

Citywide Public Involvement Standards Taskforce

Wednesday, June 25, 2003

5 PM – 7:00 PM, City Hall, 1221 SW 4th Ave., Lovejoy Room

GOAL: Hear report backs from constituency meetings, report from chairs of proposed task force structure, timeline, and map of types of City decision-making to clarify how task force could be organized.

PROPOSED AGENDA

- 5:00 PM** **Welcome, Introductions**
- Review Agenda, Groundrules
 - Approve minutes of last meeting
- 5:05 PM** **Constituency meetings (11 held)**
- Goal: Update, begin identification of key areas of focus
 - Report from facilitators of constituency groups (3 min ea)
 - Key emerging themes
 - Surprises or new insights?
 - Observer comments (as applicable) (2 min each)
 - Summary (Brian Hoop)
- 6:05 PM** **Task Force structure and timeline**
- Goal: Agreement on structure and timeline
 - Overview of structure and roles
 - Steering meetings
 - Review and discuss timeline – does it need revision?
- 6:20 PM** **Process Issues**
- Goal: Decide process questions, prepare working groups
 - Review proposed task force mission and outcomes
 - Overview of remaining process issues, opportunity for additional input
- 6:35 PM** **Brainstorm Activities Mind Map**
- Goal: Update Map
 - What's missing?
 - Which activities are critical to focus on within our charge and timeline?
- 6:55 PM** **Wrap-up, Next Steps**
- Goals for steering meetings
 - Preparation for choosing working groups at July meeting
- 7:00 PM** **Adjourn**

Next meetings: 4th Wed., July 23 & Aug. 27, 5-7 PM, City Hall, Lovejoy Room