ONI Budget Work Group ♦ Meeting #1
Monday, November 13, 5:30PM-8:30PM

Purpose: To share individual program information in order to establish an informed basis for the Budget Advisory Work Group's upcoming process.

Meeting Outcomes:
- A shared understanding of: a) the make-up, purpose and structure of the BAC and; b) the core functions of all funding recipients.
- Distribution of the budget information packets.
- Assignment of mentors to new participants.
- A shared understanding (and distribution) of decision package idea forms.
- A plan of action for the next meeting.

Minutes	Topic	Who	Process
30	**Start-up** • Welcoming & Opening comments • Mayor Potter's message to work group • Introductions	Mayor Potter Amalia	• Informal
5	**Facilitator's opening** • Agenda overview • Meeting basics	Chris Sheesley	• Presentation
10	**Budget information** • Workgroup purpose & timeline • Distribute & describe binders • Additional information needs? • Budget decision package idea forms	Eric King	• Handouts • Descriptions • Discussion • Additions?
100 (+15 min break)	**Participant's presentations (13 total)** *(5 min. presentation + 2 min. question & answer)* 1) Description of your mission & major work focus; 2) Description of the specific programs/services funded through ONI, including FTE for each program or service area; 3) Updates on how additional dollars received in FY06-07 is impacting your program/service area; 4) In an ideal world what services or programs would you be implementing	Various	• Presentation • Questions • (Repeat)
20	**Closing** • Next steps & Future dates • Bin items & Assignments • Thanks & Evaluation	Chris Sheesley	• Propose • Clarify • Discuss • Agree
155			•