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Cannabis Policy Oversight Team (CPOT) Minutes
City Hall, 1221 SW 4th Ave., Rose Room
Feb. 21st, 2019 6pm-8:30pm

In Attendance: Sam Chapman, Madeline Martinez, Daniel Rowland, Laura Valden-Vega, Stephanie Neil, Tiara Darnell, Al Ochoa, Tim Zimmerman, John Monteleone III, Nicole Bowles, and Dr. Rachel Knox (conference call)

Civic Life Staff: Suk Rhee- Bureau Director, Brandon Goldner-Cannabis Program Supervisor, Kimie Ueoka-Coordinator II, and Arainnia Brown-Administrative Coordinator

City Staff: Jay Shoemaker-Bureau of Development Services and Alexandra Fercak- City Auditor's Office

Introductions: Committee members and City Staff participated in a group activity to become acquainted with each other and their organizations.

Alexandra Fercak, City Auditor, Cannabis Audit-Discussed how the City's Auditors office will audit two sections for the Cannabis program/regulations. The first section will focus on the 3 % cannabis tax allocations. City's Auditors office will examine how the City utilizes the tax dollars. For instance, how the tax dollars are being allocated, who the tax dollars benefits, and if the tax dollars are inclusive. The second section of the audit consists of cannabis regulation through Civic Life and possible BDS. After the audit is complete, The City's Auditor office will issue a public record and if needed make recommendations to bureaus or City Council.

Group understands role, scope, commitments, and advisory body parameters: Committee Members are required to participate in HR Training courses. Kimie Ueoka will gather information and inform committee members how to sign up for required trainings online. Committee members will have the opportunity to report any conflict of interests if any and Kimie will ask committee members periodically.

Things to consider: committee members are public officials now. As a Public Advisory body, committee members will provide input and give advice for policies and procedures regarding the Cannabis Program application/licensing process, tax

allocations, BDS permitting, and Zoning verification. Public meeting information will be posted on the CPOT website within 1 or 2 business days this will include the audio recording and the meeting minutes. The audio recording will be transcribed to Spanish as well. In the future, if other languages would like to be transcribed the committee members can discuss this as well. We will operate at the highest level of transparency.

Community Building Activity: Members were invited to share stories about their lives and experiences that connect them to the work and purpose of the advisory group.

Staff Presentation on the Cannabis Program: Will occur at our next meeting on March 14th, 2019.

Review roles of Chair and Vice Chair positions request self-nominations

One Chair member and one vice chair member requests? A committee member can nominate their selves...next meeting we will take a vote. Chair/vice chair will work together to create meeting agendas going forward.

Public Comment: Mike Rochlin -Has been working in Public Health for a long period of time and knows a lot about cannabinoids. Suggested there needs to be a pilot test for opioids aid withdrawals because substituting narcotics with other narcotics is not a solution. On the other hand, cannabis is not toxic, it won't kill people, and it's therapeutic. He also suggested we need more equity, socially 25% on Medicaid. People who need medical cannabis has no access to it. Mike created Project Scarecrow, an organization that provides medical cannabis available for people who need it. There is a social and culture issue present. But cannabis has therapeutic benefits, really speaks to what we need. Legalization by itself won't help. It's the medical aspect we need to focus on as well.

Follow ups: If materials are not written into the Bylaws, can the committee members decide? What is the process for amending the Bylaws? How to identify if committee members have conflicts of interest with the work of the group? What are the parameters for discussing upcoming legislation within the group space? Cannabis Program staff will look into these and have answers by the next meeting.