

May 22, 2017 - May 28, 2017

May 2017							June 2017							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
		1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10	
14	15	16	17	18	19	20	11	12	13	14	15	16	17	
21	22	23	24	25	26	27	18	19	20	21	22	23	24	
28	29	30	31				25	26	27	28	29	30		

Monday, May 22

- **9:00am - 10:30am Weekly Staff Meeting** (Office of Commissioner Eudaly, conference room) - Mullins, Robin
- **10:00am - 10:30am Weekly Check In** (Dave or Amy's Office) - Archer-Masters, Amy ↻
- **10:30am - 11:00am Spirit of Portland** (Dave's office) - Austin, David
- **11:30am - 1:00pm Lunch and HR help** (Q Restaurant) - Austin, David
- **11:45am - 12:45pm Lunch** - Eudaly, Chloe
- **1:00pm - 2:00pm Meet w/ Adam Brunelle of Green Lents** (Dave's Office) - Schneider, Mary
- **3:00pm - 4:00pm Weekly Meeting W/Dave Austin** (Office of Commissioner Eudaly) - Eudaly, Chloe
- **4:00pm - 5:00pm Meeting about your beat** (Dave's office) - Austin, David

Tuesday, May 23

- **9:00am - 10:00am Meet w/ Eliza Lindsay** (Dave's Office, City Hall Room 210) - Schneider, Mary
- **10:00am - 11:00am Cannabis Coordination and Licensing Meeting** (Portland City Hall - Pettygrove Room (2nd floor), 1221 SW 4th Ave., Portland, OR 97201) - ONI, Cannabis
- **2:00pm - 2:30pm 17-18 Budget Checkin** (Commissioner's Office) - Smith, Benjamin
- **3:00pm - 4:00pm TENTATIVE: Hold for meeting w/ Sally Alworth** (Dave's Office) - Goldner, Brandon

Wednesday, May 24

- **11:00am - 11:30am Run P-Card Report (Monthly Reminder)** - Schneider, Mary ↻
- **1:00pm - 2:00pm Meet w/ Christina of Resolutions NW** (Dave's Office, City Hall, Room 110) - Schneider, Mary

Thursday, May 25

- **12:00pm - 1:00pm Cannabis Cabinet** (Commissioner Eudaly's Office, Portland City Hall, 1221 SW 4th Ave., Portland, OR 97204) - Goldner, Brandon
- **2:00pm - 3:00pm Cannabis Weekly Mtg.** (ONI - City Hall Conference Room) - ONI, Cannabis ↻
- **3:00pm - 4:00pm ONI Manager/Supervisor meeting** (ONI - Directors Conference Room) - Archer-Masters, Amy ↻

Friday, May 26

- **MARY - FLEX DAY** - Schneider, Mary ↻
- **9:30am - 10:30am Bi-Weekly Check In** (Dave's Office) - Eldred, Maria ↻
- **11:00am - 4:00pm Full Staff Meeting** (Conf, Commissioner Eudaly) - Eudaly, Chloe

Saturday, May 27

Sunday, May 28