



**TRN-14.30 – Accessible Service Fund, Accessible Service Program**

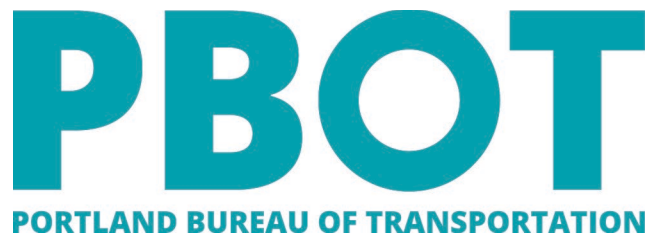
*Administrative Rule Adopted by Portland Bureau of Transportation Pursuant to Rule-Making Authority Portland City Code 16.40.970*

- I. Recommendations for rule adoption and code revisions. At the recommendation of the PFHT Advisory Committee, the Director may adopt administrative rules pursuant to Chapter 16.40.970 and may provide to the Bureau Commissioner-in-Charge a recommendation to revise any sections here within Chapter 16.40.

Under the authority of 16.40.970, I am adopting Administrative Rule TRN-14.30 **Accessible Service Fund, Accessible Service Program**.

Pursuant to sections 16.40.190 (D)(6) and 16.40.290 (C)(7), the Director may implement an Accessible Transportation Fee (“Fee”) and establish an Accessible Transportation Fund, which will be managed by the Director or a designee. The purpose of the Fund is to act as an incentive to: (1) provide better and more consistent PFHT Wheelchair Accessible Vehicle (WAV) service by helping to mitigate the higher costs of providing this service, (2) provide subsidies and improve service levels for any Portlander facing barriers to accessing taxi and TNC transportation services. Service from participating companies and drivers providing wheelchair transportation service is expected to be consistent with established WAV Service Performance Guidelines. Non-wheelchair vehicles providing other accessible transportation must meet all vehicle requirements outlined in chapter 16.40. The Fee is outlined in Administrative Rule TRN 3.450 and makes up part of the City of Portland Surcharge, and can be adjusted by the Director at any time upon review, evaluation, and recommendation by staff or the PFHT Advisory Committee based on, but not limited to, the effectiveness of the Fee rate or demand for accessible service within the City of Portland.

- A. Incentive and Subsidy Program. The Accessible Service Program, incentives, and subsidies (including, but not limited to, PDX WAV, transportation services for people with disabilities, and transportation services for community members with low incomes, such as the Transportation Wallet pilot) will be established by the Director and may be adjusted as needed to meet reimbursement and incentive requirements or budgetary restrictions and limits. Funds will be issued to companies that meet all the requirements of section (C) of this rule.
- B. Eligibility Requirements. Accessible Transportation Funds will only be available to companies that meet all the requirements of this rule. The number of companies and drivers may be limited by the Director to balance and maintain a meaningful distribution of funds and meet the Program objectives. Applications may be required to receive incentives and subsidies through any of the applicable programs. If an application is required, it must be renewed annually and only those demonstrating the ability to meet



established performance standards will be considered. Prior acceptance to the Program does not guarantee an automatic renewal. Failure to demonstrate the consistent ability to maintain established performance standards will result in immediate removal from the Program.

C. Company, Vehicle and Driver Requirements. The following eligibility requirements for Accessible Transportation Funds must be met:

1. Company Eligibility. All companies requesting access to funds shall:
  - i. Be a current PFHT company certified by the City.
  - ii. Use only drivers and vehicles meeting all the requirements of subsection (C)(2) and (C)(3) of this rule.
  - iii. Consistently meet performance standards outlined in Portland City Code sections 16.40.190(D) and 16.40.290(C).
  - iv. Demonstrate the ability to provide WAV and qualifying sedan service pursuant to all relevant sections of Chapter 16.40.
2. Driver Eligibility. All drivers shall:
  - i. Be a current PFHT driver certified by the City.
  - ii. Successfully complete a Bureau approved training course designed to help drivers better understand and assist persons with disabilities and defensive driver course or other safety trainings on an annual basis.
  - iii. Have access, authorization to operate, and use a qualifying vehicle meeting all the requirements of subsection (C)(3) of this rule.
  - iv. Consistently meet performance standards outlined in Portland City Code sections 16.40.190(D) and 16.40.290(C).
3. Vehicle Requirements for Subsidy Funds. All vehicles used to provide accessible service for companies and drivers approved to receive Accessible Transportation Funds shall:
  - i. Be certified by the City to provide PFHT services within the City of Portland.
  - ii. Be inspected by an ASE Blue Seal Recognized Shop or by an automotive technician with a current, valid ASE certification.
  - iii. If providing WAV service, be certified that the vehicle lift and ramp meets ADA standards on an annual basis.
  - iv. Be maintained in good condition and meet all the requirements outlined in the Vehicle Age Exemption Administrative Rule.
  - v. Comply with all relevant sections of Chapter 16.40 at all times.
4. Performance Standards. All drivers, companies and vehicles must meet all performance standards herein, and, if providing WAV service, all the requirements outlined in Administrative Rule, WAV Performance Guidelines.
5. All vehicles and drivers are subject to compliance checks.