

PORTLAND FIRE & RESCUE

May 29, 2018



FIR 2.11 - FIRE DOOR TESTING AND DISABLED FIRE DOORS

I. SCOPE

- A. This policy is established March 5, 1996.
- B. The purpose of this policy is to provide guidelines for the annual inspection and testing of fire doors.
- C. This policy applies to all structures where Portland Fire & Rescue (PF&R) has authority.
- D. The 2016 Portland Fire Code requires fire door assemblies to be maintained and prohibits obstructing or impairing their proper operation at any time. It also requires that the doors be inspected and tested annually by the owner or the owner's authorized representative.

The 2014 Oregon Structural Specialty Code continues to use fire doors to achieve required separations.

II. SPECIFIC

- A. References
 - 1. 2016 PFC, 2014 Oregon Structural Specialty Code, 2016 NFPA 80
- B. Definitions
 - 1. Authorized Representative: A business or individual sanctioned or empowered by the owner to perform the annual inspection and testing of fire doors.

III. GUIDANCE

- A. All required fire doors shall be maintained operational and shall be restored or replaced if found to be non-operational or disabled during a fire prevention inspection. Upon discovery of non-compliant fire doors, the Fire Inspector shall issue notice to the owner or his agent to correct the hazard. Correction shall be required within 40 days of notice.

- B. To remove a disabled or non-operational fire door that is not required under current provisions of the building code, written approval is require from the Bureau of Development Services. This approval may be in the form of a permit, an appeal, or a special ordinance to allow:
 1. removal of the door, or
 2. to render the door permanently inactive in an approved manner.

Application shall be made to the Bureau of Development Services within 40 days of the hazard identification by the Fire Inspector.

- C. All sliding or rolling fire doors shall be tested annually by the owner or the owner’s authorized representative. The building owner shall maintain a written record of this testing and shall make this record available to Portland Fire & Rescue upon request. Should the Inspector deem that either the test, or the documentation thereof, is inappropriate or inadequate, the Inspector may require that the test be performed by an alternate, appropriate, outside professional contractor.
- D. Door openings and their surrounding areas shall be kept clear of anything that could obstruct or interfere with the free operation of the door.
- E. Substantial repairs or replacement of fire doors shall be done under benefit of permit through the Bureau of Development Services (BDS).
- F. Appeals of these requirements are to be resolved through the Bureau of Development Services as a building appeal.
- G. Failure to comply with this policy within the time frames set forth in the Code or as specified above shall result in the levying of reinspection fees as specified in Title 31 and/or penalties assigned by the Code Hearings process.



AJ Jackson, Fire Marshal
Portland Fire & Rescue

Prepared By:	K. Anderson
Effective Date:	March 5, 1996
Reviewed By:	A. Jackson
Review Date:	December 27, 2019
Revised By:	D. Harrison
Revision Date:	May 29, 2018