



Bureau Advisory Committee Meeting Minutes

 City Hall, 1221 SW 4th Ave, Lovejoy Room

 Monday November 19th, 2018

 5:30 – 7:45pm

Welcome and Introductions with Commissioner Eudaly

In attendance: Abdi Mohammed, Christina Wienholz, Benjamin Nguyen, Jose Gomez, Katherine Couch, Manijeh Mehrnoosh, Muzammil Afzal, Roberto de Anda, Arainnia Brown, Stanley Penkin, Jeannette Ward Horton

Civic Life Staff: Suk Rhee - Bureau Director, Michelle Rodriguez - Business Operations Supervisor, Mary Hartshorn - Executive Assistant, Víctor Salinas - EPCO, Brandon Goldner - Cannabis, Kenya Williams - Livability, Dianne Riley - CNIC, John Dutt - Information & Referral, Ashley Tjaden - Management Analyst

City Staff: Commissioner Eudaly, Marshall Runkel - Commissioner Eudaly's Office, Kea Cannon - City Budget Office, Tony Garcia - City Attorney's Office,

Interpreters: Jessica Dover, AlmaLuna

Public Comment

Nothing at this time

Executive Session - Ethics and Public Official Training by City Attorney's Office

Budget Process

Waiting to for the City Budget Office to release a timeline for 2018-2019. This year we will submit our final budget document at the end of January. The Mayor will develop and release his proposed budget in April. Council votes on the approved budget in May and votes on adopted budget at the end of June. The budget process is cyclical, it is year-round and always moving.

If BAC members disagree with decisions, they can submit a letter of dissention (minimum of 2 members have to agree).

Program Overviews/FY 18-19 Adopted Budget

Structures for Inclusion

Modeling the inclusive practices and processes we seek to promote, Civic Life will partner with diverse, self-identifying communities to:

- Aggressively develop institutional practices for inclusion and transformational change within government structures
- Increase community building and civic engagement infrastructure for communities working toward equitable outcomes for all

The often unspoken assumptions that inform our practices must be examined and challenged. The bonds we have with each other (social capital) and the ways we can employ them within and among different communities (social bridging) offer a wide range of ways to create social, community, and government-supported structures that enable communities to be seen as they identify themselves and as they contribute to defining, contributing to, and benefiting from public processes.

Adaptive Governance

The City's practices, policies, and structures will better reflect communities when we acknowledge that we do not all share—and yet we can collectively benefit from—each other's views. More adaptive governance is a crucial contributor to a city in which its members share its benefits and burdens more equitably.

To realize more adaptive decision-making in community and government, Civic Life will:

- Support inclusive cross-cultural, cross-issue organizing in communities to reflect the ability of resilient communities to address complex, inter-connected issues
- Lead internal capacity development within City government, particularly as it pertains to engaging community toward equitable outcomes
- Create and hold shared space where community and government join together to identify opportunities and solve shared challenges
- Support communities in pursuing forms of governance that reflect their lived experience, values, and aspirations.

Fulfilled and Empowered Portlanders

A progressive change in the culture of civic engagement is foundational to long-term systemic community building and government change. Civic Life will:

- Prioritize resources that support communities in building resilience both with and without their government
- Ensure equitable sharing of resources
- Promote inclusive education, art, and play
- Create an environment for respectful dialogue and problem solving that acknowledges our differences as we work toward shared goals

Communities empower themselves. The role of local government has as much to do with connecting and supporting diverse communities to celebrate, play, and create as well as define and solve problems together.

Civic Life's 10-year performance metrics help us answer the question: *If we had "structures for inclusion," "adaptive governance," and "fulfilled and empowered Portlanders," what would that look like?* For each metric below, we will collect baseline data and disaggregate by populations of interest. This information is not currently available yet.

- Increasing the level of trust and confidence in local government
- Increasing voting and participation in activities related to local elections
- Equitable distribution of city investments/spending and service provision
- Equitable access to "Healthy, Connected, and Equitable Communities"
- To be developed in FY 2018-19 with partners: Streamlined governance and
- institutional transformation as a result of partnerships between Civic Life, City
- bureaus, and community partners.

Crime Prevention – Goal of the program is to reduce and prevent crime and fear of crime. The community sensed need of safety and Crime Prevention has changed to adapt to this, crime prevention and neighborhood association staff will now work together.

Information & Referral - This program serves as a single point of contact for people trying to contact local government within the City of Portland and Multnomah county (half of budget comes from County). Staff helps people over the phone, in person, and digitally. They are seen as "government navigators" that increase ease of access. We are working on pushing the City to a customer service-based program with an integrated system, which will increase one call resolution rate and improve ease of access.

Community and Neighborhood Involvement Center (CNIC) – Comprised of the Disability program, Diversity and Civic Leadership, Mental Health, and Multnomah Youth Commission. The focus is on a variety of strategies toward identity group, engagement and access. We are looking at voter turnout as a key performance measure – voter turnout.

Livability – Comprised of the Graffiti, Noise, and Liquor programs which focus on the quality of life, along with a code enforcement component. Graffiti works to remove vandalism and encourage community art. We would like to implement artist strategy to incorporate art in our city. Liquor works to engage and empower businesses as well as ensure that they and neighbors are safe and having positive relationships with businesses. The Noise program enforces Title 18, and are hoping to look at the benefit of sound by permitting vibrant events and providing variances for construction and development.

Cannabis – Used to be part of Livability and is now this is its own standalone program. Their mission has changed over time as they are working towards equitable processes and outcomes. The program recently created a social equity program that provides a discount on licensing to allow minority and small businesses to coordinate and advocate at local and state level. We are currently working on local cannabis tax and helping people navigate rules, policies, and laws.

At the BAC meetings we will be discussing each program in depth going forward, including programs within a center and the centers throughout the bureau. Please remind yourselves that in the end these are not siloed programs. We need to prepare for a 1% cut and need to look at the collective impact to see what would be best.

Discuss January Dates

Proposed January 7th and 14th at 5:30pm, agreed on by group.