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*enhancing the quality
of neighborhoods
through
community participation*

Great – Guidelines Review Committee Meeting

Tuesday, February 24, 2004

8:30 AM to 10:00 AM, Lovejoy Room, Portland City Hall

MINUTES AND SUMMARY NOTES

Members Present:

Patricia Gardner, Co-Chair	Pearl District Neighborhood Association
Kathy Bambeck	Bridlemile Neighborhood Association
Leonard Gard	Southwest Neighborhoods, Inc.
Raymond Hites	Lents Neighborhood Association
Brian Hoop	Office of Neighborhood Involvement
Michael O'Malley	Irvington Community Association
Jerry Powell	At-Large
Mark Sieber	Neighbors West/Northwest
Amalia Alarcon-Gaddie	Office of Neighborhood Involvement

Absent:

Nancy Chapin	Alliance of PDX Neighborhood Bus. Assocs.
Moshe Lenske, Co-Chair	Woodstock Neighborhood Association
Stanley Lewis	Downtown Community Association
Ruth Spetter	City Attorney's Office

Visitors

Lee Perlman	Media
Pamela Settlegoode	SW Hills Residential League

*Decisions by this group are subject to change at future meetings.
Opportunities for public input are at the end of meeting and future workshops.
The committee has approved these summary notes and they are final.*

Approval of Minutes

- ☐ Minutes approved for January 27, 2004 and February 10, 2004 meetings with no changes.

Minutes – approved motions

- ☐ Motion approved to use District Coalition name for all offices. The non-profit ones will be called Non-profit District Coalitions and the city administered offices will be called City-administered District Coalitions.

Information & Referral
Center
503 -823 -4000

Crime Prevention
Center
503 -823 -4519

Neighborhood Support
Center
503 -823 -7306 Inspections
503 -823 -7350 Noise Office

Neighborhood Resource
Center
503 -823 -4519

- Motion approved to retain existing language for Inclusion and Participation section.
- Motion approved in favor of the idea that new coalitions should have the right to form but that we should have minimum criteria.
- Motion approved to change "work program" to be "action plan" throughout section.
- Motion approved to take out "or ballot measure" in communication section.

Summary of Notes for February 24, 2004

- Strong interest in what we name the neighborhood offices. Many want to keep district coalition.
- Discussion on diversity section. While all agree its important concern that its an unfunded mandate.
- Discussion about minimum sizes of coalitions and how to create new ones. Concerns about where funds would come from for minimum funding needed to start up new coalitions.
- Issue of sole sourcing has been identified as an issue the City cannot approve as permanent solution for coalition contracts.

Neighborhood Office

What we name neighborhood offices

- Mark provided an overview of meeting with coalition directors and chairs meetings on topic.
- Key concern of neighborhood office directors and board chairs is what we call neighborhood offices. Majority wants to retain the name of District Coalitions due to historical usage.
- Group agrees to "District Coalition" name. The non-profit ones will be called Non-profit District Coalitions and the city administered offices will be called City-administered District Coalition.

Inclusion and Participation

- Suggestion to qualify section these will be implemented when funds are available.
- In a memo to committee, Richard Bixby suggests section should be goals, not operational procedures. Others comment this is already in the contract. It is acknowledged it is a new contract clause with no new funding, however there are many tasks in the contract that are not adequately funded. It is a role that will expand and improve over time.
- Group agrees to retain existing language.

Changes in Neighborhood Office boundaries - creating a new coalition

- Discussion about minimum sizes of coalition offices and whether or not to allow formation of new coalitions.
- Coalition directors and chairs are interested in preserving current seven coalitions and current funding structure. Key concern is the minimum financial support needed to keep neighborhood office doors open with 2-3 staff people and money for communications. There is an inequity if we allowed 2-3 associations to be a coalition if they receive same funding as a coalition of 16.
- Suggestion to have funding formula that creates a more equitable distribution of city funds to coalitions. Historically issue of funding formula for coalitions has been very contentious and complex.
- Criteria suggested in the past for determining a coalition funding formula: population, complexity of planning issues, and geographical contiguity. Some have considered population, # of associations, and land area as good criteria. Others suggest criteria based on citizen participation.
- Group is in favor that new coalitions should have right to form but we need minimum criteria.

- Concern raised that policy for changing from one structure to another requires 3/4 of association approval. How do you determine 3/4 of what if you are starting a new coalition?
- Discussion of what is minimum number of associations that can qualify to be a coalition. Suggestion is for four associations in high-density/high-population areas. Others suggest 6-8 like CNN. Staffing support is the most critical issue, how many staff is needed for a small coalition.

Unique to non-profit district coalitions

- Brian and Amalia announce Purchasing Bureau and Council policy do not allow sole source contracting. Council and Purchasing have been systematically eliminating sole source contracts.
- Group agrees to put off conversation about sole source till Ruth returns. Jimmy Brown and a rep from Leonard's office should be at next meeting to discuss.
- Discussion on whether or not to allow 501 (c) 4 organizations. Group agrees to take it out since most coalitions need access to foundation grant support. C-4 would allow more lobbying.
- Group agrees to change "work program" to be "action plan".
- Group agrees to take out "or ballot measure" in communication section.

Public Comments

- Request made that Jimmy needs to be more involved with the GREAT committee.
- Pamela Settlegoode: Concern ONI is not following Guidelines. There are mapping problems. The city GIS mapping system is not accurate and misinterprets associations where people live. Grievance process is highly flawed as far as how ONI enforces them. Concern ONI is forcing unaffiliated associations to join coalitions. Wants coalitions to push ONI to be held accountable.
- The issue of neighborhood system and ONI accountability is a topic the Public Involvement Task Force wants to work with GREAT on.
- Lee Perlman: Concern that Kerns neighborhood association historically was active on a ballot measure campaign and was told by the City they couldn't. But legally it was determined they could take a position on ballot measures.
- Lee: Concern setting limitations on size of coalitions and funding formulas might be problematic.

Tasks to do:

- Patricia will propose language at next meeting for creation of new coalitions and minimum size of coalitions.
- To do: Need to reference in neighborhood association section to go to and see communication section in Coalition section.

The committee has approved these summary notes and they are final. The information contained in this document is preliminary and informal in nature and does not necessarily reflect the views or adopted policies of the City of Portland or the final outcomes of this project; the reader should exercise caution in its interpretation.

NEXT MEETINGS

Tuesday, March 9, 2004

8:30 AM - 10:30 AM, City Hall, Lovejoy Room, 1221 SW 4th Avenue

Tuesday, March 23, 2004

8:30 AM - 10:30 AM, City Hall, Lovejoy Room, 1221 SW 4th Avenue

Prepared by: Brian Hoop, Office of Neighborhood Involvement