

Randy Leonard, Commissioner
David Lane, Ph.D., Director
1221 S.W. Fourth Avenue, Room 110
Portland, OR 97204
Phone (503) 823-4519
FAX (503) 823-3050
TTY (503) 823-6868
www.myportlandneighborhood.org



*enhancing the quality
of neighborhoods
through
community participation*

**City of Portland, Office of Neighborhood of Involvement
Great – Guidelines Review Committee Meeting**

Tuesday, April 22, 2003
8:30 AM to 10:00 AM, Lovejoy Room, Portland City Hall

MINUTES AND SUMMARY NOTES

Members Present:

Patricia Gardner, Co-Chair	Pearl District Neighborhood Association
Kathy Bambeck	Bridlemile Neighborhood Association
Nancy Chapin	Alliance of PDX Neighborhood Bus. Assocs.
Cathryn Crawford	University Park Neighborhood Association
Leonard Gard	Southwest Neighborhoods, Inc.
Raymond Hites	Lents Neighborhood Association
Brian Hoop	Office of Neighborhood Involvement
David Lane	Office of Neighborhood Involvement
Stanley Lewis	Downtown Community Association
Michael O'Malley	Irvington Community Association
Jerry Powell	At-Large
Charles Shi	Communities Beyond Neighborhood Boundaries
Mark Sieber	Neighbors West/Northwest
Ruth Spetter	City Attorney's Office
William Warren	Central Northeast Neighbors

Absent:

Brent Canode	Office of Commissioner Randy Leonard
Moshe Lenske, Co-Chair	Woodstock Neighborhood Association

Visitors

Lee Perlman	Media
-------------	-------

*Decisions by this group are subject to change at future meetings.
Opportunities for public input are at the end of meeting and future workshops.
The committee has approved these summary notes.*

**Information & Referral
Center**
503-823-4000

**Crime Prevention
Center**
503-823-4519

**Neighborhood Mediation
Center**
503-823-3152

**Metropolitan Human
Rights Center**
503-823-5136

**Civic Involvement
Center**
503-823-4519

Approval of Minutes and Summary Notes

- Motion to approve April 8, 2003 meeting minutes approved with the following changes:
Spelling typo page 2 under update on public meetings group: "Much" should be "many."

Minutes

Motion's approved:

- Motion passed to create Ad-Hoc Committee to draft ONI language. David Lane, Kathy Bambeck, Brian Hoop, Joleen Jensen-Classen.

Summary of Notes for April 22, 2003

- Mark Sieber, Allison Stoll, and Sylvia Bogert are drafting a rewrite of multiple sections addressing the roles and responsibilities of Neighborhood Offices.
- Impromptu discussion on how to address unaffiliated Neighborhood Associations. Should they be required to join a Neighborhood Office/Coalition or not? Discussion on equitable funding criteria for associations and coalitions.

Update on Public Meetings Ad-Hoc Group

Issues brought up:

- Group is meeting April 29 to finalize proposal.

Updates Communities Beyond Neighborhood Boundaries Ad-Hoc Group

Issues brought up:

- No meeting.

Updates Grievances Ad-Hoc Group

Issues brought up:

- No meeting.

Neighborhood Offices

Issues brought up:

- Mark Sieber, Allison Stoll, and Sylvia Bogert are drafting a rewrite of multiple sections addressing the roles and responsibilities of Neighborhood Offices. Their goal is to bring the Neighborhood Coalition contracts into harmony with the Standards and consolidate sections on roles and responsibilities of staff, newsletter policy, etc. The coalition contracts went through a major rewrite last year. They will discuss locating sole source contracting in the Standards. Discussion postponed till their draft is complete.

Conversation on unaffiliated Neighborhood Associations & coalitions

Issues brought up:

- Discussion about requiring unaffiliated Neighborhood Associations to join a coalition. Pros and Cons voiced. Citizenship requires people to work in coalition with others. Unaffiliated Neighborhood Associations have required direct resources from ONI that are not equitable with what other Associations and Offices receive. Some associations simply stop participating in their coalitions and are defacto operating independently.

- Discussion on funding formulas. Originally neighborhoods funded according to those who had the greatest need. Start with a \$0 base budget and have associations develop budgets based on need to get the job done.
- Have not addressed what we do with geographical areas already not represented.
- Refer to section on Benefits to Associations to help inform what have we agreed ONI should provide associations.
- Stan Lewis, as representative of unaffiliated associations, did attempt to engage unaffiliated associations at beginning of this process and will try again.

Proposals:

- Suggestion to have minimum and maximum number of Neighborhood Associations in a Coalition.
- Suggestion to create equitable funding formula for Neighborhood Office/Coalitions with criteria including geographical area, population density, demographics, number of associations, etc.

To Do:

- Find formula considered for redesigning funding system for Neighborhood Offices.
- Find out what is the smallest number of associations to reasonably support an office.
- Give Stan list of unaffiliated neighborhood association President's contact info.

Office of Neighborhood Involvement

Issues brought up:

- Name change of Office is being considered. Office or Bureau of Neighborhood Services is being considered by Commissioner Leonard's Office.
- Ad-Hoc Committee created to draft ONI language. David Lane, Kathy Bambeck, Brian Hoop, Joleen Jensen-Classen.

The committee has approved these summary notes. The information contained in this document is preliminary and informal in nature and does not necessarily reflect the views or adopted policies of the City of Portland or the final outcomes of this project; the reader should exercise caution in its interpretation.

NEXT MEETINGS

Tuesday, May 13, 2003

8:30 AM - 10:30 AM

City Hall, Lovejoy Room, 1221 SW 4th Avenue

Tuesday, May 27, 2003

8:30 AM - 10:30 AM

City Hall, Lovejoy Room, 1221 SW 4th Avenue

Tuesday, June 10, 2003

8:30 AM - 10:30 AM

City Hall, Lovejoy Room, 1221 SW 4th Avenue

Prepared by: Brian Hoop, Office of Neighborhood Involvement