



OFFICE OF
**Community
& Civic Life**

Promote the common good

Bureau Advisory Committee Meeting Minutes



City Hall, 1221 SW 4th Ave, Lovejoy Rm



Monday March 18, 2018



5:30 – 7:10pm

Welcome and Introductions

In attendance: Katherine Couch, Arainnia Brown, Jose Gomez, Christina Wienholz, Adam Lyons, Manijeh Mehrnoosh, Abdi Mohammed, Adam Lyons, Stanley Penkin.

Civic Life Staff: Suk Rhee - Bureau Director, Michelle Rodríguez - Business Operations Supervisor, Mary Hartshorn - Executive Assistant, Ashley Tjaden – Advisory Bodies

Interpretation: Almaluna

Public Comment

None at this time.

Debrief/Update on Budget Process

Review final budget format, submission to the City Budget Office (CBO).

Review executive summary from CBO.

This last year we had to use a new budget format, next year we will use this as a foundation.

Thoughts and reflections how we can improve for next year.

Group would like to dive deeper into metrics so that we can measure and inform our future budget – would like to include more bureau knowledge, how the City operates, and supporting information for metrics.

It was suggested that we include foot notes in the budget document, but the formatting requested will not allow us to do that. We may be able to use an annotated budget.

Equity 101 (See attached slide show)

Presentation by Ashley Tjaden, Advisory Bodies Analyst

Racial Equity Plan (<https://www.portlandoregon.gov/civic/article/726893>)

Draft plan, which originated as a spreadsheet, was submitted in 2016. In 2017, the new Leadership team decided to revamp the document and make it easier to read and understand.

