



Commissioner of Public Works

Analysis by Douglas Imaralu

	2020-21 Revised Budget	2020-21 Actuals	Remaining Budget	Percent Remaining
Expenses	\$1,291,451	\$686,976	\$604,475	47%
Operating Expenses	\$1,291,451	\$686,976	\$604,475	47%
Personnel	\$948,435	\$461,836	\$486,599	51%
External Materials and Services	\$72,928	\$35,474	\$37,454	51%
Internal Materials and Services	\$270,088	\$189,666	\$80,422	30%
Revenue	\$1,291,451	\$213	\$1,291,238	100%
External Revenue	\$0	\$213	(\$213)	
Charges for Services	\$0	\$213	(\$213)	
General Fund Allocation	\$1,291,451	\$0	\$1,291,451	100%
General Fund Discretionary	\$586,555	\$0	\$586,555	100%
General Fund Overhead	\$704,896	\$0	\$704,896	100%

Figure 1. This table shows the Commissioner of Public Works General Fund budget.

INTRODUCTION

Two-thirds through the fiscal year, the Commissioner of Public Works has expended 53% of its budgeted expenses. The Commissioner’s office has accumulated significant personnel underspending as most positions were vacant previous to the mid-year transition of a new Commissioner into the office. In addition, external materials and services (EMS) spending is low due to the impact of the COVID-19 pandemic which curtailed certain expenditures. **CBO anticipates that the office will end the year within budget, and may underspend its General Fund discretionary allocation by up to 19% or \$240,628.**

KEY DECISIONS FOR COUNCIL

There are no major decision points for City Council in the Commissioner of Public Works’s Spring BMP submission. The Commissioner’s office is requesting one adjustment that is technical in nature and is typical for the Spring BMP.

CURRENT YEAR BUDGET MONITORING

Summary of Current Year Trends and Year-end Projections

The Commissioner of Public Works is entirely funded by the General Fund and is expected to end the year within FY 2020-21 appropriations, with potential underspending of up to 19% of its current year allocation. The Commissioner’s office’s budget is typical of spending levels of Council Offices. However, the office accumulated significant personnel savings, as most office positions were vacant prior to the mid-year transition of a new Commissioner into the office. The office also recorded a small amount of external revenues from cost recovery associated with public records requests.

SPRING SUPPLEMENTAL BUDGET CHANGES

	2020-21 Spring Revised Base (A)	Spring Decision Package Total (B)	CBO Recommended Adjustments (C)	Total Recommended Budget (A+B+C)
Expense	\$1,291,451	\$0	\$0	\$1,291,451
Personnel	\$948,435	(\$30,000)	\$0	\$918,435
External Materials and Services	\$72,928	\$0	\$0	\$72,928
Internal Materials and Services	\$270,088	\$30,000	\$0	\$300,088
Revenue	\$1,291,451	\$0	\$0	\$1,291,451
General Fund Discretionary	\$586,555	\$0	\$0	\$586,555
General Fund Overhead	\$704,896	\$0	\$0	\$704,896