

DATE: September 9, 2020
TO: Jessica Kinard, City Budget Office Director
CC: Carmen Merlo, Deputy Chief Administrative Officer
FROM: Ted Wheeler, Mayor
SUBJECT: Commissioner of Public Works FY 2020-21 Fall BMP Submission

Please accept the Commissioner of Public Works Fall BMP submission for FY 2020-21.

This Fall BMP submission includes:

- Prior Year Reconciliation Report

I have reviewed the enclosed documents and support the submission package.

Please contact Kristin Dennis from my staff, or budget liaison Ben Smith, with any questions.

Thank you,

A handwritten signature in black ink, appearing to be 'Ted Wheeler', with a long horizontal line extending to the right.

Mayor Ted Wheeler

Enc:
FY 2020-21 Fall BMP Submission Packet

PW - Commissioner of Public Works

DP Type

Mid-Year Reduction

Request Name: 10966 -CPW-Rent Savings

Package Description

Mid-year reduction for Facilities rent savings. The savings will be returned to the General Fund.

Service Impacts

NA

Equity Impacts

NA

2020-21 FALL Requested Adj	
Internal Materials and Services	-2,600

2020-21 FALL Requested Adj	
General Fund Discretionary	-2,600

Prior Year Fund Reconciliation Report

Commissioner of Public Works

100 - General Fund

EXPENDITURES	2019-20 Revised Budget	2019-20 Actuals	Percent of Actuals to Revised
Personnel	834,197	804,182	96.4%
External Materials and Services	49,327	20,446	41.45%
Internal Materials and Services	220,750	193,463	87.64%
TOTAL EXPENDITURES	1,104,274	1,018,091	92.20%

REVENUES	2019-20 Revised Budget	2019-20 Actuals	Percent of Actuals to Revised
Charges for Services	0	250	
General Fund Discretionary	450,147	0	0%
General Fund Overhead	654,127	0	0%
TOTAL REVENUES	1,104,274	250	0.02%

Expenditure Discussion

External and Internal Materials and Services expenditures were greater than 10% below budget due to the COVID-19 spending slowdown and Office expenditures decreasing once the bureaus under CPW management were absorbed by the Mayor's Office.

Revenue Discussion

The \$250 in Charges for Services is for public records reimbursements which were not budgeted.