

City of Portland, Oregon – Office of Community & Civic Life

Chloe Eudaly Commissioner | Suk Rhee Director

1221 SW 4th Avenue | Portland, Oregon 97204 | 503-823-4520 | www.portlandoregon.gov/civic

Liquor Licensing Program Liquor License Renewal Form

The City of Portland requires information about your liquor license to process your annual renewal. **If you have not kept a copy** of your OLCC license renewal form, you may use this form to renew your liquor license by mail. Please submit this form with a \$35.00 processing fee payable to “City of Portland.” You may also renew your license online at <https://www.portlandoregon.gov/civic/liquorrenewal>.

Renewal Year: _____
Premises Address: _____
Mailing Address: _____
Licensee Name: _____
Trade Name (dba): _____

License Type(s): Full On-Premises Sales
 Limited On-Premises Sales
 Off-Premises Sales
 Other: _____

License Contact Name: _____
License Contact Phone: _____
License Contact Email: _____

*If your business holds more than one license (for example an On-Premises and Off-Premises license,) a \$35.00 local governing body processing fee must be paid for **each license**.*

Mail payment with this form or a copy of your OLCC renewal form to:

Liquor License Renewals
1221 SW 4TH Ave, Rm. 110
Portland, OR 97204

Please contact the Liquor Licensing Program at 503-823-4520 with questions or concerns.



The City of Portland is committed to providing meaningful access. To request translation, interpretation, modifications, accommodations, or other auxiliary aids or services, contact 503-823-4000, Relay: 711.

Traducción o interpretación	Chuyển Ngữ hoặc Phiên Dịch	翻译或传译	Письменный или устный перевод
Traducere sau interpretare	Письмовий або усний переклад	翻訳または通訳	
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