

**City of Portland - Office of Neighborhood Involvement (ONI)
Bureau Advisory Committee (BAC) Summary Notes**

Monday September 11th, 2017

MINUTES

In Attendance:

Donita Fry (NAYA), Llundyn Elliott (Momentum Alliance), Jill Erickson (Wilkes), Mark Sieber (NWNW), Adam Lyons (NECN), Sandra Lefrancois (CNN), Claire Carder (Maplewood), Molly Mayo (SEUL), Muz Afzal (SEUL), Sylvia Bogert (SWNI), JoAnn Herrigal (Elders in Action), Mark Velkey (Goose Hollow), Roger Leachman (Goose Hollow), Kara Carmosino (APANO), Barbara Bernstien (Elders in Action), Christina Albo (Resolutions NW), Carlos Windham (Resolutions NW), Stefan Saing (Asian Family Center), Lew Church (Portland State), Alison Stoll (CNN), Allan Classen (NW Examiner).

ONI Staff:

Suk Rhee (Bureau Director), Brian Hoop (CNIC), Nicholas Carroll (Noise Control), Mary Schneider (Executive Assistant), Brandon Goldner (Cannabis), Joanne Johnson (Disability), Jacob Brostoff (Crime Prevention), Meg Juarez (Crime Prevention), Jeri Jimenez (CNIC), Víctor Salinas (EPNO), Doretta Schrock (NPNS), Paul Leistner (CNIC).

Purpose and Intention of This BAC Meeting

(Re)establish relations.

Gain feedback, reestablish and evolve understanding of the BAC.

Share Director's intentions to work on bureau wide outcomes and results.

Welcome and Introductions

Share with a partner for two minutes and bring back to the table and describe that person in three words.

Overview of BAC Purpose and Role

Reestablish this group as the Bureau Advisory Committee, focus on bureau not just budget.

Who is in the room? We get a better sense of if we have all the necessary perspectives.

Be aware of what our perspectives are.

Would like to rethink expectations:

 Important to attend in order to build relationships.

 Informed participation, what do you need to understand all ONI's functions?

 What are reasonable expectations?

Relationship building, common understanding, talk about bureau wide concerns.

Would like to find ways to have call in option and video and audio accommodations

What is the proper role for staff in the BAC?

Embracing Transition to Renew Our Focus on Outcomes and Results

ONI's Mission:

To promote a culture of civic engagement, by connecting and supporting all Portlanders working together and with government, to build inclusive, safe, and livable neighborhoods and communities .

Need to focus on:

What could those transformations look like if we were to build it today for the next generation?
What other bureaus could we collaborate with? We can't change government by ourselves.

Brainstorm:

Promote a culture of civic engagement

- Equity lens
- More accessibility in neighborhoods to participate
- Time to build relationships
- Educate on how to engage
- Redefine "civic engagement"
- Make ONI the biggest bureau
- Capacity building
- Intergenerational activity
- Collaboration among bureaus

By connecting and supporting all Portlanders working together and with government

- Equitable distribution of resources
- Making information available in a meaningful way, provide context
- Training
- Teaching civic engagement early in youngsters
- Diversity to reflect community
- Connect top leadership with communities
- Time, place, manner

To build inclusive, safe, and livable neighborhoods and communities

- Intersectionality in design
- Centering voice of most impacted
- Equitable resource/opportunity allocation
- Trust building
- Community response building

Next Steps, Closing Remarks, and Announcements

Thank you for participating.

We will need to do budgeting, but also focus on other mid and long-term goals.

We will be figuring out next steps and investments.
Next month we will do more to work together and be on same page.
Please contact us with feedback

- Accommodations fund
 - The Accommodations Fund was created to provide ample accommodations in efforts to make our programs more accessible. This is meant to provide supplemental funding on a reimbursement bases for accommodation needs of ONI programs and ONI partner organizations (not citywide), during the fiscal year 2017-18, mainly to access ONI services or events.
 - Please visit <https://www.portlandoregon.gov/oni/af> to submit a request.
 - Email oniaf@portlandoregon.gov with questions.

- Upcoming opportunities for public input on City Council consideration of steps to strengthen transparency and accountability of City advisory bodies:
 - Wed. Oct. 4 – City Council will hear a report back on related resolution approved May 11. Lead sponsors were Commissioners Fish, Eudaly and Fritz. Time not set yet.
 - PIAC is finalizing recommendations on related issues including recruitment and retention of diverse membership, training, managing committees, public engagement, and evaluating effectiveness of advisory bodies. More public input opportunities later this fall. For more info: Ashley Horne, 503-823-5202, Ashley.horne@portlandoregon.gov

- Staffing changes
 - Welcome Brandon Goldner and Meg Juarez as Program Coordinators for Cannabis and Crime Prevention.

Adjourn

Next BAC meeting

Monday October 9th, 2017 at 5:30pm City Hall, Lovejoy Room