



Portland Parks Foundation

1500 SW First Avenue, Suite 760 • Portland, OR 97201 • portlandpf.org

Portland Parks Foundation Grants Program

The Portland Parks Foundation offers small grants to support community organizations working to create and/or care for public parks and park programs, community gardens and natural areas in Portland. Grant amounts usually range from \$250 to \$2,500. PPF gratefully acknowledges the generosity of Nancy Hebb Freeman in creation of this grant program

Grant Purposes

Projects for funding consideration may include organizational development, programming, events, transportation, challenge grants or other imaginative ideas. PPF is especially interested in projects that further develop an organization's capacity to fulfill its mission. Sample capacity-building projects include, but are not limited to:

- Building and diversifying revenue sources
- Planning or updating communications, marketing and outreach
- Improving and diversifying volunteer recruitment, training and retention
- Strengthening governance, leadership or volunteer expertise
- Strengthening capacity to advance diversity, equity and inclusion for all Portlanders

Eligibility

Competitive projects will clearly align with PPF's mission to ensure a thriving and accessible parks system for a healthy Portland. Preference will be given to projects that promote equitable access for all Portlanders to parks and parks programming, primarily benefitting low-income populations, communities of color, and other historically underserved groups.

Existing Portland Parks & Recreation (PP&R) Partners and/or Friends Groups that are located within the city of Portland are generally eligible to apply. The applicant organization must have an active governing body, and submit a list of governing members as part of the application. Organizations whose work advances our mission but who do not identify as a Portland Parks & Recreation Partner and/or Friends Group are encouraged to call PPF to discuss potential eligibility. Nonprofit organizations that do not have 501(c)(3) status are invited to call PPF to discuss eligibility.

NOTE: Projects that require approval or permits from Portland Parks & Recreation or other government agencies must document approval by the time of application to be eligible for consideration.

PPF is not likely to fund:

- Projects that propose park enhancements or changes, e.g., planting, artwork, capital projects
- Projects that are initiated and implemented by an individual rather than an organization
- Projects that require more than 12 months from the award notification date to be completed, e.g., if awarded a grant in August 2017, the project must be completed by August 2018
- Catering for volunteers-only events

Application Process

Application guidelines and a downloadable cover sheet are located on PPF's website:

<http://www.portlandpf.org/grants-program>.

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Additional details regarding eligibility and the application process are also located on PPF's website.

Grant Program Timetable

Proposals are accepted during two months each year	March 1 – March 30 (deadline) September 1-September 30 (deadline)
Award decisions announced	Within 8 weeks after proposal deadline
Funded programs completed	Within 12 months of award notification
Funded programs report to PPF	Within 60 days of completed project

How to Submit Your Application

You may e-mail or mail your cover sheet, governing board list, and letter. If your project requires clearance or permits from Portland Parks & Recreation or another government agency, you will need to attach documentation of approval. For more details, please refer to PPF's website:

<http://www.portlandpf.org/grants-program/>.

Questions?

Please contact:

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