City of Portland - Office of Neighborhood Involvement Bureau/Budget Advisory Committee (BAC) Summary Notes February 8, 2010

In Attendance: (Apologies to any participants left off the notes – the sign-in sheet is missing)

Christina Albo (Resolutions NW), Sylvia Bogert (SWNI), Betsy Coddington (Resolutions NW), Anne Dufay (SEUL, BAC Co-Chair), Donita Fry (NAYA), Vicki Hersen (Elders in Action), Jerry Powell (Goosehollow/W/NW), Lisa Reed-Guarnero (CIO), Tom Schaper (SWNI/Ashcreek NA), Doretta Schrock (Kenton/NPNS), Mark Sieber (W/NW), Martha Simpson (Commission on Disability), Alison Stoll (CNN), Jen Tonneson (Rocky Point Marina, BAC Co-Chair), Bob Ueland (Hollywood, CNN)

ONI Staff: Amy Archer, Kelly Ball (CP), Michael Boyer (Labor/CP), Nickole Cheron (NRC), Stephanie Reynolds (CP)

Officials and other City staff: Dora Perry (Office of Commissioner Fritz)

Update on Budget Information

Amy distributed a final summary of the budget cuts in ONI's FY2010-11 Requested Budget. Although we estimate the impact of specific cuts as close as possible, when the budget is loaded the numbers change slightly based on the financial system's information. The group reviewed the highlighted changes resulting from the actual budget load (see attached summary spreadsheet). Changes included:

- Increased ongoing cut to External Materials and Services due to CAL escalation actual numbers, which allowed for a reduction in the ongoing small grants cut.
- Increases in actual cost for 3 temporary ONI staff cuts. Combined with a slight increase to one-time small grant cut of \$131, allowed the FTE reduction to the NRC Program Coordinator to be reduced by .05 FTE.

The group was reminded of key upcoming dates:

Community budget meetings:

Monday March 1st Montgomery Park 2701 NW Vaughn St. 6:00 p.m. to 8:30 p.m.

Wednesday March 3rd Mt. Scott Community Center SE 72nd and Harold St. 6:00 p.m. to 8:30 p.m. Saturday March 6th IRCO Community Space 10301 NE Glisan St. 1:00 p.m. to 3:30 p.m.

• ONI Budget Work session with Council (originally scheduled March 30th, but updated in March to) March 31st at 2:45pm.

Advocacy Strategy

Amy stated that Amalia would be scheduling meetings with Council members to brief them on the ONI budget prior to the March work session, and we wanted BAC volunteers to participate in those meetings. The following folks volunteered:

Jen Doretta (Adams, Fish)
Sylvia Anne (Adams, Fish)

Mike Alison
Lisa Bob
Vicki Jerry
Christina Martha

Mark (Fish)

The meetings may be last minute and are not flexible so we'll need to see who is available at the time that each office is available to meet. Any others interested should contact Amy or Amalia directly.

The group discussed general talking points to prepare for the meetings and presentation to Council:

- Reference the recent activities in East Portland that are helping to counteract the lack of prior outreach and negative feelings.
- Small Grants check with Brian/Paul regarding the top stories that have been submitted as good stories to highlight the work being done.
- Leonard highlight SE work surrounding emergency to deal with where NET teams don't go – preparing individual homes to prepare emergency kits.
- Nickole asked Coalitions and others to let the Disability program know about grants that reach disability community so they can advocate for them as well.
- Focus on Right Budget add package and stories of grants and mediation.
- Leonard include discussion of facilitation done at the Water Bureau.
- Fish include housing bureau siting and good neighbor agreement work
- Note that the busiest time is in summer for mediation
- Highlight the return on investment for the small grants and volunteer hours leveraged.
- Discuss graffiti elimination as having a cut to at risk youth job opportunities, which during a down economy is not a good idea.
- Make sure it tells how it effects us and how it effects them (each of their bureaus).

One member asked about the framework for sending letters in to the Commissioners. Commissioner Fritz has not given us the green light yet, but likely around the time of the budget hearing and through April would be the best timing – prior to the Mayor's Proposed decisions in the end of April.

One member asked for some broader talking points for the larger community to explain why the ONI budget matters to them. Amy agreed to work on some talking points and to get it out within a week or so to allow for use in newsletters and sending to broader community.

Future Agenda items:

- Mission/Goals/Values
- Budget check in where we are
- Performance metrics review

Next Meeting: Monday, March 8th, 2010, 5:30pm - Returning to City Hall

Office of Neighborhood Involvement Requested Budget FY2010-11

"Estimated" - Approved by BAC on January 19, 2010

[&]quot;Actual" - Submitted in ONI Requested Budget Document

		Ongoing 3% Cut Required	165,870	165,870	
		Description	Estimated	Actual	Variance
		Vacant Crime Prevention Coordinator Position (1 FTE) (5% CP cut, retains approximately \$9,000 for M&S)	66,192	66,192	0
		Disability Program M&S (15% M&S cut)	5,400	5,400	0
Increase	- >	ONI - eliminate CAL escalation to external M&S	9,000	11,423	2,423
		NRC/ONI General M&S (13% M&S cut)	9,000	9,000	0
Decrease	\Rightarrow	Small Grants (37.1% cut, combined with cut below results in 41.5% cut leaving \$116,530)	76,278	73,855	(2,423)
		Subtotal Ongoing Cuts	165,870	165,870	(0)
		variance	0	0	0

	Temporary 1% Cut Required	55,290	55,290	
_	Description	Estimated	Actual	Variance
Increase	NRC Admin Coordinator (.20 FTE Reduction) - Nell	11,000	11,506	506
Decrease	NRC Neighborhood Program Coordinator (reduced to .20 FTE reduction) - Paul	18,102	15,010	(3,092)
Increase	NRC Program Manager (.10 FTE reduction) - Brian	8,364	9,984	1,620
mercuse	Info & Referral Specialist (.10 FTE reduction to Admin portion) - Susan	4,343	5,178	835
	Mediation/Facilitation (2% cut)	4,891	4,891	0
Increase	Small Grants (additional 4.4% reduction, combined with cut above results in 41.5% cut leaving \$116,530 for grants)	8,590	8,721	131
	Subtotal Temporary Reduction	55,290	55,290	0
	variance	0	0	0

Right Budget for ONI

Ongoing Request - New	Estimated	Actual	Variance
Small Grants - Restore majority of cut from ongoing and one-time cuts, with total reduction of 4%, provides total of \$191,142 for small grants	76,904	76,904	(0)
Subtotal New Onetime request	76,904	76,904	(0)
Ongoing Request - Continue from prior year with reduction of \$76,904			
Graffiti Abatement Program (Staff, reduce YEI to approx \$175k for 2 Crews and no summer crews, reduce Goodbye Graffiti by 80%)	337,809	337,809	0
Mediation/Facilitation Program - (Continue funding provided in FY10 in one-time dollars, with an additional cut to increase overall cut to 4%)	101,418	101,418	0
Subtotal Onetime request for Mediation/Graffiti	439,227	439,227	0
Total Request in "Right Budget"	516,131	516,131	(0)
variance from FY10 award of \$516,131	0	0	(0)

Small Grants Program

Impact of Cuts if One-Time ask is not approved	Estimated	Actual	Variance
Original funding (FY2010)	199,106	199,106	0
Proposed Cuts in Option Y (Actual 41.5% cuts)	84,868	82,576	(2,292)
Funding Remaining	114,238	116,530	2,292
Funding retained for Coalition Administration (15% of FY2010 funding)	29,866	29,866	0
Actual funding available for grants	84,372	86,664	2,292

Impact of Cuts with One-Time restoration approved	Estimated	Actual	Variance
Funding retained in Option Y	114,238	116,530	2,292
Recommended one-time request (includes total reduction of 4%, \$7,964)	76,904	76,904	0
Total funding available for Grants with One-time approved (including Coalition Administration)	191,142	193,434	2,292