



Commissioner of Public Safety

Analysis by Douglas Imaralu

	2020-21 Revised Budget	2020-21 Actuals	Remaining Budget	Percent Remaining
Expenses	\$1,295,173	\$844,931	\$450,242	35%
Operating Expenses	\$1,295,173	\$844,931	\$450,242	35%
Personnel	\$955,113	\$668,074	\$287,039	30%
External Materials and Services	\$51,609	\$7,413	\$44,196	86%
Internal Materials and Services	\$288,451	\$169,444	\$119,007	41%
Revenue	\$1,295,173	\$524	\$1,294,649	100%
External Revenue	\$0	\$524	(\$524)	
Charges for Services	\$0	\$524	(\$524)	
General Fund Allocation	\$1,295,173	\$0	\$1,295,173	100%
General Fund Discretionary	\$590,256	\$0	\$590,256	100%
General Fund Overhead	\$704,917	\$0	\$704,917	100%

Figure 1. This table shows the Commissioner of Public Safety's General Fund budget.

INTRODUCTION

Two-thirds through the fiscal year, the Commissioner of Public Safety has expended 65% of its budgeted expenses. External and internal materials and services expenses are tracking behind pace as a result of the impact of the COVID-19 pandemic which curtailed certain expenditures. However, owing to transition costs from a newly-elected Commissioner coming into the office mid-year, the Commissioner of Public Safety is projected to expend the majority of its budget by the end of the fiscal year. **CBO anticipates that the office will end the year within budget, and may underspend its General Fund discretionary allocation by less than 1% or \$11,502.**

KEY DECISIONS FOR COUNCIL

There are no major decision points for City Council in the Commissioner of Public Safety's Spring BMP submission. The Commissioner's office is requesting one adjustment that is technical in nature and is typical for the Spring BMP.

CURRENT YEAR BUDGET MONITORING

Summary of Current Year Trends and Year-end Projections

The Commissioner of Public Safety is entirely funded by the General Fund and is expected to end the year just within FY 2020-21 appropriations, with potential underspending at less than 1% of current year allocation. This is primarily due to the vacation payouts of the former Commissioner's staff. There is also the potential that unemployment charges from the outgoing commissioner's staff could be forthcoming this fiscal year. Although the office is projected to see some savings in its external and internal materials and services budgets, this may not be sufficient flexibility to cover additional unemployment costs. As such, the Commissioner's office will monitor the budget closely through the end of FY 2020-21, with potential additional changes in the Over-Expenditure Ordinance (OEO). The Commissioner of Public Safety recorded a small amount of external revenues related to cost recovery associated with public records requests.

SPRING SUPPLEMENTAL BUDGET CHANGES

	2020-21 Spring Revised Base (A)	Spring Decision Package Total (B)	CBO Recommended Adjustments (C)	Total Recommended Budget (A+B+C)
Expense	\$1,295,173	\$0	\$0	\$1,295,173
Personnel	\$955,113	\$26,000	\$0	\$981,113
External Materials and Services	\$51,609	(\$12,000)	\$0	\$39,609
Internal Materials and Services	\$288,451	(\$14,000)	\$0	\$274,451
Revenue	\$1,295,173	\$0	\$0	\$1,295,173
General Fund Discretionary	\$590,256	\$0	\$0	\$590,256
General Fund Overhead	\$704,917	\$0	\$0	\$704,917