill ratios with increases in the HHA, RBA, and undeveloped floodplain outside of the managed slough areas; and,
- Increased clarity and flexibility for compensatory cut and flood storage mitigation designs to ensure functional and habitat-beneficial designs.

The changes to Title 24 will apply to floodplains across the city, excluding Johnson Creek and its tributaries. The Title 33 changes will apply to Environmental Zones citywide and may include expansions to Environmental overlay zones (excluding the Columbia Corridor), as well as expansions of River Environmental overlay zones within the Central Reach to include developed floodplains.

[1] Endangered Species Act (ESA) Section 7(a)(2) Jeopardy and Destruction or Adverse Modification of Critical Habitat Biological Opinion and Section 7(a)(2) "Not Likely to Adversely Affect" Determination for the Implementation of the National Flood Insurance Program in the State of Oregon — or, the FEMA BiOp.

[2] Federal regulation requires that all floodplain properties with federally backed mortgages carry flood insurance. Property owners can only buy flood insurance from the NFIP (usually a much lower cost than private insurance) if their local governments choose to participate in the program.

Service Impacts

- Loss of access to NFIP federally backed flood insurance for property owners in the floodplain. (Federal flood insurance as provided through the NFIP is not only available but discounted based on the level of community flood hazard mitigation and preparedness, as identified in FEMA's Community Rating System. Portland property owners currently receive a 20% discount.)
- Loss of ability to qualify for federal disaster funding for floods, both pre- and post-disaster.
- Risk of third-party lawsuit by the plaintiffs whose lawsuit against FEMA's NFIP resulted in the jeopardy Biological Opinion.
- Continued negative impacts on the habitat of endangered salmon species.

[3] The plaintiffs include local groups such as the Audubon Society of Portland, NW Environmental Defense Center at Lewis and Clark Law School, and the National Wildlife Federation/Association of NW Steelheaders. Other national organizations such as Defenders of Wildlife and the Center for Biological Diversity also track progress on this specific issue in Oregon.

Equity Impacts

- Lack of compliance will have significant equity implications, as private flood insurance is not universally available and can also be cost prohibitive. Federal flood insurance as provided through the NFIP is not only available but discounted based on the level of community flood hazard mitigation and preparedness, as identified in FEMA's Community Rating System. Portland property owners currently receive a 20% discount.
- Initial vulnerability analysis by BPS has shown the following to be true for residents living within the city's floodplains compared to the city as a whole: a larger share of households are renters; a larger share of the population are communities of color; a larger share of adults (25 or older) are without a four-year degree; and, a larger share of households are low-income (below 80% median family income).

2020-21 FALL Requested Adj	
External Materials and Services	55,000
Internal Materials and Services	54,064
Personnel	150,936

2020-21 FALL Requested Adj	
General Fund Discretionary	260,000

PN - Bureau of Planning & Sustainability DP Type New Revenue

Request Name: 11046 -IAA

Package Description

- Carryover of \$26,889 for PBOT-BPS IA for PUDL Pilot Project – This project started for a total of \$175,000 in FY17-18 for BPS to support data management of emerging Smart Cities system, and to develop a communications and community engagement strategy for Smart Cities projects and data applications. \$26,889 is the remaining balance to spend on this project for FY20-21.
- Carryover of \$17,000 for BDS-PCEF IA – BDS will work with PCEF to reduce permitting barriers to clean energy and green infrastructure projects, provide an avenue for historically underserved communities to gain access, and increase awareness about permitting processes.
- Increase \$18,000 for BPS-BDS IA - This additional amount will fund 0.25 FTE of Business Systems Analyst to support the Portland Online Permitting System including testing, training and documentation from July 1, 2020 to December 31, 2020.

Service Impacts

N/A

Equity Impacts

N/A

2020-21 FALL Requested Adj	
External Materials and Services	44,889
Internal Materials and Services	17,000

2020-21 FALL Requested Adj	
Interagency Revenue	44,889
Beginning Fund Balance	17,000

PN - Bureau of Planning & Sustainability

DP Type

Mid-Year Reduction

Request Name: 11048 -mid-year reduction

Package Description

Savings from lower debt service for 1900 building and 4th and Montgomery office space.

Service Impacts

Equity Impacts

2020-21 FALL Requested Adj	
Internal Materials and Services	-15,756

2020-21 FALL Requested Adj	
General Fund Discretionary	-15,756

PN - Bureau of Planning & Sustainability DP Type Technical Adjustments

Request Name: 11093 -Technical Adjustments

Package Description

- Correct fund center and functional area for BTS-BPS IA, \$210,000
- Move budget appropriation from grant SD000004 to SD000014, \$102,461
- Move bureau overhead to appropriate expense GL, \$22,088
- Move staff expenses to appropriate fund center, \$134,999
- Reduce BTS-BPS IA and increase EMS, \$40,000
- Reallocate EMS to personnel for Title 13, \$63,788
- Reallocate personnel to EMS in Planning, \$77,766
- Reallocate CSA budget to EMS for Urban Design, \$15,000
- Reallocate between FC/FA between Community Implementation and Energy Policy, \$134,932
- Reduce IAA w/ Revenue Services and increase contingency due to delay in implementing the ITS, \$786,993

Service Impacts

Equity Impacts

2020-21 FALL Requested Adj	
External Materials and Services	91,066
Internal Materials and Services	-59,783
Personnel	-31,283
Personnel	0
Contingency	786,993
Internal Materials and Services	-786,993
Personnel	0
Personnel	0

PN - Bureau of Planning & Sustainability DP Type Encumbrance Carryover

Request Name: 11098 -Encumbrance Carryover

Package Description

- GF – \$285,689, see attached PO list.
- SWMF – \$161,561, see attached PO list.

Service Impacts

Equity Impacts

2020-21 FALL Requested Adj	
External Materials and Services	285,689
External Materials and Services	161,561

2020-21 FALL Requested Adj	
General Fund Discretionary	285,689
Beginning Fund Balance	161,561

PN - Bureau of Planning & Sustainability DP Type New Revenue

Request Name: 11099 -PCEF Application Support Grants

Package Description

The Portland Clean Energy Fund (PCEF) is entering a critical milestone year as the Fund will be issuing its first grant application solicitation and awards of funds. In order to successfully advance implementation, PCEF needs to award application support grants to ensure grantees are first addressing their core needs. When City Council took action on June 17th, 2020 to approve the distribution of these grants, the process timeline did not allow us to encumber any funding before end of FY19-20.

Service Impacts

This funding will help grantees build or maintain organizational capacity in order to engage in upcoming grant opportunities later this year; addressing climate change and social equity. With this newly built capacity, grantees will be able to participate in trainings and grant writing workshops, expand community outreach and acquire needed technology. If funding is not provided, PCEF will not be able to grant resources, nor prudently oversee and successfully implement funded projects and programs. The support grants are focused on supporting organizations that are led by, or directly serving, Black and Indigenous communities. Many of these organizations will be at a disadvantage to apply for PCEF grants later this fiscal year without these funds.

Equity Impacts

More than 120 organizations applied for these capacity building grants, demonstrating clear needs and interest. The PCEF Committee prioritized and awarded 42 local nonprofit organizations who have been historically marginalized, particularly Black and Indigenous people. This milestone year will be critical towards PCEF's ability to make ongoing investments in the community to provide a just, clean energy economy.

2020-21 FALL Requested Adj	
External Materials and Services	200,000

2020-21 FALL Requested Adj	
Beginning Fund Balance	200,000

Prior Year Fund Reconciliation Report

Bureau of Planning & Sustainability

100 - General Fund

EXPENDITURES	2019-20 Revised Budget	2019-20 Actuals	Percent of Actuals to Revised
Personnel	9,220,517	9,121,592	98.93%
External Materials and Services	1,219,395	840,986	68.97%
Internal Materials and Services	259,532	242,540	93.45%
TOTAL EXPENDITURES	10,699,444	10,205,118	95.38%

REVENUES	2019-20 Revised Budget	2019-20 Actuals	Percent of Actuals to Revised
Charges for Services	0	118	
Miscellaneous	0	6,458	
General Fund Discretionary	8,864,719	0	0%
Interagency Revenue	1,071,949	931,012	86.85%
General Fund Overhead	762,776	0	0%
TOTAL REVENUES	10,699,444	937,588	8.76%

Expenditure Discussion

- PS – Mostly spent.
- EMS – Mostly spent except the ones to be included for encumbrance carryover thru Fall BMP.
- IMS -Mostly spent except P&D. Due to City building closure/COVID, copier and mail services were underspent by \$20K during March-June.

Revenue Discussion

- IAA – total \$143K unbilled due to hiring freeze and staff vacancies
 - o \$109K of IA revenues with OMF and BES which weren't billed due to hiring freeze and COVID.
 - o \$26K PBOT PUDL IA will be carried over into FY20-21 during this Fall BMP.

Prior Year Fund Reconciliation Report

Bureau of Planning & Sustainability

217 - Grants Fund

EXPENDITURES	2019-20 Revised Budget	2019-20 Actuals	Percent of Actuals to Revised
Personnel	1,239,289	1,061,410	85.65%
External Materials and Services	1,073,897	500,950	46.65%
Internal Materials and Services	38,387	30,136	78.5%
TOTAL EXPENDITURES	2,351,573	1,592,496	67.72%

REVENUES	2019-20 Revised Budget	2019-20 Actuals	Percent of Actuals to Revised
Intergovernmental	2,351,573	1,913,682	81.38%
TOTAL REVENUES	2,351,573	1,913,682	81.38%

Expenditure Discussion

• Expenses - The remaining balance of these multi-year grants are requested to be carried over into FY20-21 and are included in this Fall BMP.

Revenue Discussion

• Revenue - All grants ended in FY19-20 are fully billed except for the multi-year grants, which will be carried over into FY20-21 through this Fall BMP.

Prior Year Fund Reconciliation Report

Bureau of Planning & Sustainability

224 - Community Solar Fund

EXPENDITURES	2019-20 Revised Budget	2019-20 Actuals	Percent of Actuals to Revised
Fund Transfers - Expense	0	0	
Ending Fund Balance	84,413	0	0%
TOTAL EXPENDITURES	84,413	0	0.00%

REVENUES	2019-20 Revised Budget	2019-20 Actuals	Percent of Actuals to Revised
Miscellaneous	11,072	8,402	75.88%
Fund Transfers - Revenue	9	9	100%
Beginning Fund Balance	73,332	0	0%
TOTAL REVENUES	84,413	8,411	9.96%

Expenditure Discussion

Revenue Discussion

The Community Solar Fund accounts for expenses and revenues associated with the installation of solar electric systems on community buildings. The accrued revenue is used to install new, small-scale solar electric systems on community building. The fund receives revenue from the electric utility companies, in the form of a 15-year stream of incentive payments based on the energy produced from each solar energy system.

Prior Year Fund Reconciliation Report

Bureau of Planning & Sustainability

229 - PDX Clean Energy Community Benefits Fund

EXPENDITURES	2019-20 Revised Budget	2019-20 Actuals	Percent of Actuals to Revised
Personnel	1,217,854	948,314	77.87%
External Materials and Services	798,500	91,491	11.46%
Internal Materials and Services	236,721	81,901	34.6%
Contingency	14,129,594	0	0%
Ending Fund Balance	40,000,000	0	0%
TOTAL EXPENDITURES	56,382,669	1,121,706	1.99%

REVENUES	2019-20 Revised Budget	2019-20 Actuals	Percent of Actuals to Revised
Taxes	50,000,000	62,655,771	125.31%
Bond & Note Proceeds	0	0	
Miscellaneous	0	67,181	
Beginning Fund Balance	6,382,669	0	0%
TOTAL REVENUES	56,382,669	62,722,952	111.25%

Expenditure Discussion

Expenses

- PS - Expenses were budgeted but delayed due to (1) unforeseen workload challenges associated with developing a new program and (2) hiring freeze as a result of COVID-19.
- EMS - Expenses were budgeted but underspent because program staff were determining appropriate capacity building efforts, which directly led to a longer timeline for procurement efforts. Also, EMS was purposefully budgeted at a large figure anticipating needs of developing a new program but also recognizing unspent funds would be returned to fund reserves. The program requests to carryover \$200,000 to support the Application Support Grants thru Fall BMP.
- IMS - Revenue Services did not bill the full amount because of hiring delays due to COVID-19, about \$125K. The underspent \$25k from BDS was due to delay in scope the work development.

Revenue Discussion

The variance is due to PCEF being a new funding source from tax revenues, starting in FY 2018-19. BPS conservatively budgeted the revenue for this fund until we had a more accurate understanding of the collection projections, revenue availability and launch of the program. This resulted in a large variance between the budgeted and actual dollar figures. The forecasted revenue was suggested to us from OMF/Revenue Services and we continue to work with Revenue division staff to update our revenues including understanding potential impacts from the COVID-19 emergency. Revenue source is from tax ballot measure that went into effect two fiscal years ago, but didn't result in released funds for spending until last fiscal year.

Prior Year Fund Reconciliation Report

Bureau of Planning & Sustainability

605 - Solid Waste Management Fund

EXPENDITURES	2019-20 Revised Budget	2019-20 Actuals	Percent of Actuals to Revised
Personnel	2,724,482	2,609,290	95.77%
External Materials and Services	3,096,220	1,567,636	50.63%
Internal Materials and Services	1,713,840	1,504,546	87.79%
Debt Service	76,818	76,818	100%
Contingency	2,479,670	0	0%
Fund Transfers - Expense	1,180,283	1,180,283	100%
Ending Fund Balance	805,727	0	0%
TOTAL EXPENDITURES	12,077,040	6,938,572	57.45%

REVENUES	2019-20 Revised Budget	2019-20 Actuals	Percent of Actuals to Revised
Licenses & Permits	3,323,996	3,306,810	99.48%
Charges for Services	4,121,057	3,833,109	93.01%
Intergovernmental	0	52	
Miscellaneous	116,453	106,013	91.03%
Interagency Revenue	5,000	3,925	78.5%
Beginning Fund Balance	4,510,534	0	0%
TOTAL REVENUES	12,077,040	7,249,909	60.03%

Expenditure Discussion

Expense:

- PS - The variance is due to vacancies and hiring freeze due to COVID.
- EMS - The variance is due to delays in contracts and later related to COVID. The fund is requesting \$161,561 in encumbrance carryover to continue committed PO's.
- IMS - For the remaining balance of \$200K, \$114K was from BDS IA which BDS did not provide the services as budgeted, and \$90K was from P&D underspent due to COVID.

Revenue Discussion

Revenue:

- Commercial Tonnage Fees - The variance is due to business closure during the COVID period. BPS is still assessing long term impacts of revenue reductions but anticipates the revenue loss to continue around 25% in FY 2020-21.
- Residential Franchise Fees – none.

Bureau Performance Narrative

Bureau of Planning & Sustainability

Key Performance Measures	Measure Type Name	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 2019-20 Target	FY 2019-20 Actuals	FY 2020-21 Target	Strategic Target	Details
PN_0014 Percentage of significant natural resources protected through non-regulatory and/or regulatory measures	OUTCOME	84.0%	84.0%	85.0%	84.0%	86.0%	90%	No changes in FY 19-20, however, with the Ezone Mapping Correction Project, we expect this number to change substantially in FY 2020-21.
PN_0021 Percentage of Portlanders Living in a Complete Neighborhood	OUTCOME	63.0%	67.0%	66.0%	66.0%	69.0%	80%	The share of households living in a complete neighborhood decreased insignificantly by 1 percentage point from last year. This is due to a small margin of larger-scale developments occurring outside of a complete neighborhood in the past 12 months.

PN_0022	Percentage of waste recycled or composted	OUTCOME	54%	54%	56%	54%	55%	90%	<p>Recycling and composting participation among residents and businesses remains strong despite increased waste generation in harder-to-recycle sectors such as construction. Most recent calculation completed is for 2018. Portland's recovery rate is significantly higher than the national average (35%). Recent recovery rate decline is partly due to a 2016 the Oregon Department of Environmental Quality methodology revision resulting in a consistent reduction of 6%. Another factor is increased waste generation, likely a result of abundant construction activity and consumer goods purchasing. Recovery for aluminum, container glass, and plastic containers increased significantly while wood recovery declined significantly.</p> <p>The percentage of the region's new housing that was sited within Portland dropped insignificantly from 40% to 38%. New larger developments in Vancouver, Hillsboro and Gresham as well as moderate decreases in larger-scale developments in Portland are the primary reasons for the decline.</p>
PN_0031	Percentage of seven-county region's new housing that is in Portland.	OUTCOME	36.0%	40.0%	25.0%	38.0%	25.0%	25%	

PN_0035	Middle housing production	OUTCOME	12%	16%	18%	12%	19%	25%	<p>The share of housing production that was middle housing decreased because of a drop in middle housing permit activity. Over 800 permits annually for the past three years were middle housing, but in FY 2019-20, the number shrank to just under 500. This drop might also be the result of the more restrictive SDC waivers that went into effect last year. Many homeowners who might have considered an ADU are not willing to sign the covenant precluding accessory rental in order to get the SDC waiver. And the new landlord tenant laws, eviction moratoriums, and limitations on when security deposits can be used are making it harder to justify owning rental property as an investment. It is becoming too risky for small landlords to operate here. Together that may result in fewer people building middle housing.</p>
PN_0037	Percentage of seven-county region's new employment growth that is in Portland	OUTCOME	35.0%	39.0%	31.0%	33.0%	31.0%	31%	<p>The preliminary estimate for Portland's capture rate of regional jobs growth decreased from 39% to 33% as more suburban jurisdictions grow in jobs, particularly Washington County. The longer-term trend remains relatively stable, but COVID-19 impacts will not be measured fully for another two years.</p>

Bureau of Planning & Sustainability

Prior Year Performance Reporting

Run Date: 9/4/20

Run Time: 11:33:04 AM

SD_0008	Percentage reduction in per person carbon emissions from 1990 levels	OUTCOME	38%	N/A	42%	42%	45%	90%	The methodology has been updated to comply with a new Global Protocol for Community-scale Greenhouse Gas Inventories to comply with the Global Covenant of Mayors and C40's Deadline 2020. The reason for this change is due to the evolving science, data and practices for carbon accounting. While total emissions are higher under the new inventory, the trends have not changed. The FY 2019-20 actual noted is end-of-year 2018 as these statistics are collected on an annual basis and are typically about 1.5 years behind City budget schedule.
---------	--	---------	-----	-----	-----	-----	-----	-----	--

Other Performance Measures		Measure Type Name	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 2019-20 Target	FY 2019-20 Actuals	FY 2020-21 Target	Strategic Target	Details
PN_0024	Levels of Employee Engagement	OUTCOME	4.02	N/A	4.10	N/A	4.25	4.40	This number is based on the Gallup Q12 Poll, which we did not administer in FY 19-20.
PN_0025	Amount of public testimony received by the Planning and Sustainability Commission (in person, via the MapApp or otherwise in writing)	OUTCOME	1,856	116	2,700	1,500	2,000	2,700	The PSC received testimony on a number of project in FY 19-20 including: DOZA; Expiration Date Extension Project; Columbia/Lombard Wayfinding Improvements; TSP Update; River District Master Street Plan Update; Expanding Opportunities for Affordable Housing; and River Plan / South Reach.

Bureau of Planning & Sustainability

Prior Year Performance Reporting

Run Date: 9/4/20

Run Time: 11:33:04 AM

Other Performance Measures	Measure Type Name	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 2019-20 Target	FY 2019-20 Actuals	FY 2020-21 Target	Strategic Target	Details
PN_0026	Percent of employees that attended at least one equity-related training per year	98%	98%	100%	100%	100%	100%	Due to leadership and major staffing changes, we did not provide a bureau-wide equity training in FY 2019-20. Many staff attended equity trainings on their own, but we have not successfully systematized tracking of these efforts. We are at least very close to 100% but not confirmed with tracking. A bureau-wide intro to a pro-blackness training was held at an All Staff meeting in FY 2019-20. Dates for cohort training for FY 2020-21 have recently been confirmed.
PN_0027	Total amount of outside funding or in-kind support for the Smart Cities program secured through grants, partnerships or other funding mechanisms	\$200,000	\$170,000	\$200,000	\$23,000	\$150,000	\$500,000	
PN_0028	Number of datasets available for download on the City of Portland's Open Data portal(s)	150	320	500	300	350	500	
PN_0030	Percentage of new housing units that are in Centers and Corridors	91.0%	89.0%	89.0%	9,000.0%	89.0%	80%	The percentage of new housing development sited in Centers, Corridors and the Central City increased insignificantly (89% to 90%), which is primarily due to minor fluctuations in permit activity. However, with COVID having significantly impacted developer confidence and lending capabilities, larger-scale projects have slowed down and we are likely to see this figure decrease in future performance metric calculations.

Bureau of Planning & Sustainability

Prior Year Performance Reporting

Run Date: 9/4/20

Run Time: 11:33:04 AM

Other Performance Measures	Measure Type Name	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 2019-20 Target	FY 2019-20 Actuals	FY 2020-21 Target	Strategic Target	Details
PN_0032	Representation of typically under-represented groups in decision-making processes	30.0%	21.0%	30.0%	14.0%	30.0%	30%	Despite open testimony for major projects such as Residential Infill Project and Multi-Dwelling Zones project in the past year, the overall amount of testimony received from diverse communities in Portland remains low, particularly in East Portland. The share of communities of color living in a complete neighborhood increased by 2 percentage points from last year. Most of this growth in diversity occurred in the Pearl District and broadly throughout Portland's inner neighborhoods.
PN_0033	Level of community diversity retained or achieved as neighborhoods change and grow	N/A	29%	29%	42%	29%	29%	BPS will eliminate this PM going forward as it's one that BES is responsible for implementing.
PN_0034	Acres of ecoroofs in the Central City	20	20	25	25	25	408	"Calculation used \$65,740 as the median income and \$32.15 as the average monthly rate for the 35 gallon every other week roll cart. This rate reflects a rate adjustment in Feb. 2020. Typically rates are adjusted in July. The source is used for the median income estimate. https://data.census.gov/cedsci/table?d=ACS%205-Year%20Estimates%20Data%20Profiles&table=DP03&tid=ACSDP5Y2018.DP03&g=0400000US41_1600000US4159000 "
PN_0036	Typical curbside residential bill as a percent of median income	.60%	.62%	.60%	59.00%	.60%	.60%	

Bureau of Planning & Sustainability

Prior Year Performance Reporting

Run Date: 9/4/20

Run Time: 11:33:04 AM

Other Performance Measures	Measure Type Name	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 2019-20 Target	FY 2019-20 Actuals	FY 2020-21 Target	Strategic Target	Details
PN_0038 Percentage of regulated commercial building owners complying with Ordinance No. 187095 (Commercial Energy Performance Reporting)	OUTCOME	0	0	93%	93%	90%	N/A	
PN_0039 Number of Home Energy Scores	OUTCOME	0	0	16,357.00	16,357.00	23,350.00	N/A	
PN_0040 Number of external/internal Smart City PDX outreach/training/engagement events	OUTCOME	0	0	10	34	15	20	
PN_0041 Number of data review and privacy impact assessment services provided by Smart City PDX to City Bureaus/ Offices and external partners.	OUTCOME	0	0	5	4	10	30	
PN_0042 PCEF grant application solicitations	OUTCOME	0	0	N/A	0	1	1	This is a key implementation milestone planned for summer 2020 that indicates the program's readiness to intake, evaluate, and award grant applications. This is an interim measure that is anticipated to be replaced by performance measures developed by the PCEF committee for FY 2021-22.

Bureau of Planning & Sustainability

Prior Year Performance Reporting

Run Date: 9/4/20

Run Time: 11:33:04 AM

Other Performance Measures	Measure Type Name	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 2019-20 Target	FY 2019-20 Actuals	FY 2020-21 Target	Strategic Target	Details
PN_0043	Number of outreach/training/engagement events or meetings with PCEF staff participation excluding PCEF Committee meetings	0	0	15	37	20	N/A	Engagement of stakeholders is an intermediate focus of the PCEF program as broad stakeholder awareness about the implementation of the Fund, its timeline, and associated opportunities is established. This will be equally critical towards getting feedback for program development and supporting a robust and competitive grant application pool. This is an interim measure that is anticipated to be replaced by performance measures developed by the PCEF committee for FY 2021-22.

Bureau of Planning & Sustainability

Prior Year Performance Reporting

Run Date: 9/4/20

Run Time: 11:33:04 AM

Other Performance Measures	Measure Type Name	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 2019-20 Target	FY 2019-20 Actuals	FY 2020-21 Target	Strategic Target	Details	
PN_0044	PCEF targeted engagement events	OUTPUT	0	0	9	13	12	N/A	This is a new program, so we will be able to develop better, more refined goals in future years. That said, we did fall short in our goal for outreach events targeting low-income and culturally specific groups. COVID-19 was partially responsible as we were not able to meet our community groups in person and online meetings have not been particularly helpful for connecting larger groups of people from culturally specific backgrounds. We are also meeting with culturally specific groups most frequently through one-on-ones. As a result, these measure will likely need to be adjusted for future years.
PN_0045	New Central City Housing Units	OUTCOME	0	0	2,000	1,653	2,000	2,000	The annual (calendar year) goal is for 2000 new units.
PN_0046	Central City FAR Utilization	OUTCOME	0	0	0	90.00%	100.00%	100.00%	
PN_0047	Energy efficiency improvement in the commercial building sector	OUTCOME	0	0	5%	4%	4%	N/A	
PN_0048	Number of net zero carbon buildings	OUTPUT	0	0	1	1	2	N/A	
PN_0049	Compliance rate for mandatory residential energy performance disclosure	OUTCOME	0	0	10%	60%	70%	N/A	
PN_0050	Residents reached with sustainability engagement/training	WORKLOAD	0	0	18,000	17,673	17,000	N/A	

Bureau of Planning & Sustainability

Prior Year Performance Reporting

Run Date: 9/4/20

Run Time: 11:33:04 AM

Other Performance Measures	Measure Type Name	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 2019-20 Target	FY 2019-20 Actuals	FY 2020-21 Target	Strategic Target	Details	
SD_0018	Portlanders' satisfaction with quality of garbage, recycling, and composting services	OUTCOME	N/A	0	70%	69%	75%	75%	Number of residents responding "very satisfied" or "somewhat satisfied".
SD_0019	Number of businesses consulted with on sustainability requirements	WORKLOAD	4,097	2,103	2,000	4,339	3,000	3,000	
SD_0020	Number of multifamily units provided with waste education	WORKLOAD	10,516	5,923	25,000	5,713	25,000	25,000	Significant outreach was planned in the Spring, which was delayed due to COVID-19. The FY 2019-20 actual noted is end-of-year 2018 as these statistics are collected on an annual basis and are typically about 1.5 years behind City budget schedule.
SD_0025	Per person residential energy use (million BTUs)	OUTPUT	24.40	15.00	23.00	25.90	23.00	20.90	BPS will eliminate this PM going forward as it's one that has little significance at this point in terms of long-range goals and objectives..
SD_0027	Utility savings to City from energy-efficiency projects (million dollars)	OUTPUT	\$7.22	\$10.01	\$6.50	\$6.20	\$6.20	\$6.00	
SD_0028	Percentage of City electricity use from renewable resources	OUTPUT	100.0%	100.0%	100.0%	100.0%	100.0%	100%	
SD_0037	Cost per-Fix-It Fair participant	EFFICIENCY	\$75	\$88	\$75	\$82	\$90	\$70	The annual target was increased to \$90 to reflect rising site costs, printing and distribution costs and staff costs. \$82 is consistent with recent years.

PO No. & Line	Vendor Name	Contract No.	Text	Fund No.	Fall BMP Encumbrance Carryover Request	Justification
22278044 - 20	MAYER REED INC	30005917	Design Studies - Urban Design	100000	25,000.00	Project delayed and order of tasks re-organized due to COVID and availability of community members and staff.
22277592 - 10	PORTLAND AFRICAN AMERICAN	32002083	Anti-Displacement Action Plan	100000	150,000.00	Project was delayed due to Covid-19. First payment was made in June 2020, and we are on a quarterly schedule to continue payments. On schedule to disburse the remaining funds by June 2021. Plan to have Andrea D. amend grant agreement to reflect new timeline.
22277449 - 20	ALI GODIL		Video for BDS and BPS websites - match	100000	1,000.00	Video documentation being prepared for Increasing Opportunities for Affordable Housing project to be used in project documentation.
22277310 - 10	JAIMY WACKER	32002067	Reimbursement for side guards	605000	3074	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22277309 - 10	GRESHAM SANITARY SERVICE INC	32002065	Reimbursement for side guards	605000	2355	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22277303 - 10	WASTE CONNECTIONS OF OREGON INC	32002085	Reimbursement for side guards	605000	30000	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22276961 - 10	CHETCO CONSTRUCTION SERVICES LLC	32002064	Reimbursement for side guards	605000	2311	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22276904 - 10	PORTLAND DISPOSAL & RECYCLING INC	32002066	Install side guards - Commercial	605000	7167	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22276904 - 20	PORTLAND DISPOSAL & RECYCLING INC	32002066	Install side guards - Residential	605000	7684	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22276903 - 10	WASTE MANAGEMENT OF OREGON INC	32002068	Install side guards - commercial	605000	18402	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22276903 - 20	WASTE MANAGEMENT OF OREGON INC	32002068	Install side guards - residential	605000	16393	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22276853 - 10	FWD LLC	31001695	Task Order .# 052720MC	100000	5,630.00	This project is supporting the bureau's development of a new three year strategic plan. The contractor is supporting climate and sustainability program strategic planning .

22276629 - 10	KAPWA CONSULTING LLC	31001590	Task Order No 032720AK06	100000	11,531.00	This project is continuing the development of the new Climate Justice Initiative that was announced by City Council as part of the Climate Emergency Declaration. The consultant is working with city bureaus and community partners to stand up a new policy making body for Portland's climate work.
22276435 - 10	MICHAEL ARMSTRONG	31001159	Task Order No. 051520MC	100000	1,575.00	Contractor is working with bureau leadership to research ongoing funding streams for climate justice work. This is becoming more critical given likely budget shortfalls. The work was paused due to Chief Sustainability Officer's departure.
22276369 - 10	HEIBERG GARBAGE & RECYCLING	32002057	Commercial - Installation of Side Guards	605000	7000	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22276369 - 20	HEIBERG GARBAGE & RECYCLING	32002057	Residential - Installation of Side Guard	605000	5550	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22274763 - 10	FWD LLC	31001695	Task Order No. 040620JW	100000	20,313.00	In support of our strategic planning work, the consultant is supporting the development of organizational processes for leading with racial equity. This work is supporting bureau management in managing with an equity focus.
22274420 - 10	EMPRESS RULES	31001725	Task order #32520JW	100000	15,700.00	Bureau-wide pro-blackness training that was started in early 2020 but paused because of COVID-19. This work will resume in the fall of 2020.
22273740 - 20	JOHNSON ECONOMICS LLC	31001412	Task Order #030620SK amendment	100000	679.00	The work is for consultant analysis related to the Tree Code project which is currently at the PSC and will not get to City Council until mid-FY20-21. Carry over is for the contingency that the PSC or CC will request follow up or more detail on the analysis.
22273739 - 10	CHICK OF ALL TRADES LLC	31001588	Installation of 55 Trash Cans	605000	14000	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22273739 - 20	CHICK OF ALL TRADES LLC	31001588	Install 50 Trash Cans - E Portland	605000	14000	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22273738 - 10	EFFICIENCY FOR EVERYONE LLC	31001462	Task Order No. 03112020KD	100000	8,423.00	Development of greenhouse gas emissions reductions pathway analysis. This work is critical to understanding policy pathways that reduce GHG emissions. This work was paused because of COVID-19.
22273622 - 10	COMPACTION AND RECYCLING EQUIPMENT	31001576	Installation of 130 & removal of 50 TCs	605000	15625	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.
22273622 - 20	COMPACTION AND RECYCLING EQUIPMENT	31001576	Install added 65 cans - E Portland	605000	18000	Program implementation, particularly field work, has significantly shifted and slowed due to conditions related COVID-19. Work the bureau thought would be completed in FY 19-20 was delayed into FY 20-21.

22273601 - 20	SWCA INCORPORATED	31001661	Task Order 3-Title 11 Analysis Amendment	100000	4,976.00	The work is for consultant analysis related to the Tree Code project which is currently at the PSC and will not get to City Council until mid-FY20-21. Carry over is for the contingency that the PSC or CC will request follow up or more detail on the analysis.
22269956 - 10	MICHAEL ARMSTRONG	31001159	Task Order No. 10820MC	100000	2,600.00	Ongoing analysis in development of a climate toolkit as part of the Mayor's 2019 Climate commitments. COVID slowed this work down but we expect to resume this effort in Nov.
22268753 - 10	FAIR HOUSING COUNCIL OF OREGON		Fair Housing Council Presentation Work	100000	5,163.00	Outreach support for working with City leaders, business and communities in support of Anti-racist housing and land use practices. This work was mostly in person and we plan to pick up again in digital format in FY 20/21
22264645 - 10	METRO	30003958	Metro Transportation Modeling Services	100000	704.00	Task Order for PBOT Frog Ferry Study.
22264645 - 20	METRO	30003958	Metro Transportation Modeling Services	100000	4,000.00	On-call IGA for regional transportation modeling services from Metro.
22264231 - 10	COMMUNITY ENERGY PROJECT INC	31001191	HES Assessment Service	100000	8,728.00	Ongoing technical assistance in the implementation of the City's Home Energy Score Ordinance.
22263182 - 10	RESOLUTION LAB LLC	31001580	Task Order 81419JW, CO - PNOP000001	100000	7,644.00	Services to Black, Indigenous and people of color staff at BPS who need support with dealing with systemic racism and supporting each other.
22263182 - 20	RESOLUTION LAB LLC	31001580	Task Order 81519JW, CO - PNSD000002	100000	2,732.00	Services to assist staff with interpersonal conflicts on work team. Further assistance necessary in FY 20-21.
22263182 - 30	RESOLUTION LAB LLC	31001580	Task Order 81519JW, CO - PNCP000001	100000	3,681.00	Services to assist staff with interpersonal conflicts on work team. Further assistance may be necessary in FY 20-21
22260952 - 10	CASCATA GROUP	31001493	Task order #7919JT	100000	610.00	This project is supporting developing of strategic communications that is centered on racial justice and frontline communities. The work was paused due to a vacancy in the Equity program. Now that we have a new Equity Manager, we can resume this important work.
20008377 - 30	ECO NORTHWEST		Housing Dev Feasibility Analysis	100000	5,000.00	Task order to evaluate development feasibility of housing types (triplexes/quadplexes) in Residential Infill Project. Need to carryover for similar analysis for next phase for R10 and R20 zones.