



CITY OF

PORTLAND, OREGON

OFFICE OF NEIGHBORHOOD INVOLVEMENT

AMANDA FRITZ, COMMISSIONER
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1221 SW 4th Avenue, Room 110
Portland, Oregon 97204

Promoting a culture of civic engagement by connecting and supporting all Portlanders working together and with government to build inclusive, safe and livable neighborhoods and communities.

ONI Bureau/Budget Advisory Committee Meeting

Monday December 6, 2010

5:30-9:00 p.m.

LOCATION:

Portland Building, Room C
1120 SW 5th Ave, 2nd Floor

- ◆ Welcome and Introductions
- ◆ Update regarding Budget Instructions
- ◆ Review ONI cut proposal(s) and any BAC/participant cut proposal(s), to include:
 - Summary of proposal
 - Description of how proposal fits with the established criteria for “A good ONI Budget will...”
 - Considerations from the group
- ◆ Identify any information needs for next meeting
- ◆ Resource Sharing/Announcements
- ◆ Next Steps/Future Agenda Items:
 - Budget Package review, discussion and approval
 - Advocacy strategy

Next meeting: proposed Monday December 13, 2010, 5:30-9:00pm,
Portland Building Room C, 1120 SW 5th Ave, 2nd floor.

**Office of Neighborhood Involvement
FY2011-12 Budget Development Guidelines/Criteria**

If this is a successful process, we will:

- Develop a common understanding of the bureau and the budget
- Have confidence in the transparency of the process, decisions and resulting budget
- Make good use of everyone's time
- Be creative and innovative
- Reflect community needs
- Represent all communities
- Keep the big picture in mind
- Make consensus decisions
- Maintain our sense of humor
- Identify opportunities to collaborate with one another
- Make personal commitments to engage fully:
 - Come to every meeting
 - Touch base with someone else if you cannot attend a meeting
 - Be prepared; do your homework
 - Be respectful
 - Be open and honest
 - Ask the hard questions and hear the answers
 - Speak up, at the moment it's relevant
 - Be accountable
 - Respect the consensus that has been built
 - We can't fix what we don't know about. If you have a concern, bring it to us so we can seek a solution together as part of this process.

A good ONI Budget will:

- Meet ONI's mission
- Respond to the City's goals, directives, priorities and initiatives
- Promote social, economic, and environmental equity
- Support the Five-Year Plan to Increase Community Involvement
- Meet the diverse needs of our many constituents
- Earn support of community partners
- Maximize resources
- Give ONI and partners tools and resources to succeed
- Build in performance measures and clear outcomes
- Identify evidence and trends to solidly support our requests
- Model transparency and accuracy
- Embrace change: forward thinking, groundbreaking
- Be strategic

Approved as of 11/15/10